Agenda
AGENDA
MEETING OF THE
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
4 NOVEMBER 2005

8:00 a.m.  BREAKFAST BUFFET  University Inn
           Fifth Floor
8:30 a.m.  EXECUTIVE SESSION  University Inn
           Sonne Board Room, 508
9:30 a.m.  REGULAR MEETING  University Inn
           Sonne Board Room, 508
           • Introductory Items
           • Chairman’s Report
           • President’s Report
           • Consent Agenda
           • Strategic Agenda—“USU Investments”
11:45 a.m. ADJOURN

12 Noon  LUNCH  President’s Residence
         (By Invitation)  1417 East 1300 North
Chairman
AGENDA
CHAIRMAN'S REPORT
2 DECEMBER 2005

A. Information Items
   1. Date of the Next Regular Meeting – 27 January 2006
   2. Schedule of Committees for the Next Meeting
   3. Discussion Regarding Board of Trustees Meetings

B. Other
President
AGENDA
PRESIDENT’S REPORT
2 DECEMBER 2005

A. Information Items

1. Performance Dashboard, November 2005 1
2. Banner Update 3
3. University Advancement Update 5
4. *The President's Report*, 11/4/05 (To be distributed at the meeting)
5. Legislative, Federal, and State Funding
6. December Commencement—17 December
7. Memorial Service—7 November
8. Philanthropy Day—10 November
9. Innovation Campus Celebration—21 November

B. Other
## COMPARATIVE DATA
### NOVEMBER 2005

### STUDENTS

<table>
<thead>
<tr>
<th></th>
<th>SUU AVERAGE</th>
<th>CCOLI STATE</th>
<th>IOWA STATE</th>
<th>KANSAS NC</th>
<th>KANSAS State</th>
<th>MICHIGAN state</th>
<th>MICHIGAN State</th>
<th>PENNSYLVANIA STATE</th>
<th>TEXAS A&amp;M</th>
<th>WASHU STATE</th>
<th>WASHINGTON STATE</th>
<th>WYOMING STATE</th>
<th>BYU U of U</th>
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<tbody>
<tr>
<td>1st-Year Retention Rate (4 year avg. 2000-03)</td>
<td>73%</td>
<td>65%</td>
<td>62%</td>
<td>61%</td>
<td>62%</td>
<td>62%</td>
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<tr>
<td>6-Year Graduation Rate (4-year avg. 1995-99)</td>
<td>46%</td>
<td>68%</td>
<td>64%</td>
<td>67%</td>
<td>68%</td>
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<td>65%</td>
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<td>70%</td>
<td>69%</td>
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<tr>
<td>Minority Students (Fall 2004)</td>
<td>4%</td>
<td>20%</td>
<td>16%</td>
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<td>Graduates (Fall 2004)</td>
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<td>18%</td>
<td>20%</td>
<td>23%</td>
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<td>Doctorates Awarded (2003-2004)</td>
<td>84</td>
<td>386</td>
<td>160</td>
<td>228</td>
<td>233</td>
<td>78</td>
<td>172</td>
<td>539</td>
<td>515</td>
<td>375</td>
<td>300</td>
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### ADMISSIONS

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<tr>
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<th>New Freshman Acceptance Rate (Fall 2004)</th>
<th>New Freshman Yield (Fall 2004)</th>
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<tr>
<td></td>
<td>92%</td>
<td>46%</td>
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<td></td>
<td>72%</td>
<td>42%</td>
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<td>83%</td>
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<td>71%</td>
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<td>59%</td>
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<td>60%</td>
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<td>73%</td>
<td>20%</td>
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### INSTRUCTION

<table>
<thead>
<tr>
<th></th>
<th>Student/Faculty Ratio (Fall 2004)</th>
<th>Classes with 1-19 Students (Fall 2004)</th>
<th>Classes with 40-50 Students (Fall 2004)</th>
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<tbody>
<tr>
<td></td>
<td>191%</td>
<td>41%</td>
<td>14%</td>
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<td>151%</td>
<td>24%</td>
<td>18%</td>
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<td>191%</td>
<td>27%</td>
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<td>161%</td>
<td>31%</td>
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<td>121%</td>
<td>35%</td>
<td>11%</td>
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<td></td>
<td>101%</td>
<td>18%</td>
<td>10%</td>
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<tr>
<td></td>
<td>81%</td>
<td>13%</td>
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### FACULTY

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<tr>
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<th>Full-Time</th>
<th>Full-Time Instructional</th>
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<tr>
<td>Faculty Headcount (Fall 2004)</td>
<td>792</td>
<td>7,689</td>
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<tr>
<td>% Female Faculty (Fall 2004)</td>
<td>32%</td>
<td>32%</td>
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<tr>
<td>% Minority Faculty (Fall 2004)</td>
<td>63%</td>
<td>63%</td>
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### FINANCE

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<tr>
<th></th>
<th>Minority Prevalence Rate (2-year avg. 2002-03, 2003-04)</th>
<th>Total Student Tuition &amp; Fees in dollars (2004-05)</th>
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<tbody>
<tr>
<td></td>
<td>11%</td>
<td>5,726</td>
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<td></td>
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<td>15,518</td>
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<tr>
<td></td>
<td>17%</td>
<td>9,745</td>
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<td></td>
<td>17%</td>
<td>11,016</td>
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<td></td>
<td>17%</td>
<td>9,495</td>
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### RESEARCH

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<td>48</td>
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### NATIONAL RANKING

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### NOTES

1. Based on cohorts entering one year (retention rate) or six years (graduation rate) earlier.
2. Total compensation is salary plus benefits, average for all ranks; peer group are Regents' SUU Peer Group.
3. Non-USD student tuition & fees of SUU
4. Main Campus only

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**NOTE:** SUU's numbers on the Comparative Data may be 1-2 years behind those reported on the Performance Dashboard because more recent comparative data for peer group are not available.
• **Banner Finance** – The first test of the interface between Banner Finance and Banner Payroll was completed the first week of November. Several 'bugs' were found and corrective action taken. Additionally, USU technical staff found a fundamental programming flaw in the Banner product and developed a fix to be included in future releases of the product. Finance reports have improved significantly but there is still much to be done.

• **Banner Student** – Registration for spring 2006 is underway. Feedback from students registering has been very positive. Academic History (transcripts) conversion was completed on November 1st. Students can now retrieve unofficial transcripts in Self Serve Banner (SSB). The Registrar’s Office can generate official transcripts. As in Banner Finance, reporting is still an issue; consequently, the staff is being trained on reporting tools to access and create needed reports.

• **Banner Financial Aid** – The Financial Aid Office has dispersed thousands of awards through the new system. They continue to process applications to be awarded for spring 2006.

• **Banner HR/Payroll** – The Office of Human Resources has been leading the campus through a series of parallel payroll processes through November and will continue through December. All employee actions have been entered into both the old HRS system and the new Banner HR/Payroll system for thorough testing. If all goes as planned the first paycheck from the Banner HR/Payroll system will be cut January 2, 2006.
Utah State University Board of Trustees
Campaign Update

November, 2005

1. We continue to run a positive trend in total dollars raised to date. For the month of October we reported a 102% increase over October, 2004. We also have recorded a 44.8% increase for year-to-date giving compared with the same period last year. It is still too early in the fiscal year to make any year-end predictions from these results.

2. We have nearly $4 million in outstanding formal requests to which we expect to receive responses by the end of the calendar year. As of the writing of this report we have not yet received formal responses. It is possible we may hear responses from some, or all of the proposals, by the time of the Board of Trustees meeting.

3. We will have completed our review of proposed needs and priorities for the campaign by the time of the Board of Trustees meeting. We are now beginning the process of identifying campaign categories and priorities. This will be completed by the time of the next BOT meeting.

4. We have recently mailed year-end annual fund solicitations, specific to each college, to over 50,000 alumni. We are hopeful that this might encourage an increase in broad-based year-end contributions.

5. We have scheduled a meeting of the Utah State University Foundation Board of Directors for the week of December 5, 2005. At this meeting we will propose a plan for reinvigorating the Foundation Board to take us through the campaign.

6. We mailed an information piece to 7,500 Utah State University donors about the tax advantages of the recently passed KETRA Act. The act changes the tax deductibility rules for certain gifts made between August 28 and December 31, 2005. We anticipate that this mailing may create tax benefits and new giving opportunities for some of our donors. A copy of the information piece is included in the University Advancement section of the Board of Trustees book.

7. We hosted our first-ever Aggie to Aggie Salt Lake Business Connection networking social on Thursday, November 17 from 4:30 to 6:00 p.m. The purpose of this new program is to provide a social opportunity for Aggies in the Salt Lake area business community to meet and connect with each other. Richard Nelson '64 (President/COO of Larry H. Miller Management Company) served as event host and addressed the group, along with President
Albrecht, as to the importance of Aggies staying in touch and working with each other and with the University. Since this was the first such event, we were unsure as to whether or not it would be successful. We were extremely pleased when over 75 Aggie alumni attended and offered ways to become more engaged with the university. We will move forward to hold three of these events each year.

8. We were recently notified that two of our programs will be recognized at the CASE District VII Conference in San Francisco, December 4-6. We have not been told which awards we are receiving, just notified that we are being recognized. One award will recognize our activities surrounding the opening of our Salt Lake Alumni and Administrative Center. The second award will recognize the video developed as part of the announcement of the Ray and Eloise Lillywhite gift earlier this year. Several staff members will be in attendance at the conference and accept the awards on behalf of the University Advancement Team.

Reported by:

M. Scott Mietchen
Vice President for University Advancement
November 18, 2005

Mr. and Mrs. Loyal O. Aggie
1234 Main Street
Anywhere, UT 12345

Dear Loyal and Happy:

We are writing to tell you about an important tax change recently passed by Congress which may affect the level and method you use this year in your personal year-end charitable giving to institutions such as Utah State University.

In September the Katrina Emergency Tax Relief Act of 2005 (KETRA) was signed into law. While a primary goal of the act was to encourage philanthropic gifts to organizations providing hurricane relief following Katrina, the act also put into place several important components to encourage overall charitable giving to IRS qualified organizations. The provisions of the act are specific to charitable gifts made between August 28, 2005, and December 31, 2005.

We are pleased to enclose with this letter a detailed Q&A developed by our Office of Planned Giving which provides you and your financial advisors with more specific details of KETRA.

Utah State University recommends that, if appropriate, you consult with your legal and/or tax advisors to determine the relevance of this new law to your individual and/or family situation. If either you or your advisors have questions regarding KETRA, planned giving or other opportunities for making charitable contributions to Utah State University, please do not hesitate to contact our Director of Planned Giving, Angelina Wilkinson, at (435) 797-3885. We hope you find this information helpful.

Loyal and Happy, thank you for your on-going involvement with Utah State University. Your financial support continues to make a very real difference.

Sincerely,

Jonathan W. Bullen, Chair
Utah State University Foundation

Enclosure
A NEW WINDOW OF OPPORTUNITY:
THE 2005 KETRA ACT

What is the 2005 KETRA Act?
In September 2005, Congress passed the “Katrina Emergency Tax Relief Act of 2005” (KETRA). It contains a number of important tax benefits and temporarily suspends limits on deductions for qualifying gifts made between August 28, 2005, and December 31, 2005.

What does the 2005 KETRA Act change for year-end gifts?
It gives charitable donors new and wonderful, tax break opportunities. Under current law, itemized deductions for individuals making gifts of cash are limited to 50% of their adjusted gross income (AGI). Under the KETRA Act donors will be able to deduct up to 100% of their AGI on gifts made from August 28, 2005, through December 31, 2005. This provision also permits unlimited IRA withdrawals gifted to IRS qualified charities, such as Utah State University. Nothing withdrawn from an IRA and donated to a qualified charity will be taxable during this time period.

What did the legislation do and what gifts qualify?
In addition to certain provisions to encourage hurricane relief efforts, the Act temporarily suspends certain tax rules, which could increase the tax benefits for some gifts of cash to most public charities.
Please note the following:
• Gifts must be made in cash.
• The charity does not have to be involved in relief efforts.
• The Utah State University Foundation is a qualifying charity to which a donation may be made under the Act.

What gifts do not qualify?
Property gifts such as stock or real estate do not qualify under the Act. Gifts made to supporting organizations and donor advised funds also do not qualify.

What is the maximum that I can deduct for qualifying gifts of cash made between August 28 and December 31, 2005?
You can deduct gifts of cash up to 100% of your adjusted gross income in most cases. Any excess deduction amount may be carried over for up to five additional years. Tax rules which may reduce itemized deductions are also waived for cash gifts for the remainder of the year.
How does this affect potential IRA withdrawal gifts?
When a person over the age of 59 1/2 withdraws funds from his or her IRA, the withdrawal will be included in the IRA owner's taxable income. Under the new 100% of income charitable gifts option, the funds withdrawn may be given in full to an IRS qualified charitable organization. The full gift will then be deductible. In addition, since the 100% deduction applies regardless of the gift source, withdrawals and gifts may also be made from 401(k) plans, 403(b) plans, or other qualified retirement plans.

Is there a dollar limit to an IRA withdrawal gift?
The IRA withdrawal and gift option is unlimited. A person can withdraw and give $1,000 or $1,000,000. The gift is limited only by the donor's AGI. Of course, by withdrawing funds from an IRA, the donor's AGI increases. The entire withdrawal may be gifted to any IRS qualified organization and deducted. However, the increased AGI may affect other deductions.

How should a donor make an IRA withdrawal gift?
The IRA owner should withdraw the desired amount this year and make the gift by December 31, 2005. Please be aware that some IRA custodians take two to three weeks to process withdrawal requests. Request a withdrawal by early December to allow time for processing. To qualify, the charitable gift must be completed by December 31, 2005.

Will there be other income tax effects?
There might be some other income tax effects for certain donors. When adjusted gross income is increased, deductions such as medical deductions or casualty deductions—with floors to the deductible amount—may be affected. It also appears that there will be no alternative minimum tax (AMT) impact on taxpayers who make cash gifts in 2005. If a donor is subject to AMT, the cash gift saves tax at the AMT rate, which may be lower than a taxpayer's regular tax rate.

Who can I talk to if I have questions or need answers regarding KETRA?
As always, we encourage you to consult your professional financial and legal advisors regarding the best ways to take advantage of this special opportunity. You may also contact the Department of Planned Giving at Utah State University for further details that you and your advisor can utilize to make the most informed decision regarding your own individual circumstances.

Angelina M. Wilkinson, J.D.
Director of Planned Giving
Utah State University
1420 Old Main Hill
Logan, UT 84322-1420
(435) 797-3885
angelina.wilkinson@usu.edu
Consent Agenda
CONSENT AGENDA
2 DECEMBER 2005

1. Minutes of the Executive Session Held on 4 November 2005  
2. Minutes of the Regular Meeting Held on 4 November 2005  
3. Certificate of the Treasurer for the Period 1 July 2005 to 30 September 2005  
4. Report of Investments for October 2005  
5. Contract/Grant Proposals and Awards for October 2005  
7. Acceptance of Written Reports (Behind Tabs)
   - Academic Services
     - Faculty and Staff Activities and Achievements
   - Business and Finance
     - Business and Finance Performance Dashboard, November 2005
   - Extension/Continuing Education
     - Cooperative Extension Performance Dashboard, November 2005
     - Continuing Education Performance Dashboard, November 2005
     - Conference Services Performance Dashboard, FY 2003-04
   - Information Technology
   - Research
     - Research Performance Dashboard, FY 2004
     - Technology Management Indicators
   - Student Services
   - University Advancement
     - Development Fund Report for FY 2005-06
   - ASUSU
   - Athletics
   - Public Relations and Marketing
     - Public Relations and Marketing Performance Dashboard, October 2005
   - Professional Staff
   - Classified Staff
8. Executive Session, 27 January 2006
EXECUTIVE SESSION
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
4 NOVEMBER 2005

Minutes of the Executive Session of the Utah State University Board of Trustees held in the Alma Sonne Board Room of the University Inn at 9:45 a.m.

MEMBERS PRESENT

Richard L. Shipley
Douglas D. Anderson
David P. Cook
Robert L. Foley
Douglas S. Foxley
 Lynnette T. Hansen
Quinn W. Millet
 R. Brent Nyman
Kellie S. Wood

MEMBER EXCUSED

L.J. Godfrey

Vice Chairman

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht
Noelle E. Cockett
Glenn W. Ford
Craig J. Simper
Sydney M. Peterson
Lee H. Burke

President
Interim Provost
Vice President for Business and Finance
General Counsel
Chief of Staff
Assistant to the President and Board of Trustees Secretary

Personnel and legal issues were discussed.
The Executive Session adjourned at 9:40 a.m.

Richard L. Shipley, Chairman

Lee H. Burke, Secretary

Date
REGULAR MEETING
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
4 NOVEMBER 2005

Minutes of the Regular Meeting of the Utah State University Board of Trustees held in the Alma Sonne Board Room of the University Inn at 9:45 a.m.

MEMBERS PRESENT

Richard L. Shipley  Chairman
Douglas D. Anderson
David P. Cook
Robert L. Foley
Douglas S. Foxley
Lynnette T. Hansen
Quinn W. Millet
R. Brent Nyman
Kellie S. Wood

MEMBER EXCUSED

L.J. Godfrey  Vice Chairman

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht  President
Noelle E. Cockett  Interim Provost
Glenn W. Ford  Vice President for Business and Finance
Juan N. Franco  Vice President for Student Services
M. Kay Jeppesen  Interim Vice President and CIO for Information Technology
M. Scott Mietchen  Vice President for University Advancement
Brent C. Miller  Vice President for Research
Jack M. Payne  Vice President and Dean for Extension
Gary A. Chambers  Associate Vice President for Student Services
Darrell E. Hart  Assistant Vice President for Facilities Management and Director of Physical Plant
Craig J. Simper  General Counsel
Sydney M. Peterson  Chief of Staff
John DeVIlbiss  Executive Director of Public Relations and Marketing
Dan Peterson
Jodi Bailey
Randall W. Coleman
Jimmy Moore
Steven C. Jenson
Bruce Miller
Alan A. Stephens
Ben Renard-Wiart
Whitney Wilkinson
Vijay R. Kannan
Derek T. Mason
Marsha Howell
Karen Hoffman
Lee H. Burke
Mira G. Thatcher

Executive Director of Conference Services
Director of Internal Audits
Director of Cash Management, Controllers Office
Director of Admissions
Director of Housing and Dining Services
Head of the Department of Agriculture Systems Technology and Education Department
Head of the Department of Business Administration
Webmaster
Public Relations Specialist
Associate Professor, Department of Business Administration
President of Faculty Senate
President of the Professional Employees Association
Vice President of the Classified Employees Association
Assistant to the President and Board of Trustees Secretary
Secretary

MEMBERS OF THE MEDIA PRESENT

Marie MacKay

The Statesman

Chairman Shipley conducted the meeting and welcomed those present. He excused Trustee Godfrey.

I Chairman’s Report

A. Oath of Office for Douglas S. Foxley

Chairman Richard Shipley administered the oath of office to Trustee Douglas S. Foxley. He stated that Trustee Foxley brings unique talents to the Board which will be beneficial to USU.

