CAINE COLLEGE OF THE ARTS SENATOR

The role of the Utah State University Student Association (USUSA) Academic Senate is to enhance the quality of Academic life for the students of Utah State University. This will be accomplished through legislation initiated from the Academic Senate and through direct advocating to University Administration, College Deans and College Administration.

Charter

The main purpose of the Art Senator (hereafter, “The Senator”) is to represent the undergraduate students in the CCA. Various responsibilities, both outlined in this charter and otherwise, are imposed upon or will be expected from The Senator by University and CCA groups; but these matters, if not directly related to CCA students, should be considered secondary in importance.

I. Duties:

1. The Senator shall serve as a member of the USUSA Academic Senate and any appropriate committee, sub-committee, or board.

2. The Senator shall actively participate in weekly Academic Senate meetings, which will include, but not be limited to:
   a. Discuss current USUSA Legislation
   b. Discuss progress of senator’s legislative priorities
   c. Discuss constituent concerns and issues

3. The Senator shall meet with the Dean at least monthly.

4. The Art senator can attend Department Head, leadership, ambassador, and steering meetings as necessary to:
   a. Discuss academic issues, student concerns, and keep abreast of college administration/faculty issues
   b. Report on Art Council progress

5. Create and Chair an Art Council and conduct, at minimum, bi-monthly Art council meetings
   a. Discuss current USUSA Academic Senate and Executive Council legislative priorities and work on council initiatives.

6. The Senator and the council shall develop and/or advance academic programs that promote the college and provide college-specific opportunities for the students and is responsible for distributing information about university services to the student body when necessary.

7. The Senator shall periodically attend the meetings of the College ambassadors when invited, or is encouraged to distribute this information via a council member.

8. The Senator shall organize opportunities to promote college unity and improve cooperation and communication among the various departments whether it is through the organization of an Arts Week, or by any other means.
9. The Senator shall provide training for the facilitation of a smooth transition for the newly elected senator
10. Appoint a representative from the Caine College of the Arts to sit on the Blue Goes Green grant selection committee.
11. Officer will adhere to university, divisional, and departmental fiscal policies and procedures.
12. If students from within the college have a concern that cannot be addressed on the college dean level, the senator shall, when appropriate, advocate for solutions for their constituents concerns to higher university administration including, but not limited to: the USUSA Student Advocate VP, Student Affairs Office, Provost Office, the University President, and/or other appropriate entities as deemed necessary.

II. Programs Sponsored:
1. **Arts Council:** The senator shall appoint an Arts Council President and together the senator and the president will assemble Arts Council. The mission of Arts Council is “Arts Council utilizes the power of the arts community to elevate our college and university through effective leadership, arts programming, and student advocacy.” The senator and council president may make committee and chair appointments as appropriate to execute the senator’s vision and initiatives for the college as well as to complete the role of arts council outlined in the mission statement.
   a. The council shall consist of students from each department of the college in order to properly represent and advocate for the unique needs and concerns of the overall college.
   b. The council shall conduct at least bi-monthly meetings
   c. They shall discuss current USUSA legislation and discuss university initiatives
   d. They shall plan and promote engaging events and programs to promote the arts and serve the university community
   e. They shall discuss academic concerns and plan and implement academic programs and initiatives to advocate for the needs of students within the Caine College of the Arts.
   f. They shall ensure that each member is QPR and Upstander trained by fall semester of the academic year
   g. The officer shall appoint one graduate student in collaboration with the Graduate Studies Senator to serve on both councils. This student will serve as a liaison between the graduate studies council and the Arts Council.

III. Committee Assignments:
1. USUSA Academic Senate
2. USUSA EC or AS Ad Hoc Committee Assignments
3. Student Activity Administrative Fee Committee
4. Music/Theater Student Administrative Fee Committee (Chair)
5. University Student Fee Board
6. Academic Opportunity Fund Committee
7. USUSA Classroom Improvement Committee
8. Tuition Review Committee or Facility Enhancement Committee, as assigned by the Executive VP
9. USUSA Sophomore Scholarship Committee
10. Caine College of the Arts Fine Arts Expansion Steering Committee
11. Caine College of the Arts Dean’s Leadership Team
12. Selected Search Committees

IV. Time Expectations:
   A. Officer will complete office at least 2 hours daily in assigned office, for 10 hours a week unless approved by two SILC advisors and the USUSA Student Body President by 2/3 majority.
      a. officer will complete 1 hour at the info booth weekly
      b. at least 2 hours of the officer’s office hours are to be completed at the Caine College of the Arts administrative office space
   B. Officer will respond to all assigned myVoice submissions weekly.

I hereby agree that I fully understand my charter and accept full responsibility for my duties as the USUSA Art Senator.

Printed Name:____________________________

Signed:____________________________

Date:______________________