

Refunds of Tuition and Fees

Tuition Refunds

When a student withdraws from classes before the fifteenth day of the semester, he or she is entitled to a refund of registration tuition and fees according to the following schedule:

Tuition Refund Period	Percentage of Credits for which Tuition and Fees will be Refunded
Before classes begin	100%
First ten days of semester	100%
Eleventh through fifteenth day of classes	50%
After fifteenth day of classes	0%

Refunds will be automatically processed when courses are dropped by the published refund deadlines. **Note:** The refund policy above applies to full-semester classes *only*. For information about refund dates for classes offered during *less than a full semester*, contact the Registrar's Office, TSC 246, (435) 797-1101.

Refunds are computed as a percentage of the credits being dropped, and are *not* based solely upon the *dollar amount* paid. Published refunds will be automatically calculated.

Below are three examples of refund calculations for dropping credits during the 50 percent refund period. These examples use the 2006-2007 tuition tables for a resident undergraduate student.

Example 1:	Tuition and Fees
Registered for 9 credits	\$ 1,451.03
Dropping 3 credits at 50% (equals 1.5 tuition credits dropped)	
Tuition and Fees for 7.5 credits (9 minus 1.5 credits)	1,269.90
Total Refund.	\$ 181.13

Example 2:	Tuition and Fees
Registered for 15 credits	\$ 1,899.46
Dropping 3 credits at 50% (equals 1.5 tuition credits dropped)	
Tuition and Fees for 13.5 credits (15 minus 1.5 credits)	1,899.46
Total Refund	\$ 0

Note: Utah State University's plateau tuition means that the tuition and fee amount for total credits between 13 and 18 credits is the same amount.

(Policy continued on next page)

Example 3:

Tuition and Fees

Registered for 12 credits	\$ 1,788.54
Dropping 6 credits at 50% (equals 3 tuition credits dropped)	
Tuition and Fees for 9 credits (12 minus 3 credits)	1,451.03
Total Refund	\$ 337.51

For exact dollar amounts, click on the **Tuition Tables** link at: <http://www.usu.edu/registrar/>

Fee Refunds

1. A proportionate share of all fees paid may be refunded to any student who withdraws from school before the fifteenth day of classes.
2. All refunds will be mailed to the student.
3. The application and evaluation fee for an undergraduate or graduate applicant is not refundable.
4. Activity fees will be pro-rated.
5. Students with financial aid need approval from the Financial Aid Office in order to receive a refund.
6. Complete withdrawal must be approved by the Financial Aid Office (TSC 106) or by the Office of Retention and First-Year Experience (TSC 314).

Note: Banking of credits is no longer allowed. For example, if a student drops a three-credit course on the fourth day of classes and adds another three-credit class the same day, the student will only receive a 90 percent refund for the class dropped, but will be responsible for paying 100 percent tuition for the newly added class.

Sources:	Advising Coordinating Committee	March 8, 2007
	Enrollment Management Committee	Spring 2007
	Advisor Handbook	
	General Catalog	
	Schedule of Classes	