B. Regents Meeting at USU

Chairman Shipley reported that several of the Trustees attended the lunch meeting with the Board of Regents on the USU campus on 15 September. During that meeting the Regents Audit Committee reviewed USU’s Audit Committee. Chairman Shipley said that the Regents indicated that USU’s Audit Committee is the best of all of the institutions in the state. Chairman Shipley congratulated Chairman of the Audit Committee, David Cook, Trustee Foley, and Director of Internal Audits, Jodi Bailey, for their excellent work.
C. Trustee Attendance at Services for Students and Faculty Member Killed in Van Accident

Eight students and one faculty member were killed in a tragic van accident on 26 September. Chairman Shipley expressed appreciation to Trustees for their care and representation at viewings and funerals. Floral arrangements were also sent to each service from the Trustees.

D. Presidential Lecture Series Fund

Those Trustees who have not yet done so were invited to contribute to the Presidential Lecture Series Fund.

E. Homecoming 2005

Chairman Shipley expressed appreciation to the Trustees who attended Homecoming activities on 7-8 October.

F. Advancement

Chairman Shipley stated that commitment to the Advancement Office’s comprehensive campaign is still the Trustees number one priority. An excellent meeting was held on Monday in Salt Lake City with Vice President Mietchen and Trustee Foxley.

G. Date of the Next Board of Trustees Meetings

The next Board of Trustees meeting will be held on 2 December 2005. An Audit Committee Meeting will be held Thursday evening, 1 December 2005.

II. President’s Report

A. Performance Dashboard for October 2005

The performance dashboard for October 2005 (Appendix A) was given to the Trustees for their information. President Albrecht said the dashboard system of reporting is being reviewed to determine whether it is the most effective response to performance measures used by legislators. They are mainly concerned with enrollment, graduation rates, and extension numbers.
B. Banner Report

Trustees were given information concerning the Banner software project (Appendix B). Interim Vice President Jeppesen reported that Banner is moving forward. Human Resources is being brought onto the system. He said parallel reporting (both hard copy and Banner software) will be used for November and December reports in order to have a backup in case problems develop.

C. University Advancement Update

Trustees were given an update concerning the capital campaign (Appendix C). Vice President Mietchen said there is a lot going on. Chairman Shipley said things have significantly improved in the last year, but there is much more needed to be done.

D. The President’s Report, 11/4/05

The President’s Report for 11/4/05 (Appendix D) was distributed to the Trustees.

President Albrecht stated that the inaugural address with the theme of "Transformation," which would have been given had his inaugural ceremony not been cancelled due to the van accident, will be printed in booklet form and distributed. It will highlight USU's vision and goals. He said Trustees will receive a copy of the address, and he asked for feedback, recommendations, and input from the Trustees as the address is meant to be interactive.

President Albrecht was the Commencement speaker at the anniversary celebration of Dominican Republic's Autonomous University of Santo Domingo on 27 October. The University, founded in the 1500s, is the oldest institution of higher education in the Western hemisphere and has a student population of 170,000. He also participated in the Commencement exercises. President Albrecht said that the Dominican Republic is pleased with the partnership that USU has with their students at USU, and are ready to extend some of the agreements in the areas of Instructional Technology and Biotechnology. President Albrecht said that President Fernandez of the Dominican Republic will be USU’s Commencement speaker in 2007.

E. Scheduled Memorial Service

A memorial service to honor those who were killed in the van accident on 26 September 2005 will be held on 7 November 2005 in the Dee Glen Smith Spectrum. President Albrecht, Interim Provost Cockett, and Elder L. Tom Perry will speak. The Tabernacle Choir will perform.
F. **Roads Scholars Tour Update**

President Albrecht reported that the Roads Scholars Tour in Southeastern Idaho in October was successful. He and others from USU met many prospective USU students and their parents during the trip.

G. **Reception for New Provost**

Ray Coward will become USU’s Provost effective January 2005. A reception for Dr. Coward and his wife will be held on Tuesday, 8 November, at 2 p.m. in the Alumni Center.

H. **Philanthropy Day “Foundation Spirit of Giving Award” to Marie Eccles Caine Foundation**

Vice President Mietchen reported that the seventh annual Philanthropy Day will be held on 10 November in Salt Lake City. He said it is one of the largest events in the state—approximately 900 people will attend. Corporations, foundations, and individuals will be honored. This year the Caine Foundation will be honored as well as fifteen USU alumni who will receive recognition from different colleges.

I. **Innovation Campus Celebration**

The Innovation Campus will hold its twenty-year celebration on 21 November at 11:30 a.m. in the Calibration Auditorium. President Albrecht invited Trustees to attend if possible. Christopher Roybal, State of Utah Economic Development Office, will give the keynote address.

J. **December 2005 Commencement**

USU’s December 2005 Commencement is scheduled for 17 December. A dinner to honor college valedictorians will be held on 16 December, to which the Trustees are invited. Associate Professor Sonia Manuel-Dupont, an outstanding teacher and researcher, will be the Commencement speaker.

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III. **Consent Agenda**

Trustees were given the following consent agenda material for their consideration:

Minutes of the Executive Session Held on 7 October 2005;  
Minutes of the Regular Meeting Held 7 October 2005;  
Minutes of the Special Meeting Held on 13 October 2005
Resolution 05-11-1 Faculty and Staff Adjustments (Appendix E);
Resolution 05-11-2 Certificate of the Treasurer for the Period 1 July 2002 to 31 July 2005 (Appendix F);
Resolution 05-11-3 Certificate of the Treasurer for the Period 1 July 2005 to 31 August 2005 (Appendix G);
Resolution 05-11-4 Report of Investments for July 2005 (Appendix H);
Resolution 05-11-5 Report of Investments for August 2005 (Appendix I);
Resolution 05-11-6 Contract/Grant Proposals and Awards for June 2005 Final (Appendix J);
Resolution 05-11-7 Contract/Grant Proposals and Awards for August 2005 (Appendix K);
Resolution 05-11-8 Contract/Grant Proposals and Awards for September 2005 (Appendix L);
Resolution 05-11-9 Capital Facilities Improvement List for 2006-07 (Appendix M);
Acceptance of the following written reports
    Academic Services (Appendix N);
    Faculty and Staff Activities and Achievements (Appendix O);
Business and Finance (Appendix P);
    Business and Finance Performance Dashboard, November 2005 (Appendix Q);
    Leased Facilities Report (Appendix R);
Extension/Continuing Education (Appendix S);
    Cooperative Extension Performance Dashboard (Appendix T);
    Continuing Education Performance Dashboard (Appendix U);
    Conference Services Performance Dashboard, September 2005 (Appendix V);
Information Technology (Appendix W);
    Report on Help Desk Alumni (Appendix X);
Research (Appendix Y);
    Research Performance Dashboard, FY 2004 (Appendix Z);
    Technology Management Indicators (Appendix AA);
    Innovation Campus (Appendix BB);
Student Services (Appendix CC);
University Advancement (Appendix DD);
    Development Fund Report for FY 2005-2006 (Appendix EE);
Alumni (Appendix FF);
ASUSU (Appendix GG);
Athletics (Appendix HH);
Graduate School (Appendix II);
Public Relations and Marketing (Appendix JJ);
    Public Relations and Marketing Performance Dashboard, October 2005 (Appendix KK);
Faculty (Appendix LL);
Professional Staff (Appendix MM);
Classified Staff (Appendix NN);

Executive Session, to be held on 2 December 2005 to discuss those items which are permitted by law to be discussed in Executive Session.

Action: Trustee Nyman moved approval of the Consent Agenda items, and Trustee Foley seconded the motion. The voting was unanimous in the affirmative.

IV. Action Agenda

A. Proposal from the Business Administration Department to Offer a Major in International Business

Trustees were given the proposal from the Business Administration Department to offer a major in International Business. This major will provide an opportunity to leverage their overseas experience with interests in business (Appendix 00) for their consideration. Alan Stephens, Head of the Department of Business Administration, and Vijay Kannan, Associate Professor in the Department of Business Administration, represented the department.

Dr. Kannan stated that USU has a large number of students who have international experience. The proposed program will benefit students who have an interest in working in an international field in business or government. Students will gain an understanding of cultural awareness and a knowledge of business skills and be able to function in a global environment. There is not another program like the proposed program in the state.

In response to Trustee Nyman’s question about travel, Dr. Kannan said that one of the requirements is for international experience either through language, study abroad, or through work experience. Students could participate in the study abroad programs sponsored by the colleges. We will identify international opportunities for students both overseas and domestically in areas with significant international exposure.

Trustee Anderson asked what universities abroad will be involved. Dr. Kannan listed the following universities: Jonkoping National Business School in Sweden, Hanzehogeschool in Groningen in the Netherlands, Bristol Business School affiliated with the University of Western England, and the University of Western Sydney in Australia. He said that those are college administered programs.
Action: Trustee Foley moved approval of Resolution 05-11-10 from the Business Administration Department to offer a major in International Business (Appendix 00). Trustee Hansen seconded the motion, and the voting was unanimous in the affirmative.

B. Proposal from the Departments of Agricultural Systems Technology and Education and Journalism and Communication to Offer a Bachelor of Science in Agricultural Communication and Journalism

Trustees were given a proposal from the Departments of Agricultural Systems Technology and Education and Journalism and Communication to offer a Bachelor of Science in Agricultural Communication and Journalism (Appendix PP) for their consideration.

Bruce Miller, Head of the Department of Agricultural Systems Technology and Education, said that agriculture business employs a large number of communicators. There is interest from students to work with commodity organizations as well as community groups. This is in conjunction with Journalism and Communication in order to take advantage of the expertise in journalism. The job prospects in agriculture communication are increasing nationally. USU would be the only institution in the state to offer this program. Interim Provost Cockett added that a planned gift in the College of Agriculture will help fund this program.

Action: Trustee Cook made a motion to approve Resolution 05-11-11 from the Departments of Agricultural Systems Technology and Education and Journalism and Communication to offer a Bachelor of Science in Agricultural Communication and Journalism (Appendix PP). Trustee Anderson seconded the motion, and the voting was unanimous in the affirmative.

C. Auxiliary and Service Enterprises Annual Reports

Trustees were given the Auxiliary and Service Enterprises Annual Reports (Appendix QQ) for their consideration.

Vice President Ford stated that the auxiliaries at USU include the Bookstore, Food Services, Housing Services, Parking Operations, the Student Health Center, the University Inn, and the Student Center. Auxiliary Enterprises are business enterprises or other support activities operated essentially on a self-supporting basis and provide specific services to students, faculty, staff, or guests of the institution. Vice President Ford reported that, overall, auxiliaries are healthy. One of the key financial indicators is our debt ratio. Vice President Ford stated that the debt ratio required is 1.2, and at the end of fiscal year 2005 USU was at 1.68. The auxiliaries generated a net income of nearly $2.1 million on total revenue of $27.5 million. Auxiliaries set aside $1.2 million for repairs and replacements.
Some of the key changes made recently, with the support of President Albrecht and working with Vice President Franco, was to bring all of the auxiliaries in Student Services and Business and Finance under one administrator, Gary Chambers. Vice President Ford said that having one administrator will help focus on a more holistic vision and financial plan.

Vice President Ford reported that there was a net loss in the dining area. A new dining director was recently hired who has experience in both the private sector and higher education.

Vice President Ford said that Service Enterprises provides services to departments (rather than individuals), such as printing services, motor pool, mail distribution, surplus property, telephone services, and computer services. At the end of the year there was a cash balance of $11.1 million in Service Enterprises.

Trustee Foxley asked if studies have been conducted to determine whether it would be more profitable to out-source any of the services. Vice President Ford said that Dining Services and the Bookstore investigated outside firms, and it was determined that we were better served to stay as is.

Trustee Nyman noted that Student Health Services was operating in a negative position. He asked if students should be charged fees. Associate Vice President Chambers explained that Health Services uses a different accounting structure. The dollars generated go into a fund balance at the end of the year so the fund balance at the beginning of the year was $316,000. During the year renovations and physical therapy expansions were completed and paid for using the operating budget, which put the yearly operating balance into a negative number. He stated that there is approximately $230,000 in the Health Center fund balance. The Center provides services on a day-to-day basis and is analyzed annually by the Student Fee Board. If costs increase, the Student Fee Board will determine whether to raise fees for the day-to-day operations. Health services are basically free to students except for minimal costs.

Trustee Foxley asked if students are required to have health insurance. Trustee Millet said that most insurance companies for universities have run a deficit for the last couple of years. On the average, for every $1 received there is $1.06 spent. At USU the cost is $1.29 spent. He said that requiring students to have insurance is being considered and may be part of student lobbying efforts in the state at the next state legislative session. Trustee Millet stated that if health insurance becomes mandatory for students it may price some students out of school. The question is whether that is the role of higher education. Associate Vice President Chambers said that international students are required to have health insurance.
In response to a question from Trustee Anderson, Vice President Franco stated that the vendors who supply insurance take the risk. He said that fewer students are buying insurance, and many times it is those students who need it most. The cycle is that when the price of insurance increases, the number of students who buy it decreases. That issue is being studied to determine how it can be improved. It is a statewide issue, and if all universities in the state would make it mandatory, there would be more students enrolled, and the price of insurance per individual would dramatically decrease. Vice President Franco also mentioned that at some point additional fees could price students out of education. President Albrecht said many uninsured students have to use emergency care on charity, which increases hospital costs. The issue of health insurance for students is student driven, and President Albrecht felt that the Regents need to study the issue.

**Action:** Trustee Foley made a motion to approve Resolution 5-11-12 the Auxiliary and Service Enterprises annual reports (Appendix QQ), and Trustee Nyman seconded the motion. The voting was unanimous in the affirmative.

V. **Strategic Agenda—“Enrollment Management”**

A. **Student Enrollment Numbers**

Interim Provost Cockett excused Vice Provost Kinkead, who heads the Enrollment Management team. She said that the Enrollment Management team was given the charge to recruit students to USU for fall semester 2005.

Interim Provost Cockett reviewed the USU Enrollment Comparison Chart – Day 15 Final – Fall Semester 2004 vs 2005 (see Appendix A). She reported that there was a decrease of 801 students in head count from 2004 to 2005. In 2005 a new system was instigated for enrollment numbers – students who register through the main campus are called main campus enrollment, and students who enroll through Continuing Education are called Continuing Education enrollment. She noted that students taking from 13 to 18 credits hit a tuition plateau so they do not pay extra. Also, student fees plateau at 10 credits. In head count, students enrolled could be taking from one to any number of credits. Interim Provost Cockett said that students had difficulty registering for classes this year because the new Banner software used to register was not working correctly. Also, the credit for financial aid was not accounted correctly, so students had trouble getting waivers assigned, etc. The problems have been worked out.

Interim Provost Cockett reported that there were thirty-seven fewer freshmen in 2005 than in 2004. There were significant head count changes in sophomores, juniors, and seniors. One reason is the lack of retention, and another reason is that because of the improved graduation rates, students are getting through the system faster, thus there
are fewer students in the upper levels which causes a decrease in head count. She reported that the number of readmits was less in 2005 than 2004, indicating that students are not returning to USU. That needs to be investigated.

Interim Provost Cockett reported that the number of master degree students was down 150, but the number of doctoral students increased by thirty-three. That is directly related to tuition remission given doctoral students. First-time freshmen retention is at 72 percent, which is an increase from 67 percent in 2002. Retention of higher level students is approximately 55 percent, which needs to be improved. The high percent of retention for freshmen indicates that they are getting the help they need, making connections with peer groups and organizations, etc. She said there needs to be a focus on retention of upper level students.

The number of first-time freshmen decreased by 129. Interim Provost Cockett said there is a limited number of available students to enroll in higher education, and USU competes with nine other institutions in the state. Transfer students were down forty-four students. She stated that efforts in recruitment of first-time freshmen and transfer students is effective, and efforts need to now include the higher levels.

Vice Provost Cockett feels that full-time equivalent (FTE) enrollment is a better indication of enrollment than head count. FTE is the number of credit hours taken by students. There was a 4.7 percent decrease in 2005 in on-campus credit hours, a 6.5 percent decrease in non-resident FTE, and also a decrease in FTE for Continuing Education students.

Interim Provost Cockett reviewed the Third Week Comparison chart from the Utah System of Higher Education (Appendix SS). She noted that SUU, Dixie State College, and UVSC show an increase in head count while other institutions had a decrease in head count—USU a decrease of 801 students. She then reviewed the FTE for those institutions which indicate that CEU was down 11.62 percent in FTE and Dixie was down .81 percent. USU had a decrease of 3.19 percent FTE. There are only two universities in the system with an increase in FTE, and the increases are 1 percent and almost 2 percent. She said that USU students are the highest in the system taking full loads.

Both Interim Provost Cockett and President Albrecht asked Trustees to help people understand that FTE is the important number in enrollment. The charts showing head count give the perception that CEU and Dixie are increasing enrollment, when actually the number of credits taken is down.

There are nine institutions of higher education in the state competing for available high school graduates. Interim Provost Cockett noted the chart of “Number of High School Graduates 1991-2018” showing the projected number of high school
graduates by state, and charts on enrollment projections (Appendix TT). She said the primary growth in population in Utah is Hispanic students. She pointed out that enrollment in higher education is driven not just by the number of high school graduates, but also by tuition costs, financial aid available, economic times, and the type of programs available. Chairman Shipley noted that there is a large decrease in students who go into higher education, and because of the competition we have to be good at recruiting. He feels that USU offers as fine or better education than any institution in the state, but is not getting that message out.

B. Enrollment Management

Interim Provost Cockett distributed information concerning enrollment management (Appendix UU). She explained that enrollment consists of new undergraduate students, continuing students, graduate students, and off-campus students. Enrollment management includes, (1) recruiting, (2) admitting students, and (3) retaining students. Some of the programs which help students are the Honors program which is available to the top 25 percent of students on campus, and Student Services which provides housing, student government, student programs, and activities.

Jimmy Moore, the Director for Recruitment and Enrollment Services, reiterated that the number of high school graduates who enroll in college in Utah is decreasing. In the past USU did not have enough communication with prospective students. He challenged his staff to think of creative ideas to help meet USU's recruitment and admission goals. Director Moore distributed the packet they now use to Trustees which included the 2006 Enrollment Management Master Plan for Recruitment, post cards sent to prospective students, a rubber Aggie wrist band, and Aggie lip balm. Director Moore said that every student who submits an application to USU receives the Aggie wrist band. The lip balm is sent to all students who are admitted to USU. The eight post cards are sent bi-weekly as part of a comprehensive communication plan. Prospective students will regularly receive information about what they need to do to enroll at USU. He is hopeful that this campaign will increase enrollment in 2006.

Interim Provost Cockett reviewed information in the 2006 Enrollment Management Plan for Recruitment which showed that out of 80,000 prospective students only 2,600 are expected to enroll. Director Moore said there are 90,000 students in the prospect pool for 2006, and those students will receive the first post card. From there it will be narrowed to the inquiry pool, and then to the admission applicant pool. In order to meet the goal of approximately 2,600 students, we need to have 90,000 to 100,000 prospects. Recruiters are in their last week of an eight-week tour of high schools and community colleges in Utah and southern Idaho.
In response to a question from Trustee Nyman concerning high school counselors, Director Moore said that all of the counselors at high schools in Utah and most of those in Idaho have received a USU packet of information. There have been four breakfasts for counselors so far this year to review USU requirements. He said his staff keeps in touch with counselors.

Trustees saw a new recruitment video which was shown to students during the Roads Scholar Tour and also during high school visits in Utah. Whitney Wilkinson, Public Relations, said the video and post cards use a coordinated theme.

