Agenda
AGENDA
MEETING OF THE
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
UNIVERSITY INN
SONNE BOARD ROOM, ROOM 508
OCTOBER 19, 2007

Noon        LUNCH                                          University Inn
            Room 507

1:00 p.m.   EXECUTIVE SESSION                             University Inn
            Sonne Board Room, 508

1:30 p.m.   REGULAR MEETING
            • Introductory Items
            • Chairman’s Report
            • President’s Report
            • Consent Agenda
            • Action Agenda
            • Strategic Agenda -- Presentations from the College of Education and
              Human Services and the College of Engineering

(Note: The Audit Committee will meet at 7:30 a.m. in Room 511 of the University Inn.
The agenda for the Audit Committee is behind the “Committees” tab)
Chairman
AGENDA
CHAIRMAN’S REPORT
OCTOBER 19, 2007

A. Oath of Office for Scott R. Watterson

B. Action Item
   -- Resolution of Appreciation and Commendation to Lee H. Burke

C. Information Items
   1. Report on USHE New Regent and Trustee Orientation, Suzanne Pierce-Moore
   2. Report by ASUSU President, Peter M. McChesney
   3. Report by Alumni Relations President, Paul D. Parkinson
   4. Report on Audit Committee Meeting, David P. Cook
   5. Date of the Next Regular Meeting – December 7, 2007
      (Telephone Conference Call)

D. Other
Lee H. Burke, as Assistant to the President and Secretary to the Board of Trustees of Utah State University, you have provided unparalleled leadership and direction to five presidents and members of the Board of Trustees as collectively you have worked to move the University forward. For 28 of the 30 years you served Utah State University, you have been the Secretary to the Board, a position held by only three persons since 1924. You are detailed, organized, thoughtful, fair and thorough, all qualities greatly appreciated by the more than 100 different members of the Board of Trustees and 10 different chairmen whom you have served during your tenure. Your understanding of and sensitivity to their interests and needs have added to their deliberations. Your commitment and dedication is further demonstrated by your incredible meeting attendance record of missing only two regular meetings in 28 years.

During your years at the University, you have witnessed and played a crucial role in Utah State University's appropriation and budget process and in the success of major projects approved by the State Legislature, including buildings and revenue bond projects. As Utah State University's liaison with the Legislature, you have been instrumental and effective in analyzing and monitoring all legislation affecting higher education, keeping appropriate Utah State University officials apprised, and organizing and mobilizing constituent groups, always keeping the interest of the University at the forefront. Your effectiveness in representing the University at the Legislature has been crucial to furthering the mission of the University and helping solve the challenges facing a land-grant institution in the 21st century. The respect legislators have for you is without parallel, and the same can be said of the Commissioners of Higher Education and the members of the Board of Regents with whom you have worked.

You have served with distinction and are esteemed and respected by your colleagues for your professionalism, your quiet "behind the scenes" service, your integrity, and your loyalty to Utah State University. Truly Utah State is a far better institution because of your distinguished service. With deepest gratitude, the University and your colleagues on the Board of Trustees, both past and present, recognize your contributions and thank you for your years of loyal and dedicated service to the Board of Trustees and Utah State University. We express our heartfelt appreciation and extend to you our best wishes in your future endeavors. You have left a legacy for which you should be proud.

Richard L. Shipley
Chairman, Board of Trustees

Stan L. Albrecht
President

October 19, 2007
Date
President
AGENDA
PRESIDENT'S REPORT
OCTOBER 19, 2007

A. Information items

1. Enrollment Update
2. USTAR Report
3. Comprehensive Campaign Update
4. Search Updates – Dean of Libraries

B. Recent Events

1. Campaign National Roll-out Events
   a. Washington DC (September 18, 2007)
   b. New York City (September 19, 2007)
2. Homecoming (September 21-22, 2007)
3. Café Sabor Scholarship Night (Sept 25, 2007)
4. NCAA Certification Site Visit (September 26-28, 2007)
5. Café Sabor Aggie and Friends Brunch (September 30, 2007)
6. Performance Hall Art Installation and Reception (October 4, 2007)
7. Sunrise Sessions, SLC (October 5, 2007)
8. Aggie-to-Aggie Business Connections, SLC (October 9, 2007)
9. Recruitment Open Houses
   a. October 16 – Boise, ID
   b. October 17 – Pocatello, ID
   c. October 18 – Idaho Falls, ID
10. North End Zone Donor Recognition Dinner (October 18, 2007)
11. Foundation Board Meeting (October 19-20, 2007)
12. Old Main Weekend (October 19-20, 2007)

C. Upcoming Events

1. NWCCU Accreditation Site Visit (October 22-24, 2007)
2. Uintah Basin Entrepreneurship and Research Center Celebration, Vernal
   (October 25, 2007)
3. Board of Regents, USU Campus (October 26, 2007)
   a. Board of Regents and USU Board of Trustees Breakfast Meeting
      (October 26, 8:00-9:30am)
4. Reception for Lee Burke (October 26, 2007, 3:00-5:00pm)
5. Recruitment Open Houses
   a. October 23 – Star Valley, WY
   b. October 30 – Logan, UT
   c. November 1 – Preston, ID
   d. November 6 – Layton, UT
   e. November 14 – Provo, UT
   f. November 15 – Salt Lake City, UT
   g. November 27 – St. George, UT
   h. November 28 – Las Vegas, NV
Consent Agenda
CONSENT AGENDA
OCTOBER 19, 2007

1. Minutes of the Executive Session Held on September 7, 2007
2. Minutes of the Regular Meeting Held on September 7, 2007
3. Faculty and Staff Adjustments
6. Utah State University Main Campus and Regional Campuses Master Plans
7. Capital Improvement Priority List for 2008-2009
9. Executive Session, December 7, 2007
EXECUTIVE SESSION
TELEPHONE CONFERENCE CALL
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
SEPTEMBER 7, 2007

Minutes of the Executive Session of the Utah State University Board of Trustees held in the Champ Hall Conference Room, Old Main Room 136, Utah State University, Logan, Utah, at 9:30 a.m.

MEMBERS PRESENT

Richard L. Shipley
Suzanne Pierce-Moore
David P. Cook
Robert L. Foley
David Johnson III
Peter A. McChesney
Paul D. Parkinson
Scott R. Watterson
Chairman
Vice Chairman (By telephone)
(By telephone)
(By telephone)
(By telephone)

MEMBERS EXCUSED

Douglas S. Foxley
Richard L. Nelson

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht
Raymond T. Coward
David T. Cowley
Sydney M. Peterson
Jodi Bailey
Lee H. Burke
President
Executive Vice President and Provost
Associate Vice President for Financial Services/Controller
Chief of Staff
Chief Audit Executive (for part of the meeting)
Assistant to the President and Board of Trustees Secretary
Chairman Shipley conducted the meeting and welcomed those present. He excused Trustees Foxley and Nelson.

Items Discussed: Personnel issues.

The Executive Session adjourned at 10:05 a.m.

Richard L. Shipley, Chairman

Lee H. Burke, Secretary

Date Approved
REGULAR MEETING
TELEPHONE CONFERENCE CALL
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
SEPTEMBER 7, 2007

Minutes of the Regular Meeting of the Utah State University Board of Trustees held in the Champ Hall Conference Room, Old Main Room 136, Utah State University, Logan, Utah, at 10:05 a.m.

MEMBERS PRESENT

Richard L. Shipley Chairman
Suzanne Pierce-Moore Vice Chairman (By telephone)
David P. Cook (By telephone)
Robert L. Foley (By telephone)
David Johnson III (By telephone)
Peter A. McChesney (By telephone)
Paul D. Parkinson
Scott R. Watterson (By telephone)

MEMBERS EXCUSED

Douglas S. Foxley
Richard L. Nelson

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht President
Raymond T. Coward Executive Vice President and Provost
Noelle E. Cockett Vice President and Dean for Extension and Agriculture
Gary A. Chambers Vice President for Student Services
Fred R. Hunsaker Interim Vice President for Business and Finance
M. Kay Jeppesen Vice President and CIO for Information Technology
Brent C. Miller Vice President for Research
F. Ross Peterson Vice President for University Advancement
Ned M. Weishenker Vice President for Strategic Ventures and Economic Development
Robert D. Barclay Assistant Attorney General
David T. Cowley Associate Vice President for Financial Services/Controller
Sydney M. Peterson Chief of Staff
John DeVilbiss Executive Director of Public Relations and Marketing
MEMBER OF THE MEDIA PRESENT

Kim Burgess            The Herald Journal

Chairman Shipley conducted the meeting and welcomed those present. He excused Trustees Foxley and Nelson.

I. Chairman’s Report

A. Proposed Schedule of Meetings for 2008

Trustees were given the proposed Schedule of Meetings for 2008 (Appendix A) for their consideration.

B. Resolutions of Appreciation and Commendation to R. Brent Nyman and Kellie Schultz Wood

Trustees were given Resolutions of Appreciation and Commendation to R. Brent Nyman and Kellie Schultz Wood (Appendix B) for their information.

A dinner was held on August 28 to honor outgoing Trustees R. Brent Nyman and Kellie Schultz Wood and to welcome incoming Trustees Paul D. Parkinson and Scott R. Watterson. Trustees Nyman and Wood received Resolutions of Appreciation for their service on the Board of Trustees at that time.

C. Board of Regents Training for New Regents and Trustees

Chairman Shipley reminded new Trustees about the Board of Regents Training for new Regents and Trustees to be held on September 26, 2007 (Appendix C).
D. Report on Board of Trustees Workshop

The annual Board of Trustees Workshop was held on August 29 on the USU campus. Vice Chairman Pierce-Moore thanked those who attended and expressed appreciation to those who participated. She reported that:

• President Albrecht gave a presentation on the survey by the National Center for Public Policy and Higher Education, and discussed goals and challenges for USU as well as his expectations of the Trustees.

• Provost Coward gave a presentation on the Accountability University.

• Trustee Foxley presented information concerning the history of higher education in Utah, the responsibilities of the Utah State Board of Regents and the Board of Trustees, and how Trustees can serve USU.

Trustee Pierce-Moore asked those who attended the Workshop to complete a survey which will be helpful in structuring future discussions and training.

E. Committee Meeting Reports

1. Athletics Committee Meeting

An Athletics Committee Meeting was held on August 29. Athletics Committee Chairman Johnson reported that the Athletics Committee discussed ticket sales for football as well as basketball season tickets. They discussed needed funding to complete the complex at the North End Zone. Committee members received general information about Athletics and how Trustees can help.

2. Audit Committee Meeting

An Audit Committee Meeting was held on September 7. Audit Committee Chairman Cook reported that minutes of the July 13, 2007, meeting were approved. He said the focus of the Audit Committee has been on internal audits at the regional campuses, particularly the Uintah Basin. The committee received reports from the internal auditor and accepted the reports and recommendations. Audits will continue at the other regional campuses. Committee Chairman Cook expressed appreciation for the work of the internal auditors.
F. **ASUSU Report**

Trustee McChesney reported that the Week of Welcome for freshmen students has completed, and the feedback was positive. He said it is important for freshmen to feel welcome, and efforts will continue.

USU students set a new blood drive record by donating more than 1,000 units of blood.

G. **Date of the Next Board of Trustees Meeting**

The next Board of Trustees meeting will be held on Friday, October 19, 2007. Meetings of the Foundation Board and events in conjunction with Old Main Weekend will also be held that week. Trustees will be invited to a dinner on Thursday, October 18, to celebrate gifts donated for the North End Zone complex.

II. **President’s Report**

President Albrecht reported on the following:

A. **Open and Public Meetings Act**

Trustees were given a copy of a “Summary of Eleven Key Changes to the Open and Public Meetings Act with Statewide Impact (2007 General Session)” and the Open and Public Meetings Act—2007 (Appendix D) for their information.

Robert Barclay, Assistant Attorney General, stated that the Attorney General is responsible to annually provide notice of any material changes to the requirements in the Open and Public Meetings Act to all public bodies that are subject to the law.

B. **Enrollment Update**

Provost Coward stated that it was Day 8 of the semester, and final enrollment numbers would not be complete until Day 15. He reported that FTE enrollment at the Logan campus will increase approximately 1 percent. After several years of decreasing enrollment, last year it stabilized, and this year it will increase. It is hoped that enrollment will continue to grow.

FTE enrollment at the regional campuses on Day 8 of the semester was at 83 percent of the enrollment total for the end of the previous year. Provost Coward reiterated that the report will not be finalized until Day 15. The number of students increased by 140 FTE from Day 7 to Day 8, so the numbers will increase.
Provost Coward stated that the total enrollment for the Logan campus and regional campuses combined as of Day 8 is 97 percent of the total enrollment for last year.

Minority enrollment at the Logan campus increased 6 percent, female enrollment at all campuses increased 5 percent, and graduate enrollment increased 3 percent. Provost Coward reported that one in four new freshmen students are nonresident students compared to one in five nonresident students last year.

According to Provost Coward, freshman enrollment has increased approximately 8 percent from last year. That is a 31 percent increase from two years ago, or 650 more freshmen students this year than two years ago. If that trend continues for two more years, the course of enrollment will increase the number of juniors and seniors in the next couple of years. President Albrecht said this is reflective of the accomplishments of the recruiting team, and he expressed appreciation to them.

Vice President Chambers reported that recruiting for next year has already started. The recruiters this week visited all of the Utah and Idaho high schools where they recruit heavily. They met with the counselors and provided information about scholarships programs, updated information, and served Aggie ice cream.

C. USTAR Report

Vice President Weinshenker reported that the Memorandum of Understanding requesting Jeff Muhs for the Executive Director of the Biofuels team was signed by the USTAR Governing Board. He will begin full-time this month.

USU presented final reports to the USTAR Governing Board in August for the 2006 fiscal year, and the Board agreed to continue funding for the coming year.

The programming phase for the new building will be completed in November, and the architectural phase will take twelve to fourteen months, a couple of months longer than expected because a vivarium will be added.

A new High Density Neutron Flux generator program, proposed by Professor Farrell Edwards, with potential for advanced imaging and detection purposes, will be presented to the USTAR Governing Board for consideration at an upcoming meeting. Dean Scott Hinton and Professor Ron Simms are also preparing a proposal in the area of Cell Engineering.

President Albrecht noted that senior team members are being hired from the finest institutions in the country. Michael Lefevre came from Pennington Biomedical
Research Center at Louisiana State University; Jeff Muhs from Oakridge National Laboratories in Oakridge, Tennessee; and David Ward starts this month as Adjunct Professor in Chemistry/Biochemistry. He will be working with several groups on campus in the area of biomarkers and is a member of the National Academy of Sciences.

D. **Comprehensive Campaign Report**

Trustees received the Campaign Progress Report (Appendix E) for their information. Vice President Peterson stated that the total on the August 23 report was $113.7 million, but the current total for the comprehensive campaign had increased to more than $115 million.

A comprehensive campaign event will be held in northern Virginia on September 18, and more than 80 people will attend. On September 19 there will be an event in New York City. Vice President Peterson stated that these two events will conclude the national campaign roll out events to announce the campaign.

Trustees will be invited to the opening of Café Sabor in Park City by owner Justin Hamilton on September 30. Individuals from Wasatch and Summit counties are being invited, and there has been good response.

There are a number of large gifts pending which will require time and patience.

Vice President Peterson said Advancement is changing the annual giving process. They are also working with individual colleges in order to be better informed and able to properly acknowledge gifts received. Vice President Peterson met with the development officers in each of the colleges last week and reported that they are doing great things to move individuals toward contributing.

Vice President Peterson expressed appreciation for the considerable support from Trustees and Foundation members.

President Albrecht added that there continues to be enthusiasm and excitement for the comprehensive campaign.

E. **Search for Special Assistant to the President for State and Federal Relations Update**

Dr. Lee H. Burke will retire as Assistant to the President for Government Relations and Secretary of the Board of Trustees effective November 16, 2007. President Albrecht expressed appreciation to Dr. Burke for his thirty years of service to USU and said he will be greatly missed.
Michael J. Kennedy has accepted the position of Special Assistant to the President for State and Federal Relations effective November 1, 2007 (see news release Appendix F), and Sydney M. Peterson will be the Secretary of the Board of Trustees effective October 1, 2007.

Vice President Miller, who was chairman of the selection committee, stated that Mr. Kennedy grew up in Salt Lake City and graduated from Harvard Business School. He has worked in a large corporate firm, as Chief Operating Officer in a start-up marketing company, and currently as Director of Legislative Affairs for Lee & Smith, P.C., a Washington, D.C. lobbying firm which works with USU. Vice President Miller said that Mr. Kennedy is a federal legislative expert and knows the federal appropriations process extremely well. He has worked with USU as a client for a number of years and will be a great asset to USU.

Dr. Burke stated that when he and President discussed his retirement a year ago, they both felt that Michael Kennedy was one of the individuals who would do a great job for USU in state and federal relations.

President Albrecht stated that they are pleased with Mr. Kennedy’s experience on the federal side, and that he also has connections in the state. He said that Mr. Kennedy will be a great addition to the team.

F. Proposed Disposal of Donated Property Located in Lakeshore, Utah

Trustees were given information concerning the proposed disposal of donated property located in Lakeshore, Utah (Appendix G) for their information.

Vice President Hunsaker stated that the donated property located in Lakeshore, Utah, is a 220-acre farm which was donated to USU in 1997 with the stipulation that it be used as a demonstration farm for ten years under the direction of the College of Agriculture. The stipulation has been met and the property will be sold. The beneficiary is the College of Agriculture.

G. Proposed Disposal of Donated Property Located at 474 North 600 East, Logan, Utah

Trustees were given information concerning the proposed disposal of donated property located at 474 North 600 East, Logan Utah (Appendix H) for their information.

Vice President Hunsaker stated that the donated property located at 474 North 600 East, Logan, Utah, is a home formerly owned by the late Theodore H. Daniels. Mr. Daniels designated that the proceeds from the sale of the home go to the
Theodore H. Daniels Graduate Fellowship for Research in the Daniel Forest through the College of Natural Resources.

H. Planned Disposal of Donated Property Located in Vernal, Utah

Trustees were given information concerning the planned disposal of donated property located in Vernal, Utah (Appendix I) for their information.

Vice President Hunsaker stated that the donated property located at 350 North 500 West, Vernal, Utah, is 8.6 acres of horse pasture land currently zoned for residential use, but could possibly be re-zoned for commercial use. It is stipulated that the proceeds from the sale of the land be used to establish a faculty endowment fund to assist the Utah State University Uintah Basin campus College of Business.

I. Recent Events

President Albrecht participated in comprehensive campaign national roll-out events in Portland, Oregon; Seattle, Washington; Denver, Colorado; and Chicago, Illinois. The Dominican Republic signing ceremony was held on August 20, and also on August 20 USU hosted the Building Board, DFCM, and legislative leadership on capital facilities site visits which were arranged by the State Legislature.

J. Upcoming Events

Upcoming events include:

- Comprehensive campaign national travel to Washington, D.C. on September 18, 2007, and New York City on September 19, 2007
- Governor’s Business Development Mission to India, October 29-November 2, 2007
- Homecoming, September 21-22, 2007
- Café Sabor Scholarship Night, September 25, 2007–tentative date
- NCAA Accreditation Site Visit, September 26-28, 2007
- Sunrise Sessions, Salt Lake City, October 5, 2007
- Aggie-to-Aggie Business Connections, Salt Lake City, October 9, 2007
- Foundation Board Meeting, October 19-20, 2007
- Old Main Weekend, October 19-20, 2007
- NWCCU Accreditation Site Visit, October 22-24, 2007
- Performance Hall Art Installation Reception and Fry Street Quartet Concert, October–tentative
- Utah State Board of Regents Meeting, October 25-26, 2007
President Albrecht stated that Trustees will be asked to meet with the NWCCU Accreditation team when they make the site visit on October 22-24.

III. Consent Agenda

Trustees were given the following consent agenda material for their consideration:

Minutes of the Executive Session Held on July 13, 2007;
Minutes of the Regular Meeting Held on July 13, 2007 as corrected;
Resolution 07-9-1 Faculty and Staff Adjustment (Appendix J);
Resolution 07-9-2 Report of Investments for May 2007 (Appendix K);
Resolution 07-9-3 Report of Investments for June 2007 (Appendix L);
Resolution 07-9-4 Approval of Authorization to Act in Capacity of Vice President for Business and Finance and Public Treasurer (Appendix M);
Resolution 07-9-5 Contract/Grant Proposals and Awards for June 2007 (Appendix N);
Resolution 07-9-6 Contract/Grant Proposals and Awards for July 2007 (Appendix O);
and
Executive Session to be held on October 19, 2007, to discuss those items which are permitted by law to be discussed in Executive Session.

**Action:** Trustee Foley moved approval of the Consent Agenda items, and Trustee Watterson seconded the motion. The voting was unanimous in the affirmative.

IV. Action Agenda

A. **Certificate of the Treasurer for the Period 1 July 2006 to 31 May 2007 and Certificate of the Treasurer for the Period 1 July 2006 to 30 June 2007.**

The Certificate of the Treasurer for the Period 1 July 2006 to 31 May 2007 (Appendix P) and the Certificate of the Treasurer for the Period 1 July 2006 to 30 June 2007 (Appendix Q) were given to the Trustees for their consideration.

