

MONTHLY PLANNING & INFORMATIONAL MEETING**MINUTES****February 17, 2009****TSC 335****11:00 AM**

Executive Members Present: Marv Bennett, Taya Flores, Doug Garrett, Paige Geslin, Lisa Leishman, Matt Lovell, Marian Olson, and Joe Vande Merwe

Executive Members Excused: Michelle Bogdan, Richard Jewkes, Shannon Johnson, Betsy Newman and Stephanie Pettingill

Other Professional Employees Present: Mardyne Matthews and Jeremy Jennings (ASUSU)

The meeting was called to order at 11:00 by Doug Garrett

1. Meeting Minutes for January

Marv motioned to approve January's minutes and Lisa seconded. No one opposed.

2. General Business:

A. Jeremy Jennings ASUSU – Revisions to Tobacco Policy: Last year the students proposed to the Administration that all smoking be banned from campus. The Administration did not support this concept, so the students have revised their recommendation. Jeremy distributed the revised proposal wherein selective areas on campus would be designated as non smoking areas. Concerns were expressed about enforcement and slowly taking away freedoms.

B. Furlough and Voluntary Separation - Doug asked for input regarding the upcoming furlough and the voluntary separation packages. It appears the furlough is supported by most employees. Some confusion exists regarding the voluntary separation in that employees think it would be automatic once an employee completes the application process; however, the separation needs to be approved the employee's Dean or VP since that position would not be replaced.

C. UHESA Day at the Capitol – Doug reported that Marian, Lisa, Matt and he visited with Legislators during the UHESA Day at the Capitol on February 5. Next year will be a difficult year financially for higher education.

3. Executive Committee Elections: Lisa discussed the upcoming elections and the schedule for the various committee members. Currently the President and Vice President are elected during the same year, which can be problematic because both individuals are new at the same time and this provides no training opportunities. Joe made a motion that elections for the Vice President take place this year rather than next year so the Vice President could better train the incoming President the following year. Taya seconded the motion and the vote was unanimous.

4. Budget and Finance: Richard was not in attendance.

5. Committee Reports:

A. Parking: Lisa indicated there were 2 resolutions being proposed to the Parking Committee. The first would modify the parking area adjacent to the LDS church located at 750 North 1200 East to a Blue parking area. The second resolution would increase the cost for an annual motorcycle permit from \$21 to \$40.

B. Scholarship/Endowment: Shannon was not in attendance.

C. Legislative Committee: Marian reported that House Bill 15 did get approved. During President Albrecht's presentation to the Commissioner of Higher Education on February 5, he mentioned USU's enrollment increase was due to our regional campuses. He further encouraged people to contact their Legislators to thank them for their support.

D. Professional Development: Taya reported that brown bag luncheons are not well attended and recommended cancelling them. We will have a fall brown bag luncheon, the PEA Recognition luncheon, and a spring brown bag luncheon. On March 31, the PEA Luncheon will be held in the Ballroom. Taya is in the process of getting a cost from Dining Services. The President will speak.

E. Employee Health Benefits Committee: Marv reported that no EBAB meeting was held but he was informed by HR that supplemental insurance will be bid after other issues have been addressed in HR.

F. University Relations: Joe will send the PEA email with updated news and information. The next PEA newsletter will be distributed in early summer.

G. Professional Relations: Paige reported that the award for Employee of the Quarter will be presented at the PEA Luncheon.

H. Calendaring: Matt will provide information regarding PEA for the University calendar but no formal calendaring meeting had been held.

Meeting was adjourned at 12:15 p.m.