C. Roads Scholars Tour

Ms. Wilkinson distributed news releases (Appendix VV) covering USU’s Roads Scholar tour. She said there was news coverage from every major media outlet in Idaho as well as from Salt Lake stations. It was exciting to see USU in Idaho. It was a successful tour in terms of parents, students, counselors, and media.

Interim Provost Cockett said that they often heard that students would love to attend USU, but the change in residency requirements has affected their ability financially to enroll. President Albrecht has been working with Representative Craig Buttar's who will sponsor a bill which will increase the number of non-resident tuition waivers so that students will pay only in-state tuition. Those waivers are expected to result in a significant increase in enrollment from Idaho students.

A video of the media coverage of the Roads Tour was shown with the message that USU wants Idaho students back.

D. Trustees Discussion

Trustee Wood asked if there is a formalized alumni volunteer recruitment program. Interim Provost Cockett said there has been discussion about how to organize alumni for recruitment. President Albrecht said that the alumni chapter presidents are not being used as effectively as they could for recruiting, and a plan is in process. He expressed appreciation to alumni for their commitment.

Trustee Cook asked if there will be return trips to the high schools when it gets down to the yield point. Associate Vice President Chambers reported that during the Idaho tour 609 students were contacted. More than 1,000 parents, 33 principals and high school counselors, and 15 civic leaders in the communities of Idaho Falls, Pocatello, and Malad were also contacted. Letters have already been sent to those students, civic leaders, counselors, and principals. Recruiters sent lists of students who are interested in particular programs to the college deans of those areas, and the deans will also make contact with potential students.
Associate Vice President Chambers said the each of the colleges contributed funds for producing the new video. Recruitment is not solely the responsibility of the Recruitment Office, it is the responsibility of everyone to get the message out.

Visits will be made to four more locations before the end of January—Preston, Davis County, Jordan School District, and southern Utah.

Trustee Foxley commended the Recruitment staff for the “Take Back Idaho” campaign, and is hopeful that the Legislature will pass the bill for additional tuition waivers. He recommended that USU hire a firm to conduct a survey to find out why students with the right profile for USU are not coming, and use that information to build their campaign and focus resources on those students who should come to USU. He said specific students should be targeted to receive materials. It would be well advised to spend money to determine what is driving students in their decisions and using that information to compile a comprehensive plan for resources. He said that not only are there nine institutions of higher education in the state of Utah competing for students, but institutions outside of the state are actively recruiting the best and brightest students from Utah.

Director Moore stated that a consulting firm was hired and conducted a survey of issues before the current recruitment plan was developed. The results helped us understand where the students were coming from, and why we are not getting some of the students we used to get. We still try to recruit students we think are a perfect fit for USU. Other institutions are also recruiting, and often it becomes an issue of the best deal. USU’s scholarships have changed, and we no longer pay full tuition. Presidential scholarships receive approximately 80 percent of their tuition, and many other institutions pay full tuition.

Trustee Foxley said the issue of recruitment is a subset of a greater issue. He thinks USU has a great product to sell, but it is not doing a very good job of selling the product. He used the example of Gerry Sherratt, former president of Southern Utah University, who conducted survey research about perceptions of SUU and used the information to extol the virtues of SUU and increase enrollment. He felt that USU has not done what it needs to do in this area. The real issue is the value, of a degree from USU compared to other institutions. This needs to be included in recruiting materials. This is not a one-time thing—it needs to be a prolonged telling the story of what USU offers.
Trustee Wood said the Recruiting Office has done an exceptional job with the resources it has. Director Moore said that the U of U spends in recruiting approximately $400 per student, Weber State spends approximately $200 per student, and USU is spending approximately $57 per student. He said that the lack of resources is one of the challenges.

Faculty Senate President, Derek Mason, who served on the Enrollment Task Force, said that group recommended more research and a careful analysis of why students do not come to USU. He said that USU needs to be aware of trends or issues that affect enrollment. That means additional investment in research surveys. He felt that the recruiting video should also include a message about the value to students and their future because of attending USU—translated into high paid professional careers.

Trustee Foxley said that good research makes good decisions. There are two audiences—the student and the parent. They need to know the value of the degree. A student’s choice of future vocation drives the decision of which school to attend.

President Albrecht said we need to create a more discerning consumer in the state of Utah. Some decisions about which school to attend are based on $200 difference in tuition, rather than the graduated student being able to interview with one of the top four accounting firms. He said that is not a wise choice. We need to better inform the parents. USU has a good image and we need to build on that.

Vice President Payne stated that Patricia Jones’ consulting firm conducted a survey for USU a few years ago at a cost of $30,000, and there was a survey ten years prior to that. Questions were asked of parents, prospective students, guidance counselors, and business people. They compared images of BYU, the U of U, and USU, and USU came out very favorable. One of the results indicated that USU has a caring faculty and safe campus. That idea is not being used in our current marketing, and it is an important message.

Chairman Shipley added that another important part of enrollment includes transfer students. At the present time it is difficult for students to transfer to USU, so students are being lost. The entire enrollment system needs to work together. USU has a good product and can be competitive. Chairman Shipley committed Trustees to be supportive concerning enrollment.
Action: Trustee Nyman made a motion for the meeting to adjourn, and Trustee Cook seconded the motion. The voting was unanimous in the affirmative.

The Regular Meeting adjourned at 11:55 a.m.

__________________________    _________________________
Richard L. Shipley, Chairman    Lee H. Burke, Secretary
(Minutes Taken by Mira G. Thatcher)

__________________________
Date Approved
ITEM FOR ACTION

RE: Certificate of Treasurer for the Period 1 July 2005 to 30 September 2005

The attached Certificate of Treasurer for the period 1 July 2005 to 30 September 2005 is submitted for the Trustees consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The State Appropriated Funds, Board of Trustees approved budget at 30 September 2005 totaled $222,247,843, up $17,252,751 (8.42%) over the same 2004-2005 period. The state appropriated funds expenditures for year-to-date totaled $47,012,222, up $394,000 (1%) over the same 2004-2005 period and represented 21% of the total budget. The percent of budget expended, 21%, was 4% less than would be expected to be spent on a strict time of budget year expired basis.

Total expenditures of all funds totaled $122,117,119, up $11,987,561, 11% over the same 2004-2005 period.

RECOMMENDATION

The President and Vice President for Business and Finance recommend that the Board of Trustees approve the Certificate of Treasurer for the period 1 July 2005 to 30 September 2005.
RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Authorized invoices and supporting papers have been filed pertaining to those expenditures listed on the attached Certificate of Treasurer, and

WHEREAS, Expenditures listed on the attached Certificate of Treasurer have been reviewed and approved for payment by the USU Controller’s Office, Purchasing Department, and other departments, and

WHEREAS, The expenditures listed on the attached Certificate of Treasurer are in accordance with the laws and rules of Utah State University and the State of Utah, and

WHEREAS, The Chief Financial Officer for Utah State University, W. Glenn Ford, Vice President for Business and Finance, has certified to the best of his knowledge and belief all expenditures listed on the attached Certificate of Treasurer are legitimate claims against Utah State University and funds were available for payment of said claims, and

WHEREAS, Vice President Ford requests approval of the listed expenditures by fund for the period 1 July 2005 to 30 September 2005 on the attached Certificate of Treasurer, and

WHEREAS, The President of Utah State University has reviewed the attached Certificate of Treasurer and recommends its approval of those expenditures listed thereon by the Utah State University Board of Trustees, and

WHEREAS, The USU Board of Trustees has reviewed and given due consideration, review, and authorization of the expenditures listed on the attached Certificate of Treasurer;

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approves the attached Certificate of Treasurer as presented and ratifies the expenditures listed on said Certificate of Treasurer for the period of 1 July 2005 to 30 September 2005.

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RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

__________
Date

-20-
CERTIFICATE OF TREASURER

I, W. Glenn Ford, Vice President for Business and Finance, of Utah State University, do hereby certify as follows and request approval of the listed expenditures by fund for the period 1 July 2005 to 30 September 2005.

Authorization, invoices, and supporting papers have been filed pertaining to the following enumerated expenditures, which have been reviewed and processed for payment by the Controller's Office, Purchasing Department, and other departments, according to the laws and rules and regulations of Utah State University and State of Utah. To the best of my knowledge and belief, all are legitimate claims against Utah State University and funds were available for payment of said claims.

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<tr>
<th>State Appropriated Funds</th>
<th>Board of Trustees Approved Budget</th>
<th>Percent of Budget Expended (25% Fiscal Year Expired)</th>
<th>01-Sep 30-Sep-05</th>
<th>Year to Date</th>
<th>Prior Year to Date</th>
<th>Increase (Decrease) from Prior Year</th>
<th>Percent Increase (Decrease) from Prior Year</th>
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<td>Education and General (Except Athletics)</td>
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<td>$12,091,793</td>
<td>$36,796,364</td>
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<td>Brigham City - Cont. Ed. Center</td>
<td>5,052,857</td>
<td>10%</td>
<td>189,884</td>
<td>520,506</td>
<td>315,068</td>
<td>205,438</td>
<td>65%</td>
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<tr>
<td><strong>Total State Appropriated Funds</strong></td>
<td><strong>$222,247,843</strong></td>
<td><strong>21%</strong></td>
<td><strong>15,436,572</strong></td>
<td><strong>47,012,222</strong></td>
<td><strong>46,618,222</strong></td>
<td><strong>394,000</strong></td>
<td><strong>1%</strong></td>
</tr>
</tbody>
</table>

Total State Appropriated Funds 2004-2005               **$204,995,092**
Increase from 2004-2005                                 **$17,252,751**
Percent Increased from 2004-2005                        **8.42%**
<table>
<thead>
<tr>
<th>Fund Type</th>
<th>01-Sep 30-Sep-05</th>
<th>Year to Date</th>
<th>Prior Year to Date</th>
<th>Increase (Decrease) from Prior Year</th>
<th>Percent Increase (Decrease) from Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Unrestricted Funds</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Overhead Reimbursement for R &amp; D</td>
<td>$776,996</td>
<td>$1,588,812</td>
<td>$1,035,406</td>
<td>$553,406</td>
<td>53 %</td>
</tr>
<tr>
<td>Designated</td>
<td>5,280,821</td>
<td>10,700,534</td>
<td>8,375,265</td>
<td>2,325,269</td>
<td>28 %</td>
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<td>Service Departments</td>
<td>2,664,204</td>
<td>9,918,948</td>
<td>7,528,288</td>
<td>2,390,660</td>
<td>32 %</td>
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<td>Auxiliary Enterprises (Except Athletics)</td>
<td>2,422,096</td>
<td>8,147,906</td>
<td>8,990,200</td>
<td>(842,294)</td>
<td>(9) %</td>
</tr>
<tr>
<td>Athletics</td>
<td>774,572</td>
<td>2,282,280</td>
<td>2,050,773</td>
<td>231,507</td>
<td>11 %</td>
</tr>
<tr>
<td></td>
<td>11,318,689</td>
<td>32,638,480</td>
<td>27,979,932</td>
<td>4,658,548</td>
<td>17 %</td>
</tr>
<tr>
<td>Other Restricted Funds</td>
<td></td>
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<tr>
<td>Instruction</td>
<td>1,466,127</td>
<td>4,683,079</td>
<td>2,598,759</td>
<td>2,084,320</td>
<td>80 %</td>
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<tr>
<td>Research</td>
<td>4,259,157</td>
<td>12,093,816</td>
<td>10,211,125</td>
<td>1,882,691</td>
<td>18 %</td>
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<tr>
<td>Public Service</td>
<td>2,211,985</td>
<td>6,133,817</td>
<td>5,982,421</td>
<td>151,396</td>
<td>3 %</td>
</tr>
<tr>
<td>Academic Support</td>
<td>214,208</td>
<td>626,651</td>
<td>730,398</td>
<td>(103,747)</td>
<td>(14) %</td>
</tr>
<tr>
<td>Student Services</td>
<td>298,133</td>
<td>592,508</td>
<td>479,978</td>
<td>112,530</td>
<td>23 %</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>604,743</td>
<td>725,881</td>
<td>189,123</td>
<td>536,758</td>
<td>284 %</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>2,074</td>
<td>8,623</td>
<td>20,346</td>
<td>(11,723)</td>
<td>(58) %</td>
</tr>
<tr>
<td>Scholarships and Fellowships</td>
<td>1,333,040</td>
<td>12,995,172</td>
<td>11,520,548</td>
<td>1,474,624</td>
<td>13 %</td>
</tr>
<tr>
<td>Service Departments</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>- %</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>23,484</td>
<td>43,607</td>
<td>27,258</td>
<td>16,349</td>
<td>60 %</td>
</tr>
<tr>
<td></td>
<td>10,412,951</td>
<td>37,903,154</td>
<td>31,759,956</td>
<td>6,143,198</td>
<td>19 %</td>
</tr>
<tr>
<td>Other Funds</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plant Funds</td>
<td>1,871,133</td>
<td>4,271,842</td>
<td>3,268,387</td>
<td>1,003,455</td>
<td>31 %</td>
</tr>
<tr>
<td>Associated Students</td>
<td>76,613</td>
<td>179,179</td>
<td>264,971</td>
<td>(85,792)</td>
<td>(32) %</td>
</tr>
<tr>
<td>Other Agency Funds</td>
<td>26,236</td>
<td>112,242</td>
<td>238,090</td>
<td>(125,848)</td>
<td>(53) %</td>
</tr>
<tr>
<td></td>
<td>1,973,982</td>
<td>4,563,263</td>
<td>3,771,448</td>
<td>791,815</td>
<td>21 %</td>
</tr>
<tr>
<td>Total All Funds</td>
<td>$39,142,194</td>
<td>$122,117,119</td>
<td>$110,129,558</td>
<td>$11,987,561</td>
<td>11 %</td>
</tr>
</tbody>
</table>

Date: 11/17/2005

W. Glenn Ford
ITEM FOR ACTION

2 December 2005

RE: Report of Investments for September 2005

The attached Report of Investments for September 2005 is submitted for the Trustees consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY


CASH MANAGEMENT INVESTMENT POOL

The average daily fair value invested during September 2005 was $165,106,031, up $15,351,103 over August 2005. Total investment loss was $131,535, up $1,045,804 from August 2005, reflecting the increase in the amount available for investing and a decrease in total investment return. The annualized total investment return was -0.96%, down 8.05% from August 2005.

Year-to-date numbers show that the average daily fair value invested for FY 2005-2006 was $152,210,993, up $10,601,358 (7.49%) over FY 2004-2005. Total interest income for FY 2005-2006 amounted to $1,405,533, up $184,941 (15.15%) over FY 2004-2005, reflecting an increase in the amount available for investing and an increase in interest rates.

The total amount invested at 30 September 2005 was $165,747,069, up $14,949,646 (9.91%) over 30 September 2004. Unrealized losses at 30 September 2005 were $1,555,421.

ENDOWMENT POOL

The average daily fair value invested during September 2005 was $44,476,578, up $263,012 over August 2005. Interest and dividend income of $47,601 plus net realized gains of $3,073 totaled $50,674 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2005-2006 was $44,133,293, up $4,587,870 (11.60%) over FY 2004-2005. Total realized income for FY 2005-2006 was $215,835, up $44,687 (26.11%) over FY 2004-2005. This increase resulted from $11,007 more in interest and dividends and $33,680 more net realized gains during FY 2005-2006.

The total amount invested at 30 September 2005 was $44,323,856, up $4,445,653 (11.15%) over 30 September 2004. Unrealized gains at 30 September 2005 were $10,857,201.
WELLS FARGO BANK - BALANCED FUND

The average daily fair value invested during September 2005 was $7,484,140, up $244,885 over August 2005. Interest and dividend income of $11,442 minus net realized losses of $11 totaled $11,431 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2005-2006 was $7,306,936, down $51,606 (0.70%) from FY 2004-2005. Total realized income for FY 2005-2006 was $37,635, up $28,794 (325.69%) over FY 2004-2005. This increase in realized income resulted from $3,998 less in interest and dividends and $32,792 less net realized losses from sales during FY 2005-2006.

The total amount invested at 30 September 2005 was $7,743,442, up $356,112 (4.82%) over 30 September 2004. Unrealized gains at 30 September 2005 were $205,655.

COMMONFUND - COMMINGLED INVESTMENT FUNDS

The average daily fair value invested during September 2005 was $31,559,554, up $17,111 over August 2005. Interest and dividend income of $19,667 plus net realized gains of $3,084 totaled $22,751 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2005-2006 was $31,429,432, up $3,471,561 (12.42%) over FY 2004-2005. Total realized income for FY 2005-2006 was $128,392, up $1,360 (1.07%) over FY 2004-2005. This increase resulted from $365 less in interest and dividends and $1,725 more realized gains.

The total amount invested at 30 September 2005 was $31,622,498, up $3,408,679 (12.08%) over 30 September 2004. Unrealized gains at 30 September 2005 were $10,651,546.

OTHER INVESTMENTS

The average daily fair value invested during September 2005 was $1,399,051, down $2,863 from August 2005. Interest and dividend income of $4,661 plus net realized gains of $314 totaled $4,975 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2005-2006 was $1,399,295, down $375,793 (21.17%) from FY 2004-2005. Total realized income for FY 2005-2006 was $13,205, up $3,340 (33.86%) over FY 2004-2005. This increase resulted from $3,408 more in interest and dividend income and $68 more in net realized losses during FY 2005-2006.

The total amount invested at 30 September 2005 was $1,398,906, down $378,445 (21.29%) from 30 September 2004. Unrealized gains at 30 September 2005 were $87,763.
ENDOWMENT TRUSTS

The average daily fair value invested during September 2005 was $5,759,250, up $1,551 over August 2005. Interest and dividend income totaled $11,764 for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2005-2006 was $5,749,667, up $271,663 (4.96%) over FY 2004-2005. Total realized income for FY 2005-2006 was $47,534, down $455 (0.95%) from FY 2004-2005. This decrease resulted from $4,474 more interest and dividend income and $4,929 less net realized gains.

The total amount invested at 30 September 2005 was $5,793,819, up $286,027 (5.19%) over 30 September 2004. Unrealized gains at 30 September 2005 were $2,344,040.

PLANT FUND TRUSTS

The average daily fair value invested during September 2005 was $40,805,887, down $996,857 from August 2005. Interest income of $88,044 plus net realized gains of $14,811 totaled $102,855 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2005-2006 was $42,257,010, down $8,397,371 (16.58%) from FY 2004-2005. Total realized income for FY 2005-2006 was $356,862, up $219,691 (160.16%) over FY 2004-2005. This increase resulted from $184,157 more in interest and $35,534 more net realized gains during FY 2005-2006.

The total amount invested at 30 September 2005 was $36,911,357, down $16,020,081 (30.27%) from 30 September 2004. Unrealized gains at 30 September 2005 were $22,943.

SUMMARY OF INVESTMENT TRANSACTIONS

This report summarizes all investment transactions for September 2005. The aggregate net realized gains for the month were $18,198 and earnings were $637,706.

SUMMARY OF TOTAL INVESTMENT RETURNS

This report presents a comparison of total investment returns by pool or fund with the most appropriate index for the quarter ended 30 September 2005 and for fiscal year 1 July 2005 to 30 September 2005.

The Cash Management Investment Pool underperformed the benchmark by 43 basis points (bp) for the quarter and year-to-date.

Wells Fargo Bank-Equity Fund underperformed its benchmark by 39 bp for the quarter and year-to-date.

