

MONTHLY PLANNING & INFORMATIONAL MEETING**Minutes****October 7, 2013**

- 1. Welcome (Carl Ellsworth, Amanda Davis, Ruth Harrison excused)**
- 2. Approve Minutes for September**
Minutes were approved for September with no corrections.
- 3. General Business: Carl (excused); Marci conducting**
Todd Lundsgard and Derek Jensen for HR Research Group surveyed us about our knowledge and opinions about the Be Well Program. They will be surveying and holding focus groups with campus staff in the next few months about the program in an effort to find out how to better help employees and improve the usage of the program.
- 4. Budget and Finance: Karen**
Karen reported we have had no new expenditures in August (September report will be out on Oct 10th). We have an account balance of \$1203.72.
- 5. Committee Reports**
 - a. Scholarship/Endowment: Leslie**
No report
 - b. Legislative Committee: Amanda (excused)**
No report
 - c. Professional Development: Ruth**
Kimberly reported that Ruth has contacted Nancy Hanks in the President's Office to schedule him for the PEA luncheon in the spring. She will follow up with Nancy so that we can schedule the TSC as soon as possible.
 - d. University Relations: Kathy**
The fall newsletter was distributed September 13th. The September minutes will be available on the website now that they were approved. Kathy will contact Carl to find out how to delete e-mail addresses of former employees from the contact list.
 - e. Professional Relations: Rob**
No report
 - f. Benefits & Advisory: Guy**
No report
 - g. Parking: Justin**
Justin will be attending a parking meeting on October 14th, so he will have a report for the next meeting.

h. Calendaring: Kimberly

Kimberly has been attempting to make contact with Janis Boettinger to make sure that she is notified of university Calendaring meetings, but hasn't heard back regarding any meetings scheduled in the future.

Craig brought up the question of whether we have heard of any issues from our fellow employees within our departments which we can address in future meetings. Kathy brought up the issue of compensation for employees starting at the university being equal to that of employees that have several years at the university and how this can hurt employee morale. In addition, Kimberly brought up how we should discuss in future committee meetings ways to reward and recognize employees not just at the 5 year marks.

The meeting was adjourned.

6. Next Meeting: Monday, November 4th at 12:00 PM (TSC Senate Chambers)