ORGANIZATIONS AND CAMPUS DIVERSITY VICE PRESIDENT

The role of the Utah State University Student Association (USUSA) Executive Council is to enhance the quality of student life through academics, student concerns, activities, public relations, athletics, clubs, organizations, extension, graduate, and legislative student representation.

Charter

USUSA Organizations and Campus Diversity Vice President hereafter referred to as the Organizations and Campus Diversity Vice President

I. Duties:

1. Be responsible for the Council of Student Clubs and Organizations:
   a. Act as the official liaison between diverse students and student groups, USUSA Executive Council, and University Administration.

2. Service and represent the following students and student groups:
   a. Disabled students
   b. Students with diverse gender identities, sex identities, and sexual orientation identities
      i. Women’s Center
      ii. Pride Alliance
      iii. L.I.F.E
   c. International Students
   d. Multicultural Students
      i. Asian American Student Council (AASC)
      ii. Black Student Union (BSU)
      iii. Latino Student Union (LSU)
      iv. Native American Student Council (NASC)
      v. Polynesian Student Union (PSU)
   e. Religiously diverse students
   f. Any other student or student group that may be considered diverse

3. Enhance, improve, and create programming events to enrich the cultural experience of each member of the USUSA.

4. Work cohesively with all members of the USUSA Executive Council in programming efforts toward diversity promotion.

5. Serve as a member of the Executive Council and any committees, sub-committees or boards as identified in the USUSA General Laws and Charters.

6. The VP shall act as a liaison between his office and each Senator to help coordinate club activities.

7. Diversity Week

8. Co-Plan with USUSA Programming Vice President an Involvement fair that takes place during Traditions Week.

9. During the week of elections, the USUSA Organizations and Campus Diversity Vice President will be the financial auditor for candidates running for that same position. In case of the officer re-running for the same position, a member of the elections committee will be the auditor.
10. Officer will ensure that every member of their council or committee receive the opportunity to be QPR trained through an office sponsored training during the fall semester of the academic year.

11. Officer will adhere to university, divisional and departmental fiscal policies and procedures.

II. Programs Sponsored:

1. **Council of Student Clubs and Organizations:** This is the system by which clubs/organizations can officially register under USUSA. This organization shall serve as the coordinating body for all clubs or organizations comprised of students. The Organizations and Campus Diversity Vice President shall be required to hold a monthly (or more as needed) meeting with Clubs and Organizations for the purpose of communication, to avoid conflict, and maximize efficiency for all clubs or organizations. The Organization and Campus Diversity Vice President shall meet regularly with the Clubs and Organizations President to attend to Clubs and Organizations matters. Clubs and Organizations shall also provide information, as well as resources to enhance the success of each individual organization. Clubs and Organizations will also assist organizations in calendaring events to avoid conflict and maximize efficiency to their individual programs. This organization shall serve as a representative liaison for each club or organization to student government and act as a possible lobbying body for all or any concerns.

2. Appoint 3 Clubs and Organizations Directors.

3. **USUSA Diversity Cabinet:** The Diversity Cabinet will be a place to discuss the issues facing minority and marginalized students at Utah State University and create initiatives under the direction of the USUSA Organizations and Campus Diversity Vice President.

III. Committee Assignments:

1. University Committees
   a. Administrative Diversity Council
   b. Affirmative Action Advisory Council
   c. International Student Committee
   d. Scheduling Committee
   e. Selected Search Committees
   f. Student Activities Administrative Fee Committee
   g. Taggart Student Center Student Administration Fee Committee
   h. Athletic Gender/Minority Subcommittee
   i. Student Health Advisory Committee
   j. University Student Fee Board (USFB)
   k. Campus Recreation Fee Committee (Chair)
   l. TSC Policy Board

2. Student Committees
   a. USUSA Programming Board
   b. USUSA Executive Council
   c. USUSA Student Government (USUSASG) Ad Hoc Committee Assignments
   d. Student Advisory Council Co-Chair
   e. USUSA Website Committee
   f. USUSA Diversity Cabinet (Chair)

3. Programs
a. Student Association Clubs
b. The Organizations and Campus Diversity Vice President shall head up the portal system in which the office organizes clubs. This system needs to be taught to all clubs and organizations.
c. The portal will be the system for communication with clubs
d. Clubs and Organizations will renew each year via the portal

4. USUSA Diversity Committee
   a. Chair of USUSA Diversity Cabinet
   b. Consists of the following members
      1. USUSA Organizations and Campus Diversity Vice President (Chair)
      2. USUSA Student Advocate Vice President
      3. USUSA Graduate Studies Senator
      4. Presidents or chosen representative from each Access & Diversity club
      5. International Student Council President
      6. Presidents or chosen representative from each International Student Club
      7. Greek Life Representative
      8. RHA Representative
      9. Diversity Ambassador Representative

IV. Financial Responsibility:
   1. Allocate part of the allotted budget toward maintaining and enhancing large-scale diversity events (i.e. NASC Pow-Wow, PSU Luau, Diversity Week, etc.)
      a. Allotment of funds shall be determined by the Diversity VP based on the need for the event
      b. Additional funds for large-scale events may be considered through USUSA Capital and Support
   2. Allocate part of the allotted budget toward supporting and funding of clubs and organizations upon receipt of funding requests from those organizations.

V. Time Expectations:
   1. Officer will complete at least 2 hours daily in assigned office, for 10 hours a week unless approved by two SILC advisors and the USUSA Student Body President by 2/3 majority.
   2. Officer will complete 1 info booth hour weekly.
   3. Officer will respond to all assigned myVoice submissions weekly.

I hereby agree that I fully understand my charter and accept full responsibility for my duties as the USUSA Organizations and Campus Diversity Vice President.

Printed Name: ______________________________

Signed: ______________________________

Date: ______________________________