Grade Publishing

Publishing grades from a course in Canvas to the Student Information System (SIS). In this example we are using Banner.

Enable grading scheme

A course grading scheme must be enabled to publish letter grades
1. In the course Settings
2. Enable course grading scheme
Grades to be published

Ensure letter grades are correct in Total column found in the gradebook.

Finding Publish grades to SIS feature

From the gradebook Publish grades to SIS can be found in the Options drop-down menu.
The Grade Publishing tab is found in the course Settings.
1. Select Publish Grades to SIS button
2. Approve the warning message by selecting the OK button
Ensure grades made it to Banner.

Note: Grades can be Re-published with new grade values to Banner until the grades are Rolled.

If one or more students are receiving an incomplete grade, be sure to manually enter the incomplete grade into Banner.