



Leave of Absence Advisor Checklist

To facilitate your return to Utah State University, we suggest that you meet with your advisor prior to your departure to develop a plan for your return, including a list of classes you should take for the semester of your return. This information will help your parents or guardians register for you in the event you miss priority registration for the semester of your return. Please note that you may already have a four year plan for your major. If so, you should not need to meet with your academic advisor. Instead, use your plan in place of this checklist.

- Fall Priority Registration: Early April
- Spring Priority Registration: Early November
- Summer Priority Registration: Late March

Student Name _____ Student ID Number (A-number) _____
Advisor's Name _____ E-mail _____ Phone _____

Semester of return: Spring Summer Fall _____
Year

Suggested Courses:

Semester: _____

Classes:	Credits:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total Credits

After meeting with your academic advisor, go over this information with your parents or guardians, and then have them place your Advisor Checklist in a secure spot for future reference. By compiling this information in one place, you will make your return to USU easier for both you and the person you have designated to register for you.

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