Wells Fargo Bank-Income Fund outperformed its benchmark by 186 bp for the quarter and year-to-date.
Commonfund-Multi-strategy Equity Fund outperformed its benchmark by 180 bp for the quarter and year-to-date.

Commonfund-Value Equity Fund underperformed its benchmark by 214 bp for the quarter and year-to-date. This fund underperformed the benchmark due to stock selection versus the benchmark.

Commonfund-Growth Equity Fund outperformed its benchmark by 280 bp for the quarter and year-to-date.

Commonfund-Multi-strategy Bond Fund outperformed its benchmark by 67 bp for the quarter and year-to-date.

The total investment return used for the Endowment Pool is calculated by aggregating on a weighted average basis (using market value) the total return of the asset allocation for the pool (Cash Management Investment Pool, Wells Fargo Bank-Balanced Fund, Commonfund-Multi-strategy Equity Fund, Value Equity Fund, and Multi-strategy Bond Fund.)

**ENDOWMENT FUNDS**

The fair value of invested endowment funds at 30 September 2005 was $95.0 million, up $7.2 million (8.20%) over 30 June 2005. This increase includes the change in fair value, new gifts and allocations based on the spending rule.

Year to date, the endowment funds have increased $7.2 million (8.20%) over 30 June 2005.

Endowment funds are currently invested 41.44% in the Endowment Pool, 51.13% in the Cash Management Investment Pool, 6.10% in the various Endowment Trusts and 1.33% in Other Investments.

**RECOMMENDATION**

The President and Vice President for Business and Finance recommend that the Board of Trustees approve the Report of Investments for September 2005.
RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The attached Report of Investments containing authorized transactions, documentation, and supporting papers has been filed for review by the Board of Trustees pertaining to the investment activities, and

WHEREAS, The investment transactions listed on the attached Report of Investments have been approved by the USU Controller’s Office, and

WHEREAS, The investment activities listed on the attached Report of Investments are in accordance with the Utah State Money Management Act, the rules of the Utah State Money Management Council, the Utah State Uniform Management Institutional Funds Act, and the laws and rules of Utah State University and the State of Utah, and

WHEREAS, The Chief Financial Officer for Utah State University, W. Glenn Ford, Vice President for Business and Finance, has certified to the best of his knowledge and belief all investment transactions listed on the attached Report of Investments were made in accordance with the guidelines, rules, and laws, and

WHEREAS, Vice President Ford requests approval of the attached Report of Investments for the period 1 September 2005 to 30 September 2005 and comparative year-to-date totals for the periods 1 July 2004 to 30 September 2004 and 1 July 2005 to 30 September 2005, and the investment portfolios at 30 September 2005.

WHEREAS, The President of Utah State University has reviewed the attached report and recommends its approval by the Utah State University Board of Trustees, and

WHEREAS, The USU Board of Trustees has reviewed and given due consideration, review, and authorization of the investment transactions listed on the attached Report of Investments for the period 1 September 2005 to 30 September 2005 and comparative year-to-date totals for the periods 1 July 2004 to 30 September 2004 and 1 July 2005 to 30 September 2005 and the investment portfolios at 30 September 2005.

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approves the attached Report of Investments as presented and ratifies the transactions listed on said Report of Investments for 1 September 2005 to 30 September 2005 and the investment portfolios at 30 September 2005.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

_________________________________________
Date

-27-
UTAH STATE UNIVERSITY
REPORT OF INVESTMENTS
SEPTEMBER 2005

The following schedules (A through H) provide a report of the University's investments. To the best of my knowledge, Utah State University is in compliance with the Utah State Money Management Act and the rules of the Utah State Money Management Council.

Clinton G. Moffitt
Associate Vice President for Finance/Controller

11/10/05
Date

W. Glenn Ford
Vice President for Business and Finance

11/17/05
Date
<table>
<thead>
<tr>
<th></th>
<th>Beginning Fair Value</th>
<th>Sales Proceeds</th>
<th>Change in Fair Value</th>
<th>Ending Fair Value</th>
<th>Average Daily Fair Value</th>
<th>Total Interest Income</th>
<th>Less Service Charges</th>
<th>Net Interest Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul 2005</td>
<td>$135,042,641</td>
<td>$93,318,355</td>
<td>($696,149)</td>
<td>$143,621,641</td>
<td>$141,772,020</td>
<td>$445,449</td>
<td>$5,533</td>
<td>$439,916</td>
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<tr>
<td>Aug 2005</td>
<td>143,621,641</td>
<td>180,625,663</td>
<td>159,791,952</td>
<td>456,293</td>
<td>164,911,645</td>
<td>149,754,928</td>
<td>457,976</td>
<td>5,433</td>
</tr>
<tr>
<td>Sep 2005</td>
<td>164,911,645</td>
<td>124,000,955</td>
<td>122,531,868</td>
<td>(633,663)</td>
<td>165,747,069</td>
<td>165,106,031</td>
<td>502,128</td>
<td>6,554</td>
</tr>
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<td>Oct 2005</td>
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<td>Dec 2005</td>
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<tr>
<td>Jan 2006</td>
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<tr>
<td>Feb 2006</td>
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<td>Mar 2006</td>
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<td>Apr 2006</td>
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<td>Jun 2006</td>
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<td>Comparative Totals:</td>
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<td></td>
</tr>
<tr>
<td>Year-to-date</td>
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<td></td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>FY 2005-06</td>
<td>$135,042,641</td>
<td>$397,944,973</td>
<td>($873,519)</td>
<td>$165,747,069</td>
<td>$152,210,993</td>
<td>$1,405,553</td>
<td>$17,520</td>
<td>$1,388,033</td>
</tr>
<tr>
<td>FY 2004-05</td>
<td>135,916,680</td>
<td>378,526,325</td>
<td>364,454,804</td>
<td>809,222</td>
<td>150,797,423</td>
<td>141,609,635</td>
<td>1,220,612</td>
<td>10,529</td>
</tr>
<tr>
<td>Amt Change</td>
<td>14,949,646</td>
<td>10,601,358</td>
<td>184,941</td>
<td>6,991</td>
<td>177,950</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>% Change</td>
<td>9.91%</td>
<td>7.49%</td>
<td>15.15%</td>
<td>66.40%</td>
<td>14.71%</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: The Cash Management Investment Pool includes cash of all funds over estimated daily operating requirements.
## UTAH STATE UNIVERSITY
### CASH MANAGEMENT INVESTMENT POOL
#### SUMMARY OF INVESTMENT TRANSACTIONS AND PERFORMANCE
For the Month of September 2005

<table>
<thead>
<tr>
<th>Purchases</th>
<th>Sales</th>
<th>Change in Fair Value</th>
<th>Total Investment Income</th>
<th>Average Daily Fair Value</th>
<th>Annualized Total Investment Return</th>
</tr>
</thead>
<tbody>
<tr>
<td>Repurchase Agreements</td>
<td>$104,000,955</td>
<td>$117,531,868</td>
<td>$117,531,868</td>
<td>$12,969</td>
<td>$12,969</td>
</tr>
<tr>
<td>Time Certificates of Deposit</td>
<td>11,000,000</td>
<td>5,000,000</td>
<td>5,000,000</td>
<td>187,265</td>
<td>187,265</td>
</tr>
<tr>
<td>Utah Public Treasurers' Investment Fund</td>
<td>9,000,000</td>
<td>0</td>
<td>0</td>
<td>45,818</td>
<td>45,818</td>
</tr>
<tr>
<td>Obligations of U. S. Government</td>
<td></td>
<td></td>
<td>256,076</td>
<td>($633,663)</td>
<td>(377,587)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$124,000,955</strong></td>
<td><strong>$122,531,868</strong></td>
<td><strong>$122,531,868</strong></td>
<td><strong>$502,128</strong></td>
<td><strong>($633,663)</strong></td>
</tr>
<tr>
<td>Description</td>
<td>Interest Rate</td>
<td>Date Acquired</td>
<td>Maturity Date</td>
<td>Cost</td>
<td>Fair Value</td>
</tr>
<tr>
<td>-------------------------------------------------------</td>
<td>---------------</td>
<td>---------------</td>
<td>---------------</td>
<td>----------</td>
<td>------------</td>
</tr>
<tr>
<td>Securities Purchased Under Agreement to Resell</td>
<td>3.073%</td>
<td></td>
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<td>$600,406</td>
<td>$600,406</td>
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<tr>
<td>Repurchase Agreements</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Time Certificates of Deposit</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cache Valley Bank</td>
<td>4.000%</td>
<td>01/10/03</td>
<td>01/10/06</td>
<td>4,000,000</td>
<td>4,000,000</td>
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<tr>
<td>Wells Fargo Bank</td>
<td>3.060%</td>
<td>10/13/03</td>
<td>10/13/06</td>
<td>5,000,000</td>
<td>5,000,000</td>
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<tr>
<td>Wells Fargo Bank</td>
<td>2.850%</td>
<td>02/18/03</td>
<td>02/18/03</td>
<td>4,000,000</td>
<td>4,000,000</td>
</tr>
<tr>
<td>Cache Valley Bank</td>
<td>3.200%</td>
<td>03/23/03</td>
<td>03/23/06</td>
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<tr>
<td>Wells Fargo Bank</td>
<td>3.820%</td>
<td>07/09/05</td>
<td>07/09/06</td>
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<td>Wells Fargo Bank</td>
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<tr>
<td>Wells Fargo Bank</td>
<td>4.080%</td>
<td>08/31/05</td>
<td>08/31/06</td>
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<td>Wells Fargo Bank</td>
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<td>09/09/05</td>
<td>09/09/06</td>
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<tr>
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<td>08/04/03</td>
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<tr>
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<td>Federal Home Loan Bank</td>
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<td>Federal Home Loan Bank</td>
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<td>10/21/08</td>
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<td>11/21/08</td>
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<td>FNMA</td>
<td>4.000%</td>
<td>01/30/04</td>
<td>01/30/09</td>
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<td>02/20/09</td>
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<td>08/27/09</td>
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<tr>
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<td>09/02/09</td>
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<td>4,832,500</td>
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<td>FNMA</td>
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<tr>
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<td></td>
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<td>84,146,663</td>
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<tr>
<td>Date</td>
<td>Beginning Fair Value</td>
<td>Purchases</td>
<td>Sales Proceeds</td>
<td>Change in Fair Value</td>
<td>Ending Fair Value</td>
</tr>
<tr>
<td>-----------</td>
<td>----------------------</td>
<td>------------</td>
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</tr>
<tr>
<td>Jul 2005</td>
<td>$44,400,818</td>
<td>$4,800,957</td>
<td>$5,891,560</td>
<td>$953,029</td>
<td>$44,263,244</td>
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<tr>
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<td>27,325</td>
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<td>44,162,271</td>
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Comparative Totals:

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<tr>
<th>Year-to-date</th>
<th>Beginning Fair Value</th>
<th>Purchases</th>
<th>Sales Proceeds</th>
<th>Change in Fair Value</th>
<th>Ending Fair Value</th>
<th>Average Daily Fair Value</th>
<th>Total Interest and Dividends</th>
<th>Realized Gain or (Loss)</th>
<th>Total Realized Income</th>
<th>Less Expenses</th>
<th>Net Realized Income/(Loss)</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2005-06</td>
<td>$44,400,818</td>
<td>$5,956,567</td>
<td>$7,014,525</td>
<td>$980,996</td>
<td>$44,323,856</td>
<td>$44,133,293</td>
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<td>$9,429</td>
<td>$215,835</td>
<td>$4,679</td>
<td>$211,156</td>
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<tr>
<td>FY 2004-05</td>
<td>40,075,710</td>
<td>1,457,232</td>
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<td>39,545,423</td>
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<td>(24,251)</td>
<td>171,148</td>
<td>5,771</td>
<td>165,377</td>
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<td>4,587,370</td>
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<td>138,886</td>
<td>26.11%</td>
<td>-18.92%</td>
<td>27.68%</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>% Change</td>
<td>11.15%</td>
<td>11.60%</td>
<td>5.63%</td>
<td>138.88%</td>
<td>26.11%</td>
<td>-18.92%</td>
<td>27.68%</td>
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Note: The Endowment Pool includes endowment funds designated for long-term investment. Included in this pool are endowment funds invested in the University’s Cash Management Investment Pool (CMIP) consisting of $5,440,825 principal beginning balance, a $4,957,916 ending balance, and a $5,432,884 average daily balance for the current month. Current month interest and dividends from the CMIP were $16,492 bringing the total to $49,808 year to date. These amounts have also been reported in schedules A-1 and A-2.

The July beginning fair value has been adjusted to reflect the amount distributed in excess of pool earnings.
### UTAH STATE UNIVERSITY
#### ENDOWMENT POOL
#### INVESTMENT PERFORMANCE

<table>
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<tr>
<th>Total Number of Units</th>
<th>Fair Value Per Unit</th>
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<td>End of Month</td>
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<td>July 2005</td>
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<tr>
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<td>293,929.76</td>
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<td>October 2005</td>
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<td>December 2005</td>
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<tr>
<td>May 2006</td>
<td></td>
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</tr>
<tr>
<td>June 2006</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Face Value</td>
<td>Number of Shares</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
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<tr>
<td>Cash Management Investment Pool</td>
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<td>Wells Fargo Bank - Balanced Fund</td>
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<td></td>
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<tr>
<td>The Commonfund - Commingled Investment Funds</td>
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<td><strong>Total Endowment Pool</strong></td>
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### UTAH STATE UNIVERSITY
### WELLS FARGO BANK - BALANCED FUND
### SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

#### Schedule B-2

<table>
<thead>
<tr>
<th></th>
<th>Beginning Fair Value</th>
<th>Purchases</th>
<th>Sales Proceeds</th>
<th>Change in Fair Value</th>
<th>Ending Fair Value</th>
<th>Average Daily Fair Value</th>
<th>Total Interest and Dividends</th>
<th>Realized Gain or (Loss)</th>
<th>Total Realized Income</th>
<th>Less Expenses</th>
<th>Net Realized Income/(Loss)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jun-2005</td>
<td>$7,141,151</td>
<td>$4,605,074</td>
<td>$4,635,016</td>
<td>$142,464</td>
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<td>$14,700</td>
<td>$14,700</td>
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<tr>
<td>Aug-2005</td>
<td>7,253,673</td>
<td>7,794</td>
<td>3,776</td>
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<td>7,224,837</td>
<td>7,239,255</td>
<td>11,515</td>
<td>(11)</td>
<td>11,504</td>
<td>11,504</td>
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<tr>
<td>Sep-2005</td>
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<td>606,028</td>
<td>13,439</td>
<td>7,743,442</td>
<td>7,484,140</td>
<td>11,442</td>
<td>(11)</td>
<td>11,431</td>
<td>$4,679</td>
<td>6,752</td>
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<tr>
<td>Oct-2005</td>
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<td>1,151,797</td>
<td>(165,576)</td>
<td>7,387,330</td>
<td>7,338,542</td>
<td>41,655</td>
<td>(32,814)</td>
<td>8,841</td>
<td>5,771</td>
<td>3,070</td>
</tr>
<tr>
<td>Nov-2005</td>
<td>7,547,544</td>
<td>1,157,159</td>
<td>1,151,797</td>
<td>(165,576)</td>
<td>7,387,330</td>
<td>7,338,542</td>
<td>41,655</td>
<td>(32,814)</td>
<td>8,841</td>
<td>5,771</td>
<td>3,070</td>
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<tr>
<td>Dec-2005</td>
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<td>606,028</td>
<td>13,439</td>
<td>7,743,442</td>
<td>7,484,140</td>
<td>11,442</td>
<td>(11)</td>
<td>11,431</td>
<td>$4,679</td>
<td>6,752</td>
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<tr>
<td>Jan-2006</td>
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<td>1,151,797</td>
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<td>7,387,330</td>
<td>7,338,542</td>
<td>41,655</td>
<td>(32,814)</td>
<td>8,841</td>
<td>5,771</td>
<td>3,070</td>
</tr>
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<td>1,151,797</td>
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<td>7,387,330</td>
<td>7,338,542</td>
<td>41,655</td>
<td>(32,814)</td>
<td>8,841</td>
<td>5,771</td>
<td>3,070</td>
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<tr>
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<td>13,439</td>
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<td>7,484,140</td>
<td>11,442</td>
<td>(11)</td>
<td>11,431</td>
<td>$4,679</td>
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<td>Apr-2006</td>
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<td>1,151,797</td>
<td>(165,576)</td>
<td>7,387,330</td>
<td>7,338,542</td>
<td>41,655</td>
<td>(32,814)</td>
<td>8,841</td>
<td>5,771</td>
<td>3,070</td>
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<td>May-2006</td>
<td>7,547,544</td>
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<td>1,151,797</td>
<td>(165,576)</td>
<td>7,387,330</td>
<td>7,338,542</td>
<td>41,655</td>
<td>(32,814)</td>
<td>8,841</td>
<td>5,771</td>
<td>3,070</td>
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<tr>
<td>Jun-2006</td>
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<td>13,439</td>
<td>7,743,442</td>
<td>7,484,140</td>
<td>11,442</td>
<td>(11)</td>
<td>11,431</td>
<td>$4,679</td>
<td>6,752</td>
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#### Comparative Totals:

**Year-to-date**

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<th>(S22)</th>
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<th>$32,956</th>
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<td>1,151,797</td>
<td>(165,576)</td>
<td>7,387,330</td>
<td>7,338,542</td>
<td>41,655</td>
<td>(32,814)</td>
<td>8,841</td>
<td>5,771</td>
<td>3,070</td>
<td></td>
</tr>
<tr>
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<td>(1,092)</td>
<td>29,886</td>
<td></td>
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<tr>
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<td>99.93%</td>
<td>-18.92%</td>
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</table>

**Note:** The Wells Fargo Bank - Balanced Fund includes endowment funds designated for long-term investment.
<table>
<thead>
<tr>
<th>Description</th>
<th>Face Value</th>
<th>Number of Shares</th>
<th>Interest Rate</th>
<th>Date Acquired</th>
<th>Maturity Date</th>
<th>Cost</th>
<th>Fair Value</th>
<th>Unrealized Gain/(Loss)</th>
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<tbody>
<tr>
<td>Obligations of U.S. Government</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Federal Home Loan Bank</td>
<td>100,000</td>
<td></td>
<td>5.250%</td>
<td>05/27/04</td>
<td>06/18/14</td>
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<td>6.000%</td>
<td>05/25/01</td>
<td>05/15/11</td>
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<td>106,969</td>
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<td>Government National Mortgage</td>
<td>21,495</td>
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<td>03/01/96</td>
<td>03/15/26</td>
<td>21,670</td>
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<td>4.375%</td>
<td>11/15/04</td>
<td>05/15/07</td>
<td>103,320</td>
<td>100,332</td>
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<td>05/15/06</td>
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<td>5.000%</td>
<td>12/28/04</td>
<td>02/15/11</td>
<td>264,304</td>
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<td>05/15/99</td>
<td>05/15/09</td>
<td>104,434</td>
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<td>06/24/97</td>
<td>05/01/22</td>
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<td>03/27/98</td>
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<td>106,000</td>
<td>110,660</td>
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<td>Citicorp</td>
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<td>06/17/96</td>
<td>06/15/06</td>
<td>101,453</td>
<td>102,109</td>
<td>656</td>
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<td>Donaldson Lufkin</td>
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<td>Du Pont &amp; Company</td>
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<td>12/06/96</td>
<td>05/01/07</td>
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<td>11/15/07</td>
<td>103,404</td>
<td>103,271</td>
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<td>U.S. Freightways Corporation</td>
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<td>04/28/00</td>
<td>04/15/10</td>
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<td><strong>Total</strong></td>
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<td>Maturity Date</td>
<td>Cost</td>
<td>Fair Value</td>
<td>Unrealized Gain/(Loss)</td>
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<td>Fidelity Instl Cash</td>
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<td>Total Wells Fargo Bank - Balanced Fund</td>
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### UTAH STATE UNIVERSITY