Trustee Foley pointed out that there were significant changes in some of the approved budgets May compared to June 2007. The Tooele Continuing Education Center changed from $7.1 million approved budget to $8.8 million, and the Uintah Basin budget dropped from $7.2 million approved budget to $5.5 million. Vice President Hunsaker explained that a significant portion of the budget is from tuition. Tuition amounts are forecast when the budgets are established at the beginning of the year. It was discovered toward the end of the year that tuition at the Uintah Basin was projected to be higher than what was
received. An adjustment was made to make the amount accurate. He said that traditional tuition payments were overestimated at some regional campuses. The number of concurrent student enrollments was also overstated.

Associate Vice President Cowley pointed out that the budget adjustment for the Uintah Basin was a decrease, and the budget adjustment for Brigham City and Tooele was an increase. He said adjustments are not always decreases. The adjustments are made in June as part of the year-end closing process to reconcile and report the correct revenues.

Trustee Foley suggested that adjustments be made throughout the year. He said if it becomes apparent as the year progresses that budget amounts are different than the amount projected, it might be appropriate to make an adjustment at that time so that money is not spent that is not available. He added that if there is more money than the amount projected, expenditures could be increased. Trustee Foley pointed out that the May report for the Uintah Basin lists 81 percent of the budget spent, and the June report lists 114 percent of the budget spent. If budgets are adjusted to decreased amounts throughout the year, hopefully spending would be reduced. Overall, 85 percent of the total budget was spent.

Chairman Shipley agreed that reports should indicate earlier in the year if the estimated budgets are not correct. He said campuses need to know the budget and keep spending in line. Vice President Hunsaker said they are willing to adjust the budget report when they receive final collection amounts.

Trustee Foley said it would be good for Trustees to receive reports throughout the year so they could review whether changes in spending were appropriate to what increases or decreases in the budget.

Ms. Morales stated that budgets were reviewed throughout the year, but adjustments were not made until year end. A policy has been put into place for the next fiscal year which will correct the situation, and adjustments will be reported throughout the year. She said there were surprises at the Uintah Basin which caused the differences this year.

Chairman Shipley said the adjustments are specifically related to enrollment. Ms. Morales said they can get reports after fall and after spring semesters and make adjustments at those times. Vice President Hunsaker said they will bring that information to the Trustees as a supplement to the Certificate of the Treasurer during the year.
Action: Trustee Foley moved approval of Resolution 07-9-7 the Certificate of the Treasurer for the Period 1 July 2006 to 31 May 2007 (Appendix P) and Resolution 07-9-8 the Certificate of the Treasurer for the Period 1 July 2006 to 30 June 2007 (Appendix Q). Trustee Watterson seconded the motion, and the voting was unanimous in the affirmative.

B. Capital Development Priority List for 2008-2009 (Request to the Board of Regents)

Trustees were given the Capital Development Priority List for 2008-2009 (Request to the Board of Regents) (Appendix R) for their consideration.

President Albrecht stated that USU’s top capital development priority is the College of Agriculture/Agriculture Research Service Building. The request will go to the Regents for consideration next week, and to the State Building Board on October 3. The total amount of the building is $102 million. We will request $42 million from the state, and the remainder from the federal government as an Agriculture Research Service (ARS) appropriation.

President Albrecht said the request for the state funding for this building was not going to be submitted until 2009, but the Commissioner’s Office ranked it as the number two higher education project from the state, which put this building in position to move forward. (The following week the Regents met and ranked USU’s project tied for number one.) President Albrecht said that if funding is not received this year, the project will move to the top of the list the following year.

Action: Trustee Pierce-Moore moved approval of Resolution 07-9-9 the Capital Development Priority List for 2008-2009 (Request to the Board of Regents) (Appendix R), and Trustee McChesney seconded the motion. The voting was unanimous in the affirmative.

The Regular Meeting adjourned at 10:55 a.m.

______________________________  ______________________________
Richard L. Shipley, Chairman    Lee H. Burke, Secretary
(Minutes Taken by Mira G. Thatcher)

Date Approved
ITEM FOR ACTION

RE: Faculty and Staff Adjustment

The attached faculty and staff adjustment is submitted for the Trustees consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The faculty and staff adjustments include one change in title and assignment.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the attached faculty and staff adjustment.
RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The President and the Provost recommend that the Board of Trustees approve one change in title and assignment;

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approve the recommendation of the faculty and staff adjustment;

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date
Faculty and Staff Adjustments

a. Change in Title or Assignment

1. Mimi Recker, Professor, Department of Instructional Technology, College of Education and Human Services to be Department Head in the same area, effective 1 March 2008. Replacing Byron Burnham. Salary to be $122,686/12 mo.
ITEM FOR ACTION

RE: Certificate of Treasurer for the Period 1 July 2007 to 31 July 2007

The attached Certificate of Treasurer for the period 1 July 2007 to 31 July 2007 is submitted for the Trustees consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The State Appropriated Funds budget at 31 July 2007 totaled $253,400,600, up $20,511,788 (8.81%) over the same 2006-2007 period. The year-to-date state appropriated funds expenditures totaled $16,917,938, up $3,101,219 (22.45%) over the same 2006-2007 period and represented 7% of the total budget. The percent of budget expended, 7%, was 1% less than would be expected to be spent on a strict time of budget year expired basis. Total expenditures for all funds totaled $35,168,035, up $4,880,864 (16.12%) over the same 2006-2007 period.

RECOMMENDATION

The President and Interim Vice President for Business and Finance recommend that the Board of Trustees approve the Certificate of Treasurer for the period 1 July 2007 to 31 July 2007.
RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Authorized invoices and supporting papers have been filed pertaining to those expenditures listed on the attached Certificate of Treasurer, and

WHEREAS, Expenditures listed on the attached Certificate of Treasurer have been reviewed and approved for payment by the USU Controller's Office, Purchasing Department, and other departments, and

WHEREAS, The expenditures listed on the attached Certificate of Treasurer are in accordance with the laws and rules of Utah State University and the State of Utah, and

WHEREAS, The Chief Financial Officer for Utah State University, Fred R. Hunsaker, Interim Vice President for Business and Finance, has certified to the best of his knowledge and belief that all expenditures listed on the attached Certificate of Treasurer are legitimate claims against Utah State University and funds were available for payment of said claims, and

WHEREAS, Interim Vice President Hunsaker requests approval of the listed expenditures by fund for the period 1 July 2007 to 31 July 2007 on the attached Certificate of Treasurer, and

WHEREAS, The President of Utah State University has reviewed the attached Certificate of Treasurer and recommends its approval of those expenditures listed thereon by the Utah State University Board of Trustees, and

WHEREAS, The USU Board of Trustees has reviewed and given due consideration, review, and authorization of the expenditures listed on the attached Certificate of Treasurer.

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approves the attached Certificate of Treasurer as presented and ratifies the expenditures listed on said Certificate of Treasurer for the period of 1 July 2007 to 31 July 2007.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date
CERTIFICATE OF TREASURER

I, Fred R. Hunsaker, Interim Vice President for Business and Finance, of Utah State University, do hereby certify as follows and request approval of the listed expenditures by fund for the period 1 July 2007 to 31 July 2007.

Authorization, invoices, and supporting papers have been filed pertaining to the following enumerated expenditures, which have been reviewed and processed for payment by the Controller’s Office, Purchasing Department, and other departments; according to the laws, rules, and regulations of Utah State University and the State of Utah. To the best of my knowledge and belief, all are legitimate claims against Utah State University and funds were available for payment of said claims.

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<th>State Appropriated Funds</th>
<th>Budget</th>
<th>1-Jul 31-Jul-07</th>
<th>Year to Date</th>
<th>Prior Year to Date</th>
<th>Increase (Decrease) from Prior Year</th>
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<td>17,635,043</td>
<td>1,056,236</td>
<td>1,056,236</td>
<td>856,051</td>
<td>200,185</td>
<td>23.38%</td>
</tr>
<tr>
<td>UWRL Appropriation</td>
<td>2,722,362</td>
<td>172,560</td>
<td>172,560</td>
<td>162,202</td>
<td>10,358</td>
<td>6.39%</td>
</tr>
<tr>
<td>UWRL Apportionment</td>
<td>5,125,617</td>
<td>203,734</td>
<td>203,734</td>
<td>197,586</td>
<td>6,148</td>
<td>3.11%</td>
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<tr>
<td>Tooele - Cont. Ed. Center</td>
<td>8,205,993</td>
<td>494,037</td>
<td>494,037</td>
<td>380,049</td>
<td>113,988</td>
<td>29.99%</td>
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<tr>
<td>Educationally Disadvantaged</td>
<td>295,131</td>
<td>14,114</td>
<td>14,114</td>
<td>11,496</td>
<td>2,618</td>
<td>22.77%</td>
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<tr>
<td>Southeastern Utah - Cont. Ed. Center</td>
<td>1,562,929</td>
<td>74,548</td>
<td>74,548</td>
<td>50,663</td>
<td>23,885</td>
<td>47.14%</td>
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<tr>
<td>Uintah Basin - Cont. Ed. Center</td>
<td>6,956,811</td>
<td>400,104</td>
<td>400,104</td>
<td>353,475</td>
<td>46,629</td>
<td>13.19%</td>
</tr>
<tr>
<td>Cooperative Extension</td>
<td>14,565,363</td>
<td>957,914</td>
<td>957,914</td>
<td>1,014,458</td>
<td>(56,544)</td>
<td>(5.57)%</td>
</tr>
<tr>
<td>Brigham City - Cont. Ed. Center</td>
<td>10,149,666</td>
<td>364,908</td>
<td>364,908</td>
<td>297,523</td>
<td>67,385</td>
<td>22.65%</td>
</tr>
<tr>
<td>USTAR</td>
<td>4,169,850</td>
<td>149,560</td>
<td>149,560</td>
<td>9,754</td>
<td>139,806</td>
<td>1,433.32%</td>
</tr>
<tr>
<td><strong>Total State Appropriated Funds</strong></td>
<td><strong>$253,400,600</strong></td>
<td><strong>16,917,938</strong></td>
<td><strong>16,917,938</strong></td>
<td><strong>13,816,719</strong></td>
<td><strong>3,101,219</strong></td>
<td><strong>22.45%</strong></td>
</tr>
</tbody>
</table>

Total State Appropriated Funds 2006-2007 \$232,888,812
Increase from 2006-2007 \$20,511,788
Percent Increased from 2006-2007 8.81%
### Other Unrestricted Funds

<table>
<thead>
<tr>
<th></th>
<th>1-Jul 31-Jul-07</th>
<th>Year to Date</th>
<th>Prior Year to Date</th>
<th>Increase (Decrease) from Prior Year</th>
<th>Percent Increase (Decrease) from Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overhead Reimbursement for R &amp; D Designated</td>
<td>$499,850</td>
<td>$499,850</td>
<td>$353,868</td>
<td>$145,982</td>
<td>41.25 %</td>
</tr>
<tr>
<td>Service Departments</td>
<td>2,501,987</td>
<td>2,501,987</td>
<td>1,860,170</td>
<td>641,817</td>
<td>34.50 %</td>
</tr>
<tr>
<td>Auxiliary Enterprises (Except Athletics)</td>
<td>2,643,477</td>
<td>2,643,477</td>
<td>2,066,395</td>
<td>577,082</td>
<td>27.93 %</td>
</tr>
<tr>
<td>Athletics</td>
<td>1,628,609</td>
<td>1,628,609</td>
<td>1,552,812</td>
<td>75,797</td>
<td>4.88 %</td>
</tr>
<tr>
<td></td>
<td>739,882</td>
<td>739,882</td>
<td>617,774</td>
<td>122,108</td>
<td>19.77 %</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>8,013,805</td>
<td>8,013,805</td>
<td>6,451,019</td>
<td>1,562,786</td>
<td>24.23 %</td>
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</tbody>
</table>

### Other Restricted Funds

<table>
<thead>
<tr>
<th></th>
<th>1-Jul 31-Jul-07</th>
<th>Year to Date</th>
<th>Prior Year to Date</th>
<th>Increase (Decrease) from Prior Year</th>
<th>Percent Increase (Decrease) from Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>$1,126,614</td>
<td>$1,126,614</td>
<td>$1,740,455</td>
<td>$(613,841)</td>
<td>(35.27) %</td>
</tr>
<tr>
<td>Research</td>
<td>2,711,489</td>
<td>2,711,489</td>
<td>2,473,718</td>
<td>237,771</td>
<td>9.61 %</td>
</tr>
<tr>
<td>Public Service</td>
<td>1,603,514</td>
<td>1,603,514</td>
<td>1,569,046</td>
<td>34,468</td>
<td>2.20 %</td>
</tr>
<tr>
<td>Academic Support</td>
<td>196,136</td>
<td>196,136</td>
<td>190,502</td>
<td>5,634</td>
<td>2.96 %</td>
</tr>
<tr>
<td>Student Services</td>
<td>126,459</td>
<td>126,459</td>
<td>129,152</td>
<td>(2,693)</td>
<td>(2.09) %</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>46,230</td>
<td>46,230</td>
<td>(211,007)</td>
<td>257,237</td>
<td>(121.91) %</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>3,747,986</td>
<td>3,747,986</td>
<td>3,700,525</td>
<td>47,461</td>
<td>1.28 %</td>
</tr>
<tr>
<td>Scholarships and Fellowships</td>
<td>3,590</td>
<td>3,590</td>
<td>18,484</td>
<td>(14,894)</td>
<td>(80.58) %</td>
</tr>
<tr>
<td>Service Departments</td>
<td>24,375</td>
<td>24,375</td>
<td>1507</td>
<td>22,868</td>
<td>1,517.45 %</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>9,586,393</td>
<td>9,586,393</td>
<td>9,612,382</td>
<td>(25,989)</td>
<td>(0.27) %</td>
</tr>
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</table>

### Other Funds

<table>
<thead>
<tr>
<th></th>
<th>1-Jul 31-Jul-07</th>
<th>Year to Date</th>
<th>Prior Year to Date</th>
<th>Increase (Decrease) from Prior Year</th>
<th>Percent Increase (Decrease) from Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plant Funds</td>
<td>579,746</td>
<td>579,746</td>
<td>341,983</td>
<td>237,763</td>
<td>69.52 %</td>
</tr>
<tr>
<td>Associated Students</td>
<td>44,203</td>
<td>44,203</td>
<td>63,887</td>
<td>(19,684)</td>
<td>(30.81) %</td>
</tr>
<tr>
<td>Other Agency Funds</td>
<td>25,950</td>
<td>25,950</td>
<td>1,181</td>
<td>24,769</td>
<td>2,097.29 %</td>
</tr>
<tr>
<td></td>
<td>649,899</td>
<td>649,899</td>
<td>407,051</td>
<td>242,848</td>
<td>59.66 %</td>
</tr>
</tbody>
</table>

| **Total All Funds**            | **$35,168,035** | **$35,168,035** | **$30,287,171** | **$4,880,864** | **16.12 %** |
ITEM FOR ACTION


The attached Report of Investments for July 2007 is submitted for the Trustees consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY


CASH MANAGEMENT INVESTMENT POOL

The average daily fair value invested during July 2007 was $176,066,419, up $6,763,671 over June 2007. Total investment income was $1,026,781, up $320,632 over June 2007, reflecting the increase in the amount available for investing and an increase in total investment return. The annualized total investment return was 6.77%, up 1.76% over June 2007.

Year-to-date numbers show that the average daily fair value invested for FY 2007-2008 was $176,066,419, up $25,714,098 (17.10%) over FY 2006-2007. Total interest income for FY 2007-2008 amounted to $726,548, up $190,031 (35.42%) over FY 2006-2007, reflecting an increase in the amount available for investing and an increase in interest rates.

The total amount invested at 31 July 2007 was $179,193,163, up $28,598,871 (18.99%) over 31 July 2006.

ENDOWMENT POOL

The average daily fair value invested during July 2007 was $72,749,318, down $1,852,685 from June 2007. Interest and dividend income of $142,230 plus net realized gains of $4,302 totaled $146,532 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2007-2008 was $72,749,318, up $22,842,687 (45.77%) over FY 2006-2007. Total realized income for FY 2007-2008 was $146,532, up $65,978 (81.91%) over FY 2006-2007. This increase resulted from $64,968 more in interest and dividends and $1,010, more net realized gains during FY 2007-2008.

The total amount invested at 31 July 2007 was $72,115,460, up $22,338,216 (44.88%) over 31 July 2006.
WELLS FARGO BANK - BALANCED FUND

The average daily fair value invested during July 2007 was $9,554,586, down $199,697 from June 2007. Interest and dividend income of $6,836 minus $11 net realized losses totaled $6,825 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2007-2008 was $9,554,586, up $116,307 (1.23%) over FY 2006-2007. Total realized income for FY 2007-2008 was $6,825, down $4,357 (38.96%) from FY 2006-2007. This decrease in realized income resulted from $4,346 less in interest and dividends and $11 more net realized losses during FY 2007-2008.

The total amount invested at 31 July 2007 was $9,415,720, down $38,089 (0.40%) from 31 July 2006.

THE COMMONFUND - COMMINGLED INVESTMENT FUNDS

The average daily fair value invested during July 2007 was $45,938,296, down $731,793 from June 2007. Interest and dividend income of $65,343 plus net realized gains of $4,313 totaled $69,656 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2007-2008 was $45,938,296, up $12,425,607 (37.08%) over FY 2006-2007. Total realized income for FY 2007-2008 was $69,656, up $24,890 (55.60%) over FY 2006-2007. This increase resulted from $23,869 more in interest and dividends and $1,021 more net realized gains during FY 2007-2008.

The total amount invested at 31 July 2007 was $45,408,278, up $12,052,809 (36.13%) over 31 July 2006.

OTHER INVESTMENTS

The average daily fair value invested during July 2007 was $2,104,118, down $50,761 from June 2007. Interest and dividend income of $11,048 plus net realized gains of $765 totaled $11,813 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2007-2008 was $2,104,118, up $654,639 (45.16%) over FY 2006-2007. Total realized income for FY 2007-2008 was $11,813, up $7,324 (163.15%) over FY 2006-2007. This increase resulted from $6,559 more in interest and dividend income and $765 more net realized gains during FY 2007-2008.

The total amount invested at 31 July 2007 was $2,100,681, up $648,887 (44.70%) over 31 July 2006.
ENDOWMENT TRUSTS

The average daily fair value invested during July 2007 was $6,725,630, down $74,352 from June 2007. Interest and dividend income of $29,951 plus net realized gains of $189 totaled $30,140 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2007-2008 was $6,725,630, up $744,733 (12.45%) over FY 2006-2007. Total realized income for FY 2007-2008 was $30,140, up $6,323 (26.55%) over FY 2006-2007. This increase resulted from $6,068 more interest and dividend income and $255 more net realized gains during FY 2007-2008.

The total amount invested at 31 July 2007 was $6,665,072, up $602,974 (9.95%) over 31 July 2006.

PLANT FUND TRUSTS

The average daily fair value invested during July 2007 was $6,682,957, down $512,087 from June 2007. Interest income totaled $26,825 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2007-2008 was $6,682,957, down $17,221,049 (72.04%) from FY 2006-2007. Total realized income for FY 2007-2008 was $26,825, down $75,904 (73.89%) from FY 2006-2007. This decrease reflects the decreased amount available for investing and a decrease in the rate of return.

The total amount invested at 31 July 2007 was $4,858,789, down $19,097,857 (79.72%) from 31 July 2006.

SUMMARY OF INVESTMENT TRANSACTIONS

This report summarizes all investment transactions for July 2007. The aggregate net realized gains for the month were $5,256 and earnings were $866,551.

RECOMMENDATION

The President and Interim Vice President for Business and Finance recommend that the Board of Trustees approve the Report of Investments for July 2007.
RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The attached Report of Investments containing authorized transactions, documentation, and supporting papers has been filed for review by the Board of Trustees pertaining to the investment activities, and

WHEREAS, The investment transactions listed on the attached Report of Investments have been approved by the USU Controller’s Office, and

WHEREAS, The investment activities listed on the attached Report of Investments are in accordance with the Utah State Money Management Act, the rules of the Utah State Money Management Council, the Utah State Uniform Prudent Management of Institutional Funds Act, and the laws and rules of Utah State University and the State of Utah, and

WHEREAS, The Chief Financial Officer for Utah State University, Fred R. Hunsaker, Interim Vice President for Business and Finance, has certified to the best of his knowledge and belief all investment transactions listed on the attached Report of Investments were made in accordance with the guidelines, rules, and laws, and

WHEREAS, Interim Vice President Hunsaker requests approval of the attached Report of Investments for the period 1 July 2007 to 31 July 2007 and comparative year-to-date totals for the periods 1 July 2006 to 31 July 2006 and 1 July 2007 to 31 July 2007, and

WHEREAS, The President of Utah State University has reviewed the attached report and recommends its approval by the Utah State University Board of Trustees, and

WHEREAS, The USU Board of Trustees has reviewed and given due consideration, review, and authorization of the investment transactions listed on the attached Report of Investments for the period 1 July 2007 to 31 July 2007 and comparative year-to-date totals for the periods 1 July 2006 to 31 July 2006 and 1 July 2007 to 31 July 2007.

