

Monthly Planning and Information Meeting
MINUTES
December 5, 2011
TSC Senate Chambers

Executive Members Present: Bill Jensen, Kathy McKonkie, Chuck Kimber, Tonya Davis, Danene Dustin, Steve MEcham, Melanie Ivans, Matt Lovell

Executive Members Excused: Melissa Scheaffer, Carl Ellsworth

1. General Business: Bill Jensen

2. Budget and Finance: Kathy McKonkie (excused)
 - a. The committee agreed to purchase a display/banner/pole to be displayed at PEA events. Kathy will coordinate the ordering and payment. PDP will donate the printing and Hillary Frisbee (Professional Employee) will donate the design.

3. Committee Reports:
 - a. Parking: Chuck Kimber
The Parking Advisory Committee met to discuss: a 4% parking pass increase, the Gold lot, revamping the Blue motorcycle lot and a possible new structure within the next five years.

 - b. Scholarship/Endowment: Tonya Davis

 - c. Legislative Committee: Danene Dustin
A "Save the Date" email will be sent out for the annual UHESA Day at the Capitol February 16, 2012

 - d. Professional Development: Melissa Scheaffer
April 16 is the date for our Professional Employee Recognition Luncheon. Craig Donaldson, CEO of Harns Research will be our Keynote Speaker

 - e. Employee Benefits Advisor Board: Steve Mecham
The next Benefits Advisory Committee meeting is scheduled for December 9. Steve will report at our February meeting.

 - f. University Relations: Carl Ellsworth

 - g. Professional Relations: Melanie Ivans
Please submit your nominations for Professional Employee of the Year.

 - h. Calendaring: Matt Lovell
No items to report

Next Meeting: February 6, 2012 in TSC Senate Chambers 336