PROFESSIONAL EMPLOYEES ASSOCIATION
MONTHLY PLANNING & INFORMATION MEETING
Meeting Minutes
February 12, 2004
Noon to 1:23p.m.

Executive Members Present: Marsha Howell, Eugene Higham, Betsy Newman, Rory Weaver, Miriam Cajal, Stacie Gomm, Jay Greene, Teresa McKnight, Liz Allred, and Debra Parrish

Executive Members not Present: Dale Smith, LuAnn Parkinson, Bryan Earl

Other Professional Employees Present: Rob Barton, Mirian Olson

1. Review of January Meeting Minutes – Jay Greene – Stacie approved. Seconded by Liz. All approved. Meeting minutes will not be published on web until approved at next meeting.

2. UHESA:
   Teresa reported that she had a good number of letters for her presentation at the state capital. Reiterated the need to make sure that we did not go in State vehicles and that we needed to go on our own time. Meet on the stairs of the Capital by 10 am. Discussion that no state funded money could be used to pay for travel. Use only donated money specific for that purpose, if needed. Only a handful of people responded that they would be going so far.

COMMITTEE REPORTS

- **Scholarship/Endowment – Betsy**

  Have not received any scholarship applications as of today.

- **Professional Relations – Gene**

  Gene has received some nominations. They have not been able to get forms to submit from our website. They have to be faxed to Gene.

- **Parking Committee** (Bryan asked to be excused)

  No new news – Parking Committee won't meet until week of 22nd.

- **Calendaring Committee - Stacie**
  Cruise:
  Not enough reservations for the cruise so Travel Time will open it up to regular public to meet the quota. There had been 16 cabins reserved and 32 airline seats. Only 8 seats were filled. Stacie had a concern with the amount of time spent on putting the cruise

together. Concerned with lack of response in number of reservations. She didn't think the cost could be beat. She will be pulling the web page information. If we know of any professionals and their families that might still want to go have them contact Stacie. Stacie and her family will be going and having lots of fun.

Calendaring Committee will be meeting February 17th. Stacie will not able to attend. Marsha will go to represent PEA.

- **University Relations:**

  Discussion concerning need to get web page updated. We would like to see the web page have a counter so we can tell how much it is used. Need to make sure the links really work. Get a web editor.

General Information:

Marsha has received very few nominations. We discussed how to get more nominations. How to generate interest. The need to list the benefits of being part of the group. The importance of how an individual can make a difference in a group. Overcome objections to "not enough time". Stacie suggested that Betsy could help us write a cover letter to send with ballot. Betsy agreed to help. Nominations need to be handed in during March. Marsha will select a nominating committee.

Meeting adjourned at 1:23 pm.