TRADITIONS DIRECTOR

Charter

USUSA Traditions Director hereafter referred to as the Traditions Director

I. Duties:
   1. Work under the direction of the USUSA Student Events VP.
   2. Be responsible for Homecoming.
   3. Be responsible for the Festival of Trees.
   4. Be responsible for Robins Awards.
   5. Be responsible for ongoing Traditions Activities.
   6. Program/sponsor one event within Week of Welcome or Welcome Back Week. Refer to pool of established events. *See attached list of established events.
   7. Be responsible for the calendaring, planning, initiating, and administration of student-oriented activities on the campus of Utah State University.
   8. Improve existing programs and initiate new programs to serve a diverse group of students in order to enhance the quality of student life at Utah State University.
   9. Manage the Traditions Committee; a committee of 10 student volunteers minimum. The committee will help plan and execute all events/programs.
   10. Officer will ensure that every member of their council or committee receive the opportunity to be QPR trained through an office sponsored training during the fall semester of the academic year.
   11. Officer will ensure that every member of their council or committee receive the opportunity to receive the Upstander training through an office sponsored training during the fall semester of the academic year.
   12. Officer will ensure that every member of their council or committee receive the opportunity to receive the Diversity training through an office sponsored training during the fall semester of the academic year.
   13. Officer will adhere to university, divisional and departmental fiscal policies and procedures.

II. Programs Sponsored:
   1. Homecoming: This program is a week of activities celebrating USU. It is designed to promote school spirit and welcome alumni back to campus. The program traditionally includes but is not required or limited to such events as noon activities, Mr. USU Pageant, street painting, Homecoming dance, and presenting Homecoming royalty at the football half-time program.
   2. Robins Awards: This program is the University's annual ceremony for recognizing outstanding achievements of students, and student organizations. The ceremony format usually follows national awards, i.e., Academy Awards.
3. **The Festival of Trees**: This program helps the Cache Valley community. Clubs donate a decorated Christmas tree to families in Cache Valley. The trees are put on display for one week before they are given to the families.

4. **Traditions Activities**: These activities are to help promote Aggie pride and enhance loyalty to USU and to ensure Utah State history and traditions are an active part of campus life. This may be an ongoing series of activities or an entire week meant to educate or highlight Utah State traditions. The program traditionally includes but is not required or limited to such events such as the sweater swap.

III. Committee Assignments:
   1. USUSA Programming Board
   2. Student Traditions Activities and Arts Board (STAB)
   3. Traditions Committee (Chair)
   4. Scheduling Committee (before every event held in the TSC)
   5. Homecoming Committee
   6. Robins Awards Committee

IV. Time Expectations:
   1. Officer will complete 1 office hour daily, for 5 hours a week unless approved by two SILC advisors and the USUSA Student Body President by 2/3 majority.
   2. Officer will respond to all assigned myVoice submissions weekly.
   3. Officer will attend at least 1 SOAR event during the summer months.

I hereby agree that I fully understand my charter and accept full responsibility for my duties as the USUSA Traditions Director.

Printed Name:____________________________

Signed:__________________________________

Date:________________________