COMMONFUND - COMMMINGLED INVESTMENT FUNDS

SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

<table>
<thead>
<tr>
<th></th>
<th>Beginning Fair Value</th>
<th>Purchases</th>
<th>Sales Proceeds</th>
<th>Change in Fair Value</th>
<th>Ending Fair Value</th>
<th>Average Daily Fair Value</th>
<th>Total Interest and Dividends</th>
<th>Realized Gain or (Loss)</th>
<th>Total Realized Income</th>
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<tbody>
<tr>
<td>Jul 2005</td>
<td>$30,784,321</td>
<td>$0</td>
<td>$6,610</td>
<td>$810,566</td>
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<td>$49,646</td>
<td>$3,161</td>
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<td>(84,994)</td>
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<td>31,542,443</td>
<td>49,628</td>
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<td>31,559,554</td>
<td>19,667</td>
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<td>22,751</td>
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<td>May 2006</td>
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<td>Jun 2006</td>
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Comparative Totals:

**Year-to-date**

<table>
<thead>
<tr>
<th></th>
<th>Beginning Fair Value</th>
<th>Purchases</th>
<th>Sales Proceeds</th>
<th>Change in Fair Value</th>
<th>Ending Fair Value</th>
<th>Average Daily Fair Value</th>
<th>Total Interest and Dividends</th>
<th>Realized Gain or (Loss)</th>
<th>Total Realized Income</th>
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<tbody>
<tr>
<td>FY 2005-06</td>
<td>$30,784,321</td>
<td>$0</td>
<td>$19,771</td>
<td>$857,948</td>
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<td>$31,429,432</td>
<td>$118,941</td>
<td>$9,451</td>
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<td>18,730</td>
<td>(318,636)</td>
<td>28,231,819</td>
<td>27,957,871</td>
<td>119,306</td>
<td>7,726</td>
<td>127,032</td>
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<tr>
<td>% Change</td>
<td>12.08%</td>
<td>12.42%</td>
<td>-0.31%</td>
<td>22.33%</td>
<td>1.07%</td>
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Note: Commonfund - Commingled Investment Funds includes endowment funds designated for long-term investment.
<table>
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<tr>
<th>Description</th>
<th>Face Value</th>
<th>Number of Shares</th>
<th>Interest Rate</th>
<th>Date Acquired</th>
<th>Maturity Date</th>
<th>Cost</th>
<th>Fair Value</th>
<th>Unrealized Gain/(Loss)</th>
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<tr>
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<tr>
<td>Multi-Strategy Equity Fund</td>
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<td>Various</td>
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<td></td>
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<td>2,514,455</td>
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<td>Various</td>
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<td><strong>$20,970,952</strong></td>
<td><strong>$31,622,498</strong></td>
<td><strong>$10,651,546</strong></td>
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### UTAH STATE UNIVERSITY

**OTHER INVESTMENTS**

**SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME**

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<th>Sales Proceeds</th>
<th>Change in Fair Value</th>
<th>Ending Fair Value</th>
<th>Average Daily Fair Value</th>
<th>Total Interest and Dividends</th>
<th>Realized Gain or (Loss)</th>
<th>Total Realized Income</th>
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<td>Jul 2005</td>
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**Comparative Totals:**

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<td>FY 2005-06</td>
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<td>Amt Change</td>
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<td>-21.29%</td>
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**Note:** Other Investments include donor designated and other specified investments.
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<th>Number of Shares</th>
<th>Interest Rate</th>
<th>Date Acquired</th>
<th>Maturity Date</th>
<th>Cost</th>
<th>Fair Value</th>
<th>Unrealized Gain/(Loss)</th>
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<td>Sales Proceeds</td>
<td>Change in Fair Value</td>
<td>Ending Fair Value</td>
<td>Average Daily Fair Value</td>
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Comparative Totals:

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<td>(355)</td>
<td>(3,957)</td>
<td>(3,976)</td>
<td>(37,542)</td>
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Note: Endowment Trusts include externally managed endowment trusts.
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<tr>
<th>Description</th>
<th>Face Value</th>
<th>Number of Shares</th>
<th>Interest Rate</th>
<th>Date Acquired</th>
<th>Maturity Date</th>
<th>Cost</th>
<th>Fair Value</th>
<th>Unrealized Gain/Loss</th>
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<td>Unrealized Gain/(Loss)</td>
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<td>(684)</td>
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<td>722</td>
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### UTAH STATE UNIVERSITY
### PLANT FUND TRUSTS
### SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME
#### Schedule E-1

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<th>Beginning Fair Value</th>
<th>Purchases</th>
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<th>Ending Fair Value</th>
<th>Average Daily Fair Value</th>
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<th>Realized Gain or (Loss)</th>
<th>Total Realized Income</th>
<th>Less Expenses</th>
<th>Net Realized Income/(Loss)</th>
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#### Comparative Totals:

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<th>Ending Fair Value</th>
<th>Average Daily Fair Value</th>
<th>Total Interest Income</th>
<th>Realized Gain or (Loss)</th>
<th>Total Realized Income</th>
<th>Less Expenses</th>
<th>Net Realized Income/(Loss)</th>
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**Note:** Plant Fund Trusts include all debt service reserve accounts in compliance with bond issue covenants and the related construction funds.
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Schedule F
Page 1 of 3
## UTAH STATE UNIVERSITY
### SUMMARY OF INVESTMENT TRANSACTIONS
For the Month of September 2005

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### Other Investments

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<th>Gain/(Loss)</th>
<th>Earnings</th>
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### Endowment Trusts

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<td>Wells Fargo</td>
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<td>3.22%</td>
<td>1.34%</td>
<td>5.41%</td>
<td>1.74%</td>
<td>6.41%</td>
<td>0.15%</td>
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<td>Fund</td>
<td>0.75%</td>
<td>3.61%</td>
<td>-0.52%</td>
<td>3.61%</td>
<td>3.88%</td>
<td>3.61%</td>
<td>-0.52%</td>
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<td>Year to Date 1 July 2005 to 30 September 2005</td>
<td>0.32%</td>
<td>3.22%</td>
<td>1.34%</td>
<td>5.41%</td>
<td>1.74%</td>
<td>6.41%</td>
<td>0.15%</td>
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<td>3.88%</td>
<td>3.61%</td>
<td>-0.52%</td>
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Endowment Funds
Millions of Dollars

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<th>June 02</th>
<th>June 03</th>
<th>June 04</th>
<th>June 05</th>
<th>Sep 05</th>
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<td>$35.8</td>
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<td>41.9</td>
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<td>$73.1</td>
<td>$79.7</td>
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ITEM FOR ACTION

RE: Contract/Grant Proposals and Awards (October, 2005)

The summary of the Status of Sponsored Program Awards, prepared by our Sponsored Programs Office for October, 2005, is submitted for the Trustees’ consideration. They have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The awards for the month of October, 2005 amounted to $8,956,933 versus $12,785,812 for October, 2004. The current year’s October awards figure was -29.95% lower than the October, 2004 figure.

The comparative graph, “Utah State University Sponsored Program Awards” indicates that October, 2005 cumulative awards were 5.51% higher than last year for the same time period. Scholarships, fellowships, and state appropriations for research are not included in either figure.

The value of proposals submitted by faculty decreased from $25,150,142 in October, 2004 to $23,842,057 during October, 2005. (-5.2%) The number of current year proposals (442) decreased -5.35% under that of FY2005 (467).

RECOMMENDATION

The President and Vice President for Research recommend that the Board of Trustees approve the contract and grant status report for October, 2005.
RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The attached lists of contract/grant proposals and awards (October, 2005) are recommended by the President and the Vice President for Research to the Board of Trustees:

NOW THEREFORE, BE IT NOW RESOLVED, That the USU Board of Trustees hereby approves the recommendation of the President and the Vice President for Research.

RESOLUTION APPROVED BY BOARD OF TRUSTEES:

________________________________________

Date

-58-
<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>AWARDS FY 2004/2005</th>
<th>AWARDS FY 2005/2006</th>
<th>TOTAL CHANGE $</th>
<th>#’s 04/05</th>
<th>#’s 05/06</th>
<th>TOT CHG</th>
<th>AWARDS FY 2004/2005</th>
<th>AWARDS FY 2005/2006</th>
<th>TOTAL CHANGE $</th>
<th>#’s 04/05</th>
<th>#’s 05/06</th>
<th>TOT CHG</th>
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**PERCENTAGE CHANGE:**
- **Dollars:** -23.95% (OCT 2004 to 2005)
- **Numbers:** 18.15% (OCT 2004 to 2005)
- **Total Dollars:** 5.51% (FY 04/05 to FY 05/06)
- **Total Numbers:** 11.24% (FY 04/05 to FY 05/06)

**Notes:** This report no longer includes Scholarship, Fellowship, State Legislative Research, or IOY/IOIY funds.
- The College of Family Life and The College of Natural Resources were re-organized in FY2001/2002.
- Beginning in FY 2004/2005 the USURF Projects have all been removed from the individual college's and have been placed in the USURF line on this report.
List of Awards Over $1,000,000 from 10-01-2005 to 10-31-2005

* FILTER(S) APPLIED: DBA: SDL; DBA: FSP; DBA: USURF; DBA: SDL/TRL; DBA: URI; DBA: NONE; DBA: USU; DBA: SSL; DBA: WDL; DBA: TCO

* Only awards from the listed filters are included in this report. If you believe that you should have access to information about additional departments, colleges, or research centers, please submit a support request on the Electronic-Office website or email Laurie Littledike: Laurie.Littledike@usuf.usu.edu.
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<th># of 05/06</th>
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<td>$4,397,844.41</td>
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<td>11</td>
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<td>$25,150,141.84</td>
<td>$23,842,666.54</td>
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<td>(21)</td>
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<td>$119,024,582.54</td>
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**PERCENTAGE CHANGE:**

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<th>DOLLARS OCT 2004 to 2005</th>
<th>NUMBERS OCT 2004 to 2006</th>
<th>TOTAL DOLLARS FY 04/05 to FY 05/06</th>
<th>TOTAL NUMBERS FY 04/05 to FY 05/06</th>
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<td>-5.20%</td>
<td>-20.59%</td>
<td>-16.56%</td>
<td>-5.35%</td>
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**Notes:** This report no longer includes Scholarship, Fellowship, State Legislative Research, or IOI/PIOT funds. The College of Family Life and the College of Natural Resources were re-organized in FY2001/2002. Beginning in FY2004/2005 the USURF Projects have all been removed from the individual college's and have been placed in the USURF line on this report.
Selected List of Proposals Over $1,000,000 from 10-01-2005 to 10-31-2005

* FILTER(S) APPLIED: DBA: SDL; DBA: FSP; DBA: USURF; DBA: SDL/TRL; DBA: URI; DBA: NONE; DBA: USU; DBA: BSL; DBA: WDL; DBA: TCO

Proposal # 1: Revision

Control Number 05S112
Funding Agency US OFFICE OF NAVAL RESEARCH
Department ELECTRICAL & COMPUTER ENGINEERING
College COLLEGE OF ENGINEERING
Research Center USU RESEARCH FOUNDATION
Type of Proposal RESEARCH-APPLIED
Principal Investigator ROBERT PACK
Period of Performance 11-01-2005 to 09-30-2007
Proposal Date 10-14-2005
Program Name NET-CENTRIC MOBILE SENSOR LAB
Statement THIS PROJECT WILL BENEFIT THE PUBLIC THROUGH THE DEVELOPMENT OF A NET-CENTRIC MOBILE SENSOR LAB THAT WILL BEGIN A SERIES OF RELATIVELY LOW-COST EXPERIMENTS WITH MULTI-SENSOR SUITES OF THE MOST COMMONLY REQUIRED SENSORS IN A TACTICAL ENVIRONMENT, INTEGRATING EXISTING NAVAIR LASER AND SCANNER TECHNOLOGY INTO THE LAB VIA A NEW EYE-SAFE LADAR SENSOR, WHICH WILL PROVIDE A STATE OF THE ART VAN-DEPLOYABLE LADAR AROUND WHICH OTHER SENSORS CAN BE INTEGRATED IN SUPPORT OF EXISTING PROGRAMS, AND WILL GAIN CONFIDENCE IN MULTI-MODE SENSOR DATA COLLECTION AND FUSION ON A MOBILE PLATFORM.

Agency $1,899,961.00
Total $1,899,961.00

Proposal # 2: New

Control Number 061166
Funding Agency DEPARTMENT OF HOMELAND SECURITY
Department PHYSICS
College COLLEGE OF SCIENCE
Research Center UNIVERSITY RESEARCH & TRAINING
Type of Proposal RESEARCH-BASIC
Principal Investigator W. EDWARDS
Period of Performance 10-01-2005 to 09-30-2006
Proposal Date 10-06-2005
Program Name COMPACT HI-FLUX NEUTRON GENERATOR
Statement BEAMS OF NEUTRONS CAN BE USED FOR MATERIAL-SPECIFIC EXAMINATION OF LUGGAGE AND CARGO AT AIRPORTS. THE DESIGN OF A NEUTRON GENERATOR BASED ON NEW THEORY, DEVELOPED AT USU, PREDICTS MUCH MORE INTENSE NEUTRON FLUXES; FUNDING WILL ALLOW PROTOTYPE CONSTRUCTION OF THE GENERATOR.

Agency $1,092,746.00
Total $1,092,746.00

Proposal # 3: New

Control Number 061237
Funding Agency NATIONAL INSTITUTES OF HEALTH
Agency $2,965,243.00
USU $0.00

For Official Use Only
Prepared: November 11, 2005
<table>
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<tr>
<th>Department</th>
<th>NUTRITION &amp; FOOD SCIENCES</th>
<th>Other</th>
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<tr>
<td>College</td>
<td>COLLEGE OF AGRICULTURE</td>
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<td>Research Center</td>
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<td>Principal Investigator</td>
<td>RONALD MUNGER</td>
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<td>Period of Performance</td>
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<td>Proposal Date</td>
<td>10-03-2005</td>
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<tr>
<td>Program Name</td>
<td>INSULIN RESISTANCE, COGNITION, AND ALZHEIMER'S DISEASE: THE CACHE COUNTY STUDY</td>
<td></td>
</tr>
<tr>
<td>Statement</td>
<td>TYPE 2 DIABETES MELLITUS IS A GLOBAL PUBLIC HEALTH PROBLEM DUE TO THE PANDEMIC OF OBESITY AND HAS BEEN ASSOCIATED WITH AN INCREASED RISK OF ALZHEIMER'S DISEASE (AD). OUR LONG-TERM GOAL IS TO UNCOVER THE ROLE OF COMMON METABOLIC CONDITIONS IN COGNITIVE DECLINE AND AD AS A PREREQUISITE TO DEVELOPING PREVENTIVE AND THERAPEUTIC MEASURES.</td>
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**Proposal # 4: New**

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<td>RESEARCH-BASIC</td>
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<td>Principal Investigator</td>
<td>KEVIN WOVACK</td>
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<td>Period of Performance</td>
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<tr>
<td>Program Name</td>
<td>FEDERAL FUNDING OF A TIER II UNIVERSITY TRANSPORTATION CENTER</td>
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</tr>
<tr>
<td>Statement</td>
<td>THE FEDERAL FUNDING PROVIDED FOR THE UTAH TRANSPORTATION CENTER WILL CONTRIBUTE TOWARD THE UNIVERSITY'S EFFORT IN EXPANDING THE RESEARCH, TEACHING AND TECHNOLOGY TRANSFER AREAS OF TRANSPORTATION ENGINEERING WITHIN THE DEPARTMENT OF CIVIL AND ENVIRONMENTAL ENGINEERING.</td>
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**Proposal # 5: New**

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<td>Type of Proposal</td>
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<td>MICHAEL PFRENDER</td>
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<td>DAPHNIA FUNCTIONAL COMPARATIVE GENOMICS RESOURCE</td>
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<tr>
<td>Statement</td>
<td>WE WILL ESTABLISH AND MAINTAIN A COMMUNITY RESOURCE OF GENETICALLY CHARACTERIZED STRAINS OF THE CRUSTACEAN DAPHNIA. THIS RESOURCE WILL ENABLE RESEARCHERS TO DETECT GENES INVOLVED IN IMPORTANT PROCESSES, SUCH AS, PATHOGEN RESISTANCE AND TO UNDERSTAND THE RELATIONSHIP BETWEEN GENES AND ENVIRONMENT.</td>
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Prepared: November 11, 2005

-64-
Proposal # 6: New

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<td>KARL WHITE</td>
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<td>Program Name</td>
<td>HEAD START INNOVATION AND IMPROVEMENT PROJECT ASSISTANCE</td>
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<td>Statement</td>
<td>THIS PROJECT WILL PROVIDE TRAINING AND TECHNICAL ASSISTANCE TO HEAD START PROGRAMS IN SCREENING CHILDREN FOR HEARING LOSS. ACTIVITIES WILL BE COORDINATED WITH ASSISTANCE FROM STATE HEARING SCREENING PROGRAMS.</td>
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Proposal # 7: New

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<td>BIOLOGY OF LIFE: BIOLOGY AND ENGINEERING UNDERGRADUATE RESEARCH SCHOLARS (BEURS)</td>
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<tr>
<td>Statement</td>
<td>BIOLOGY AND DIP IN COLLABORATION WITH THE CIB WILL RECRUIT MULTICULTURAL STUDENTS INTO THE BEURS PROGRAM. TWO NEW COURSES WILL BE DEVELOPED AND ADDED TO THE CURRICULUM OF BOTH ACADEMIC DEPARTMENTS. BEURS STUDENTS WILL RECEIVE RESEARCH STIPENDS AND HALF, WITH A PREFERENCE GIVEN MULTICULTURAL OR HISPANIC STUDENTS, AND FULL TUITION FUNDING.</td>
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Proposal # 8: New

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<td>USU</td>
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<tr>
<td>Department</td>
<td>CENTER FOR PERSONS WITH DISABILITIES</td>
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<td>RICHARD ROBERTS</td>
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<td>10-31-2005</td>
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<td>Program Name</td>
<td>NATIONAL CENTER FOR INCLUSIVE COMMUNITY-INTEGRATED SERVICES FOR</td>
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Prepared: November 11, 2005
CHILDREN WITH SPECIAL HEALTH CARE NEEDS

Statement: THE PURPOSE OF THE PROPOSED NATIONAL CENTER FOR INCLUSIVE COMMUNITY INTEGRATED SERVICES FOR CHILDREN AND YOUTH WITH SPECIAL HEALTH CARE NEEDS IS TO PROVIDE NATIONAL LEADERSHIP TO THE DIVISION OF SERVICES FOR CHILDREN AND YOUTH WITH SPECIAL HEALTH CARE NEEDS (DSCHSN) AND ITS CONSTITUENTS IN ACHIEVING FULL IMPLEMENTATION OF THE PRESIDENTS NEW FREEDOM INITIATIVE (NFI).

