S.J. AND JESSIE E. QUINNEY COLLEGE OF NATURAL RESOURCES SENATOR

The role of the Utah State University Student Association (USUSA) Academic Senate is to enhance the quality of Academic life for the students of Utah State University. This will be accomplished through legislation initiated from the Academic Senate and through direct advocating to University Administration, College Deans and College Administration.

Charter

The main purpose of the S.J. and Jessie E. Quinney College of Natural Resources Senator (hereafter, “the senator”) is to represent the undergraduate and graduate students in the Quinney College of Natural Resources (QCNR). Various responsibilities, both outlined in this charter and otherwise, are imposed upon or will be expected from the senator by University and CNR groups; but these matters, if not directly related to CNR students, should be considered secondary in importance.

I. Duties:

1. The senator shall serve as a member of the USUSA Academic Senate and any appropriate committee, sub-committee, or board.
2. The senator will adhere to university, divisional and departmental fiscal policies and procedures.
3. The senator shall have the opportunity to run for the Senator Pro Tempore.
4. The senator shall actively participate in weekly Academic Senate meetings, which will include, but not be limited to:
   a. Discussion of current USUSA Legislation
   b. Discussion of progress of senator's legislative priorities
   c. Discussion of constituent concerns and issues
5. Make substantial efforts to bring pertinent USUSA legislation to the CNR student body, gather students’ opinions and feedback on such legislation. Represent those opinions and feedback to USUSA and committees.
6. Attend meetings with the QCNR Dean or Associate Dean, respective Department Heads and other members to:
   a. Discuss academic issues relating to the student body
   b. Inform of college council activities
   c. Gather input and advice for continuing the quality of student life in the QCNR
   d. Give student feedback to council proposals and input on students ideas and concerns
7. Work with College Dean, Associate Dean, Department Heads, faculty members, and the QCNR Academic Service Center in providing adequate college orientation for new students (e.g., Opening Social and QCNR Welcome, Leadership Retreat, etc).
8. As appropriate, provide a year-end report of legislative and USUSA executive council history to the QCNR (i.e., record in QCNR Student Council documents).
9. Shall choose to appoint students to sit on the Quinney College of Natural Resources Student Council. They may choose to appoint students to the following Student Council positions:
   * Council President
   * Marketing VP
   * Programming VP
   * Administrative Assistant
   * Graduate Student Chair/Graduate Student VP: This position will be the graduate liaison between the QCNR and the Graduate Studies Senators (GSS) office. This person will help facilitate graduate student involvement and be the voice of the graduate students for the QCNR in the GSS council as well as for its own college. This position will also compose a formal grant and scholarship selection board for the GSS.

10. Prepare a year-end report of the QCNR Student Council (hereafter, “Council”) activities and issues as a guide for the following year senator. Include:
    a. Minutes to Council meetings
    b. A candid year-end report of QCNR and pertinent University administrative happenings from the perspective of the senator
    c. Complete dashboards as assigned by the Academic Senate Advisor

11. Accompany new senator to that senator’s first QCNR Executive Committee meeting and provide introductions and background

12. Work with incoming senator on revising and updating council office charters. Supply Council background and make personal introductions where appropriate.

13. Appoint a representative from the Quinney College of Natural Resources to sit on the Blue Goes Green grant selection committee.

14. Work with incoming senator in preparing his/her goals for the following year

15. During the week of elections, the USUSA Natural Resources Senator will be the financial auditor for candidates running for that same position. In case of the officer re-running for the same position, a member of the elections committee will be the auditor.

16. Work to further any environmental or natural resource-related initiatives at Utah State University by representing students on committees, educating the student body and the Executive Council of current efforts, and proposing future actions.

17. Officer will adhere to university, divisional and departmental fiscal policies and procedures.

18. QPR Training- Officer will ensure that every member of their council or committee be QPR trained during the fall semester of the academic year.

19. The Senator shall meet Fall Semester with the financial officer within Business Services responsible for their college finances. The purpose of the meeting should be to discuss the use of course fees and/or differential tuition within their college. The financial officer within business services has access to how all of these funds were used within the college. A meeting enables the senator to advocate for proper use of funds and alerts the senator to take action should funds be mismanaged.
II. Programs Sponsored:

1. *Quinney College of Natural Resources Student Council*: The senator will assume the primary role of being an active Council member and advisor, focusing on being the Council’s liaison with USUSA and other USU entities. The officer will appoint at least one graduate student in collaboration with the Graduate Studies Senator to their respective college council. This student will act as the liaison between the Graduate Student Council and their respective college council and administration. Organize College council in a way that the following areas will be highlighted throughout the year:
   a. Semesterly service
   b. Equal department representation through activities
   c. Furthering student careers in natural resources
   d. Recruitment of high school and college students into the CNR
   e. Provide opportunities for faculty and student interactions
   f. Representation on graduate, academic, ombudsmen, councils and others as needed or desired
   g. Special events and various academic programming as the need and opportunity arises

2. Conduct at least bi-monthly college council meetings
3. Discuss current USUSA legislation and academic issues.
4. Develop academic programs, speakers and activities that will provide for the expansion and growth of knowledge, for the students in the CNR (i.e., NR Week).
5. Work closely with the Deans and Department Heads to provide quality activities to accomplish joint goals and promote student and faculty relations.

III. Committee Assignments:

1. QCNR Ad Hoc Search Committees (e.g., new faculty, teacher of the year, etc.)
2. QCNR Dean’s Executive Committee
3. QCNR Student Council
4. QCNR Safety Committee
5. Parking and Transportation Advisory Committee
6. University Student Fee Board (USFB)
7. USUSA Academic Opportunity Fund Committee
8. USUSA Academic Senate
9. USUSA Ad Hoc Committee Assignments
10. USUSA Aggie Blue Bikes Administrative Fee Committee (Chair)
11. USUSA Classroom Improvement Fund Committee
12. USUSA Sophomore Scholarship Committee

IV. Time Expectations:
1. Officer will complete at least 2 hours daily in assigned office, for 10 hours a week unless approved by two SILC advisors and the USUSA Student Body President by 2/3 majority.

2. Officer will complete 1 info booth hour weekly.

3. Officer will respond to all assigned myVoice submissions weekly.

I hereby agree that I fully understand my charter and accept full responsibility for my duties as the USUSA Natural Resources Senator.

Printed Name:__________________________

Signed:______________________________

Date:______________________________