

**PROFESSIONAL EMPLOYEES ASSOCIATION
MONTHLY PLANNING & INFORMATION MEETING
November 13, 2003
12:00/Noon to 1:00 p.m.**

Executive Members Present: Stacie Gomm, Marsha Howell, Jay Greene, Liz Allred, Betsy Newman, Miriam Cajal

Executive Members not Present: Debra Parrish, Eugene Higham, Dale Smith, Bryan Earl, Teresa McKnight

Other Professional Employees Present: Marian Olsen

COMMITTEE REPORTS

- **Scholarship/Endowment – Betsy**

I would like to thank Dale for getting the updated and revised Scholarship information on the PEA Website. It looks wonderful.

I would also like to thank Jay for making the scholarship announcements at the PEA Appreciation Luncheon. You did a marvelous job.

I would like to schedule a time with Jay to review the endowment fund and determine the total number of scholarships and the dollar amount for the 2004-2005 Scholarships.

Developing a contribution campaign for the PEA Scholarship Fund. It will include emails, letters, flyers, etc.

- **Professional Development – Liz**

The PEA Luncheon held on 30 October 2003 was a great success. 300 people attended, the largest gathering in PEA's history. Comments received since the luncheon have all been positive and it seems that people wish to repeat the experience in the future.

PEA and CEA will host a joint Brown Bag Forum titled "We're Going to the State Capitol" on Tuesday, 9 December 2003, in the Sunburst Lounge, Aaron White of the U of U and UHESA Legislative Committee Chair and Milt Johnson of USU and UHESA Legislative Committee Vice Chair will be the speakers. Lunch will be served to participants for a \$1 donation. The forum will be a legislative workshop as well as a sign up to participate in UHESA's Higher Education Day at the State Capitol during the upcoming legislative session.