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approves the attached Report of Investments as presented and ratifies the transactions listed on said Report of Investments for 1 July 2007 to 31 July 2007.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date

26
UTAH STATE UNIVERSITY
REPORT OF INVESTMENTS
JULY 2007

The following schedules (A through F) provide a report of the University's investments. To the best of my knowledge, Utah State University is in compliance with the Utah State Money Management Act and the rules of the Utah State Money Management Council and the Utah State Uniform Prudent Management Institutional Funds Act.

David T. Cowley
Associate Vice President for Business and Finance

9/26/07
Date

Fred R. Hunsaker
Interim Vice President for Business and Finance

3 Oct. 2007
Date
### UTAH STATE UNIVERSITY
CASH MANAGEMENT INVESTMENT POOL
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

<table>
<thead>
<tr>
<th>Month</th>
<th>Beginning Fair Value</th>
<th>Purchases</th>
<th>Sales Proceeds</th>
<th>Change in Fair Value</th>
<th>Ending Fair Value</th>
<th>Average Daily Fair Value</th>
<th>Total Interest Income</th>
<th>Less Service Charges</th>
<th>Net Interest Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul 2007</td>
<td>170,264,111</td>
<td>$102,529,533</td>
<td>$93,900,714</td>
<td>$300,233</td>
<td>$179,193,163</td>
<td>$176,066,419</td>
<td>$726,548</td>
<td>$4,253</td>
<td>$722,295</td>
</tr>
<tr>
<td>Aug 2007</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Sep 2007</td>
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<td>Dec 2007</td>
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<td>Jan 2008</td>
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<td>Feb 2008</td>
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<td>Mar 2008</td>
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<td>May 2008</td>
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<td>Jun 2008</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2007-08</td>
<td>170,264,111</td>
<td>$102,529,533</td>
<td>$93,900,714</td>
<td>$300,233</td>
<td>$179,193,163</td>
<td>$176,066,419</td>
<td>$726,548</td>
<td>$4,253</td>
<td>$722,295</td>
</tr>
</tbody>
</table>

Comparative Totals:

| FY 2007-08 | $170,264,111 | $102,529,533 | $93,900,714 | $300,233 | $179,193,163 | $176,066,419 | $726,548 | $4,253 | $722,295 |
| Amt Change | 24%         | 18.99%      | 17.10%       | 18.99% | 17.10%       | 17.10%       | 35.42% | -15.02% | 35.89% |
| % Change   |             |             |             |             |               |               |         |         |         |

Note: The Cash Management Investment Pool includes cash of all funds over estimated daily operating requirements.
## UTAH STATE UNIVERSITY
### CASH MANAGEMENT INVESTMENT POOL
**SUMMARY OF INVESTMENT TRANSACTIONS AND PERFORMANCE**
For the Month of July 2007

<table>
<thead>
<tr>
<th>Repurchase Agreements</th>
<th>Purchases</th>
<th>Cost</th>
<th>Receipts</th>
<th>Change in Fair Value</th>
<th>Total Investment Income</th>
<th>Average Daily Fair Value</th>
<th>Annualized Total Investment Return</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$86,529,533</td>
<td>$89,900,714</td>
<td>$89,900,714</td>
<td>$17,737</td>
<td>$17,737</td>
<td>$4,362,301</td>
<td>4.72%</td>
</tr>
<tr>
<td>Time Certificates of Deposit</td>
<td>159,771</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Utah Public Treasurers' Investment Fund</td>
<td>8,000,000</td>
<td>4,000,000</td>
<td>4,000,000</td>
<td>47,308</td>
<td>47,308</td>
<td>10,453,647</td>
<td>5.26%</td>
</tr>
<tr>
<td>Obligations of U. S. Government</td>
<td>8,000,000</td>
<td>4,000,000</td>
<td>4,000,000</td>
<td>501,732</td>
<td>$300,233</td>
<td>801,965</td>
<td>126,250,471</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$102,529,533</strong></td>
<td><strong>$93,900,714</strong></td>
<td><strong>$93,900,714</strong></td>
<td><strong>$726,548</strong></td>
<td><strong>$300,233</strong></td>
<td><strong>$1,026,781</strong></td>
<td><strong>$176,066,419</strong></td>
</tr>
</tbody>
</table>
### UTAH STATE UNIVERSITY
**ENDOWMENT POOL**

**SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME**

#### Schedule B-1

<table>
<thead>
<tr>
<th>Date</th>
<th>Beginning Fair Value</th>
<th>Purchases</th>
<th>Sales Proceeds</th>
<th>Change in Fair Value</th>
<th>Ending Fair Value</th>
<th>Average Daily Fair Value</th>
<th>Total Interest and Dividends</th>
<th>Realized Gain or (Loss)</th>
<th>Total Realized Income</th>
<th>Less Expenses</th>
<th>Net Realized Income/(Loss)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul 2007</td>
<td>$72,929,183</td>
<td>$531,966</td>
<td>$487,481</td>
<td>($858,208)</td>
<td>$72,115,460</td>
<td>$72,749,318</td>
<td>$142,230</td>
<td>$4,302</td>
<td>$146,532</td>
<td>$0</td>
<td>$146,532</td>
</tr>
<tr>
<td>Aug 2007</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
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#### Comparative Totals:

- **Year-to-date**
  - FY 2007-08: $72,929,183
  - FY 2006-07: 49,798,229
  - Amt Change: $23,130,954

#### Note:

- The Endowment Pool includes endowment funds designated for long-term investment. Included in this pool are endowment funds invested in the University's Cash Management Investment Pool (CMIP) consisting of $16,767,419 principal beginning balance, a $17,291,462 ending balance, and a $17,256,436 average daily balance for the current month. Current month interest and dividends from the CMIP were $70,051 bringing the total to $70,051 year to date. These amounts have also been reported in schedules A-1 and A-2.

- The July beginning fair value has been adjusted to reflect the amount distributed to expendable accounts at fiscal year end.
<table>
<thead>
<tr>
<th>Month</th>
<th>Total Number of Units</th>
<th>Fair Value Per Unit</th>
<th>Net Earnings</th>
<th>Earnings Per Unit</th>
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<td>Beginning of Month</td>
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<td>July 2007</td>
<td>403,881.34</td>
<td>180.5708</td>
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UTAH STATE UNIVERSITY  
WELLS FARGO BANK- BALANCED FUND  
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME  

<table>
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<tr>
<th></th>
<th>Beginning Fair Value</th>
<th>Purchases</th>
<th>Sales Proceeds</th>
<th>Change in Fair Value</th>
<th>Ending Fair Value</th>
<th>Average Daily Fair Value</th>
<th>Total Interest and Dividends</th>
<th>Realized Gain or (Loss)</th>
<th>Total Realized Income</th>
<th>Less Expenses</th>
<th>Net Realized Income/(Loss)</th>
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<tbody>
<tr>
<td>Jul-2007</td>
<td>$9,693,451</td>
<td>$1,430</td>
<td>$26,596</td>
<td>($252,565)</td>
<td>$9,415,720</td>
<td>$9,554,586</td>
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Comparative Totals:

- **Year-to-date**
  - **FY 2007-08**: $9,693,451, $1,430, $26,596, ($252,565), $9,415,720, $9,554,586, $6,836, ($11), $6,825, $0, $6,825
  - **FY 2006-07**: 9,422,748, 5,419, 23,305, 48,947, 9,453,809, 9,438,279, 11,182, 0, 11,182, 0, 11,182
  - **Amt Change**: (38,089), 116,307, (4,346), (11), (4,357), 0, (4,357)
  - **% Change**: -0.40%, 1.23%, -38.87%, -100.00%, -38.96%, 0.00%, -38.96%

Note: The Wells Fargo Bank - Balanced Fund includes endowment funds designated for long-term investment.
## UTAH STATE UNIVERSITY
### COMMONFUND - COMMINGLED INVESTMENT FUNDS
### SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

<table>
<thead>
<tr>
<th>Month</th>
<th>Beginning Fair Value</th>
<th>Purchases</th>
<th>Sales Proceeds</th>
<th>Change in Fair Value</th>
<th>Ending Fair Value</th>
<th>Average Daily Fair Value</th>
<th>Total Interest and Dividends</th>
<th>Realized Gain or (Loss)</th>
<th>Total Realized Income</th>
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<tbody>
<tr>
<td>Jul 2007</td>
<td>$46,468,313</td>
<td>$6,493</td>
<td>$460,885</td>
<td>($605,643)</td>
<td>$45,408,278</td>
<td>$45,938,296</td>
<td>$65,343</td>
<td>$4,313</td>
<td>$69,656</td>
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### Comparative Totals:
- **Year-to-date**
  - FY 2007-08: $46,468,313, Purchases: $6,493, Sales Proceeds: $460,885, Change in Fair Value: ($605,643), Ending Fair Value: $45,408,278, Average Daily Fair Value: $45,938,296, Total Interest and Dividends: $65,343, Realized Gain or (Loss): $4,313, Total Realized Income: $69,656
- FY 2006-07: $33,669,909, Purchases: 0, Sales Proceeds: 151,689, Change in Fair Value: ($162,751), Ending Fair Value: 33,355,469, Average Daily Fair Value: 33,512,689, Total Interest and Dividends: 41,474, Realized Gain or (Loss): 3,292, Total Realized Income: 44,766

### Amt Change
- Amt Change: 12,052,809, 12,425,607
- Amt Change: 36.13%, 37.08%

### % Change
- % Change: 57.55%, 31.01%
- % Change: 55.60%

### Note:
Commonfund - Commingled Investment Funds includes endowment funds designated for long-term investment.
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<th>Purchases</th>
<th>Sales Proceeds</th>
<th>Change in Fair Value</th>
<th>Ending Fair Value</th>
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<th>Total Realized Income</th>
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<tbody>
<tr>
<td>Jul 2007</td>
<td>$2,107,554</td>
<td>$25,481</td>
<td>$19,277</td>
<td>($13,077)</td>
<td>$2,100,681</td>
<td>$2,104,118</td>
<td>$11,048</td>
<td>$765</td>
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Comparative Totals:

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<th>Year-to-date</th>
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<th>Sales Proceeds</th>
<th>Change in Fair Value</th>
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<tbody>
<tr>
<td>FY 2007-08</td>
<td>$2,107,554</td>
<td>$25,481</td>
<td>$19,277</td>
<td>($13,077)</td>
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Note: Other Investments include donor designated and other specified investments.
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<th>Total Realized Income</th>
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<td>May 08</td>
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</table>

**Comparative Totals:**

<table>
<thead>
<tr>
<th>Year-to-date</th>
<th>Beginning Fair Value</th>
<th>Purchases</th>
<th>Sales Proceeds</th>
<th>Change in Fair Value</th>
<th>Ending Fair Value</th>
<th>Average Daily Fair Value</th>
<th>Total Interest and Dividends</th>
<th>Realized Gain or (Loss)</th>
<th>Total Realized Income</th>
<th>Less Expenses</th>
<th>Net Realized Income/(Loss)</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2007-08</td>
<td>$6,786,188</td>
<td>$35,548</td>
<td>$23,539</td>
<td>($133,125)</td>
<td>$6,665,072</td>
<td>$29,951</td>
<td>$189</td>
<td>$30,140</td>
<td>$575</td>
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<td>$29,565</td>
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<tr>
<td>FY 2006-07</td>
<td>5,899,695</td>
<td>30,143</td>
<td>23,624</td>
<td>155,884</td>
<td>6,062,098</td>
<td>23,883</td>
<td>(66)</td>
<td>23,817</td>
<td>567</td>
<td></td>
<td>23,250</td>
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<td>Amt Change</td>
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<td>% Change</td>
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</tbody>
</table>

Note: Endowment Trusts include externally managed endowment trusts.
## UTAH STATE UNIVERSITY
### PLANT FUND TRUSTS
#### SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

<table>
<thead>
<tr>
<th></th>
<th>Beginning Fair Value</th>
<th>Purchases</th>
<th>Sales Proceeds</th>
<th>Change in Fair Value</th>
<th>Ending Fair Value</th>
<th>Average Daily Fair Value</th>
<th>Total Interest Income</th>
<th>Realized Gain or (Loss)</th>
<th>Total Realized Income</th>
<th>Less Expenses</th>
<th>Net Realized Income/(Loss)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul 2007</td>
<td>$7,037,885</td>
<td>$27,770</td>
<td>$2,206,866</td>
<td>$0</td>
<td>$4,858,789</td>
<td>$6,682,957</td>
<td>$26,825</td>
<td>$26,825</td>
<td>$26,825</td>
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<tr>
<td>Aug 2007</td>
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<td>Apr 2008</td>
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</tbody>
</table>

### Comparative Totals:
- **Year-to-date**
  - **FY 2007-08**: $7,037,885, $27,770, $2,206,866, $0, $4,858,789, $6,682,957, $26,825, $0, $26,825, $0, $26,825, $0, $26,825
  - **FY 2006-07**: 23,929,357, 99,025, 73,925, 2,189, 23,956,646, 23,904,006, 102,729, 0, 102,729, 0, 102,729
  - **% Change**: -79.72%, -72.04%, -73.89%, -73.89%

**Note**: Plant Fund Trusts include all debt service reserve accounts in compliance with bond issue covenants and the construction funds for the Roosevelt and Innovation Campuses.
<table>
<thead>
<tr>
<th>Purchases</th>
<th>Sales</th>
</tr>
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<tbody>
<tr>
<td><strong>Cash Management Investment Pool</strong></td>
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<tr>
<td>Repurchase Agreements</td>
<td>$86,529,533</td>
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<tr>
<td>Time Certificates of Deposit</td>
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<td>Utah Public Treasurers' Investment Fund</td>
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<tr>
<td>Obligations of U. S. Government</td>
<td>8,000,000</td>
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<tr>
<td><strong>Total Cash Management Investment Pool</strong></td>
<td>102,529,533</td>
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<td><strong>Endowment Pool - Transactions of External Managers</strong></td>
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<tr>
<td>Wells Fargo Bank - Balanced Fund</td>
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<tr>
<td>Obligations of U.S. Government</td>
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</tr>
<tr>
<td>GNMA Interest</td>
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<tr>
<td>Corporate Bonds and Notes</td>
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<tr>
<td>Bond Interest</td>
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<tr>
<td>Cash</td>
<td>1,430</td>
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<tr>
<td>Wells Fargo Advantage Cash #250</td>
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<tr>
<td>Wells Fargo Receivable</td>
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<tr>
<td><strong>Total Wells Fargo Bank - Balanced Fund</strong></td>
<td>1,430</td>
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<tr>
<td><strong>Commonfund - Commingled Investment Funds</strong></td>
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<tr>
<td>Mutual Funds</td>
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<tr>
<td>Commonfund-Growth Equity Fund</td>
<td>53,434</td>
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<td>Commonfund-Multi-Strategy Bond</td>
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<td>Commonfund-Multi-Strategy Equity</td>
<td>25,359</td>
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<td>Commonfund-Short Term Fund</td>
<td>992,800</td>
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<td>Commonfund-CPEP VII</td>
<td>5,500</td>
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<td>Commonfund-Receiveable</td>
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<td><strong>Total Commonfund - Commingled Investment Funds</strong></td>
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<td><strong>Total Endowment Pool - Transactions of External Managers</strong></td>
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<tr>
<td>Other Investments</td>
<td>Purchases</td>
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<td>------------------</td>
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<tr>
<td></td>
<td>Shares</td>
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<tr>
<td>Corporate Bonds and Notes</td>
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<tr>
<td>U.S. Treasury Bond</td>
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<tr>
<td>U.S. West Communications</td>
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<tr>
<td>Common &amp; Preferred Stock</td>
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<tr>
<td>Charles Schwab</td>
<td>50,000</td>
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<tr>
<td>Dell Inc.</td>
<td>75,000</td>
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<td>Intel Corp</td>
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<td>Janus Twenty Fund</td>
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<tr>
<td>Smith Barney</td>
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<tr>
<td>General Electric</td>
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<tr>
<td>Utah Public Treasurers'</td>
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<tr>
<td>Investment Fund</td>
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<td>Mutual Funds</td>
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<td>Fidelity Investments</td>
<td>0.069</td>
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<td>Fidelity Equity Income</td>
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<td>Spartan 500 Index Investor Class</td>
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<td>Cash</td>
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<td>Charles Schwab</td>
<td>15,227</td>
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<tr>
<td>Smith Barney</td>
<td>5,452</td>
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<tr>
<td>U.S. Treasury Bond - Receivable</td>
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<tr>
<td>U.S. West Communications - Receivable</td>
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<tr>
<td>Total Other Investments</td>
<td>25,481</td>
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<tr>
<td>Endowment Trusts</td>
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<tr>
<td>Obligations of U.S. Government Interest</td>
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<tr>
<td>Common and Preferred Stock Dividends</td>
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<tr>
<td>Mutual Funds</td>
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<tr>
<td>Wells Fargo Strategic Inc #89</td>
<td></td>
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<tr>
<td>Wells Fargo Strategic Inc #89</td>
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<tr>
<td>Dividends</td>
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# UTAH STATE UNIVERSITY
## SUMMARY OF INVESTMENT TRANSACTIONS
### For the Month of July 2007

<table>
<thead>
<tr>
<th>Money Market Funds</th>
<th>Shares</th>
<th>Cost</th>
<th></th>
<th>Shares</th>
<th>Cost</th>
<th>Receipts</th>
<th>Gain/(Loss)</th>
<th>Earnings</th>
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<tbody>
<tr>
<td>Wells Fargo Advantage #454</td>
<td>3,320</td>
<td>$3,157</td>
<td>70</td>
<td>$3,157</td>
<td>0</td>
<td>$0</td>
<td>13</td>
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</tr>
<tr>
<td>Wells Fargo #250</td>
<td>3,320</td>
<td>3,157</td>
<td>70</td>
<td>3,157</td>
<td>0</td>
<td>0</td>
<td>13</td>
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<tr>
<td>Federated Treasury Obl FD #68</td>
<td>376</td>
<td>8</td>
<td>7,548</td>
<td>8</td>
<td>7,548</td>
<td>0</td>
<td>222</td>
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<td>Wells Fargo Advantage #645</td>
<td>52</td>
<td>70</td>
<td>70</td>
<td>0</td>
<td>21</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td></td>
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<tr>
<td>Wells Fargo Receivable</td>
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<td></td>
</tr>
<tr>
<td>Total Endowment Trusts</td>
<td>35,548</td>
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<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>23,350</strong></td>
<td><strong>23,539</strong></td>
<td><strong>189</strong></td>
<td><strong>29,951</strong></td>
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<tr>
<td><strong>Plant Trusts</strong></td>
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<tr>
<td>Wells Fargo</td>
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<tr>
<td>Public Treasurers' Investment Fund</td>
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<tr>
<td>Total Plant Trusts</td>
<td>27,770</td>
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</tr>
<tr>
<td><strong>Total All Investments</strong></td>
<td><strong>$102,626,255</strong></td>
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</tbody>
</table>
ITEM FOR ACTION

Re: Utah State University Main Campus and Regional Campuses Master Plans

The Utah State University Main Campus and Regional Campuses Master Plans are being presented for the Board of Trustees’ consideration. The Master Plans have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

An updated Five-Year Development Plan has been included in the Main Campus and Regional Campuses Master Plans that shows current and anticipated development projects within the next five years. A copy of the documents is included.

RECOMMENDATION

The President and Interim Vice President for Business and Finance recommend that the Utah State University Main Campus and Regional Campuses Master Plans be approved as presented.
RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The master planning process at Utah State University Main Campus and Regional Campuses requires constant review and update to reflect demonstrable changes in facilities planning, and

WHEREAS, The Utah State University Main Campus and Regional Campuses Master Plans were presented to the Board of Trustees in its meeting held 19 October 2007, and

WHEREAS, Details of the Master Plans were presented and discussed, and

WHEREAS, The President and Interim Vice President for Business and Finance have reviewed the Utah State University Main Campus and Regional Campuses Master Plans and recommend approval to the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED, That the Utah State University Board of Trustees hereby approves the Utah State University Main Campus and Regional Campuses Master Plans as presented.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES

Date
ITEM FOR ACTION

RE: Capital Improvement Priority List for 2008-2009

The attached Capital Improvement Priority List is submitted for the Board of Trustee’s consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The Capital Improvement Priority List emphasizes critical repairs, renovations and infrastructure projects. The list has been reviewed and approved by the University Physical Resources Planning Committee (UPRPC).