Proposal # 9: New

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<td>PLANTS, SOILS &amp; BIOMETEOROLOGY</td>
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<td>College</td>
<td>COLLEGE OF AGRICULTURE</td>
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<td>Research Center</td>
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<td>Principal Investigator</td>
<td>JEANETTE NORTON</td>
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<td>Period of Performance</td>
<td>07-01-2006 to 06-30-2006</td>
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<td>Proposal Date</td>
<td>10-28-2005</td>
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<tr>
<td>Program Name</td>
<td>MICROBIAL OBSERVATORY: FUNCTIONAL DIVERSITY IN NITROGEN CYCLE PROCESSES AND COMMUNITIES AFTER DAIRY WASTE</td>
<td></td>
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Statement: THIS PROJECT WILL INVESTIGATE THE RESPONSE OF SOIL MICROBIAL COMMUNITIES MEDIATING N CYCLE PROCESSES TO APPLICATIONS OF DAIRY WASTES USING MOLECULAR TOOLS AND ENZYMATIC ASSAYS. A MICROBIAL OBSERVATORY SITE WILL BE ESTABLISHED AT THE GREENVILLE FARM IN NORTH LOGAN FOR THE 5 YEAR PERIOD AND CONTINUING BASED ON FUNDING AVAILABILITY.

Agency Total $15,397,233.00
USU Total $0.00
Other Total $0.00
Grand Total $15,397,233.00

* Only proposals from the listed filters are included in this report. If you believe that you should have access to information about additional departments, colleges, or research centers, please submit a support request on the Electronic-Office website or email Laurie Littledike: Laurie.Littledike@usurf.usu.edu.
ITEM FOR ACTION

RE: Commencement Speaker for 2006, Commencement Speaker for 2007, Honorary Degrees for 2006

EXECUTIVE SUMMARY

The Honorary Degrees and Awards Screening Committee has completed its work and recommends to the Board of Trustees nominees for Commencement Speaker for 2006, Commencement Speaker for 2007, and Honorary Degrees for 2006. When the individuals are approved, the administration will contact them for availability and acceptance.

RECOMMENDATION

The Honorary Degrees and Awards Screening Committee recommend that the Board of Trustees approves the committee’s nominees for the 2006 and 2007 Commencement Speaker and selects the 2006 Honorary Degrees.
RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The Honorary Degrees and Awards Screening Committee recommends to the Board of Trustees nominees for the 2006 Commencement Speaker, 2007 Commencement Speaker, and the 2006 Honorary Degrees; and

WHEREAS, The administration will need to contact the selected individuals to determine availability and acceptance before the names are made public;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approves a list of names and authorizes the administration to contact these individuals.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE
Strategic Agenda
STRATEGIC AGENDA
"USU INVESTMENTS"
2 DECEMBER 2005

I. Information Item (material will be distributed at the meeting)
   A. Goals
   B. Definitions
   C. Investment Performance
   D. Current Year Changes
   E. Reports
   F. Discussion
Committees
AGENDA
AUDIT COMMITTEE
1 DECEMBER 2005
ALMA SONNE BOARD ROOM, UNIVERSITY INN
7:00 P.M.

I. Action Item
   -- Minutes of the Audit Committee Meeting Held on 2 August 2005 1

II. Information Items
   
   A. Introductions
   
   B. University Financial Statement Presentation (Rick Allen)
   
   C. USU Research Foundation External Audits (Jones Simkins PC)
      1. Annual Financial Statements, FY 2005*
      2. Management Letter, FY 2005*
   
   D. University Financial External Audit (Hansen, Barnett and Maxwell)
      1. Annual Financial Statements, FY 2005*
      2. Management Letter, FY 2005*
      3. OMB Circular A-133, FY 2005*
      4. Bond Reports, FY 2005*
      5. Athletics Department Agreed-Upon Procedures Report, FY 2005*
   
   E. January 2006 Action Item
   
   F. Other Discussion

* Audit reports to be mailed next week

Audit Committee Members:

David P. Cook, Chairman
Robert L. Foley, Vice Chairman
Douglas D. Anderson
Richard L. Shipley
Jodi Bailey
Written Reports
Academic Services
AGENDA
ACADEMIC SERVICES
2 DECEMBER 2005

Information Items

1. Events, Actions, or Issues 1

2. Faculty and Staff Activities and Achievements 3
Events, Actions, or Issues since Last Trustees’ Meeting

Undergraduate Studies & Research

This year, Admissions and Advising joined together to offer Preview Day and the Major Fair on October 28, which resulted in very positive responses from students (prospective and continuing) and advisors. Utah hosted 200 prospective students and their families for Preview Day, which featured tours, workshops, and student panels. New students entering spring semester have the opportunity for the first time to request course clusters using a new website that eases registration for them.

In cooperation with the Office of Accreditation, Assessment and Analysis, the General Education Subcommittee of the EPC has posted the first results of assessments in writing, math, and information literacy on its website. This is important work in the lead up to the Northwest Accreditation visit of 2007. In addition, Utah State had a lead role in the annual “Educated Persons Conference,” held in Salt Lake City November 11, which focused on General Education and Assessment.

Vice Provost Kinkead joined four USU students named as Governor’s Scholars at the Governor’s Mansion on November 4. These students were selected from the University Undergraduate Research Fellows for their potential as prospective Rhodes, Gates, and Truman Scholars. Honors hosted the Executive Secretary of the Truman Foundation to help prepare students for the competition. On November 17, Honors celebrated its move from Merrill Hall to Old Main with a reception and a ribbon-cutting by President Albrecht.

Twenty-three undergraduates were awarded Undergraduate Research & Creative Opportunities (URCO) Grants in the fall competition. These awards support research that ranges from aeronautical engineering to whirling disease.

Graduate Studies

Electronic graduate student application. The Graduate School has evaluated the first year of electronic graduate application processing and together with input from units has implemented several substantial changes to streamline the process. The Graduate School has made a series of presentations about improvements to the graduate application system to key staff and faculty across campus involved in graduate student application processing. The Graduate School has installed a new server in house and an updated version of electronic documents delivery software on computers of staff and faculty processing graduate applicants.

Recruitment. Under the direction of Interim Associate Dean Lindauer the Graduate School was represented at six recruitment functions throughout the western U.S. last month. The Graduate School has involved faculty and current graduate students in graduate recruitment fair events. We have also been making use of direct mailing of recruitment information to prospective student populations. Discussions with academic units about database mining for prospective students and direct mailing campaigns and follow up recruitment efforts continue. A record number of departments have submitted proposals
for funding from the Graduate School specifically to support graduate student recruitment efforts.

**Graduate Student Support.** Until two weeks ago there was no Graduate Student Senate because the newly elected president resigned and left USU. The GSS is usually responsible for making graduate student travel awards but because of the absence of the senate this fall, the Graduate School took on that responsibility and made 44 travel awards to students totaling approximately $14,000.

**Program Development.** In July, Interim Dean Smith led a USU team presentation at the Pentagon to the U.S. Deputy Undersecretary for Defense, Sue Peyton, re:funding of a novel educational program for science and engineer students to meet future workforce needs in defense and related industries. The outcome of that presentation was a visit to USU on November 7 by Dr. Peter Purdue of the Naval Postgraduate School and Director of a similar DoD funded program. Discussions with Dr. Purdue centered on ways that USU could integrate in the NPS program. Recently, NASA has likewise made available substantial funding for educational programs in science and engineering to address projected workforce shortages in the aerospace industry. Interim Dean Smith with join with other USU representatives including SDL Chief Scientist Gail Bingham for a meeting at NASA headquarters on November 29 to present our concept for an educational plan to address this issue.

**Awards.** The Graduate School is seeking nominations for Outstanding Graduate Mentor and the Gardner Travel Fellowships.
ITEM FOR INFORMATION

RE: Faculty and Staff Activities and Achievements

The attached report of faculty and staff activities and achievements are submitted to the Trustees for information.

EXECUTIVE SUMMARY

Faculty and staff receive invitations to participate in a variety of conferences, workshops, seminars, performances, and competitions at regional national, and international levels. Formal presentations are made in most cases. Faculty have submitted proposals and received grants from many private foundations and public agencies. The results of their research have been published in scholarly journals, proceedings and collections. Particularly noteworthy contributions and awards or published books are presented to the Trustees for information. More complete compilations of faculty and staff activities and achievements are available from the Office of the Provost.
AWARDS AND HONORS

College of Agriculture
- **Jeffrey R. Broadbent**, (Nutrition and Food Sciences), Lactic Acid Bacteria Industrial Platform International Science Award for Outstanding Excellence in Lactic Acid Bacteria Research with an Industrial Relevance, 2005.
- **Lyle G. McNeal**, (Animal, Dairy and Veterinary Sciences) was selected as a recipient of the "Outstanding Advising Award" winner in the "Faculty Academic Advising" category from the National Academic Advising Association as part of the 2005 National Awards Program for Academic Advising at the National Academic Advising Association (NACADA) at their annual convention held in Las Vegas, Nevada.
- **V. Philip Rasmussen, Jr.**, (Agricultural Experiment Station) was selected as a recipient of the Renewable Natural Resources Foundation (RNRF) "Sustained Achievement Award", 2005.

College of Business
- **Jean Pratt**, (Business Information Systems); Matt Harris, BIS PhD student; and Rob MacGregor from the University of Wollongong, New South Wales, Australia, received the "Most Outstanding Paper Award" from the Advances in Information Systems Development Conference (ISD 2005), July, 2005.
- **Susan Jones**, (Business Information Systems), Principal Lecturer, received the "Innovative Adoption Award for 2005" from LeanKey, Inc., Expert Learning Solutions on October 27, 2005.

College of Education and Human Services
- **Joanne Bentley**, An article, *Democratic Technology Advancement for All: Contrasting views of American and International students*, co-authored with Dr. Nick Eastmond was acknowledged with an award as the best article of the year to further important international issues in instructional design by the Association of Educational Communication and Technology (AECT) at their annual meeting in October 2005. (Department of Instructional Technology).
- **Nick Eastmond**, (Department of Instructional Technology). Awarded sabbatical leave from USU from August 20, 2005 to August 19, 2006.
- **Barbara Fiechtl**, (Department of Special Education & Rehabilitation). Outstanding Teacher and Advisor of the Year by Special Education Undergraduates. 2005.
- **Yanghee Kim**, (Department of Instructional Technology). International 2005 Young Scholar Award, By Association for Educational Communications and Technology. Oct 22, 2005.
- **Ben Lignugaris/Kraft**, (Department of Special Education & Rehabilitation). Utah System of Higher Education Exemplary Faculty Use of Technology Award by Utah Electronic College Consortium. 2005.
- **Sonia Manuel-Dupont**, (Department of Communicative Disorders and Deaf Education). Asked by President Albrecht to a commencement speaker at the Fall graduation ceremonies.
- **Julie Wolter**, (Department of Communicative Disorders and Deaf Education). Honored with an *Excellence in Teaching* award from the Student Association of the Logan Institute of Religion at USU.

College of Engineering
- **Bowles, David S.**, (Civil & Environmental Engineering/UWRL). Appointed as one of four members of the Independent Technical Review (ITR) Panel for the Engineering and Operational Risk and Reliability Analysis that is integrating all aspects of the “Performance Evaluation: New Orleans and S.E. Louisiana Hurricane Protection Projects” for the US Army Corps of Engineers.

College of Humanities, Arts and Social Sciences
- **Michael S. Sweeney**, (Department of Journalism and Communication), David Sloan Award for the Outstanding Faculty Paper presented at the international American Journalism Historians Association conference, San Antonio, Texas, October 2005. The paper, "Harvey O'Higgins and the Daily German Lie," is the first scholarship on a particular federal government propaganda campaign during World War I that targeted American newspapers. The paper was based on sources in the National Archives.

College of Natural Resources
- **Kris Homel**, (Aquatic, Watershed, and Earth Resources), M.S. Graduate student with Dr. Phaedra Budy was the recipient of the Western Division AFS, William Trachtenberg Memorial Scholarship from the National American Fisheries Society.
- **Terry Messner**, (Department of Forest, Range, and Wildlife Sciences), has been appointed by The Wildlife Society Council as the new Editor-in Chief of the *Wildlife Society Bulletin* for the 2006 issues.
• Andrew Myers, (Aquatic, Watershed, and Earth Resources), M.S. Graduate student with Dr. Michelle Baker (adjunct faculty in AWER) was awarded the Best Poster Presentation in Basic Research at the North American Benthological Society Annual Meeting in Anchorage, Alaska.

• Phoebe L. Zarnetske, (Department of Forest, Range, and Wildlife Sciences), was the 2005 winner of the E. Lucy Braun Award for her poster "Modeling Forest Bird Species' Habitat with Extant Presence Points and Generated Pseudo-Absence Points in Utah" at the Ecological Society of America meeting in Montreal, Canada in August 2005.

CONTRACTS AND GRANTS
College of Agriculture


• Broadbent, J. R. Enhancing the value of agriculturally-important bacteria through genomics. U.S. Congressional Request. Funded $125,000.


• John Morrey, (PI), Regional Centers of Excellence grant. NIH grant number 1-U54 AI06357-01, Funniesed through Colorado State University. "Treatment and disease markers for alpha and flaviviruses" $1.5 M for 4 years.

• John Morrey, (PI), NIH, NIAID Contract, NIH number forthcoming, "Animal model evaluations of candidate hepatitis therapies" $1.4 M for 5 years.

College of Education and Human Services

• Ann M. Berghout Austin, Stacy B. Redd, & Shannon Pearison, (Department of Family, Consumer, and Human Development). Enhancing Early Language and Literacy for Children in Northern Utah, Administration on Children, Youth, and Families, $634,083.

• Ann M. Berghout Austin, (Department of Family, Consumer, and Human Development). Child Care Resource and Referral, Department of Workforce Services (State of Utah) and Department of Education, United States Government, $320,513.


• Marilyn Hammon, (Center for Persons with Disabilities). The Utah Alternative Financing Program was awarded $90,000 through the Rehabilitation Services Administration with a state match in the amount of $30,000.

• Tom Highbee. (Department of Special Education & Rehabilitation). Follow-up Training and Consultation to Special Education Professionals Who Have Participated in Utah State University's ASSERT Intensive Autism Training Program. Utah State Office of Education. Amount Granted $25,000. 2005.


• Judith Holt. (Center for Persons with Disabilities). Birth Certificate Orders and Hearing Screening Follow-up, awarded by the Association of University Centers on Disability and the Center for Disease Control in the amount of $97,087.


• Yanghee Kim. (Department of Instructional Technology). The National Science Foundation Research Grant on Gender in Science and Engineering (Grant # 051503), $499,991. PI. 2005-2008.
• **Jean Lown.** (Department of Family, Consumer, and Human Development). Zions Bank Smart Women Grant, For Financial Planning for Women, $3,000.

• **Brandon Muramatsu, David A. Wiley.** (Department of Instructional Technology). NSF Grant 0532895 for $694,548 entitled "Services to Link OpenCourseware Repositories and the NSDL," awarded September 22, 2005.

• **Brett Shelton.** (Department of Instructional Technology). The Role of Presence within Mixed-Reality Learning Environments, $11,800 (Funded) Submitted to Utah State University, New Faculty Research Grant. Principle Investigator, May 2005-June 2006.

• **Jared Schultz & Julie Smart.** (Department of Special Education & Rehabilitation). National Clearinghouse of Rehabilitation Training Materials. Rehabilitation Services Administration (RSA); Office of Special Education and Rehabilitative Services (OSERS), U.S. Department of Education. Amount Granted $1,550,000. 2005.

• **Jared Schultz & Tim Tansey.** (Department of Special Education & Rehabilitation). Long-Term Training in Rehabilitation Counseling. Rehabilitation Services Administration (RSA); Office of Special Education and Rehabilitative Services (OSERS), U.S. Department of Education. Amount Granted $750,000. 2005.

• **Jared Schultz.** (Department of Special Education & Rehabilitation). Establishing Evidence-Based Practice for Persons Dually Diagnosed with Mental Retardation and Mental Illness. Community/University Research Initiative Grant; Utah State University. Amount Granted $20,302. 2005.

• **Jared Schultz & Julie Smart.** (Department of Special Education & Rehabilitation). National Clearinghouse of Rehabilitation Training Materials. Rehabilitation Services Administration (RSA); Office of Special Education and Rehabilitative Services (OSERS); U.S. Department of Education. Amount Granted $1,550,000. 2005.

• **Jared Schultz, Tim Tansey & Julie Smart.** (Department of Special Education & Rehabilitation). Long-Term Training in Rehabilitation Counseling-Doctoral Training. Rehabilitation Services Administration (RSA); Office of Special Education and Rehabilitative Services (OSERS); U.S. Department of Education. Amount Granted $750,000. 2005.

• **Julie Smart & Jared Schultz.** (Department of Special Education & Rehabilitation). A Distance Education Program to Address the CSPD (Comprehensive System of Personnel Development) for State-Federal Rehabilitation Agencies. Rehabilitation Services Administration (RSA); Office of Special Education and Rehabilitation (OSER); Rehabilitation Services Administration (RSA); U.S. Department of Education. Amount Granted $1,000,000. 2005.

• **David Wiley, Brandon Muramatsu, Jensen, M.** (Department of Instructional Technology). "Stimulating the Development and Effective Use of Open Educational Resources." $1,500,000, William and Flora Hewlett Foundation, Awarded July 1, 2005. (Continuation of "Improving the Value and Sustainability of Open Education Programs" ended June 30, 2005).

**College of Engineering**

• **Gunther, Jacob.** (Electrical & Computer Engineering). "Echo Cancellation". SP Communications, INC. $18,000.

**College of Natural Resources**

• **Phaedra Budy.** (Aquatic, Watershed, and Earth Resources), 2005. Dr. Budy was awarded a contract of $55,768 from the Utah DEQ for, “Fisheries Studies on Cutler Reservoir in the Bear River Watershed.”

• **Phaedra Budy.** (Aquatic, Watershed, and Earth Resources), 2005. Dr. Budy was awarded an increase of $136,969 from the USGS for, “Bull Trout Assembly/Life History Characteristics” for a total contract of $552,477.

• **James Dobrowolski.** (Aquatic, Watershed, and Earth Resources), 2005. Dr. Dobrowolski was awarded an increase of $7,961 from the USDA/CREES for a “Two-Day listening session hosted by the REE mission area” for a total contract of $43,661.

• **Charles Hawkins.** (Aquatic, Watershed, and Earth Resources), 2005. Dr. Hawkins was awarded $22,000 from Tetra Tech for, “Ecological Data Application System (EDAS) enhancement and multimetric/multivariate development.”

• **Charles Hawkins.** (Aquatic, Watershed, and Earth Resources), 2005. Dr. Hawkins was awarded an increase of $2,780 from the Idaho Department of Environmental Quality for, “Developing and validating a periphyton bioassessment tool for wadeable streams in Idaho” for a total contract of $41,429.

• **Charles Hawkins.** (Aquatic, Watershed, and Earth Resources), 2005. Dr. Hawkins was awarded a contract of $30,000 from the U.S. Environmental Protection Agency for, “Refining Bioassessment tools and Bioindicators for Western States.”

