



## Office of International Students and Scholars Change of Status (COS)

### **F-1 to F-2 (Spouse must be F-1):**

1. F-1 principle & F-2 applicant must be in legal status and submit transcripts of both.
2. Complete I-539 form
3. \$300 money order/check payable to: Department of Homeland Security
4. Submit financial proof (bank statement w/letter, etc.)
5. Submit passport for both F-1 & F-2.
6. Submit original I-94 of F-1
7. Submit original I-20 for F-1 spouse
8. Submit original I-20 of F-2 applicant (not for B-2's)
9. Submit proof of relationship to F-1 spouse (marriage certificate). Translation is required if it is in different language.

### **F-2 to F-1:**

1. Applicant applies and is admitted to USU
2. Submit new I-20 to OISS and unofficial transcripts of F-1.
3. Submit financial proof-same as was given to obtain admissions
4. Submit I-20, I94, and passport of F-1
5. Complete I-539 form
6. \$300 money order/check payable to: Department of Homeland Security
7. Submit F-2's passport and I-94
8. Must have proof of receipt of SEVIS fee

### **F-1 to J-1:**

1. Submit I-20, passport, transcript & current registration
2. Submit financial proof w/letter (cannot be personal funding)
3. Complete DS-2019 request form, available at OISS
4. Complete I-539 form
5. \$300 money order/check payable to: Department of Homeland Security
6. Submit passport and I-94
7. OISS will issue DS-2019 and DHS will assign the two year residency requirement

### **J-1, J-2, or B-1 to F-1:**

1. Applicant applies and is admitted to USU
2. Obtain I-20 from Admission or Grad School
3. Submit transcript if J-1
4. Complete I-539 form
5. \$300 money order/check payable to: Department of Homeland Security
6. Submit passport and I-94
7. Submit financial proof- same as admissions

### **J-2 to J-1 (B-2 to J-1 Student Status):**

1. Applicant applies and is admitted to USU
2. Submit financial proof w/letter
3. Complete DS-2019 request form
4. \$300 money order/check payable to: Department of Homeland Security.
4. Required letter concerning J-1
5. OISS will prepare DS-2019
6. Complete I-539 form
7. Submit passport and I-94 card

**\*\* Bring all documents for your change of status to the Office of International Students and Scholars.**

**\*\*B-2 cannot change status to F-1 in the U.S. unless they have a “prospective student” on their visa.**

**\*\*Change of status may take anywhere from 4-6 months. Results will be mailed from DHS. All documents will be returned. Bring results to OISS to be copied.**