RECOMMENDATION

The President and Interim Vice President for Business and Finance recommend that the Board of Trustees approve the 2008-2009 Capital Improvement Priority List.
RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The Utah Legislature appropriates state funds for the purpose of capital facilities improvement, and

WHEREAS, Utah State University is required to submit its prioritized recommendation for such projects to the Board of Regents after approval by the Utah State University Board of Trustees, and

WHEREAS, The University Physical Resources Planning Committee has recommended approval of the attached prioritized 2008-2009 Capital Improvement Priority List, and

WHEREAS, The President of Utah State University has reviewed the 2008-2009 Capital Facilities Improvement List and recommends its approval to the Utah State University Board of Trustees, and

WHEREAS, The Utah State University Board of Trustees has reviewed and given due consideration to the 2008-2009 Capital Improvement Priority List;

NOW, THEREFORE, BE IT RESOLVED, That the Utah State University Board of Trustees hereby approves the 2008-2009 Capital Improvement Priority List as presented.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES

Date

46
<table>
<thead>
<tr>
<th>Priority #</th>
<th>Item Name</th>
<th>Description</th>
<th>Estimated Cost</th>
<th>Cumulative Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Planning &amp; Design Fund</td>
<td>Funding to begin preliminary planning &amp; design for miscellaneous projects. Helps to meet DFCM's objective to have projects obligated by the end of March 2008.</td>
<td>$100,000</td>
<td>$100,000</td>
</tr>
<tr>
<td>2</td>
<td>Campus-wide Health, Life Safety, and Code Compliance Projects</td>
<td>Funding to correct deficiencies identified by Facilities, Using Agencies, and staff. Would include Ray B. West Dry Stand Pipe and FDC in West Stair and fence replacement at field north of Edith Bowen School.</td>
<td>$200,000</td>
<td>$300,000</td>
</tr>
<tr>
<td>3</td>
<td>Campus-wide Sidewalk Replacements</td>
<td>Continue completing projects on lengthy concrete repair/replace list. Many of our sidewalks have tripping hazards where sections have been broken or are just worn out. This should include walks and steps around the Business Building.</td>
<td>$350,000</td>
<td>$650,000</td>
</tr>
<tr>
<td>4</td>
<td>Business Cladding</td>
<td>Repair peeling exterior finish. This material has been coming off the building in small chunks, badly needs to be replaced. This will improve safety and building aesthetics.</td>
<td>$450,000</td>
<td>$1,100,000</td>
</tr>
<tr>
<td>5</td>
<td>Water Lab Fire Lane Access &amp; Bridges</td>
<td>The fire at the Water Lab in April 2003 showed that the building has no fire access to 90% of the structure. Since the building is a multi-story structure a ladder truck would be required in the event of another fire. This presents the need for a new entry &amp; exit for this type of truck. This would also include installation of a water line for future use.</td>
<td>$950,000</td>
<td>$2,050,000</td>
</tr>
<tr>
<td>6</td>
<td>Campus-wide Paving and Roofing Projects</td>
<td>This item encompasses several paving projects that are maintenance concerns around campus. (a) re-build parking lot north of CPD, 74,000 SF, $444,000; and (b) re-surface parking lot north of Bullen Hall, 73,000 SF, $255,500. In addition, DFCM will fund roofing for several bldgs; Candidates are Sculpture Lab, Water Lab West and University Reserve.</td>
<td>$700,000</td>
<td>$2,750,000</td>
</tr>
<tr>
<td>7</td>
<td>Water Lab Fume Hood Upgrade</td>
<td>The air handling unit is too small to handle the capacity needed to service the fume hoods that have been installed in the building over time. Also upgrade fume hood controls and systems to improve safety and reduce energy consumption.</td>
<td>1,500,000</td>
<td>$4,250,000</td>
</tr>
<tr>
<td>8</td>
<td>Spectrum Outside Air Intake Dampers</td>
<td>Replace failing air intake dampers and roll filters. This has to be done.</td>
<td>$100,000</td>
<td>$4,350,000</td>
</tr>
<tr>
<td>9</td>
<td>Tippets Gallery at Fine Arts Center, Phase II</td>
<td>Replace existing lighting and HVAC. This would be the second phase of an effort to upgrade the entire complex. The first phase was to redo the seating and repaint the Kent Concert Hall in last year's Capital Improvement budget.</td>
<td>$700,000</td>
<td>$5,050,000</td>
</tr>
<tr>
<td>10</td>
<td>New DDC Controls for VAV Boxes</td>
<td>Upgrade systems in Education, Spectrum West, Wellness Center, and Facilities. Put new DDC controllers on VAV boxes. This is a major energy and comfort issue.</td>
<td>$120,000</td>
<td>$5,170,000</td>
</tr>
<tr>
<td>11</td>
<td>CPD - Fire Alarm</td>
<td>The CPD fire alarm is old and does not meet code. A new system is needed to protect the building which has a large number of visitors, some of whom are disabled.</td>
<td>$150,000</td>
<td>$5,320,000</td>
</tr>
<tr>
<td>12</td>
<td>Business Bldg Main Floor Classrooms</td>
<td>This would supplement donor funding to renovate the basement and main floors of this building.</td>
<td>$500,000</td>
<td>$5,820,000</td>
</tr>
<tr>
<td>Priority #</td>
<td>Item Name</td>
<td>Description</td>
<td>Estimated Cost:</td>
<td>Cumulative Total:</td>
</tr>
<tr>
<td>-----------</td>
<td>----------------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-----------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>13</td>
<td>Pump House and Equipment</td>
<td>This would be the third phase of an effort for a second water well for culinary water and fire fighting. The well has been drilled, the pumphouse is funded, and this phase would install the pumps electrical gear, drain sump and piping to the fish lab and the campus system.</td>
<td>$600,000</td>
<td>$6,420,000</td>
</tr>
<tr>
<td>14</td>
<td>Steam Line Replacement to NFS</td>
<td>This project would replace the first portion of 1,630 feet of existing buried steam and condensate lines are old, corroded and leaking. This project would replace them with new buried pipe. This would include two vaults, one of which would provide access to the new Center for Early Childhood Studies. (Tom will provide a revised budget # later)</td>
<td>$1,000,000</td>
<td>$7,420,000</td>
</tr>
<tr>
<td>15</td>
<td>NR Siding</td>
<td>The existing wood siding has deteriorated and has gaps that cause drafts. Repair weathered/stained exterior cedar. Repair exposed glue-lam beams. This is an energy issue and we have concerns about the separation of the structural members.</td>
<td>$100,000</td>
<td>$7,520,000</td>
</tr>
<tr>
<td>16</td>
<td>Campus-wide Benches, Trash Receptacles, Urns</td>
<td>This project would replace old and damaged benches at Old Main, Widstoe Hall, Business, and Spectrum. It would also, provide for new benches, trash receptacles, and cigarette urns along major walkways on campus.</td>
<td>$125,000</td>
<td>$7,645,000</td>
</tr>
<tr>
<td>17</td>
<td>Emergency Generators Phase I</td>
<td>Emergency generators at FAC, Old Main, HPER, Spectrum, and Business are old, parts are no longer available, and they need to be replaced. This would be the first of at least two phases to replace emergency generators.</td>
<td>$50,000</td>
<td>$7,695,000</td>
</tr>
<tr>
<td>18</td>
<td>Redo Walks Between Eccles Conf. Center and Business</td>
<td>Changes in use and other construction projects have created the need to reconfigure the walks in this area. Landscaped areas are dirt and mud because of high traffic. Pavers in low use areas can no longer accommodate the uses placed upon them. This project would reconfigure the pedestrian walkways between the Business Building and ECC. This would include some misc. campus irrigation.</td>
<td>$200,000</td>
<td>$7,895,000</td>
</tr>
<tr>
<td>19</td>
<td>Re-commissioning</td>
<td>Re-commissioning SER. This would be the six building to undergo a retro commissioning effort to check the core mechanical and electrical systems against the original design; replacing components as needed and balancing the systems to provide better internal temperatures and quality ventilation.</td>
<td>$200,000</td>
<td>$8,095,000</td>
</tr>
<tr>
<td>20</td>
<td>Exterior Shades for Library Phase I</td>
<td>The east and south walls of the library receive considerable direct solar heat gain. These shading devices would reduce glare and the air conditioning load.</td>
<td>$234,000</td>
<td>$8,329,000</td>
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<tr>
<td>21</td>
<td>Access Control</td>
<td>This project will add to the electronic card access system that is being retro-fitted to existing buildings to improve security.</td>
<td>$200,000</td>
<td>$8,529,000</td>
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<tr>
<td>22</td>
<td>Education Atrium</td>
<td>Replace clear glass portions of existing skylight with insulated translucent panels. This would reduce the heat load created by direct sunlight through the existing atrium structure. This project would improve comfort throughout the building and save energy.</td>
<td>$250,000</td>
<td>$8,779,000</td>
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<tr>
<td>Priority #</td>
<td>Item Name</td>
<td>Description</td>
<td>Estimated Cost</td>
<td>Cumulative Total</td>
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<tr>
<td>-----------</td>
<td>-----------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>---------------</td>
<td>------------------</td>
</tr>
<tr>
<td>23</td>
<td>NFS Mechanical Upgrade</td>
<td>Existing ventilation system has low airflow problems due to low duct static. Replace existing air handler, flexible ductwork and mixing boxes and controls.</td>
<td>$1,500,000</td>
<td>$10,279,000</td>
</tr>
<tr>
<td>24</td>
<td>Engineering Lab Mechanical</td>
<td>The Engineering Lab mechanical system is old and worn out. New duct work, fans, mixing boxes and controls are required.</td>
<td>$2,000,000</td>
<td>$12,279,000</td>
</tr>
<tr>
<td>25</td>
<td>SER Elevator Upgrades</td>
<td>Repair mechanical and control problems, upgrade equipment, replace outdated components on the freight elevator.</td>
<td>$100,000</td>
<td>$12,379,000</td>
</tr>
<tr>
<td>26</td>
<td>Business M.C.C.</td>
<td>The two existing motor control centers that operate the building HVAC fans and pumps are old and need to be replaced for reliability. Parts are not available due to age.</td>
<td>$85,000</td>
<td>$12,464,000</td>
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<tr>
<td>27</td>
<td>Medium Voltage Switch replacement</td>
<td>This is a continuing effort to replace nearly 100 oil filled electrical switches that are no longer being manufactured; the total replacement will take several years.</td>
<td>$200,000</td>
<td>$12,664,000</td>
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<tr>
<td>28</td>
<td>Road Improvements at South Sub Station</td>
<td>The access road to the south sub station is heavily rutted and in bad repair such that access to the sub station in winter is not safe for maintenance vehicles or visitors to the ropes course.</td>
<td>$350,000</td>
<td>$13,014,000</td>
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<tr>
<td>29</td>
<td>USU Culinary Line to Connect to Establish a Loop</td>
<td>This funding will enable a culinary water loop to be built down 1000 North. This project is a joint venture with the City of Logan whose funding is not in place at this time. Wait for future year.</td>
<td>$400,000</td>
<td>$13,414,000</td>
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</table>
ITEM FOR ACTION

RE: Contract/Grant Proposals and Awards (August, 2007)

The summary of the Status of Sponsored Program Awards, prepared by our Sponsored Programs Office for August, 2007, is submitted for the Trustees’ consideration. They have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The awards for the month of August, 2007 amounted to $15,063,600 versus $16,518,722 for August, 2006. The current year’s August awards figure was 8.8% lower than the August, 2006 figure.

The comparative graph, “Utah State University Sponsored Program Awards” indicates that through August, 2007 cumulative awards were 8.3% lower than last year for the same time period. Scholarships, fellowships, and state appropriations for research are not included in either figure.

The value of proposals submitted by faculty decreased from $23,062,388 in August, 2006 to $22,021,929 during August, 2007. (-30%) The number of current year proposals (272) is greater than FY2007 (263).

RECOMMENDATION

The President and Vice President for Research recommend that the Board of Trustees approve the contract and grant status report for August, 2007.
RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The attached lists of contract/grant proposals and awards (August, 2007) are recommended by the President and the Vice President for Research to the Board of Trustees:

NOW THEREFORE, BE IT NOW RESOLVED, That the USU Board of Trustees hereby approves the recommendation of the President and the Vice President for Research.

RESOLUTION APPROVED BY BOARD OF TRUSTEES:

________________________________________
Date
<table>
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<tr>
<th>COLLEGE</th>
<th>AWARDS FY 2006/2007</th>
<th>AWARDS FY 2007/2008</th>
<th>TOTAL CHANGE $</th>
<th>#s 06/07</th>
<th>#s 07/08</th>
<th>TOT CHG</th>
<th>AWARDS FY 2006/2007</th>
<th>AWARDS FY 2007/2008</th>
<th>TOTAL CHANGE $</th>
<th>#s 06/07</th>
<th>#s 07/08</th>
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<td>$(1,214,076.50)</td>
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<tr>
<td>JT. ADMIN. PROG. ADJ.</td>
<td>$398,269.96</td>
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<td>$-</td>
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<td>0</td>
<td>$(6,104.00)</td>
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<td>28</td>
<td>$31,008,161.38</td>
<td>$28,426,263.14</td>
<td>$(2,581,898.24)</td>
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</table>

**PERCENTAGE CHANGE:**
- **DOLLARS** AUG 2006 to 2007 -8.81%
- **NUMBERS** AUG 2006 to 2007 21.37%
- **TOTAL DOLLARS** FY 06/07 to FY 07/08 -8.33%
- **TOTAL NUMBERS** FY 06/07 to FY 07/08 23.18%

**Notes:**
- This report no longer includes Scholarship, Fellowship, State Legislative Research, or IOT/FIOT funds.
- The Miscellaneous line includes the School of Graduate Studies, Life Span Learning, Cooperative Extension, Learning Resources, Information Technology, Student Administration, University & Community Relations, VP Administrative Affairs, VP Research, and Provost.
# List of Awards Over $1,000,000 from 08-01-2007 to 08-31-2007

*FILTER(S) APPLIED: DBA: SDL; DBA: FSP; DBA: USURF; DBA: SDL/TRL; DBA: URI; DBA: NONE; DBA: USU; DBA: BSL; DBA: WDL; DBA: TCO*

## Award # 1: Augmentation

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<tr>
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<td>USU</td>
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<td>Department</td>
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<td>Total</td>
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<tr>
<td>Admin. Center</td>
<td>USU RESEARCH FOUNDATION</td>
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<tr>
<td>Type of Proposal</td>
<td>RESEARCH-APPLIED</td>
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</tr>
<tr>
<td>Principal Investigator</td>
<td>THOMAS HUMPHREYS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Co-PI(s)</td>
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<tr>
<td>Period of Performance</td>
<td>12-01-2003 to 12-31-2005</td>
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<td>Award Date</td>
<td>08-17-2007</td>
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<tr>
<td>Program Name</td>
<td>RAMOS JOINT CRITICAL DESIGN REVIEW</td>
<td></td>
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</tr>
<tr>
<td>Statement</td>
<td>THIS PROPOSAL WILL COVER THE COSTS ASSOCIATED WITH TERMINATING THE RAMOS TASK ORDER 19 CONTRACT FOR CONVENIENCE.</td>
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## Award # 2: New

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<tr>
<td>Type of Proposal</td>
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<tr>
<td>Principal Investigator</td>
<td>NIEL HOLT</td>
<td></td>
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</tr>
<tr>
<td>Co-PI(s)</td>
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<td>Period of Performance</td>
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<td>Award Date</td>
<td>08-13-2007</td>
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<tr>
<td>Program Name</td>
<td>TIME CRITICAL SENSOR IMAGE/DATA PROCESSING</td>
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<tr>
<td>Statement</td>
<td>THIS PROPOSAL IS IN RESPONSE TO TASK ORDER #6 FOR THE TIME CRITICAL SENSOR IMAGE/DATA PROCESSING CONTRACT FOR CONTINUING EFFORTS RELATED TO THE GROUND STATION SENSOR PROCESSING CONTRACT SUBTASK 3.3. THE NAVAL RESEARCH LABORATORY HAS A REQUIREMENT FOR RESEARCH SUPPORT IN AREAS OF TIME CRITICAL STRIKE INCLUDING ADVANCED ELECTRO-OPTIC, INFRARED, MULTI-SPECTRAL, AND RADAR IMAGING SYSTEMS USED FOR AIRBORNE RECONNAISSANCE AND SURVEILLANCE. THE NEED EXISTS FOR COMMON REAL-TIME INTERFACE AND FORMATTING STATIONS FOR MANNED AND UNMANNED RECONNAISSANCE ASSETS WITH DATA VISUALIZATION PROCESSING TOOLS WHICH PROVIDE USABLE REAL-TIME SINGLE-BAND AND FUSED IMAGERY FOR DISPLAY AND EXPLOITATION OF ADVANCED SENSORS.</td>
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## Award # 3: New

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Department: CIVIL & ENVIRONMENTAL ENGINEERING  
College: COLLEGE OF ENGINEERING  
Admin. Center: UNIVERSITY RESEARCH & TRAINING  
Type of Proposal: RESEARCH-BASIC  
Principal Investigator: KERI RYAN  
Co-PI(s):  
Period of Performance: 10-01-2007 to 09-30-2011  
Award Date: 08-22-2007  
Program Name: NEESR-SG: TIPS: TOOLS TO FACILITATE WIDESPREAD USE OF ISOLATION AND PROTECTIVE SYSTEMS, A NEES/E-DEFENSE COLLABORATION  

| Agency Total | 4,837,071 |
| USU Total | 0 |
| Grand Total | 4,837,071 |

* Only awards from the listed filters are included in this report. If you believe that you should have access to information about additional departments, colleges, or research centers, please submit a support request on the Electronic-Office website or email Laurie Littleclike: Laurie.Littleclike@usuw.usu.edu.
<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>PROPOSALS FY 2006/2007</th>
<th>PROPOSALS FY 2007/2008</th>
<th>TOTAL CHANGE $</th>
<th>#’s 06/07</th>
<th>#’s 07/08</th>
<th>TOT CHG</th>
<th>PROPOSALS FY 2006/2007</th>
<th>PROPOSALS FY 2007/2008</th>
<th>TOTAL CHANGE $</th>
<th>#’s 06/07</th>
<th>#’s 07/08</th>
<th>TOT CHG</th>
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<td>($9,000.00)</td>
<td>($9,000.00)</td>
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**PERCENTAGE CHANGE:**

- **DOLLARS:** AUG 2006 to 2007 -4.51%
- **NUMBERS:** AUG 2006 to 2007 -17.65%
- **TOTAL DOLLARS:** FY 06/07 to FY 07/08 -29.94%
- **TOTAL NUMBERS:** FY 06/07 to FY 07/08 3.42%

**Notes:** This report no longer includes Scholarship, Fellowship, State Legislative Research, or IOT/FIOT funds.

The Miscellaneous line includes the School of Graduate Studies, Lifespan Learning, Cooperative Extension, Learning Resources, Information Technology, Student Administration, University & Community Relations, VP Administrative Affairs, VP Research, and Provost.
## Selected List of Proposals Over $1,000,000 from 08-01-2007 to 08-31-2007

*FILTER(S) APPLIED: DBA: SDL; DBA: FSP; DBA: USURF; DBA: SDL/TRL; DBA: URI; DBA: NONE; DBA: USU; DBA: BSL; DBA: WDL; DBA: TCO*

### Proposal # 1: New

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<tr>
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<th>Funding Agency</th>
<th>Department</th>
<th>College</th>
<th>Research Center</th>
<th>Type of Proposal</th>
<th>Principal Investigator</th>
<th>Period of Performance</th>
<th>Proposal Date</th>
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<td>ELECTRICAL &amp; COMPUTER ENGINEERING</td>
<td>COLLEGE OF ENGINEERING</td>
<td>USU RESEARCH FOUNDATION</td>
<td>RESEARCH-APPLIED</td>
<td>NIEL HOLT</td>
<td>08-01-2007 to 11-30-2012</td>
<td>08-31-2007</td>
<td>TIME CRITICAL SENSOR IMAGE/DATA PROCESSING, NRL TASK ORDER 7</td>
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<td>THIS TASK ORDER 7 IS FOR SDL/USURF TO CONTINUE SUPPORT TO THE NAVAL RESEARCH LABORATORY (NRL) FOR THE TIME CRITICAL SENSOR IMAGE/DATA PROCESSING EFFORT. NRL HAS A REQUIREMENT FOR RESEARCH SUPPORT IN AREAS OF TIME CRITICAL STRIKE INCLUDING ADVANCED ELECTRO-OPTIC, INFRARED, MULTI-SPECTRAL, AND RADAR IMAGING SYSTEMS USED FOR AIRBORNE RECONNAISSANCE AND SURVEILLANCE. THE NEED EXISTS FOR COMMON REAL-TIME INTERFACE AND FORMATTING STATIONS FOR MANNED AND UNMANNED RECONNAISSANCE ASSETS WITH DATA VISUALIZATION PROCESSING TOOLS WHICH PROVIDE USABLE REAL-TIME SINGLE-BAND AND FUSED IMAGERY FOR DISPLAY AND EXPLOITATION OF ADVANCED SENSORS.</td>
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<th>Principal Investigator</th>
<th>Period of Performance</th>
<th>Proposal Date</th>
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<td>USU</td>
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<td></td>
<td>PROVIDING ESSENTIAL FUEL PROPERTY INFORMATION FOR THE DESIGN AND DEVELOPMENT OF THE NEXT GENERATION OF NUCLEAR SYSTEMS THAT CAN PROCESS SPENT FUELS FROM CURRENT NUCLEAR REACTORS TO ADVANCED FUELS, THUS LEAVING SIGNIFICANTLY LESS HIGH LEVEL NUCLEAR WASTE OR ANY COMPONENTS OF PROLIFERATION CONCERNS.</td>
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<td>FOR OFFICIAL USE ONLY</td>
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<td>PREPARED: SEPTEMBER 21, 2007</td>
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### Funding Agency
BRITISH PETROLEUM
USU $0.00

### Department
ELECTRICAL & COMPUTER ENGINEERING
Other $0.00

### College
COLLEGE OF ENGINEERING
Total $1,268,606.63

### Research Center
UNIVERSITY RESEARCH & TRAINING

### Type of Proposal
RESEARCH-BASIC

### Principal Investigator
JACOB GUNTHER

### Period of Performance
01-01-2008 to 06-30-2009

### Proposal Date
08-30-2007

### Program Name
A LOW-POWER "HIGH"-RATE SEA FLOOR-TO-SURFACE ACOUSTIC COMMUNICATION SYSTEM

### Statement
IMPROVING THE EFFICIENCY OF UNDER SEA OIL EXPLORATION AND HARVESTING.

---

### Proposal # 4: New

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<td>Program Name</td>
<td>SPACE DEVELOPMENT GROUP, SYSTEMS ENGINEERING &amp; INTEGRATION</td>
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<td>Statement</td>
<td>THE SPACE DYNAMICS LABORATORY WILL SUPPORT SCHAFFER CORPORATION IN PROVIDING SYSTEMS ENGINEERING AND INTEGRATION SUPPORT TO AIR FORCE AT KIRTLAND AIR FORCE BASE.</td>
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| Agency Total | $15,226,701.20 |
| USU Total | $0.00 |
| Other Total | $0.00 |
| Grand Total | $15,226,701.20 |

* Only proposals from the listed filters are included in this report. If you believe that you should have access to information about additional departments, colleges, or research centers, please submit a support request on the Electronic-Office website or email Laurie Littelkite: Laurie.Littelkite@usurf.usu.edu.
Action Agenda
ACTION AGENDA
OCTOBER 19, 2007

1. Plan for Improvement, Utah State University's National Collegiate Athletic Association (NCAA) Recertification Process

2. Proposal from the College of Business and the Department of Management Information Systems at Utah State University to Authorize Discontinuance of the Bachelor and Master Degree Programs in Business Information Technology and Education (BIT&E) and Marketing Education (ME), Effective Fall Semester 2008

3. Proposal from the School of Psychology to Offer an Educational Specialist Degree in School Psychology, Effective Spring Semester 2008
ITEM FOR ACTION

RE: Approval of Plan for Improvement, Utah State University's National Collegiate Athletic Association (NCAA) Recertification Process

EXECUTIVE SUMMARY

As a requirement for certification, a Plan for Improvement addressing graduation rates for football student-athletes was submitted on September 7, 2007 to the NCAA in response to the Analysis Report provided by the Athletics Certification Committee. This plan has been reviewed by the Utah State University Athletics Council and Executive Committee.