• **Charles Hawkins.** (Aquatic, Watershed, and Earth Resources), 2005. Dr. Hawkins was awarded an increase of $496,000 from the U.S. Environmental Protection Agency for, “The Western Center for Monitoring and Assessment of Freshwater Ecosystems” for a total contract of $794,200.
• Charles Hawkins, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Hawkins was awarded $251,583 from the Environmental Protection Agency for, “Evaluation of reference site classification schemes, probability-based survey designs, biological indicators.”

• Charles Hawkins, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Hawkins was awarded $41,700 from the Utah Department of Environmental Quality for, Building tools to interpret biological data in Utah.”

• Jeff Kershner, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Kershner was awarded an increase of $88,400 from the USDA/NPS for, “Completion of MS Aquatic Ecology and Fisheries - for Pauline Adams” for a total contract of $40,000.

• Jeff Kershner, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Kershner was awarded $15,118 from Eco Logical Research for, Nicholas Weber assistantship.”

• Chris Luecke, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Luecke was awarded $32,686 from the University of North Carolina at Greensboro for, “RUI: A geomorphic-trophic hypothesis for benthic-pelagic coupling in Arctic lakes.”

• Chris Luecke, 2005. (Aquatic, Watershed, and Earth Resources), Dr. Luecke was awarded $90,933 from the USDI/NPS for, “USU-16/ArcNet Network Parks - Baseline inventory physical, chemical & biological attributes of select Lakes.

• Nancy Mesner, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Mesner was awarded an increase of $65,500 from Colorado State University for, “Coordinated Agricultural Water Quality Programming for the Northern Plains and Mountain Region” for a total contract of $131,336.

• John Schmidt, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Schmidt was awarded an increase of $11,000 from the Bureau of Reclamation CUPCA for, “Fluvial studies in tamarisk control, Dinosaur National Monument” for a total contract of $90,000.

• John Schmidt, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Schmidt was awarded an increase of $24,972 from the USDI/Bureau of Reclamation for, “Role of riparian vegetation in determining channel form along the Green River” for a total contract of $50,972.

• John Schmidt, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Schmidt was awarded $20,000 from the USGS for, “Remote sensing and spatial analysis support to GCMRC.”

• John Schmidt, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Schmidt was awarded an increase of $117,834 from the USDI/US Geological Survey for, “Long-Term Monitoring of time-grained sediment storage throughout the main channel of the Colorado River Ecosystem” for a total contract of $435,684.72.

• John Schmidt, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Schmidt was awarded $36,748 from the USDI/USGS for “Development of a Bed Material Load Budget for the Regulated Snake River in Grand Teton National Park.”

• John Schmidt, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Schmidt was awarded $25,000 from the Utah Reclamation Mitigation and Conservation Commission for, Channel Geomorphic Control on Hyporheic Function in the Provo River Restoration Project: Heber Valley, Utah.

• John Schmidt, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Schmidt was awarded $114,528 from the USDI/USGS for, “Long-term monitoring of fine-grained sediment teams (FIST) Science activities on the Colorado River in the Grand Canyon.”

• Mark Vinson, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Vinson was awarded an increase of $38,750 from the USDI/Bureau of Reclamation for, “Monitoring proposal to assess the aquatic ecosystem of the Green River downstream from Flaming Gorge Dam” for a total contract of $149,023.

• Mark Vinson, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Vinson was awarded $15,400 from the National Park Service for, “DNM - Distribution and Ecology of New Zealand Mudsnail.”

• Mark Vinson, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Vinson was awarded $12,000 from the US Fish and Wildlife Service for, “New Zealand Mudsnail Green River Survey and Habitat preference assessment.”

• Mark Vinson, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Vinson was awarded an increase of $100,000 from the USDI/BLM for, “Management and Operation of USU’s National Aquatic Monitoring Center” for a total contract of $629,401.

• Michael White, (Aquatic, Watershed, and Earth Resources), 2005. Dr. White was awarded an increase of $134,349 from NASA for, Parameter surfaces for terrestrial ecosystem model” for a total contract of $277,730.

• Michael White, (Aquatic, Watershed, and Earth Resources), 2005. Drs. Edward, Beard, White, and Wolfe were awarded $160,000 from the Utah Division of Wildlife Resources for, “Integrated Resource Assessment, inventory, and monitoring of wildlife and vegetation responses to manipulation.”
• Wayne Wurtsbaugh, (Aquatic, Watershed, and Earth Resources), 2005. Dr. Wurtsbaugh was awarded an increase of $32,220 from the Central Davis Sewer District for, “Hydrogen Sulfide in Farmington Bay and the Great Salt Lake: A potential odor-causing agent” for a total contract of $116,362.

• Wayne Wurtsbaugh, (Aquatic, Watershed, and Earth Resources), 2005. Drs. Wurtsbaugh and Baker were awarded $494,840 from the National Science Foundation for, “Landscape Limnology of Mountain Watersheds: Nutrient retention and ecosystems stability in complex aquatic ecosystems.”

PUBLICATIONS

Books

College of Education and Human Services


College of Humanities, Arts and Social Sciences


Articles

College of Agriculture


College of Business


-9-


**College of Education and Human Services**


- J. Freeman King. (Communicative Disorders and Deaf Education). Reading and the deaf child who signs: With application for the oral/aural child. The Utah Special Educator, 26(2), 66-69. Fall 2005.


• **Sylvia Read.** (Department of Elementary Education). First- and second-graders writing information text. *The Reading Teacher, 39*(1), 36-44. 2005.

• **Charles Salzberg.** (Department of Special Education and Rehabilitation). A Validated Curriculum to Provide Training to Faculty Regarding Students with Disabilities in Higher Education. *Journal of Postsecondary Education & Disability, 18*(1), 49-62. 2005.


**College of Engineering**


**College of Humanities, Arts and Social Sciences**


• **Charles Waugh, (Department of English), College of Humanities, Arts and Social Sciences, Fall 2005, published the article, "The Anti-Vietnam War Movement, 1960-1975," in The Journal of"
Social Sciences and Humanities, the journal of the Vietnam National University, Hanoi's Social Sciences and Humanities Press.

- **Charles Waugh**, (Department of English), College of Humanities, Arts and Social Sciences, Fall 2005, published the article, "‘We are not a nation, so much as a world’: Melville’s Global Consciousness," in Studies in American Fiction.

- **Charles Waugh**, (Department of English), College of Humanities, Arts and Social Sciences, Fall 2005, published the article, "Ritualistic Bear Slayings in American Fiction: A Rhizomic Ecocriticism," in Interdisciplinary Studies of Literature and the Environment.

**College of Natural Resources**


**University Libraries**


Business
and Finance
AGENDA  
BUSINESS AND FINANCE  
2 DECEMBER 2005

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<td>3</td>
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</tbody>
</table>
Vice President for Business and Finance

Name: W. Glenn Ford
Telephone: 797-1146
e-mail: glenn.ford@usu.edu
Date: 02 December 2005

Events, Actions, or Issues since Last Trustee’s Meeting:

Finance:
- As of the end of September 2005, the State Appropriated Funds budget (reported in the Trustees Consent Agenda) totaled $222,247,843, up $17,252,751 (8.42%) over 2004-2005 budget. The state appropriated funds expenditures for year-to-date totaled $47,012,222, up $394,000 (1%) over the same 2004-2005 period and represented 21% of the total budget. The percent of budget expended, 21%, was 4% less than would be expected to be spent on a strict time of budget year expired basis. Total expenditures of all funds totaled $112,117,119, up $11,987,561, (11%) over the same 2004-2005 period.
- The Investment activity for September, 2005, and comparative year-to-date totals for FY 2005-2006 for Cash Management Investment Pool, Wells Fargo Bank-Balanced Fund, Commonfund-Commingled Investments, Endowment Trusts and Plant Fund Trusts is reported in the Trustees Consent Agenda. The aggregate net realized gain for the month was $18,198 and earnings were $637,706. The Cash Management Investment Pool experienced a 0.08% total return for the month with an annualized total investment loss of 0.96%. The Endowment Pool experienced a 0.37% total gain for the month compared to beginning of the year value with a year-to-date total gain of 2.72%.

Facilities:
- Stadium Phase II – A notice to proceed with the design will be given to DFCM utilizing the design team from Phase I. The scope of the second phase is expected to be $10.5 million total project cost. It is anticipated that a Construction Manager General Contractor will be utilized to assist the design team.
Extension/
Cont Ed
UNIVERSITY EXTENSION
(Cooperative Extension, Continuing Education and Conference Services)

Jack M. Payne, Vice President and Dean for Continuing Education
435-797-2201 jack.payne@usu.edu
November 2005

Justen Smith was the lead author of a journal article submitted to the Utah Academy of Science, Arts, and Letters for publication. Joanne Roueche co-authored the paper. The title of the paper is: Cultures of the World: A Youth Cultural Diversity Education Program. This journal article won the Best Paper award for the Utah Academy of Science, Arts, and Letters.

Adrie Roberts presented Effective Strategies for Working with Diverse Pop.: Datwyler, K., Henderson, A., Roberts, A., & Skogrant, L. at the Utah Bioneers Conference. She related the process that we went through to make the program needs-based and culturally friendly. Other presenters were able to share their ideas and suggestion for working with the Latino community.

Bruce Godfrey and Ruby Ward were recently awarded grants from the US Department of Agriculture Risk Management Agency. Godfrey received $300,972 to provide crop insurance educational programs and materials for farmers and ranchers in Utah and Ward received $148,401 to provide farmers and ranchers training on how to better understand the risks they face from new supply chains and how they can manage those risks. Ward brought in an additional $61,919 to train women and limited resource farmers on using new and emerging risk management tools to manage risks.

Chuck Gay, associate vice president for University Extension and associate director for Cooperative Education, was honored in the category of administrator at the USU Diversity Awards program Nov 1. Gay was recognized for his efforts in bringing educational opportunities to the Latino community, where he worked closely with the Mexican Consulate to develop satellite-delivered programming from Mexico City to Utah and then throughout the United States.

Cameron Cuch, formerly the Ute Tribe education director working with USU’s Uintah Basin Campus, received the community award at the USU Diversity Program. Cuch was the first recipient ever to win this category from outside Cache Valley. As the Ute tribe education director, he received the award for his work within the Native American community and associated work with the Uintah Basin campuses and Utah State. Cuch has since moved on to a new position with the tribe in Fort Duchesne.
At the National Association of Extension 4-H Agents Joanne Roueche received the national USDA/Air Force Aim High award for her work with Hill Air Force Base 4-Hers and volunteers. Curtis Crittenden and Heather Rasband received Achievement in Service Awards for their work in attracting new, diverse audiences to 4-H in Tooele and Salt Lake Counties respectively. Kevin Kesler received the distinguished Service Award for his innovative programming and national leadership. Ross Jacobson received the Meritorious Service Award for his more than 30 years of service to 4-H youth in Utah.

Morgan Mendenhall created Breeze presentations from the Forest Taxation & Estate Planning Conference. Each of the presentations from the conference are now in Breeze format and available online for clients to view.

Justen Smith is an active member of the National and Utah Association of Extension 4-H Workers (NAE4-HA and UAE4-HA). He was recently elected to be Secretary of the Association and will cycle through the positions of Vice-President, President, and Past President over the next four years.

Bob Hill has developed a web site with daily crop water use estimates, hourly weather data, and irrigation scheduling information posted at http://utahreapch.org/agweather for 10 sites in six counties: Box Elder (Corinne, Snowville W, and Tremonton); Cache (Drainage Farm), Iron (Beryl Junction, Cedar City, and Parowan); Salt Lake (Murray GC); Utah (BYU Spanish Fork Farm); and Washington (Sunbrook GC).

Adrie Roberts and Barbara Rowe were invited to The Ohio State University to provide an in-service training to FCS agents about how USU Extension has addressed the bankruptcy issue. Barbara was able to share the work of her research and the formation of the Bankruptcy Issues Team.

Calendar

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<tr>
<th>Date</th>
<th>Event</th>
<th>Location</th>
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<tr>
<td>November 29</td>
<td>Extension and Ag. Exp. Station Listening Session</td>
<td>Price</td>
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<tr>
<td>November 30</td>
<td>Extension and Ag. Exp. Station Listening Session</td>
<td>Ogden</td>
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<td>Feb. 22-24</td>
<td>Diversified Agriculture Conference</td>
<td>Cedar City</td>
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1. Reflects continued dismissal of low revenue programs
2. No staff service provided
3. Reflects restructuring of programs and reduction of overhead expenses.
4. Only reflects direct payment made by CS. Does not account any guests paying on their own.

11/17/2005
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11/17/2005
Information Technology
M. Kay Jeppesen  
435/797-1134  
m.k.jeppesen@usu.edu  
November 16, 2005

Events, Actions or Issues since Last Trustee’s Meeting

Classroom & Multimedia Services (CMS)

- Memorial Services held on November 7 highlighted our most recent activities. Installation of fiber optics to the Kent Concert Hall was central to offering that venue as overflow. Thanks to the President’s Office for sharing the cost of new fiber electronics serving the Fine Arts Center making the Memorial overflow and future events possible. In addition to the Kent Concert Hall, the Taggart Student Center Ball Room served as a second overflow venue. Approximately 100 individuals watched the Memorial at each of the overflow locations. The Memorial was also broadcast via USU’s Digital Satellite Network and over the Internet. The service was also carried live on KVNU and Utah Public Radio (KUSU). Arrangements were made with Webb Audiovisual Services for use of the large plasma displays on the Spectrum Floor. CMS is also producing a DVD of the Memorial service.

- The Multimedia team continues the development of interactive CD-ROM’s for SKI-HI, an interactive DVD for Project Hope, several other athletic events, classroom video streaming services, Extension Services videos and conferences, student and undergraduate orientation video to web projects, and numerous other field and studio based video programs.

- Audiovisual Services Statistics: Two bulb changes on LCD projectors, 63 showings, 182 over the counter checkouts, one room down for one day or more.

- CMS Engineering is working with Facilities Planning and others in the deployment of new fiber optic equipment to enhance and integrate existing instruction and commercial cable television on campus. Roughly 41 buildings on the main campus and the Innovation Campus will connect to the new system which will be installed in the next two months. The campus community will soon have the option to subscribe to instructional, foreign language, news, public interest and other specialized programming. This will allow for wider campus distribution and availability when the new system is in place. CMS Engineering hired Clay Davis October 12.

- Support of media-enhanced classrooms has been seriously impacted by the recent budget cuts. Blocks of classrooms are suffering from age-related dimming of video projectors. At present because of the cost, CMS can only afford to replace a limited number of lamps in these aging projectors. Some projectors or systems may fail with no funds available to repair or replace. CMS Engineering staff has been able to swap equipment in some cases and continue to find ways to extend the life of some key systems.

Network & Computing Services (NCS)

- Gudrun Kokoszka has been asked to give a presentation on Eprint/Discoverer for the Orlando SunGuard Summit 2006 Conference.

- Network Operations has been working with Southern Utah University (SUU) to host two machines in the computer room. Installation is complete with a database server and an appserver. This will allow SUU to recover in case of a disaster at their site. Preparations are underway to provide space, additional power, and racks for University Extension Technology (UET) as they move to the Engineering Building.

- Adrian Lundgren will be administering a Banner notify list being created to more effectively notify users of problems with Banner.

- Licensing and Network training has just completed a successful bulk purchase of the latest version of Macromedia Studio 8. By combining orders across campus LNT was able to save over $60,000. This contract also allowed a pricing lock so additional purchases made over the next two years will receive this same bulk purchase of the latest version of Macromedia Studio 8. LNT arranged for New Horizons to conduct a course on computer security. A savings of over $500 per individual was negotiated on the tuition cost for the course. A substantial savings was also recognized by having the training conducted at USU. This eliminated travel costs for four days. Eleven individuals participated in this course.

- Gary Egbert and Steve Funk attended the Special Interest Group for University and College Computing Services (SIGUCCS) held in Monterey CA.
Implementation of the Merrill-Cazier Library Information Commons is 75% complete. A total of 140 computers have been installed in an open environment. They include student open access computers, public computers, USU Kiosks, and thirteen group rooms with computers. It has been exciting to see this five year project be designed and implemented.

Telecommunications & Telephone Services

- Cat 6 rewiring of the Facilities Building is underway and the new Recital Hall is being wired. Cat 6 rewiring of the Engineering Lab is scheduled for January 2006 with the Vehicle Maintenance and the Grounds Maintenance Buildings completed.
- Due to the “end-of-life” announcement by the manufacturer of our current voice mail system that the system is reaching the time when it will no longer be supported, and due to growing campus technological requirements which may be addressed by a new technology which incorporates additional integrated features and functionality, the department is looking at possible voice mail replacement systems.
- In collaborative effort with USU Police, Telecommunications is pursuing possible enhancements to the campus telephone system which will improve the campus 9-1-1 service and enhance the safety of the campus.
- The newly appointed Telecommunications Advisory Board which includes a diverse group of campus “stake-holders” and others from the community and state government has met and begun its review of Telecommunications issues.
- The Pinnacle telemanagement system continues to be enhanced to provide additional functionality to support requirements identified with the Information Technology organization. Progress is being made in developing an integrated, converged IT billing system which will combine the (currently) independent billing processes which are associated with data and video support.
- In a joint effort between Telecommunications, Network and Computing Services, and Facilities an RFP is being developed which will result in the replacement of the Uninterruptible Power Supply (UPS) which serves the Science Engineering and Research (SER). This will allow more dependable power support and reliability for critical information technology services which are housed in the SER Building.
- The campus continues Voice over Internet Protocol (VoIP) experimentation in a controlled environment. Challengers associated with this new technology which prevent it from universal campus application are being addressed with the manufacturer. Discussions which have been held with the manufacturer have resulted in USU being selected as a “beta” test site to implement the latest version of the VoIP technology. The beta test equipment is currently being implemented and will be operational by the end of November.
- The technology network infrastructure assessment of Innovation Campus is continuing and reinforcement of the fiber optic infrastructure between the main campus and the Innovation Campus will be completed during November.

University Extension Technology (UET)

- UET will be remodeling areas in the Engineering Classrooms building to design four state of the art distance education origination classrooms and office space on the second and third floors to house staff that will be vacating the basement of Merrill Library.
- UET and NCS have upgraded their exchange servers to enable the next generation of smart phones coming soon with Microsoft’s release of Windows Mobile 5.0 messaging and security feature pack for smart phones in 2006.
- The UET server and technical infrastructure will find a welcome home in the environmentally controlled central IT server room in the SER Building. It is hoped that the remodel and move will be completed by December 20.
- The UET firewall project has been completed successfully. Future plans include a system that allows users to manipulate personal information on the global address book in the exchange server.
Research
AGENDA
RESEARCH
2 DECEMBER 2005

Information Items

1. Events, Actions, or Issues .................................................. 1
2. Performance Dashboard, FY 2004 ..................................... 3
3. Technology Management Indicators ................................. 5
Vice President for Research
Name: Brent C. Miller
Telephone: 797-1180
E-Mail: brent.miller@usu.edu
Date: November 17, 2005

Events, Actions or Issues since last Trustee’s Meeting:

Republic of China - Continued discussions regarding USU delegation to China.
Federal Relations - Met with USU’s representatives in Washington, D.C. to review congressional funding requests and awards.
Cache Airport Development Task Force - Met with Richard Stehmeier, Bruce Bishop and Sandy Emile regarding the Airport Development Task Force Initiative.
Inland Northwest Research Alliance, Inc. (INRA) - Participated in INRA Vice Presidents for Research and Council of Graduate Deans teleconferences.
National Association of State Universities and Land-Grant Colleges (NASULGC) - Attended the 118th Annual NASULGC meetings in Washington, DC.
Governor’s Medal of Science and Technology Award - Attended dinner in Salt Lake City.
Science Advisory Council (SAC) - Attended Governor’s Science Advisory Council meeting in Salt Lake City.
High Performance Computing (HPC) - Continued discussions with USU representation in Washington to enhance USU’s high performance computing capacity.
Innovation Campus (IC) - Continued discussions to replace the Director of Innovation Campus. Planned Innovation Campus’s 20th Anniversary Celebration. Chris Roybal, the Governor’s Senior Advisor for Economic Development, was the keynote speaker.
USURF Board of Trustees - Continued discussions with USURF Planning Committee regarding management transition and longer term issues for the Research Foundation. Met with President Albrecht, Garrison Rapmund and Glenn Ford in Washington, DC regarding USURF. Attended Business and Audit Council meeting.

