

Monthly Planning and Information Meeting
MINUTES
November 17, 2009
TSC 336
11:00 a.m.

Executive Members Present: Doug Garrett, Taya Flores, Shannon Johnson, Eileen Campbell, Stephanie Pettingill, Bill Jensen, Jr.

Guest: Eric Worthen

Executive Members Excused: Jenn Putnam, Joe Vande Merwe, Stephanie Hamblin

The meeting was called to order at 11:00 a.m. by Doug Garrett.

1. Meeting Minutes for October

Were not available therefore will be approved at next meeting.

2. General Business:

• **PEA Newsletter**

Looks great! No changes needed

http://www.usu.edu/pea/files/uploads/2009_Fall_PEA_newsletter.pdf.

• **Board of Trustees Meeting Friday in Champ Hall rm 136:**

Doug not able to attend Eileen will represent PEA.

• **UHESA Meeting at Snow:**

Doug and Bill Jr. will be traveling to Snow for UHESA meeting. They will be discussing the day on the hill.

• **Bookstore Committee Report: Matt**

- This committee meets bi-annually.
- There is a new pricing model. The old model took the cost and added a flat % increase to price. The new model is much more sophisticated. It has taken 1.5 years to implement. Dealing with 17,000 SKUs.
- Currently the bookstore buys back books at 50% of purchase price. They are looking to be more competitive with outside market.
- There are bookstore sites on various RCDE campuses.
- USU Bookstore has theft rate around 1%.
- Asked us to promote them. Based on competitiveness and new systems.

3. Budget and Finance: Eileen

Spent \$822.81 with \$1,323.67 remaining.

4. Committee Reports:

a. Parking: Stephanie Pettingill

No meeting, no report.

b. Scholarship/Endowment: Shannon

Revisions were sent out. She would like to communicate via email with applicants. Application will be posted 2/1. Hopefully a fill in PDF file will be up and running.

c. Legislative Committee: Matt

Eric Worthen wants to be involved. They will be meeting and talking with UHESA about a strong unified voice. Discussion about day at the capital: suggestion of having a handout for legislatures to

take that outlines our concerns. Perhaps those who attend should wear something that unifies and group (like a shirt).

d. Professional Development: Taya

Ski night on Thursday January 7th

e. Employee Health Benefits Committee: Steve

No meeting.

f. University Relations: Joe

excused

g. Professional Relations: Stephanie Hamblin

Excused

h. Calendaring: Matt

No central meeting. Matt can update the master calendar for us. We only need to send him the information needing to be schedules.