RECOMMENDATION

Based on the above proposal and review as indicated, the President and Provost recommend that the Board of Trustees approve Utah State University's Plan for Improvement of Football Graduation Rates included in the Institution’s response to the NCAA Athletics Certification Committee Analysis Report.
RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, A requirement for accreditation by the National Collegiate Athletic Association (NCAA) is a response to the Athletics Certification Committee Analysis Report, and

WHEREAS, The Institution’s Response was submitted to NCAA on September 7, 2007, and

WHEREAS, Included as part of the response was the Plan for Improvement for Football Graduation Rates, and

WHEREAS, This plan has been reviewed by the Utah State University Athletic Council, the Executive Committee, the Provost, and the President;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the Plan for Improvement in Utah State University's Institutional Response to the NCAA Athletics Certification Committee Analysis Report.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE
ITEM FOR ACTION

RE: The College of Business and the Department of Management Information Systems at Utah State University seek authorization for discontinuance of bachelor and master degree programs in Business Information Technology and Education (BIT&E) and Marketing Education (ME), effective Fall Semester 2008.

EXECUTIVE SUMMARY

While Utah State University has a rich history in training teachers in Business Information Technology and Education and Marketing Education, in recent years student demand for these programs has declined. This, coupled with a need to allocate additional resources in support of departmental core programs in Management Information Systems, has resulted in a recommendation from the department and college that these two programs be discontinued. New enrollments in the program have been suspended in accordance with USU policy. A teach-out program has been implemented to ensure that existing students will be able to complete their degrees in these programs prior to their discontinuance and will not be disadvantaged by this decision.

This proposal was prepared by the Department of Management Information Systems and has been approved by the Dean of the College of Business, the Educational Policies Committee and the Faculty Senate.

RECOMMENDATION

Based on the attached proposal and approvals as indicated, the President and Provost recommend that the Board of Trustees authorize the College of Business and the Department of Management Information Systems to discontinue delivery of bachelor and masters degree programs in Business Information Technology and Education and Marketing Education, effective Fall Semester 2008.
RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The Department of Management Information Systems recommends discontinuance of its bachelor and master degree programs in Business Information Technology and Education and Marketing Education, and

WHEREAS, Enrollments in these programs have declined to just a few students per year, and

WHEREAS, The department seeks to respond to market shifts by more fully focusing its resources and energy in management information systems programs, and

WHEREAS, The department has initiated a teach-out program to ensure all existing students in these programs have the opportunity to complete their degrees, and

WHEREAS, The proposal has been approved by the Dean of Business, the Educational Policies Committee and Faculty Senate, and

WHEREAS, The proposal has the approval of the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the request from the College of Business and the Department of Management Information Systems to discontinue delivery of its bachelor and master degree programs in Business Information Technology and Education and Marketing Education, and that this approval be forwarded to the Utah State Board of Regents of the Utah State System of Higher Education as a consent item.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE
Request for Program Discontinuance
Business Information Technology Education and Marketing Education Programs
Department of Management Information Systems
Utah State University

Section I: Request

The College of Business and the Department of Management Information Systems at Utah State University seek authorization for discontinuance of bachelor and masters degree programs in Business Information Technology and Education (BIT&E) and Marketing Education (ME), effective Spring Semester 2008.

Section II: The Need

While Utah State University has a rich history in training teachers in Business Information Technology and Education and Marketing Education, in recent years student demand for these programs has declined. This has occurred at a time where business schools have felt significant pressure to expand and enhance the technical content in Management Information Systems degree programs, respond to challenges of globalization in the business curriculum, and facilitate economic development through provision of expanded programs related to ecommerce and entrepreneurship.

In a memo to the Utah State University Educational Policies Committee, December 9, 2005, former Dean of the College of Business, Caryn Beck-Dudley and former Department Head of the Department of Business Information Systems, Dr. Karen Forcht, notified the university community of their intent to suspend enrollment in the Business Information Technology and Education and the Marketing Education majors and minors, effective Spring Semester 2006. Key rationale for program suspension included declining enrollment, availability of comparable programs at other institutions throughout the state, and a strategic decision to reallocate investment in faculty and other resources toward enhancing core management information systems degree programs offered in the department.

As of December 2005, enrollments in BIT&E and ME majors had declined to a combined total of 10-15 students per year. Declining enrollments may likely be attributed to a number of factors. A key factor may be economic opportunity. As potential students compared compensation levels for business education positions as opposed to alternative positions in marketing and management information systems, fewer students were attracted to the major. At the same time an increasing array of schools within the state were authorized to deliver programs similar to the BIT&E and ME programs. While for many years Utah State University was the only school within the Utah System of Higher Education to offer these degrees, competing programs are
now available in the southern (Southern Utah University), central (Utah Valley State College) and northern (Weber State University) regions of the state.

While enrollments in BIT&E and ME declined, the demand for courses and graduates in management information systems grew. Responding to these market dynamics, the College of Business and Department of Management Information Systems, working in an environment of limited resources, began a strategic process of transitioning these resources toward MIS programs. This has occurred over the years through the natural process of faculty turnover, retirements and new hires, as the department has reduced the number of faculty assigned to teach business education classes and expanded the number of faculty qualified to teach emerging management information systems courses.

In the fall of 2005, with only a minimally sufficient number of faculty remaining to offer the degrees, and the pending retirement of one of these faculty members, departmental and college leadership realized they had reached the point where a decision must be made, either to reinvest faculty resources in these programs or to recommend their discontinuance. After careful consideration, the decision was reached to move towards discontinuance of the BIT&E and ME programs.

Section III: Suspension and Discontinuation Procedures

Guidelines and procedures for program suspension and discontinuance are specified in Section 406.3 of the Utah State University Faculty Code and the Utah State Board of Regents R401 policy. Suspension of enrollment is defined in the USU Faculty Code, Section 406.3.1 as “an action short of discontinuance, which if not reversed will lead to discontinuance, and which refers to the suspension of enrollment in a major subject, a minor subject...or program....” Under the USU Faculty Code, a department intending to implement a suspension of enrollment is required to notify the USU Educational Policies Committee as soon as the department decision has been made and approved by the dean (Utah State University Faculty Code, Section 406.3.2).

Once notification has been received, the Educational Policies Committee is charged to “review the proposed suspension of enrollment for its effects on other academic programs of the University” (Section 606.3.2). The committee is further charged to “hold hearings at which all constituencies affected, including students, faculty, and representatives form other departments affected by the proposed action, have the opportunity to testify” (Section 406.3.2). The Faculty Code goes on to specify that “(a)t conclusion of its deliberations, the Educational Policies Committee will recommend approval or disapproval of suspension of enrollment to the Faculty Senate” (Section 406.3.2). The Faculty Senate, following deliberation, then makes a recommendation to the university president, who may authorize the suspension. The Faculty Code further notes that “suspension of enrollment may be reversed by the department, upon approval of the Educational Policies Committee, the dean, and the President, at any time up to three years after suspension has been granted” (Section 406.3.2). If the
suspension of enrollment has not been reversed within three years, the code states that program discontinuance must be initiated.

In accordance with the above specified code requirements, notification of the intent to suspend enrollment for the BIT&E and ME programs was submitted by the department head and dean to the USU Educational Policies Committee on December 9, 2005. A hearing was held, under the direction of the Education Policies Committee on February 9, 2006 and affected students, faculty, and representatives from other departments were invited to testify. Upon receipt of the report from the February 9, 2006 hearing, the Educational Policies Committee voted to approve a temporary suspension of the BIT&E and ME programs through October 1, 2006 pending a report on efforts to explore the feasibility of reconfiguring the programs for delivery under the leadership of the College of Education and Human Services. These conversations were held between March and October of 2006. In the end it was decided that reconfiguration of the program was not in the strategic interests of the College of Education and Human Services, hence the Educational Policies Committee on October 10, 2006 voted to extend the suspension of enrollment for the program until the Utah State Board of Regents had formally authorized discontinuance of the programs.

This finding was then presented by the Chair of the Educational Policies Committee to the Utah State University Council on Teacher Education, which endorsed the decision in its February 2007 meeting. On March 1, 2007, the Educational Policy Committee upon receiving the report of the Council on Teacher Education voted to endorse the program discontinuance. This recommendation was presented to and passed by the Utah State University Faculty Senate on April 2, 2007. President Stan L. Albrecht has authorized the discontinuance pending approval from the Utah State University Board of Trustees and the State Board of Regents.

Section IV: Institutional Impact

Upon reaching the decision to suspend enrollments for the BIT&E and ME programs, the department immediately initiated a teach-out plan that would ensure that students presently enrolled in these programs would not be hampered in their ability to complete their degree. An individual advising meeting was held with each student and a plan for completion for each student was prepared. A teach-out course schedule was then implemented to ensure students could complete the courses remaining in their program of study. The teach-out process has been underway since Spring Semester 2006. The final students remaining in the program are expected to complete their coursework during the present (2007-2008) school year.
INSTITUTION SUBMITTING PROPOSAL: Utah State University

COLLEGE: College of Business

DEPARTMENT: Management Information Systems

CHANGE DESCRIPTION: Discontinuance of the Business Information Technology Education and Marketing Education Programs

PROPOSED BEGINNING DATE: Spring Semester 2008

INSTITUTIONAL SIGNATURES:

DEPARTMENT HEAD: Dr. John Johnson

DEAN: Dr. Douglas Anderson

PROVOST: Dr. Raymond T. Coward

PRESIDENT: Dr. Stan L. Albrecht
ITEM FOR ACTION

RE: A proposal from the Department of Psychology to offer an Educational Specialist Degree in School Psychology, effective Spring Semester 2008.

EXECUTIVE SUMMARY

Utah State University requests authorization to offer an Educational Specialist degree (Ed.S.) in School Psychology effective Spring Semester 2008. This request is not for a new program. Rather, it is a request to change the degree granted in the existing School Psychology program from a Master of Science (M.S.) degree to an Educational Specialist (Ed.S.) degree.

The rationale for changing the degree granted is as follows. First, while the minimum number of credits required for a masters degree is 30, the School Psychology Program presently requires 66 graduate credits for graduation. As accreditation standards for school psychology programs require a minimum of 60 credits, there has been a nationwide trend for non-doctoral school psychology training programs to grant the Ed.S. Second, changing to the Ed.S. will allow graduates to be paid at the appropriate level in school districts. Because graduates presently receive a masters degree as their terminal degree they are often paid on the master’s level scale rather than the Master’s +30 or Ed.S. /specialist scale. Thus, many of our graduates are receiving salaries similar to those with 30 semester hours of graduate training rather than those with the equivalent 60-semesters or more of graduate coursework. Granting the Ed.S. should rectify this problem. This change is important in facilitating recruitment of quality applicants and in allowing our graduates to be fairly recognized and compensated for their level of education.

This proposal was prepared by the Department of Psychology and has been approved by the Dean of the College of Education and Human Services, the Educational Policies Committee, and the Faculty Senate.

RECOMMENDATION

Based on the above proposal and approvals as indicated, the President and Provost recommend that the Board of Trustees approve the proposal from the Department of Psychology to offer an Educational Specialist degree in School Psychology.
RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The Department of Psychology proposes to offer the Educational Specialist degree in School Psychology, and

WHEREAS, The program of study requires 66 credits for graduation, and thus is well above the 30 credits required for the masters degree, and

WHEREAS, There is a national trend toward offering the Educational Specialist degree for accredited school psychology programs, and

WHEREAS, The proposal has been approved by the Dean of the College of Education and Human Services, the Graduate Council, the Educational Policies Committee and the Faculty Senate, and

WHEREAS, The proposal has the approval of the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the proposal from the Department of Psychology to offer an Educational Specialist degree in School Psychology, and that this proposal be forwarded to the Utah State Board of Regents of the Utah State System of Higher Education as an action item.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE
Request to Offer an Educational Specialist Degree in School Psychology
Department of Psychology
Utah State University

SECTION I
The Request

Utah State University requests approval to offer an Educational Specialist degree (Ed.S.) in School Psychology effective Spring Semester 2008. This request is not for a new program but only to change the degree granted in the existing School Psychology program from a M.S. to an Ed.S.

SECTION II
Program Description

Complete Program Description

The program description will remain the same as it is currently on page 485 of the 2006-2007 Utah State University General Catalog with the exception of Ed.S. replacing M.S. The description reads as follows:

School Psychology, NASP-accredited

USU’s nationally accredited program in school psychology emphasizes child development issues, assessment and treatment of emotional and behavioral disorders, and traditional psychoeducational assessment and consultation activities appropriate to school settings. The program is approved by the Utah State Office of Education for licensure of school psychologists. Students are required to complete either a research thesis (Graduate School Plan A option), or a major literature review/synthesis paper (Plan B).

Absolute undergraduate course prerequisites for admission to the MS EdS in School Psychology are as follows: (1) Elementary Statistics; (2) Theories/Research in Learning or Applied Behavior Analysis; (3) Abnormal Psychology; and (4) Theories/Research in Personality. The MS EdS in School Psychology requires a minimum of 60 semester credits.

Purpose of Degree

The purpose of the school psychology program is to train students to work as school psychologists, primarily in the K-12 public school system. This purpose will not change if the request to grant the Ed.S. rather than the M.S. is approved.

The purpose of changing the degree granted to the school psychology graduates is so that their final degree better reflects the time and effort they put into their graduate studies. As outlined here, there are three main reasons we are seeking this change of degree. 1) The school psychology program currently requires 66 semester-credits of graduate coursework. As specified by national (the National Association of School Psychologists) and state (the Utah State Office of Education) accrediting bodies, school psychology
training programs must require a minimum of 60-semester hours of graduate coursework. The current program at USU is clearly in-line with that requirement. However, the minimum number of credits required for a master’s degree at USU is 30. Thus, the number of credit-hours required to complete the school psychology program is significantly above the minimum standard. However, there is nothing to reflect this in the degree the students earn. 2) Nationwide, it is becoming increasingly common for non-doctoral school psychology training programs to grant Ed.S. degrees rather than master’s degrees. Approximately 40% of training programs grant the Ed.S. A number of other training programs grant other types of specialist degrees (e.g., SSP - specialist in school psychology; PsyS - psychology specialist). Until recently none of the three school psychology programs in Utah (in addition to the program at USU, there is a program at the University of Utah and Brigham Young University) offered the Ed.S.; however BYU recently changed the degree granted from a M.S. to an Ed.S. In addition, universities in neighboring states offer the Ed.S. For example, the specialist level school psychology programs in Idaho, Montana, and Nevada all grant the Ed.S. degree. 3) Changing the degree USU school psychology students are granted, will allow graduates to be paid at the appropriate level in school districts in which they are employed. Because our graduates have a master’s degree as their terminal degree they are often paid on the master’s level scale rather than the Master’s +30 (which school districts frequently reserve for those who have earned an 30 additional credits after being awarded a 30 credit Master’s degree) or Ed.S./specialist scale. Thus, many of our graduates are receiving salaries similar to those with 30 semester hours of graduate training rather than those with the equivalent 60-semesters or more of graduate coursework.

It is expected if the change in degree is approved we will have a larger number of applicants and graduates of our program will report being more satisfied with their jobs.

_institutional Readiness_

NA – this program is not new. Only a change in the degree granted is being requested. Therefore, no additional resources of any type will be needed.

_faculty_

No additional faculty will be required if the requested change in degree is granted. Current faculty will experience no change in their teaching loads, clinical supervision duties, or research supervision.

_staff_

No additional staff resources will be required.

_library and Information Resources_

No additional library resources will be required.
Admission Requirements

The admissions requirements will remain the same and are outlined on pages 484-485 of the 2006-2007 USU catalog. As stated these are:

Admissions requirements vary somewhat across Psychology graduate programs. However, applications submitted to the School of Graduate Studies must include the following: (1) transcript showing completion of undergraduate course prerequisites plus any recommended coursework; (2) report of GRE test scores from ETS; (3) GPA of a least 3.2, covering the last 60 semester credits; (4) three letters of recommendation; and (5) a statement of professional goals and intent. The department requires a minimum GRE combined (Verbal and Quantitative) score of at least 1,100 for all programs.

Student Advisement

Students will be advised as they are currently. Under this system, each student is assigned a temporary advisor when admitted to the program. This temporary advisor is a core school psychology faculty member. Students meet with this advisor as needed and obtain a permanent advisor once they have a thesis / Plan B topic and choose a chair for this project.

Justification for Number of Credits

NA – The current M.S. program exceeds 36 credits but with the Ed.S. degree the program will be in line with accepted number of credits for the degree.

External Review and Accreditation

The School Psychology program is currently accredited as a “specialist-level” program by the National Association of School Psychologists. This will not change with the change in degree granted. There are no costs for the ongoing accreditation of the program. The program is also approved by the Utah State Office of Education for the licensure of school psychologists. This too, would not change with the change in degree.

Projected Enrollment

Enrollments will not change with the change in degree. Currently 4-6 students are admitted each year. We would continue to admit the same number of students. However, it is hoped that with the change in degree, there will be an increase in highly qualified applicants.

Expansion of Existing Program

NA – We are not requesting to expand the program but to simply change the degree granted.
SECTION III: Need

Program Need

Although this change in degree is not essential for the continuation of the school psychology program, as outlined in the Purpose of Degree section above, we believe that the Ed.S. degree better reflects the program requirements. We believe this change is important in being able to continue to recruit quality applicants (as schools are increasing granting this degree) and in allowing our graduates to be fairly recognized and compensated for their true level of education.

Labor Market Demand

To the beset of our knowledge the vast majority of USU school psychology program graduates are currently working as school psychologists. Some graduates have returned to school to earn a degree in psychology or a related field (e.g., special education). The change in degree granted will not have an impact on this. School psychologists are very much in demand in Utah and nationwide and this demand is expected to continue. According to the November 2005 listing of shortage areas in education used for the Utah T.H. Bell Teaching Incentive Loan Program, there is a "moderate shortage" of school psychologists. Nationwide there is expected to be a shortage of school psychologists through at least the year 2010 with many estimating this shortage will persist due to the "graying" of the field and impending retirements.

Student Demand

We routinely deny qualified applicants admission to the program. The demand for the program, if anything, would increase with the change in degree.