Upcoming Events, Actions, or Issues:

December 2 - UITA Hall of Fame, Salt Lake City, Utah
December 16 - USURF Board Meeting, Logan, Utah
ITEM FOR INFORMATION

RE: TECHNOLOGY MANAGEMENT INDICATORS

The following graphs for October 2005 (Summary of USU Technology Commercialization Indicators and University-wide Licensing Income) are submitted to the Board of Trustees for their information.

EXECUTIVE SUMMARY

The figure "USU Technology Management Indicators" contains YTD information through October 2005 from the Technology Commercialization Office. The number of YTD disclosures in the current year (12) is lower compared to the year before. Patents under development have increased 39%. The number of technologies licensed through October 2005 increased 3.6% compared to last year. Licensing income YTD was lower in October of this year ($104,611) compared to the year before ($122,979).
Student Services
Events, Actions, or Issues Since Last Board of Trustees Meeting

- The Memorial Service for the students and instructor involved in the van tragedy was held on November 7, 2005. The event was held at the Dee Glen Spectrum because of the community interest in the event. Approximately 5,000 individuals attended the event. The Mormon Tabernacle Choir performed the musical selections. The event was preceded by a luncheon for the immediate families. The families have expressed great appreciation for the event.

- Celestial Starr Bybee, a former student body president, has been hired as the Coordinator for the Gear-Up grant. This is a federal grant which will allow USU to work with the local public schools to help prepare low-income students to attend college. The six-year grant allows USU to serve middle and high school students. All three local high schools (and their feeder middle schools) will participate.

- The Utah Conservation Corp (part of AmeriCorp) continues to do well. Funded through federal and other funds, the program has allowed 43 Corp members to provide over 30,000 hours of service maintaining 49 miles of trail, repairing 21 miles of fence, restoring 793 acres of public land and teach 4000 students on environmental education.

- The Aggie Blue Bike program was initiated this year. The program allows students to borrow bicycles for a certain amount of time. Through bike use, the program strives to improve health, promote sustainable communities and improve air quality. Currently, the program has 19 bicycles in its inventory. The program director estimates that since the beginning of the program this semester, participant have saved 975 pounds of carbon dioxide from being released into the air, saved $645 in vehicle expenses and have burned 36,750 calories!

- Donna Crow, Career Services Director, and Melissa Schaeffer, Associate Director, recently completed testing and were named certified professional resume writers (CPRWs) through the Professional Association of Resume Writers and Career Coaches, the career industry's leading organization in development of resumes.

Upcoming Events

- In coordination with the College of Education and the Advancement Office, Student Services will be submitting a proposal to a leading foundation for possible funding for the proposed Child Development Center.

- The Gear-Up program in conjunction with the Women’s basketball program will be conducting activities to reach out to the local Latino population. These activities are scheduled for the month of December.
University
Advancement
AGENDA
UNIVERSITY ADVANCEMENT
2 DECEMBER 2005

Information Items

1. Events, Actions, or Issues  1

UNIVERSITY ADVANCEMENT

M. Scott Mietchen, Vice President
435-797-1158
scott.mietchen@usu.edu
December 2, 2005

Significant Gifts Received

October 2005

- $332,024 from Dr. Kathryn C. Wanlass
  - To support the Manon Caine Russell and Kathryn Caine Wanlass Performance Hall in the Caine School of the Arts

- $101,250 from Steve Cody Mothersell
  - To support the Athletics Stadium Team Building

- $50,000 from Kiswire Trading, Inc. on behalf of Young-Chul & Wie Hong
  - To support the College of Business

- $26,667 from Robert and Beverlee Murray
  - Insurance Premium Payment to support the Robert B. & Beverlee Zollinger Murray Scholarship in the College of Business

- $25,500 gift-in-kind from Siebel Corporation
  - Computers and computer equipment to support the Early College High School Program in the College of Education

- $25,000 from the Marriner S. Eccles Foundation
  - To support the Marriner S. Eccles Foundation Air Pollution Research in the College of Agriculture

- $20,000 from Ann W. Seibert
  - To support the Robert I. Seibert Family Scholarship in Athletics

- $15,000 gift-in-kind from Reminderband, Inc. on behalf of Scott Harvey Huskinson and Clay Broadbent
  - Reminderbands to support ASUSU and the Agricultural Technology Memorial Fund

- $12,000 from Sigma Alpha Epsilon
  - To support Alumni Student Scholarships in Alumni Relations

- $10,000 from Glenna and Rich Boyce
  - To support the Olga Berg Brown Scholarship in the College of Education and Human Services
ITEM FOR INFORMATION

RE: Development Fund Report

The summary of the Development Fund Report, prepared by our Development Office for fiscal year 2005-2006 is submitted to the Trustees for information purposes. The fiscal year 2005-2006 total cash received is $7,517,392 which represents a 45% increase over fiscal year 2004-2005.
# Monthly Gift Comparison - Trustee Report

**Utah State University Advancement Office**

**(Summary of Private Support)**

## October 2005

<table>
<thead>
<tr>
<th>Donor Types</th>
<th>October 2005</th>
<th>October 2004</th>
<th>Increase/Decrease</th>
<th>This year to date</th>
<th>Last year to date</th>
<th>Increase/Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alumni</td>
<td>$637,210.66</td>
<td>$242,878.83</td>
<td>162.36%</td>
<td>$6,045,445.79</td>
<td>$681,227.20</td>
<td>787.43%</td>
</tr>
<tr>
<td>Other Individuals</td>
<td>$75,787.77</td>
<td>$75,401.49</td>
<td>(26.02%)</td>
<td>$316,213.78</td>
<td>$209,762.56</td>
<td>50.75%</td>
</tr>
<tr>
<td>Corporations</td>
<td>$152,351.62</td>
<td>$56,046.93</td>
<td>171.83%</td>
<td>$390,006.77</td>
<td>$273,664.00</td>
<td>42.51%</td>
</tr>
<tr>
<td>Corporate Foundations</td>
<td>$3,125.00</td>
<td>$3,500.00</td>
<td>(10.71%)</td>
<td>$67,787.00</td>
<td>$50,638.00</td>
<td>33.87%</td>
</tr>
<tr>
<td>Utah Foundations</td>
<td>$37,560.00</td>
<td>$68,030.00</td>
<td>(44.75%)</td>
<td>$580,724.12</td>
<td>$3,818,871.25</td>
<td>(84.79%)</td>
</tr>
<tr>
<td>National Foundations</td>
<td>$0.00</td>
<td>$1,000.00</td>
<td>0.00%</td>
<td>$1,622.98</td>
<td>$32,500.00</td>
<td>(95.01%)</td>
</tr>
<tr>
<td>Trusts</td>
<td>$30,079.04</td>
<td>$5,143.05</td>
<td>389.64%</td>
<td>$42,075.05</td>
<td>$39,587.98</td>
<td>6.28%</td>
</tr>
<tr>
<td>Associations/Other</td>
<td>$17,948.70</td>
<td>$10,116.44</td>
<td>77.42%</td>
<td>$73,516.76</td>
<td>$85,644.53</td>
<td>(15.15%)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$934,054.99</strong></td>
<td><strong>$463,116.74</strong></td>
<td>101.69%</td>
<td><strong>$7,517,392.25</strong></td>
<td><strong>$5,192,895.52</strong></td>
<td>44.76%</td>
</tr>
</tbody>
</table>

## Gift Types*

<table>
<thead>
<tr>
<th>Gift Types*</th>
<th>October 2005</th>
<th>October 2004</th>
<th>Increase/Decrease</th>
<th>This year to date</th>
<th>Last year to date</th>
<th>Increase/Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>$540,280.56</td>
<td>$445,414.47</td>
<td>21.30%</td>
<td>$6,355,545.57</td>
<td>$5,061,055.44</td>
<td>25.58%</td>
</tr>
<tr>
<td>Matching Gifts</td>
<td>$3,060.00</td>
<td>$2,180.00</td>
<td>39.73%</td>
<td>$16,479.25</td>
<td>$17,955.00</td>
<td>(8.22%)</td>
</tr>
<tr>
<td>Securities</td>
<td>$332,024.00</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$1,005,895.86</td>
<td>$41,094.66</td>
<td>2,347.75%</td>
</tr>
<tr>
<td>Real Estate</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Tangible Property**</td>
<td>$58,680.43</td>
<td>$15,512.27</td>
<td>278.28%</td>
<td>$139,471.57</td>
<td>$72,790.42</td>
<td>91.81%</td>
</tr>
<tr>
<td>Intangible Property***</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Grants****</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
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<tr>
<td><strong>Total</strong></td>
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</tr>
</tbody>
</table>

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*Received Gifts - Pledges not included.
**Tangible Property is defined as those items usually called personal property. It includes personal collections of art, books, movies, cars, boats and aircraft; livestock; securities; equipment; software; printed materials; food used for hosting an event; oil and gas wells.
***Intangible Property is defined as an asset that has been produced through creativity and innovation. Examples include patents, copyrights and software under development.
****Grants from private sources for sponsored research are included in this schedule and also by the Office of Sponsored Programs. The current month figures will always be the month prior to the report date.
Associated Students of Utah State University

Name: Quinn Millet; President
Telephone: 435-797-1723
Email: qwm@cc.usu.edu
Date: December 2, 2005

Current Events, Actions, or Issues:

- A university-wide service project is being organized
- The new Howl policies were successful in significantly lowering disturbances
- Stater’s Council was held with upper administration and student leaders
- Government Relations Council is training student lobbyists
- Utah Student Association (USA) has asked the board of regents for 1.4 million in need-based financial aid. This will be USA’s major lobbying effort
- ASUSU Fee Board members continue to prepare their final fee board reports
- ASUSU is now conducting meetings to maximize use of TSC space

- A new Purge Policy is being implemented
- Senate is working on the scholarship website to ensure it is efficient and current with needs of USU Students
- The Athletics Vice President launched the new game day shirts

Legislation:

- ASUSU is considering forming a new position on the executive council. This position, the Extension Vice President, would be filled by an extension student and voted in by extension students. The Extension Program would fund the move of the Extension VP to main campus
- ECB 06-06 Time Limitation On Office Appointments
- ECB 06-07 Aggie Marching Band Resolution
- ECB 06-08 Fall Break Resolution
Athletics
ATHLETICS

Name: Randy Spetman
Telephone: 797-0912
E-mail: Randy.Spetman@usu.edu
Date: November 16, 2005

Events, Actions, or Issues Since Last Trustee Meeting

Our second annual GET IN THE GAME luncheon and auction to support women’s athletics at Utah State will be held on Friday, November 18 at Hamilton’s. Nearly 100 women will be in attendance and bid on over 125 items. Last year’s auction netted over $10,000 for women’s athletics programs.

Season ticket sales for men’s basketball reached an all-time high this year. Only 800 seats remain for single game sales. These sales, along with changes to the priority seating system have driven increased membership in the Big Blue Club. Final membership numbers will be available next month.

The fall seasons are coming to a close. Our last home football game will be Saturday, November 19 with the season finale being November 26 at New Mexico State.

The women’s volleyball team will participate in the WAC championships over Thanksgiving in Reno, Nevada. The team has had a very successful season and is vying for an invitation to the NCAA tournament.

WAC Champions! The men’s cross country team made history last month, claiming the first WAC championship in Utah State’s history. Trevor Ball was the individual winner and Gregg Gensel was named Coach of the Year.

The soccer team also made the WAC championships held earlier this month in Boise, Idaho. The team lost their first round game to Fresno State after tying for second place in the regular season.
Pub Relations/
Marketing
Public Relations and Marketing

John DeVilbiss, executive director
435-797-1358; john.devilbiss@usu.edu
November, 2005

Memorial Service. The office of Public Relations and Marketing was extensively involved in the planning and execution of the memorial service held to honor the victims of the Sept. 26 van accident.

- A staff member worked closely with the families prior to and during the memorial, arranging media interviews and accompanying families to the interviews.
- Communicated with families, requesting photographs for use in the memorial video. Returned all items to families with thank-you letters.
- PRM’s multimedia specialist produced a video tribute that was played during the memorial, arranging interviews and shooting all original farm footage. Staff members in PRM collected photos and wrote the script for the video. Copies of the video, which included an original song by USU graduate Russell Dixon, were provided to families. Copies of the song were also distributed.
- Extensive support for the memorial was provided on the Web. A site was developed for the memorial, with daily updates and additions. The memorial service was streamed live from the USU homepage.
- Information was provided through the electronic campus newsletter, Utah State Today.
- PRM credentialed and coordinated all media contacts and requests during the memorial. Twenty-nine media passes were distributed for the event. Television, radio, including National Public Radio, and print media were represented.
- Program copy was coordinated through the office, as was design and production.
- Support at the Dee Glen Smith Spectrum during the memorial was provided by PRM.
- PRM’s university photographer photo documented the entire event.

American Marketing Association Conference. Four staff members attended the AMA symposium for the marketing of higher education in Chicago. Staff member Whitney Wilkinson presented a paper that focused on the university’s marketing strategy when it opened its Salt Lake Office last December. The title of her presentation was “Invading Enemy Territory: How to Infiltrate a Competitor’s Market and Live to Tell About It.”

Ongoing Web Projects. PRM provides daily updates on the university’s Web site. Items are added on a regular basis to the President’s Web page. Finishing touches are in place for the development and integration of the new Utah State Today in the new university Web site. Anticipated launch date is mid-December.

Inaugural Publication. PRM is responsible for the content and layout of the print publication that includes President Albrecht’s inaugural address and his vision for the university. The publication includes his speech and a letter by him. Highlights feature USU Extension student Kiersten Hewitt, USU’s Communicative Disorders and Deaf Education Department; SDL’s FIRST sensor, undergraduate researcher Keith Albreten and the Caine School of the Arts. The publication also includes a campus transformation section highlighting new construction.
Professional Employees
PROFESSIONAL EMPLOYEES ASSOCIATION

Marsha Howell
797-1034
MHOWELL@purchasing.usu.edu
2 December 2005

EVENTS, ACTIONS, OR ISSUES SINCE LAST TRUSTEES MEETING

On November 1 PEA and CEA hosted a joint Legislative Forum at the Alumni House with our local state legislators: Lyle Hillyard, Peter Knudson, Ronda Menlove, Fred Hunsaker, and Scott Wyatt. Both Craig Butters and Ben Ferry were excused due to previous engagements. The room was filled to capacity, with approximately 125 participants. Each representative addressed those in attendance about his/her perception of the upcoming 2006 Legislative Session. We were told that salaries for all state employees is their top priority this year. Other priorities will be roads, transportation, and water. Each legislator welcomed letters, calls, and e-mails from USU employees voicing their concerns. We thank our Legislative Committee--Chris Lord, Rory Weaver, and Geoff Smith--for making this luncheon so informative and such a success. Everyone in attendance enjoyed hearing from their representatives.

Marsha Howell, Stacie Gomm, Lisa Leishman, and Shannon Johnson met with VP Glenn Ford to voice our concerns about the grievance process at the University. We suggested that all supervisors, managers, department heads, and deans attend some training sessions for their leadership roles, addressing such issues as discipline, employee performance appraisals, conflict management, etc. VP Ford indicated he would pursue this training with Terry Hodges, Director of Human Resources.

A letter from the Professional Employees Executive Committee will be sent to all Deans, Directors, and Department Heads soliciting nominations for our PEA Quarterly Outstanding Employee Award. We are surrounded by outstanding professional employees who need to be recognized for their service to students, faculty, staff, and administration at Utah State. We encourage their supervisors to send letters of recommendation to Kevin Reeve, PEA Professional Relations Chairman, for this recognition.

UPCOMING EVENTS, ACTIONS, OR ISSUES

PEA will host a brown bag meeting during January 2006 featuring Jean Lown, a faculty member in the FCHD Department. She will speak about investing and retirement planning to our members.

UHESA Day at the State Capitol will be February 2, 2006. VP Ford, Lee Burke, Jill Ballard, and Marsha Howell will meet to coordinate the goals and objectives of Utah State University as well as UHESA prior to that day.

A followup PEA/CEA luncheon with our local state legislators will be held in March 2006, when they will report the outcome of the state's budget allocation and how it affects USU employees.

We will initiate a campaign for contributions to the PEA Scholarship Fund in order to increase the donations and attract new donors. We hope to award at least five scholarships for the 2006-07 year. During the past 16 years, our association has awarded over $40,000 in scholarships to 80 employees and/or their family members.
Classified Employees
CLASSIFIED EMPLOYEE ASSOCIATION

Jill Ballard
797-1038
jballard@purchasing.usu.edu
November 15, 2005

Events, Actions, or Issues Since Last Trustee’s Meeting:

On November 1st we had a legislative forum with the CEA & PEA. We invited all the legislators in our area to come for lunch and give us an idea of what they see coming up in the legislative session. We had about 100 employees come and listen to the legislators. Everyone we talked to had positive comments about the forum. One of the legislators suggested we have a follow up in March after the session is over. It was informing and great to see that the legislators in this area really do care about the employees and higher education.

On November 2nd we met with Vice President Glenn Ford. He wanted to talk to us about the EBAB Committee. He informed us that there were going to be some changes in the committee. We also met with him on November 4th to talk about the Grievance Policy. He will talk to Terry Hodges and recommend that their be training for supervisors.

On November 9, 2005 had a conference call with the members of UHESA (Utah Higher Education Staff Association). We are working together to plan with them UHESA Day at this next year legislative session. The goals we are working on are 1) Health Care Benefits 2) continued support for salary compensation (COLA), 3) adequate staffing to meet students needs, and 4) Funding O&M for existing campus buildings. All institutions will approach the session with these goals. They have Scheduled UHESA Day at the Capitol for February 2, 2006.

We are working with the Employee Benefits Advisory Board (EBAB) on getting information from our employees on their medical benefits. Our EBAB Committee is going through several changes right now. We had our first meeting with the new changes on November 10th. We are hoping to get the committee up and running so that we are working together both with the employees and the administration. There are several issues we will be looking into that we hope will benefit us all. We are looking into Wellness Programs, HAS’s and Premium issues. We are hoping to educate our employees more on the issues at hand. At our last forum held in October, most employee’s didn’t want HAS’s offered.

Upcoming events, Actions, or Issues:

CEA and PEA Presidents will be meeting in Price, on December 2nd, 2006 with the UHESA group to discuss UHESA Day at the Capitol.

UHESA Day at the Capitol will take place February 02, 2006.