

# National Residence Hall Honorary “Of the Month” Awards

## **6 TIPS FOR WRITING GREAT OTM’S**

1. Please make the OTM’s professional and easy to read.
2. Write in paragraphs, it makes things easier to read.
3. Don’t make it a novel but please be descriptive, creative, and inventive when talking about people and events. If it is not in the OTM, then the reader isn’t going to know about it. Paint us a picture
4. Please please please make sure that you are putting the person or program you are nominating in the right category, if there are questions please ask any NRHH, RHA Exec, or email me
5. Make sure your nominations are **MONTH SPECIFIC!**
6. **HAVE FUN!** Realize that you are doing this to honor and recognize the outstanding efforts of someone else. Our ultimate goal is recognition. Every nomination you write will be appreciated.