Similar Programs

Both the University of Utah and Brigham Young University offer similar programs. However, this has been the case for a number of years. All three programs continue to thrive and the requested change in degree for this program should not influence this.

Collaboration with and Impact on Other USHE Institutions

NA – Because this is not a new program, both the University of Utah and BYU are well aware that a school psychology program is offered at USU.

Benefits

The benefits of this program to USU will not change with the degree offered. USU benefits from this program by its association with teacher-training programs and the visibility the program earns USU by placing our students and graduates in school districts across Utah as well as in out-of-state settings.
Consistency with Institutional Mission

This program is already part of Utah State University’s graduate education programs. The program fits with the university’s commitment to graduate education and its commitment to education-related programs and programs that serve the state of Utah. (The majority of graduates from this program have historically worked in the K-12 schools in Utah.)

Section IV – Program and Student Assessment

Program Assessment

The following are the Goals, Objectives, and methods of assessment currently in place for the school psychology program. These will not change with the change in degree.

Graduates of the school psychology program are expected to develop a variety of creative, critical, causal, interpretive, and reflective thinking skills during their time in the program. These skills are developed through observing, reading, writing, listening, speaking, problem solving, group and individual assessments, and practical experiences. The following are specific objectives for graduates of the school psychology program.

1) Students will demonstrate the ability to make data-based decisions regarding individual students.

2) Students will demonstrate the ability to make data-based decisions regarding programmatic issues.

3) Students will demonstrate knowledge of, and the ability to practice, behavioral consultation with teachers and parents.

4) Students will demonstrate knowledge of effective instructional procedures.

5) Students will demonstrate the ability to develop interventions (in collaboration with other school personnel) for students with academic skill difficulties.

6) Students will demonstrate knowledge of social and developmental bases of behavior.

7) Students will demonstrate the ability to assess children displaying developmental delays.

8) Students will demonstrate the ability to develop appropriate intervention plans for children with developmental delays.

9) Students will demonstrate competence in the conduct of standardized assessments related to academics, intellectual ability, behavior/emotional problems of children and youth.
10) Students will demonstrate familiarity with behavioral assessment and curriculum based techniques.

11) Students will demonstrate knowledge and understanding of issues of cultural diversity.

12) Students will demonstrate the ability to work effectively with students from varying backgrounds.

13) Students will demonstrate cultural sensitivity in all professional activities.

14) Students will demonstrate knowledge of schools, their climate, their policies, and their procedures, to include knowledge of special education services and laws.

15) Students will demonstrate knowledge of child development and developmental psychopathology.

16) Students will demonstrate knowledge of and the ability to intervene with students with emotional and behavioral problems.

17) Students will demonstrate the ability to develop cognitive-behavioral interventions and prevention plans to meet children's mental health needs.

18) Students will demonstrate knowledge of family systems and school systems and understand how to work in a collaborative manner with families, school, and communities.

19) Students will demonstrate knowledge of research methods (both group and single-subject).

20) Students will demonstrate knowledge of and the ability to apply basic statistical processes professionally to include the ability to translate such knowledge in practice for purposes such as program evaluations.

21) Students will demonstrate knowledge of School Psychology as an area of practice, to include the history of school psychology, ethical issues in school psychology, and the roles and functions of school psychologists.

21) Students will demonstrate the ability to use technology relevant to their work.

These objectives are evaluated through the following methods:

1) In class objective testing
2) Mastering testing (for assessments)
3) Written assignments
4) Demonstration of skills (through practicum and internship experiences)
5) Completion of Master’s project (thesis or Plan B paper)
6) Completion of National School Psychology Exam
7) Completion of program portfolio

**Expected Standards of Performance**

See above Objectives and Methods of Assessment. These were chose to be in-line with NASP requirements. None of these will change if the change in degree is granted.

**Section V - Finance**

**Budget**

NA – This program is not new and will not require any additional resources or any changes within the departmental or college budget.

**Funding Sources**

NA – This program is already funded and will continue to be funded as it is currently.

**Reallocation**

NA – No funds will be reallocated to this program

**Impact on Existing Budgets**

NA – This program is already part of the departmental budget.
Appendix A
Program Curriculum

New Courses to be added in the next 5 years

NA – no new courses will be added. All courses needed for this program are currently taught. The requested change in degree will not change the course requirements or staffing needs.

All Program courses

The following is the list of current program requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Psy 6150</td>
<td>Empirically Supported Treatments for Children/Adolescents</td>
<td>3</td>
</tr>
<tr>
<td>Psy 6270</td>
<td>Child Psychopathology</td>
<td>3</td>
</tr>
<tr>
<td>Psy 6290</td>
<td>Diversity Issues in Treatment and Assessment</td>
<td>3</td>
</tr>
<tr>
<td>Psy 6310</td>
<td>Intellectual Assessment</td>
<td>3</td>
</tr>
<tr>
<td>Psy 6330</td>
<td>Psychometrics</td>
<td></td>
</tr>
<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Psy 6600</td>
<td>Research, Design, Analysis I</td>
<td>3</td>
</tr>
<tr>
<td>Psy 6340</td>
<td>Psychological and Educational Consultation</td>
<td>3</td>
</tr>
<tr>
<td>Psy 6350</td>
<td>Introduction to Theory and Practice in Counseling</td>
<td>3</td>
</tr>
<tr>
<td>Psy 6360</td>
<td>Practicum in Counseling/Psychotherapy</td>
<td>3</td>
</tr>
<tr>
<td>Psy 6380</td>
<td>Practicum in School Psychology</td>
<td>6</td>
</tr>
<tr>
<td>Psy 6410</td>
<td>Psychoeducational Assessment</td>
<td>3</td>
</tr>
<tr>
<td>Psy 6450</td>
<td>Introduction to School Psychology</td>
<td>1</td>
</tr>
<tr>
<td>Psy 6460</td>
<td>Professional Issues in Sch Counseling and Sch Psych</td>
<td>3</td>
</tr>
<tr>
<td>Psy 6530</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>Psy 6570</td>
<td>Introduction to Educational and Psychological Research</td>
<td>3</td>
</tr>
<tr>
<td>Psy 6660</td>
<td>Cognition and Instruction</td>
<td>3</td>
</tr>
<tr>
<td>Psy 6880</td>
<td>Transcultural Assessment</td>
<td>1</td>
</tr>
<tr>
<td>Psy 6890</td>
<td>Assessment of Child/Adol. Psychopathology and Personality</td>
<td>3</td>
</tr>
<tr>
<td>Psy 6950</td>
<td>Internship in School Psychology</td>
<td>6</td>
</tr>
<tr>
<td>Psy 6970</td>
<td>Thesis Credits (students are required to complete a thesis or Plan B paper)</td>
<td>2-6</td>
</tr>
</tbody>
</table>

Two of the following Intervention / Prevention Courses:
- Psy 6220 Group Counseling 3
- Psy 6810 Intimate Violence Across the Lifespan 3
- Psy 6810 Violence Prevention/Intervention 3

One of the following Biological Basis of Behavior Courses:
- Psy 7840 Psychopharmacology 1
- Psy 7820 Neuropsychology: Principles and Assessment 2
- Psy 6800 Addictive Behaviors 3
- Psy 7100 Biological Bases and Behavior 3
Appendix B
Program Schedule

Below is the current suggested program schedule. This will not change if the requested change in degree is granted.

<table>
<thead>
<tr>
<th>Fall 2006</th>
<th>Spring 2007</th>
<th>Summer 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Year One</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Psy 6270 (3)</td>
<td>Psy 6150 (3)</td>
<td>Psy 6570 (3)</td>
</tr>
<tr>
<td>Psy 6310 (3)</td>
<td>Psy 6360 (3)</td>
<td>Psy 6890 (3)</td>
</tr>
<tr>
<td>Psy 6350 (3)</td>
<td>Psy 6410 (3)</td>
<td></td>
</tr>
<tr>
<td>Psy 6450 (1)</td>
<td>Psy 6460 (3)</td>
<td></td>
</tr>
<tr>
<td>Psy 6530 or 6330 (3)</td>
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<tr>
<td><strong>Total 13</strong></td>
<td><strong>Total 12</strong></td>
<td><strong>Total 6</strong></td>
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<table>
<thead>
<tr>
<th>Fall 2007</th>
<th>Spring 2008</th>
<th>Summer 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Year Two</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Psy 6220 (3)</td>
<td>Psy 6290 (3)</td>
<td>Psy 6970 (2)</td>
</tr>
<tr>
<td>Psy 6340 (3)</td>
<td>Psy 6380 (3)</td>
<td></td>
</tr>
<tr>
<td>Psy 6380 (3)</td>
<td>Psy 6660 (3)</td>
<td></td>
</tr>
<tr>
<td>Psy 6600 or 6530 (3)</td>
<td>Psy 6810 (3)</td>
<td></td>
</tr>
<tr>
<td>Psy 6880 (1)</td>
<td>Psy 6880 (1)</td>
<td></td>
</tr>
<tr>
<td>Psy 7820 (2)</td>
<td>Psy 7820 (2)</td>
<td></td>
</tr>
<tr>
<td><strong>Total 12</strong></td>
<td><strong>Total 15</strong></td>
<td><strong>Total 2</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall 2008</th>
<th>Spring 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Year Three</strong></td>
<td></td>
</tr>
<tr>
<td>Psy 6950 (3)</td>
<td>Psy 6950 (3)</td>
</tr>
<tr>
<td><strong>Total 3</strong></td>
<td><strong>Total 3</strong></td>
</tr>
</tbody>
</table>
Appendix C
Faculty

Below is a brief overview of each of the faculty members in the Department of Psychology who are involved in teaching core school psychology classes or contributing to the school psychology program through ongoing program advisement. All classes listed are currently part of the individual’s load. The requested change in degree will not affect faculty loads.

Core School Psychology Faculty

<table>
<thead>
<tr>
<th>Name / Degree</th>
<th>Title</th>
<th>Areas of expertise</th>
<th>Core School Psychology Courses Taught</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carolyn Barcus, EdD</td>
<td>Clinical Assistant Professor</td>
<td>- Multicultural counseling</td>
<td>Psy 6290 Diversity Issues</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Abuse</td>
<td>Psy 6880 Transcultural Assess.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Psy 6220 Group Counseling</td>
</tr>
<tr>
<td>Clint Field, PhD</td>
<td>Assistant Professor; Director Psychology</td>
<td>- Behavioral assessment</td>
<td>Psy 6360 Practicum</td>
</tr>
<tr>
<td></td>
<td>Community Clinic</td>
<td>and intervention</td>
<td>Psy 6410 Psychoed. Assess.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Pediatric psychology</td>
<td></td>
</tr>
<tr>
<td>Donna Gilbertson,</td>
<td>Assistant Professor</td>
<td>- Academic and behavioral</td>
<td>Psy 6340 Consultation</td>
</tr>
<tr>
<td>PhD</td>
<td></td>
<td>interventions</td>
<td>Psy 6380 Practicum</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Consultation</td>
<td>Psy 6460 Professional Issues</td>
</tr>
<tr>
<td>Gretchen Gimpel</td>
<td>Associate Professor; School Psychology</td>
<td>- Behavioral Interventions</td>
<td>Psy 6150 Treatments for Child.</td>
</tr>
<tr>
<td>Peacock, PhD</td>
<td>Program Coordinator</td>
<td>- Families</td>
<td>Psy 6450 Intro to School Psych</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Psy 6890 Assess. of Child/Adol</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Psy 6950 Internship</td>
</tr>
</tbody>
</table>

Additional Clinical and Counseling Program Support Faculty

<table>
<thead>
<tr>
<th>Name / Degree</th>
<th>Title</th>
<th>Areas of expertise</th>
<th>Core School Psychology Courses Taught</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susan Crowley, PhD</td>
<td>Professor; Director of Training</td>
<td>- Anxiety and depression</td>
<td>Psy 6350 Intro to Counseling</td>
</tr>
<tr>
<td></td>
<td>Combined PhD Program</td>
<td>- Supervision and training</td>
<td>Psy 6600 Research I</td>
</tr>
<tr>
<td>Scott Deberard, PhD</td>
<td>Associate Professor</td>
<td>- Health psychology</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Melanie Domenech</td>
<td>Associate Professor</td>
<td>- Ethnicity &amp; mental health</td>
<td>Psy 6270 Child</td>
</tr>
<tr>
<td>Rodriguez, PhD</td>
<td></td>
<td>- Parenting interventions</td>
<td>Psychopathology</td>
</tr>
<tr>
<td>Renee Galliher, PhD</td>
<td>Associate Professor</td>
<td>- Adolescent relationships</td>
<td>Psy 6810 Addictive Behaviors</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Rural psychology</td>
<td></td>
</tr>
<tr>
<td>David Stein, PhD</td>
<td>Professor; Department Head</td>
<td>- Eating Disorders</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Addictive behaviors</td>
<td></td>
</tr>
<tr>
<td>JoAnn Tschanz, PhD</td>
<td>Associate Professor</td>
<td>- Neuro-psychology</td>
<td>Psy 6310 Intellectual Assess.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Psy 7820 Neuropsych Assess.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Psy 7100 Biological Bases</td>
</tr>
</tbody>
</table>
### Additional Faculty Teaching Core School Psychology Courses

<table>
<thead>
<tr>
<th>Name / Degree</th>
<th>Title</th>
<th>Areas of expertise</th>
<th>Core School Psychology Courses Taught</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frank Ascione, PhD</td>
<td>Professor</td>
<td>- Child maltreatment</td>
<td>Psy 6810 Intimate violence</td>
</tr>
<tr>
<td>Tamara Ferguson, PhD</td>
<td>Professor</td>
<td>- Moral development</td>
<td>Psy 6810 Intervention in schools</td>
</tr>
<tr>
<td>Camille Odell, MS</td>
<td></td>
<td>- School Counseling</td>
<td>Psy 6530 Developmental Psych</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Developmental issues</td>
<td></td>
</tr>
<tr>
<td>Kerstin Schroder, PhD</td>
<td>Assistant Professor</td>
<td>- Statistics</td>
<td>Psy 6330 Psychometrics</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Research Design</td>
<td></td>
</tr>
<tr>
<td>Karl White, PhD</td>
<td>Professor</td>
<td>- Educational research</td>
<td>Psy 6570 Intro to Research</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Hearing loss</td>
<td></td>
</tr>
</tbody>
</table>
Signature Page to Accompany Proposals Requiring Board Approval.

Institution Submitting Proposal: Utah State University
College, School or Division in Which Program Will Be Located: College of Education and Human Services
Department(s) or Area(s) in Which Program Will Be Located: Psychology
Program Title: School Psychology
Recommended Classification of Instructional Programs (CIP) Code: 42.1701
Certificate, Diploma and/or Degrees to be Awarded: Ed.S. (Educational Specialist)
Proposed Beginning Date: Fall 2007

Institutional Signatures (as appropriate):

__________________________________________  ________________________________
Department Chair  Dean or Division Chair

__________________________________________  ________________________________
Career and Technical Education Director  Graduate School Dean

__________________________________________  ________________________________
Chief Academic Officer  President

__________________________________________
Date
Strategic Agenda
STRATEGIC AGENDA
OCTOBER 19, 2007

College of Education and Human Services
Dean Carol J. Strong

College of Engineering
Dean H. Scott Hinton
Committees
AGENDA
AUDIT COMMITTEE
OCTOBER 19, 2007
ROOM 511, UNIVERSITY INN
7:30 A.M. - 9:30 A.M.

I. Action Item

-- Minutes of the Audit Committee Meetings Held
   • July 30, 2007 (Telephone Conference Call)
   • September 7, 2007 (Telephone Conference Call)

II. Information Items

A. Research Foundation External Audits
   (Jones Simkins PC – Michael Kidman)
   • Annual Financial Statements, FY 2007
   • Management Letter – Status, FY 2007

B. University External Audits
   (Deputy State Auditor, Joe Christensen; and Auditor in Charge, Gregg Hastings)
   • Annual Financial Statements – Status, FY 2007
   • Management Letter – Status, FY2007
   • OMB Circular A-133, FY 2007
   • Athletics Department Agreed-Upon Procedures

Audit Committee Members:

David P. Cook, Chairman
Robert L. Foley, Vice Chairman
Richard L. Nelson
Richard L. Shipley
Minutes of the Audit Committee Meeting of the Utah State University Board of Trustees Held as a Telephone Conference Call at 1:00 p.m.

COMMITEE MEMBERS PRESENT

David P. Cook
Robert L. Foley
Richard L. Shipley

Chairman (By telephone)
Vice Chairman (By telephone)
(By telephone)

COMMITEE MEMBER EXCUSED

Richard L. Nelson

UNIVERSITY REPRESENTATIVES PRESENT

Raymond T. Coward
Ronda R. Menlove
Jodi Bailey

Executive Vice President and Provost
Vice Provost
Chief Audit Executive

Audit Committee Chairman Cook conducted the meeting. Discussion was concerning the Uintah Basin accounting procedures.

The Audit Committee Meeting adjourned at 1:10 p.m.

---

David P. Cook, Chairman
(Minutes taken by Jodi Bailey)

Date Approved
Minutes of the Audit Committee Meeting of the Utah State University Board of Trustees Held as a Telephone Conference Call at 8:00 a.m.

COMMITTEE MEMBERS PRESENT

David P. Cook  Chairman (By telephone)  
Robert L. Foley  Vice Chairman (By telephone)  
Richard L. Shipley

COMMITTEE MEMBER EXCUSED

Richard L. Nelson

OTHER TRUSTEE PRESENT

Suzanne Pierce-Moore  (By telephone)

UNIVERSITY REPRESENTATIVES PRESENT

Raymond T. Coward  Executive Vice President and Provost  
Fred R. Hunsaker  Vice President for Business and Finance  
Ronda R. Menlove  Vice Provost  
Jodi Bailey  Chief Audit Executive  
Janis Morales  Regional Campus and Distance Education Business Manager

Audit Committee Chairman Cook conducted the meeting. Discussion was concerning the Regional Campus accounting procedures.

The Audit Committee Meeting recessed at 9:20 a.m.
The Audit Committee Meeting reconvened to approve the minutes of the Audit Committee held on July 13, 2007.

**Action:** Committee Vice Chairman Foley made a motion to approve the minutes of the Audit Committee Meeting which was held on July 13, 2007. Committee member Shipley seconded the motion, and the voting was unanimous in the affirmative.

David P. Cook, Chairman  
(Minutes taken by Jodi Bailey)

Date Approved
Written Reports
Academic Services
AGENDA
ACADEMIC/PROVOST
OCTOBER 19, 2007

Information Items

1. Events, Actions, or Issues 1

2. Faculty and Staff Activities and Achievements 3
Office of the Provost
Raymond T. Coward, Executive VP and Provost
435-797-1167 • Raymond.Coward@usu.edu

October 2007

Events, Actions, or Issues since the Last Trustee’s Meeting

The Teaching Academy
To foster instructional excellence and to launch the careers of new, untenured assistant professors on a positive and productive trajectory, USU has created a one-semester teaching experience (the “Teaching Academy”) to support the transition of new faculty into the multiple roles that they will assume at a modern, comprehensive, research intensive, student-centered land grant university. The “Teaching Academy” is a structured, group experience for new faculty that explores the fundamental principles of high-quality college teaching and lays the foundation for success in the classroom. Each Academy participant is paired with a “master teacher” from the USU faculty, who serves as an instructional mentor and coach. The experience began with a three-day workshop in August, and the Academy meets once a week throughout the fall semester.

New Faculty Positions
In the Spring of 2007, the Utah State Legislature passed House Bill 185 authorizing approximately $5 million to expand educational offerings at Utah State University’s three regional campuses (in Brigham City, Tooele and the Uintah Basin) and to create USU baccalaureate degree programs in partnership with Snow College and the College of Eastern Utah. Based on this investment by the state, we have identified 37 new faculty positions that will be hired during the upcoming academic year involving six colleges and 17 academic departments (41% of all academic departments). In addition to the faculty that we typically hire in an academic year, this means that our faculty will include approximately 75 to 80 new scholars for the Academic Year 2008-2009.

Visiting Scholar
On September 28th, Dr. Ken Bain, author of the best-selling book titled “What the Best College Teachers Do,” presented an open lecture in the Eccles Science Learning Center. The book is the conclusion of a fifteen-year study by Dr. Bain of nearly one hundred college teachers in a wide variety of fields and universities. His book has received the prestigious “Virginia and Warren Stone Prize” awarded annually by Harvard University Press for an outstanding book on education and society. Describing his study, Dr. Bain notes that he has “tried to capture the collective scholarship of some of the best teachers in the United States, to record not just what they do but also how they think, and most of all, to begin to conceptualize their practices.” While on campus, Dr. Bain met with participants of the Teaching Academy, Academic Department Heads, Deans and Associate Deans, and several hundred members of the broad campus community attended his interactive presentation.
B. Faculty and Staff Activities and Achievements

AWARDS

Dec Von Bailey received the American Agricultural Economics Association Distinguished Extension/Outreach Program Group Award, 2007; Overall Specialist Award, USU Extension Specialists' Association, 2007; Elected President, Western Agricultural Economics Association, 2007-08.

Troy Beckert, Department of Family, Consumer, and Human Development. Editorial Board Membership, Journal of Youth and Adolescence.


Todd Campbell, Secondary Education. Professional Honor: Researcher/Scholar of the Year recipient (2007). Awarded by Utah State University's Regional Campus and Distance Education Association (RCDEA).


Judith Holt, Center for Persons with Disabilities. Appointment to the Association of University Centers on Disabilities (AUCD) Board of Directors (effective November 15, 2007). Election as the Chair of the National Training Director's Council of AUCD.

Amy Odum, Department of Psychology. Appointed Associate Editor of the Journal of the Experimental Analysis of Behavior.

Kathy Piercy, Department of Family, Consumer, and Human Development. Practice Concepts Editor for the Gerontologist.

Kathy Piercy (Department of Family, Consumer, and Human Development). Elected Fellow of the Gerontological Society of America.

Troy Beckert, Department of Family, Consumer, and Human Development. Editorial Board Membership, Journal of Youth and Adolescence.


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Amy Odum, Department of Psychology. Appointed Associate Editor of the Journal of the Experimental Analysis of Behavior.

Kathy Piercy, Department of Family, Consumer, and Human Development). Practice Concepts Editor for The Gerontologist.

Kathy Piercy, Department of Family, Consumer, and Human Development. Elected Fellow of the Gerontological Society of America.

Ben Baldwin, Department of Environment and Society. 2007. Tchai Internship Program was selected as one of the NPS Intermountain Region proposals for submission to the NPS Centennial Challenge. Over 600 proposals were submitted and the Tchai proposal was selected by the Intermountain Region. This was a nice indication of the
regional and national reputation of Tehabi and the recognition of the importance of the focus of the internship program. The proposal will now be reviewed at the Washington level as a potential Centennial Challenge Project.

Mark Laresse-Casanova, Department of Watershed Sciences. 2007. Utah Non-Point Source Task Force Water Quality Award.


**Contract and Grants**


Nancy Glomb, Department of Special Education and Rehabilitation. Meeting the highly qualified requirements of IDEIA and NCLB: Preparing teachers of students with mild/moderate disabilities. Funded 2007-2012.


Linda L’Ai, Edith Bowen Laboratory School. Received a 100% for Kids Grant from the USU Community Credit Union ($400) to fund the purchase of a class set of *The Write Source*, a resource guide for writing.

Charles Salzberg, Department of Special Education and Rehabilitation. National Task Force for a national study of supply and demand of leadership personnel in Special Education. It was just funded by the U.S. Dept. of Education, Office of Special Education Programs and will begin activity in January of 2008.

Linda Skogrand, co-investigator, Department of Family, Consumer, and Human Development. Five year Federal budget $1,648,391; indirect costs $194,450. Year 1 budget $224,972.


Elizabeth Brabec and Craig Johnson, Department of Landscape Architecture & Environmental Planning, College of Humanities, Arts, & Social Sciences, received the *Assessing the Effectiveness of Urban Forests Developed in Residential Subdivisions* grant in the amount of $120,572 from USDA, Forest Service, June 2007.

Peter McNamara, Department of Political Science, College of Humanities, Arts, & Social Sciences, received the Earhart Foundation Fellowship research grant in the amount of $18,500 to assist in the preparation of *Liberalism and the Problem of Human Nature*, July 2007.

Bonnie Pitblado, Department of Sociology, Social Work, and Anthropology, College of Humanities, Arts, & Social Sciences, received the Utah Office of Museum Services grant in the amount of $19,691 to open the Museum of Anthropology on Saturdays for a year. Students in the new HASS Museum Studies Certification program will develop tours and programs for Cache Valley community visitors and staff the museum. Notification was received June 18, 2007.

Bonnie Pitblado, Department of Sociology, Social Work, and Anthropology, College of Humanities, Arts, & Social Sciences, and Carol Dehler, Department of Geology, received the National Science Foundation grant (BCS-0723664) in the amount of $180,381 to conduct geochemical sourcing experiments of quartzite stone tools from geological and archaeological sites in the Gunnison Basin, Colorado. Notification was received June 29, 2007.

Bonnie Pitblado, Department of Sociology, Social Work, and Anthropology, College of Humanities, Arts, & Social Sciences, received a $25,000 grant from the Bureau of Land Management to conduct archaeological field work in the Gunnison Basin, Colorado. The grant includes generous funding for undergraduate work study positions for students who will work in the USU archaeology lab. Notification received on September 20, 2007.
Elaine Thatcher, Mountain West Center, College of Humanities, Arts, & Social Sciences, received a grant in the amount of $1,500 from the Utah Humanities Council for a research assistant on Utah War playwriting project for the Utah War Sesquicentennial Committee, August 1, 2007.

Elaine Thatcher, Mountain West Center, College of Humanities, Arts, & Social Sciences, received a grant in the amount of $20,000 from the National Endowment for the Arts for artist fees for the 2008 Mountain West Songfest & Symposium, August 14, 2007.

Michael Timmons, Department of Landscape Architecture & Environmental Planning, College of Humanities, Arts, & Social Sciences, received the Little Big Horn Battlefield National Monument Cultural Landscape Inventory grant in the amount of $25,000 from USDOI, National Parks Service, July 2007.


Mark Larese-Casanova, Department of Watershed Sciences. 2007. Initial Implementation and Evaluation of the Utah Master Naturalist Program. USU Cooperative Extension Applied Research Grant. $10,000


Wayne Wurtsbaugh, Department of Watershed Sciences. 2007. Wurtsbaugh, W. Relationships between eutrophication, cyanobacteria blooms and avian botulism mortalities in the Great Salt Lake, Utah. Tides Foundation. (1 yr, $10,000).


Nancy Glomb, Department of Special Education and Rehabilitation. Meeting the highly qualified requirements of IDEIA and NCLB: Preparing teachers of students with mild/moderate disabilities. Funded 2007-2012.


Linda L’Aie, Edith Bowen Laboratory School. Received a 100% for Kids Grant from the USU Community Credit Union ($400) to fund the purchase of a class set of The Write Source, a resource guide for writing.

Charles Salzberg (Department of Special Education and Rehabilitation). National Task Force for a national study of supply and demand of leadership personnel in Special Education. It was just funded by the U.S. Dept. of Education, Office of Special Education Programs and will begin activity in January of 2008

Linda Skogrand, co-investigator, Department of Family, Consumer, and Human Development. Five year Federal budget $1,648,391; indirect costs $194,450. Year 1 budget $224,972.


Publications

Dr. Kathy Chudoba, MIS Department, coauthored a paper with Manju Ahuja from the University of Indiana, Charles Macmar from the University of Alabama, Harrison McKnight from Michigan State and Joey George from Florida State. The article was titled “IT Road Warriors: Understanding the Role of Work-Family Conflict, Autonomy and Work Overload on Turnover Intention,” which appeared in MIS Quarterly, March, 2007, Vol. No. 31(1), Pgs. No. 1-17.

Dr. Robert Mills, Dr. Karina Hauser, both from the MIS Department, and Dr. Jean Pratt from the University of Wisconsin – Eau Claire coauthored an article titled “Integrating a Problem-Based Approach for Systems Analysis & Design Curriculum: A Bug Hunt.” This article was published in the International Journal of Innovation and Learning, 4(6), Pgs. 571-586.

Dr. David Olsen, Dr. Karina Hauser, and Dr. Zsolt Ugray, MIS Department faculty coauthored “SPIE: A Framework for Advanced Database Topics”, which was published in the Review of Business Information Systems, Vol.11 No. 3, Third Quarter, 2007, Pgs. 1-16.

Dr. Karina Hauser, MIS Department, and Dr. C. Chung from the University of Kentucky coauthored “A Simulation Study of Crossdocking Operations for Just-in-Time Manufacturing,” which was published in the International Journal of Management Theory and Practice, Vol. 8 No. 1, July, 2007.


Steven S. Vickner, DeeVon Bailey, Department of Economics, and Al Dustin coauthored “University Retail Industry Partnerships as a Means to Analyze Consumer Response: The Case of Mad Cow Disease” published in Western Economics Forum (Fall 2006):36 40 published in 2007.


Converse, N., & Ben Lignugaris/Kraft, Department of Special Education and Rehabilitation. (accepted for publication). Evaluation of a school-based mentoring program for at risk middle school youth. Remedial and Special Education.
Jared Schultz & Millington, M. (Department of Special Education and Rehabilitation). (accepted for publication). A microeconomic model of the personnel shortage in rehabilitation. *Rehabilitation Education*


Bentley, C. G., Renee V. Galliher & Tamara Ferguson, Department of Psychology. (2007). Associations among aspects of interpersonal power and positive and negative relationship outcomes in adolescent romantic couples. *Sex Roles, 57*, 483 - 495.


PI: Bedri A. Cetiner

“Characterization of RF MEMS for High Power Applications” Army Research Office, Defense University Research Instrumentation Program (ARO DURIP) $184,950; PI: Bedri A. Cetiner

PI is currently purchasing the equipments for this project:

1) E6267D-PSG Vector Signal Generator (250 kHz-44GHz)
2) Microwave Power Amplifier (0.8-18 GHz)

PI: Bedri A. Cetiner


Steven E. Daniels, Department of Sociology, Social Work, and Anthropology, College of Humanities, Arts, & Social Sciences, along with J. L. Greene, M. G. Jacobson, M. A. Kilgore, and T. J. Straka published an article, “The Influence of Financial Incentive Programs in Promoting Sustainable Forestry on the Nation’s Family Forests,” Journal of Forestry 105(4):184-191, 2007. This refereed article summarizes the results of a national study on private forest lands, funded by the National Council on Science and Sustainable Forestry.


Bonnie Pitblado, Department of Sociology, Social Work, and Anthropology, College of Humanities, Arts, and Social Sciences, with co-authors C.W. Merriman and Caroline Gabe from the University of New Mexico, published an article, “Assessing Integrity at the Paleoindian-Historic Capitol City Moraine Site (SHN510), Hinsdale County, Colorado,” *Southwestern Lore Journal Fall 2007*, 73 (3): 21-44.


Converse, N., & Ben Lignugaris/Kraft,Department of Special Education and Rehabilitation. (accepted for publication). Evaluation of a school-based mentoring program for at risk middle school youth. *Remedial and Special Education*.

Jared Schultz & Millington, M., Department of Special Education and Rehabilitation. (accepted for publication). A microeconomic model of the personnel shortage in rehabilitation. *Rehabilitation Education*


Bentley, C. G., Renee V. Galliher & Tamara Ferguson, Department of Psychology. (2007). Associations among aspects of interpersonal power and positive and negative relationship outcomes in adolescent romantic couples. Sex Roles, 57, 483 - 495.


Robert L. Morgan, & Rebecca B. Morgan, Department of Special Education & Rehabilitation. (2007). Self-determined employment preference for youth in transition from school to work in rural areas. Rural Special Education Quarterly, 25 (4), 31-34.


PRESENTATIONS


Creative Activity

Scot Allgood, Brian Higginbotham, & Linda Skogrand, Department of Family, Consumer, and Human Development. Helpful Strategies to Deal with Ex-partners in Remarriages. FR/Marriage/2007-02pr (Fact Sheet). Logan, UT: Utah State University.


Frank Ascione, Department of Psychology. Press coverage in the NY Daily News and the Boston Globe of my research activities.

Stanford Clelland, Center for Persons with Disabilities Assistive Technology Lab Coordinator, recently passed the Rehabilitation Engineering and Assistive Technology Society of North America (RESNA) test certifying him as an Assistive Technology Supplier (ATS).

Sachin Dev Pavithran, Center for Persons with Disabilities, Kenneth Jernigan Scholarship for Outstanding Blind Students from the National Federation of the Blind (NFB), Karl White (Department of Psychology) & Beth Foley (Department of Communicative Disorders & Deaf Education). The Sound Beginnings program starts on site at EBLS.
Business
and Finance
AGENDA
BUSINESS AND FINANCE
OCTOBER 19, 2007

Information Items

1. Events, Actions, or Issues  1
2. Business and Finance Performance Dashboard, October 2007  3
Vice President for Business and Finance

Name: Fred R. Hunsaker  
Telephone: 797-1146  
E-mail: fred.hunsaker@usu.edu  
Date: 18 October 2007

Events, Actions, or Issues since Last Trustee’s Meeting:

Finance:

- The Certificate of Treasurer for July 2007 is included in the Trustees Consent Agenda. The State Appropriated Funds budget at 31 July 2007 totaled $253,400,600, up $20,511,788 (8.81%) over the same 2006-2007 period. The year-to-date state appropriated funds expenditures totaled $16,917,938, up $3,101,219 (22.45%) over the same 2006-2007 period and represented 7% of the total budget. The percent of budget expended, 7%, was 1% less than would be expected to be spent on a strict time of budget year expired basis. Total expenditures for all funds totaled $35,168,035, up $4,880,864 (16.12%) over the same 2006-2007 period.

Facilities:

- Stadium Phase II – A Certificate of Temporary Occupancy (CTO) was granted by the state official for use of the locker rooms, training area, and equipment rooms prior to the first football game. Since that time the CTO has expanded to include the remainder of the first level.
- David G. Sant Engineering Innovation Building – The structure has been “topped out” and the contractor is working on getting this enclosed prior to winter weather.
- College of Agriculture/Agriculture Research Service (COA/ARS) – The Congressional appropriation was marked up by the Senate to include $8M for planning for the federal portion of this project. This project tied with the UofU School of Business project (state funds request of $28.5M) during the Regent’s Qualification and Prioritization (Q&P) process.
- College of Business Building Renovation – The College received a $1M commitment from the Eccles Foundation to do some renovation of the first two levels of the building. This donation required a match from the University which is being done from the current and next year’s Capital Improvement funding.

Upcoming Events, Actions or Issues:

- College of Agriculture/Agricultural Research Service Building – The University made its Capital Development presentation to the State Building Board on October 3. The prioritization of all state projects will be announced October 18.
ITEM FOR INFORMATION

RE: Leased Facilities Report

The attached Annual Facility Lease and Rental Report is submitted to the Trustees for information.

EXECUTIVE SUMMARY

The attached "ANNUAL FACILITY LEASE AND RENTAL REPORT" is a listing of all facility leases of any significance by the University as of 31 August 2007.

The listing involves leases for a wide variety of locations and uses. Several of the facilities are leased in locations around the State of Utah for regional campus and distance education programs or programs sponsored by the Center for Persons with Disabilities, which require access by clients in those areas.
Annual Leased Facilities Report
31 August, 2007
<table>
<thead>
<tr>
<th>Location - Dept./Project</th>
<th>Gross Sq. Ft.</th>
<th>Annual Cost Per Sq. Ft. Net or Full Service</th>
<th>Annual Cost Yearly</th>
<th>Terms in Months Expiration Date</th>
<th>Source of Funding</th>
<th>Escalation</th>
<th>Monthly Lease Payment</th>
<th>Type of Space</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brigham City, Life Span Learning Center - DFCM, 265 West 1100 South, Brigham City UT **</td>
<td>16,701</td>
<td>$4.25 Net</td>
<td>$70,979</td>
<td>1 yr.</td>
<td>6/30/2008</td>
<td>State line item &amp; Other funds</td>
<td>Review annually</td>
<td>$5,914.92</td>
</tr>
<tr>
<td>Brigham City, Life Span Learning Center - DFCM, 265 West 1100 South, Brigham City UT **</td>
<td>28,750</td>
<td>$1.80 Net</td>
<td>$51,750</td>
<td>1 yr.</td>
<td>6/30/2008</td>
<td>State line item &amp; Other funds</td>
<td>Review annually</td>
<td>$4,312.50</td>
</tr>
<tr>
<td>Brigham City, Life Span Learning Center - DFCM, 265 West 1100 South, Brigham City UT **</td>
<td>17,110</td>
<td>$4.25 Net</td>
<td>$75,268</td>
<td>1 yr.</td>
<td>6/30/2008</td>
<td>State line item &amp; Other funds</td>
<td>Review annually</td>
<td>$6,272.33</td>
</tr>
<tr>
<td>Box Elder School District, CPD Early Intervention Up-to-3 851 S 200 W, Brigham City UT</td>
<td>990</td>
<td>$3.64 Full</td>
<td>$3,600</td>
<td>12 mo.</td>
<td>6/30/2008</td>
<td>Other Funds</td>
<td>None</td>
<td>$300.00</td>
</tr>
<tr>
<td>Cache County/Logan Airport Authority (Hangar FL-10) - ITEE</td>
<td>7,040</td>
<td>$1.14 Net</td>
<td>$8,040</td>
<td>120 mo.</td>
<td>6/30/08</td>
<td>Other Funds</td>
<td>None</td>
<td>$670.00</td>
</tr>
<tr>
<td>Jamestown Bldg. CPD Early Intervention Up-to-3 (2 suites)1115 No 200 E, Logan UT</td>
<td>2,337</td>
<td>$13.40 Full</td>
<td>$31,301</td>
<td>12 mo.</td>
<td>6/30/2008</td>
<td>Other Funds</td>
<td>None</td>
<td>$2,608.39</td>
</tr>
<tr>
<td>Legacy Apartments, 1651 North 400 East, Logan Utah (visiting professor apt.)</td>
<td>1,136</td>
<td>7.92</td>
<td>$9,000</td>
<td>7 mo.</td>
<td>1/31/08</td>
<td>Other Funds</td>
<td>None</td>
<td>$750.00</td>
</tr>
<tr>
<td>Logan, USU Innovation Campus tenants Bldg #1770 - Suite 180 - 191</td>
<td>2,759</td>
<td>$8.28 Net</td>
<td>$22,846</td>
<td>144mo.</td>
<td>4/3/09</td>
<td>Other Funds</td>
<td>None</td>
<td>$1,903.71</td>
</tr>
<tr>
<td>Logan, USU Innovation Campus - tenants Bldg #1770 - Suites 140 &amp;160</td>
<td>2,828</td>
<td>$9.89 Net</td>
<td>$27,969</td>
<td>144mo.</td>
<td>9/25/08</td>
<td>Other Funds</td>
<td>None</td>
<td>$2,330.25</td>
</tr>
<tr>
<td>Logan, USU Innovation Campus - Mt. Plains Resource Ctr. / DFCM / St. of Ut Forestry &amp; Water Rights / other tenants, Bldg. #1780</td>
<td>14,492</td>
<td>$9.00 Net</td>
<td>$130,428</td>
<td>146 mo.</td>
<td>2/28/2011</td>
<td>Other Funds</td>
<td>None</td>
<td>$10,869.00</td>
</tr>
</tbody>
</table>
**UTAH STATE UNIVERSITY**

**Annual Facility Lease and Rental Report**

**USHE FY05**

Aug. 31, 2007

<table>
<thead>
<tr>
<th>Location - Dept./Project</th>
<th>Gross Sq Ft</th>
<th>Annual Cost Per Sq Ft Net or Full Service</th>
<th>Annual Cost Yearly</th>
<th>Terms in Months Expiration Date</th>
<th>Source of Funding</th>
<th>Escalation</th>
<th>Monthly Lease Payment</th>
<th>Type of Space</th>
</tr>
</thead>
<tbody>
<tr>
<td>Logan, USU Innovation Campus - SDL Science Group &amp; Summit Research, Bldg. #1750</td>
<td>5,120</td>
<td>$13.80 Net</td>
<td>$54,456</td>
<td>144 mo 1/1/2013</td>
<td>Other Funds</td>
<td>None</td>
<td>$7,038.00</td>
<td>Research office &amp; labs</td>
</tr>
<tr>
<td>Logan USU Research Foundation - Tech Transfer Office Bldg. #570, Suite 101</td>
<td>3079</td>
<td>$13.80 Full</td>
<td>$42,492</td>
<td>12 mo 7/15/2008</td>
<td>Other Funds</td>
<td>None</td>
<td>$3,541.00</td>
<td>Technology Commercialization Office</td>
</tr>
<tr>
<td>Salt Lake City, Dairy Commission - Nutrition &amp; Food Sc. 1213 East 2100 South, SLC.</td>
<td>231</td>
<td>$12.99 Full</td>
<td>$3,000</td>
<td>12 mo 6/30/08</td>
<td>E&amp;G-State</td>
<td>None</td>
<td>$250.00</td>
<td>Office</td>
</tr>
<tr>
<td>Salt Lake City, 5250 Commerce Drive (Atrium Bldg) Graduate Center and Cont. Education</td>
<td>11,186</td>
<td>$18.04 Net</td>
<td>$201,743</td>
<td>44 mo 8/31/08</td>
<td>Other Funds</td>
<td>Yes</td>
<td>$16,811.91</td>
<td>Classroom/office</td>
</tr>
<tr>
<td>Salt Lake City, Jan-Mar Building, CPD Early Intervention Up-to-3 1574 W 1700 S, SLC Education</td>
<td>1,566</td>
<td>$10.83 Net</td>
<td>$16,958</td>
<td>60 mo 12/31/2009</td>
<td>Other Funds</td>
<td>Yes</td>
<td>$1,413.18</td>
<td>Classroom</td>
</tr>
<tr>
<td>Salt Lake City, Wells Fargo Bldg., 299 S. Main St., Development Office</td>
<td>1,601</td>
<td>$10.99 Full</td>
<td>$17,592</td>
<td>8/31/2007</td>
<td>Other Funds</td>
<td>None</td>
<td>$1,466.00</td>
<td>Development Office/Retail</td>
</tr>
<tr>
<td>Salt Lake City, Granite School District 2500 South State Street, SLC</td>
<td>25,689</td>
<td>$8.75 Net</td>
<td>$224,808</td>
<td>60 mo 7/31/12</td>
<td>Other Funds</td>
<td>None</td>
<td>$18,734.02</td>
<td>Classroom/office</td>
</tr>
<tr>
<td>Washington DC Apartments (3) for USU interns, 211 Jeff Davis Hwy, Washington DC</td>
<td>4,326</td>
<td>$19.91 Net</td>
<td>$86,112</td>
<td>12 mo 5/31/08</td>
<td>Other Funds</td>
<td>None</td>
<td>$7,176.00</td>
<td>Residential apt for students</td>
</tr>
<tr>
<td>Washington DC Apartment for USU advisers, 211 Jeff Davis Hwy, Washington DC</td>
<td>1,442</td>
<td>$18.96 Net</td>
<td>$27,336</td>
<td>12 mo 8/28/07</td>
<td>Other Funds</td>
<td>None</td>
<td>$2,278.00</td>
<td>Residential apt for adviser</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td>149,983</td>
<td><strong>$1,135,677</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>$94,839.21</strong></td>
<td></td>
</tr>
</tbody>
</table>

**This space is not occupied under a lease, but rather an operating and maintenance agreement with Division of Facilities Construction & Management (DFCM).**
## USHE FY05
### Summary by Type of Space

**Utah State University**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Classroom</td>
<td>4,893</td>
<td>$51,859</td>
<td>4,893</td>
<td>$51,859</td>
</tr>
<tr>
<td>Classroom/Office</td>
<td>71,286</td>
<td>$572,798</td>
<td>71,140</td>
<td>$347,537*</td>
</tr>
<tr>
<td>Classroom/Other</td>
<td></td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clinic</td>
<td></td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ground</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hanger</td>
<td>7,040</td>
<td>$8,040</td>
<td>7,040</td>
<td>$8,040</td>
</tr>
<tr>
<td>Laboratory</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medical/Research</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office</td>
<td>7,670</td>
<td>$85,929</td>
<td>7,670</td>
<td>$85,929</td>
</tr>
<tr>
<td>Office/Other</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parking</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Research</td>
<td>23,440</td>
<td>$242,853</td>
<td>23,440</td>
<td>$242,853</td>
</tr>
<tr>
<td>Residential</td>
<td>6,904</td>
<td>$122,448</td>
<td>6,904</td>
<td>$122,448</td>
</tr>
<tr>
<td>Storage</td>
<td>28,750</td>
<td>$51,750</td>
<td>17,710</td>
<td>$75,268</td>
</tr>
<tr>
<td>Student Center</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Day Care</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Machine Shop</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-assignable</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>149,983</strong></td>
<td><strong>$1,135,677</strong></td>
<td><strong>138,797</strong></td>
<td><strong>$933,934</strong></td>
</tr>
</tbody>
</table>

**Notes**

*Next year the SLC Graduate Center & Cont. Education lease at the Atrium Center will be phased out, (11,186 square feet and $201,743 annual rent)and moved into the new facility.*
### Changes to Lease Report 10/31/03-10/31/04

**Utah State University**

<table>
<thead>
<tr>
<th>Action (Change, Add, Delete)</th>
<th>Leased Property</th>
<th>Change to Total Lease</th>
<th>Sq. Ft.</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add</td>
<td>Salt Lake City, Granite School District, 2500 So. State Street, 5th Floor, SLC (New SLC Cont. Educ Center)</td>
<td>1</td>
<td>25,689</td>
<td>$224,808</td>
</tr>
<tr>
<td>Add</td>
<td>Legacy Apartments, 1651 N 400 E, Logan, Utah for visiting professor</td>
<td>1</td>
<td>1,136</td>
<td>$9,000</td>
</tr>
<tr>
<td>Change</td>
<td>Brigham City, Life Span Learning Center - DFCM, 265 West 1100 South, Brigham City UT**</td>
<td>0</td>
<td>-9,612</td>
<td>-$29,495</td>
</tr>
<tr>
<td>Change</td>
<td>Brigham City, Life Span Learning Center - DFCM, 265 West 1100 South, Brigham City UT ** (Changed use &amp; rate increase)</td>
<td>0</td>
<td>0</td>
<td>$43,390</td>
</tr>
<tr>
<td>Change</td>
<td>Brigham City, Life Span Learning Center - DFCM, 265 West 1100 South, Brigham City UT **</td>
<td>0</td>
<td>-14,917</td>
<td>-$8,851</td>
</tr>
<tr>
<td>Change</td>
<td>Cache County /Logan Airport Authority (Hangar FS-10) - ITEE (Rate increase)</td>
<td>0</td>
<td>0</td>
<td>$1,000</td>
</tr>
<tr>
<td>Change</td>
<td>Jamestown Bldg. CPD Early Intervention Up-to-3 115 No. 200 E, Logan, UT (Added another suite)</td>
<td>0</td>
<td>1,255</td>
<td>$19,914</td>
</tr>
<tr>
<td>Change</td>
<td>Salt Lake City - Jan Mar Building 1574 W 1700 S (Escal.)</td>
<td>0</td>
<td>0</td>
<td>$494</td>
</tr>
<tr>
<td>Change</td>
<td>Salt Lake City, Wells Fargo Bldg., 299 S. Main St., Development Office (new rental rate)</td>
<td>0</td>
<td>0</td>
<td>$1,596</td>
</tr>
<tr>
<td>Change</td>
<td>Washington DC Apartments (3) for USU interns, 211 Jeff Davis Hwy, Washington DC (Rate increase)</td>
<td>0</td>
<td>0</td>
<td>$4,104</td>
</tr>
</tbody>
</table>

**TOTALS** 2 3,551 $265,960

---

**Notes**

The first item will replace a lease at the SLC Atrium Building which will expire 8/31/08 for 11,186 sq. ft at $201,743/year. Both leases show on the report this year as the new space has been leased to accommodate remodeling and renovation for USU occupancy later this year.
Extension/
Cont Ed
Governor Jon M. Huntsman, Jr., declared the week of Sept. 9 to 15 as Utah State University Cooperative Extension Week. “In light of the 100-year anniversary of Extension this year, we are pleased that Governor Huntsman recognizes Utah State University Extension as an important asset to the state,” said Noelle Cockett, vice president and dean for USU Extension and agriculture. “Extension is as vital and vibrant today as it was in 1907, and we appreciate the Governor acknowledging our legacy through this declaration.”

Linda Skogrand, Utah State University Extension family life specialist, is co-author of the recently released book “Surviving and Transcending a Traumatic Childhood: The Dark Thread.” Other authors are Nikki DeFrain, researcher, Lincoln, Neb.; John DeFrain, Extension family and community development specialist, University of Nebraska; and Jean E. Jones, marketing director, Concordia University.

Government officials lauded Utah State University Extension for its role in helping increase rural economic development throughout the state at the 20th annual Utah Rural Summit Conference held in Cedar City, Aug. 8-10.

Jeffery Packer, co-chair for the Governor’s Rural Partnership Board called USU Extension “an established network with a long history of assistance to families and communities, especially in the areas of agriculture, family and consumer sciences and youth development.”

Last year the GRPB reported the need to increase economic development resources throughout Utah, and to increase rural economic development in underserved counties.

Terry Messmer has been appointed as a Fellow of The Wildlife Society in recognition of his exceptional service to the wildlife profession. This lifetime appointment will be conferred on Terry on 23 September at the awards ceremony of the 14th Annual Conference of The Wildlife Society, to be held in Tucson, Arizona. The Wildlife Society appoints only two new fellows per section per year and cannot exceed 10 new fellows per year society-wide.

The Extension Metro/Urban Task Force recently completed a 70-page report outlining challenges and opportunities for Extension through 2011.
Information Technology
Events, Actions or Issues since Last Trustee’s Meeting

- **BLUE ZONE (WIRELESS SERVICE)**
  Information Technology's new Blue Zone project aims to bring the high-speed technology to all buildings and outdoor common areas, such as the Quad, to the USU community. This $400,000 effort began in May, 2007 and is 80 percent complete. The balance of the system should be in place by summer 2008. Before this project was begun the service was available in fewer than half of the classrooms. A 2006 survey indicated that the university community wanted improvements, so the first university-wide comprehensive network began by installing more than 700 access points. Funding was provided by state sources and existing student fees. This project does not require additional monies or raising student fees. This wireless system is open to students, faculty and staff. Conference attendees and university visitors can get a code to allow them to use the network temporarily.

- **MEDIA ENHANCED CLASSROOMS**
  Sixteen media enhanced classrooms have received upgrades to include the following technologies: computer, projector, document camera, VCR, DVD, console, screen. These classrooms are: AgSci 202, AgSci 338, BNR 278, ESLC 053, FAV 262, FL 115, FL 307, Geo 302, HPER 2118, Lib 302, Lib 405, Main 201, Main 301, Main 304, Main 326, RBWST 114. IT appreciated the assistance and cooperation received from USU Facilities as both units worked diligently on a very tight schedule in order to have these classrooms completed by fall semester.

- **IT COMMUNICATION with STUDENTS, FACULTY, and STAFF**
  The following avenues of communication are available:
  1) IT has a single website to communicate with users regarding all service, standards, training opportunities, changes, news, operations, etc. IT strives to keep most information available online, 24/7, via [http://it.usu.edu](http://it.usu.edu).
  2) IT staffs a Service Desk that is prepared to find the answer to any IT question, service or support. Call (435) 797-HELP or visit the JQL (Janet-Quinney Lawson) Building for personal attention. See [http://it.usu.edu/servicedesk](http://it.usu.edu/servicedesk) for hours and detailed information.
  3) Periodically, IT sends mailings through the campus mail system, usually in the bi-fold format with the title “USU IT Works for You.”
  4) IT has three advisory committees where we communicate ideas and receive input from administrative, USER, AND TECHNICAL LEVELS. Please review the IT advisory committees listed at [http://it.usu.edu/administration](http://it.usu.edu/administration).
  5) In addition to the periodically mailings, IT offers opt-in email mailing lists for announcements and discussions. They are: [http://lists.usu.edu/mailman/listinfo/outage-report](http://lists.usu.edu/mailman/listinfo/outage-report) and [http://lists.usu.edu/mailman/listinfo/network-managers](http://lists.usu.edu/mailman/listinfo/network-managers) and [http://lists.usu.edu/mailman/listinfo/itworks](http://lists.usu.edu/mailman/listinfo/itworks) for you.
STATE of the Art EMAIL for STUDENTS
IT evaluated a number of alternatives to replace the 20 year old VMS-based student e-mail service. The new system needed to enhance collaboration, function with mobile devices, provide increased e-mail storage capacity, facilitate document and calendar sharing, not require an increase in student fees, and allow students, emeriti, and alumni to keep the account for life. After consultation with ASUSU resulting in a unanimous resolution of support, Google was selected from three options to host the new AGGIEMAIL.USU.EDU service. Google provides all of the requested functionality, without advertising, and at no cost to Utah State University. More details can be seen at http://it.usu.edu/aggiemail/. Student reactions have been overwhelmingly positive. An unfiltered sample can be seen at http://www.usu.edu/ust/index.cfm?article=13859. The project will be featured by Google as a major success story in the next few months. This service is available to students, faculty, staff, emeriti, and alumni. This Google service is free of charge to USU, a value of approximately $800,000 per annum.

IT STUDENT GUIDE – 2007-08 (copy provided)
IT prepared and distributed a Student Guide to include information on:
How to for Freshmen
Computer Labs
IT Service Desk
USU Services
Personal Computing
Other Campus Services
Research
AGENDA
RESEARCH
OCTOBER 19, 2007

Information Items

1. Vice President for Research -- Events, Actions, or Issues

2. Performance Dashboard, FY 2007
Vice President for Research
Name: Brent C. Miller
Telephone: 797-1180
E-Mail: brent.miller@usu.edu
Date: October 19, 2007

Events, Actions or Issues since last Trustee’s Meeting:

Federal Relations - Continued discussions with USU’s representation in Washington and USU administrators regarding strategies to move congressional funding requests through Congress. Search for new USU Governmental Relations leader concluded with selection of Michael Kennedy as Special Assistant to the President.

Association for the Accreditation of Human Research Protection Programs (AAHRPP) - Elected Vice Chair at AAHRPP Board of Directors’ meeting in Washington, D.C. Oversee development of USU’s application for AAHRPP accreditation.

Inland Northwest Research Alliance (INRA) - Participated in INRA VPR Conference calls.

USTAR - Coordinated development of future USTAR focus groups with Ned Weinshenker and reviewed current initiatives.

Advancement - Planned, promoted, and attended Sunrise Session held in SLC on October 5th. Mike Sweeney presented “God Grew Tired of Us: An Author’s Journey of Discovery With a Lost Boy of Sudan”. Associate Vice President for Research, Joyce Kinkead arranged $70,000 endowment for undergraduate research mentors.

Airport Development Task Force (ADTF) - Chaired Scheduled Air Service Committee meetings. Developed strategies to garner support for air service at Logan-Cache Airport.

Logan City - Attended the USU/Logan City Breakfast meeting on August 30th. Participated in meetings of Cache Chamber of Commerce Board of Directors and the Cache Initiative.

Uintah Basin Energy Education and Research Center (UBEERC) - Coordinated with Rob Behunin in the Basin to begin programming with USU colleagues for this project. The new facility will have an entrepreneurial and energy research and education focus. USTAR will also have a regional office in the building. Deans identified faculty members who will serve on the UBEERC Program Planning committee.

Innovation Campus (IC) - Participate in IC Governing Board meetings. Reviewed financials and other issues related to growth and development of the IC. Attended “What’s Going Down Up North” event held at Innovation Campus (Sept 27)

International Programs - Assisted in the development of USU’s international mission and goals document : “The Globalization of Utah State University: Mission and Strategic Goals”. USURF Board of Trustees - Participated in coordination meetings between USURF and USU, and USURF Board of Trustees meetings.

Future Research Growth - Associate Vice President for Research, Jeff Broadbent led committee that presented recommendations for growing research at USU at Research Council on September 27th.

Upcoming Events, Actions, or Issues:

October 22-24 Northwest Accreditation Site Visit
November 1-2 USURF Board Dinner and Board Meetings
November 7 IC Governing Board Meeting
November 10-13 NASULGC Annual Meetings in New York
November 19 State Advisory Council on Science and Technology Meeting
November 30 Utah Technology Council Hall of Fame Celebration

1
Strategic Ventures and Economic Development
AGENDA
STRATEGIC VENTURES - ECONOMIC DEVELOPMENT
OCTOBER 19, 2007

<table>
<thead>
<tr>
<th>Information Items</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Events, Actions or Issues since the last Trustee’s Meeting</td>
<td>1</td>
</tr>
<tr>
<td>2. USU Technology Commercialization Indications, September 30, 2007</td>
<td>2</td>
</tr>
<tr>
<td>3. USU Licensing Income, September 30, 2007</td>
<td>2</td>
</tr>
</tbody>
</table>
Vice President for Strategic Ventures & Economic Development
Name: Ned M. Weinshenker
Telephone: 797-9602
E-Mail: ned.weinshenker@usu.edu
Date: September 28, 2007

Events, Actions or Issues since last Trustee's Meeting:

USTAR hiring —
We have hired four new USTAR faculty over the summer
• David Ward in the Center for Advanced Nutrition
• Mike Lefevre in the Center for Advanced Nutrition
• Jeff Muhs as Executive Director of the Biofuels program
• Allen Howard in the Center for active sensing and imaging (CASI) previously known as DEST
A brochure was prepared to update the Legislature and copies of it will be available which give full details about these exciting new hires.

USTAR Building/DFCM — The “620” building was finalized for occupancy by some of the USTAR teams. We spent an additional $309,000 to fit it out. Funds for this were taken from the sale of RP1 and RP2.
The programming phase of the $60MM USTAR building is nearing completion and the architectural drawings will begin by the end of the calendar year. These will require 12-14 months to complete before we can begin groundbreaking. A decision was made to concentrate the building for Life Sciences activities.

Innovation Campus (IC) — A joint project with Grow Utah Venture/Woodbury/IC is still under consideration to create an incubator for startup companies similar to the eStations in Ogden, St George and Kaysville. Some existing space has become available that would allow us to begin that process in the next month or so as long as we can reach agreement among the parties.

Woodbury has plans to make offers on two more building in the IC that are mostly owned by TriPark. USU owns minority positions in those two buildings and we are awaiting the offers for consideration. The portions that are owned or leased by USU have been at best break even and this may be a chance to reduce our liability and generate cash to pursue other infrastructure projects. Appraisals have been done and Woodbury has begun negotiations with Tri Park.

Several new tenants have moved into the IC

Technology Commercialization Office (TCO) — The restructuring of the office has gone well with Ray Devito becoming the Director. We are finalizing the hiring of a new life sciences commercialization associate and that will bring us to full force. TCO professionals have represented USU at two patent conferences, a licensing conference and two conferences sponsored by NIH.

The figure “USU’s Technology Commercialization Indicators” contains YTD information through September 30, 2007 from the Technology Commercialization Office. The number of YTD disclosures in the current year (12) is steady with previous years. Patents under development have increased 36% over last year. YTD there have been a total of 5 patent filings which include 1 new filing. Licensing income YTD was higher in September of this year ($318778.29) compared to the year before ($115,289).

Upcoming or recent Events, Actions, or Issues:

Sept 27 “What’s Goin’ Down up North” Economic Development Summit on the IC
Oct 4 USTAR governing board- USU presentation of new focus area in “Plasma Containment Technology”
October 11 Innovation Campus Governing Board Meeting
Oct 26-Nov 7 Ned Weinshenker will participate in the Governor’s Trade Mission to India
Alumni
Alumni Relations
Board of Trustees Report
Paul Parkinson, President Alumni Association
Wallace S. Odd II, Executive Director Alumni Association
Telephone: 435-797-2055
Web Site: www.usu.edu/alumni
Date: October 1, 2007

Alumni Association Events, Actions and/or Concerns:

Student Alumni Association
• Student Alumni has 132 members, up from last year.
• The SAA was recognized with the Outstanding Organization Award from ASAP during the 2007 national convention in Ohio in August.
• Service: In Nov the SAA will host the 35-40 children from the Boys and Girls Club at a USU b-ball game.

Events
• Homecoming: Was held September 16-22, 2007
• Mailed 50,000 flyers announcing Homecoming

<table>
<thead>
<tr>
<th>Event</th>
<th>#</th>
<th>Event</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>SAA Street Painting</td>
<td>10</td>
<td>Dignitaries</td>
<td>116</td>
</tr>
<tr>
<td>Executive Board Mem</td>
<td></td>
<td>Breakfast</td>
<td></td>
</tr>
<tr>
<td>Golf Tournament</td>
<td>43</td>
<td>Parade Entries</td>
<td>80</td>
</tr>
<tr>
<td>Golden Aggie Lunch</td>
<td>44</td>
<td>Golden Aggie PreG</td>
<td>23</td>
</tr>
<tr>
<td>Golden Aggie Tour</td>
<td>35</td>
<td>Presidents Pregame</td>
<td>193</td>
</tr>
<tr>
<td>Golden Aggie Banquet</td>
<td>57</td>
<td>SAA Reunion</td>
<td>35</td>
</tr>
<tr>
<td>Homecoming Banquet</td>
<td>210</td>
<td>Game Tickets</td>
<td>81</td>
</tr>
</tbody>
</table>

• Aggie Family Day: October 13, 2007
• The Alumni Association is hosting the away football game tailgate parties, prior to most away games. As well as select away basketball games
• Founders Day: Saturday March 8, 2008

Travel
• 1,948 Alumni and Friends have traveled with us since 1995
• 90 Alumni and Friends have signed up to travel to Hawaii for the Hawaii football game October 3-9, 2007
• Announcing a trip to Thailand & Cambodia, February 13-25, 2008

Chapters
• Presidents Conference will be held November 9-10 in conjunction with the Boise State Football Game.
• Chapter Board members will participate in Admissions Open Houses and College Fairs in Utah, Idaho, Colorado, Nevada, Arizona, Washington, Oregon and California.
• In 2007 there have been 23 Alumni Chapter Events with nearly 2,100 Alumni participating. To advertise these events, over 45,000 mail pieces have been sent and over 14,000 email messages.
• September 26, we hosted a scholarship dinner during which 61 students signed personal thank you cards addressed to the chapter that sponsored them
• Established a Golden Aggie Organization

Marketing Projects
• Aggie License Plates are up 14.5%, estimate 3,484 plates by year end
• Preparing to launch an Aggie License Plate campaign targeting students via the Statesmen
• Homecoming web site received 1,720 hits from 12 countries and 40 of the 50 states.
• Launched a membership campaign targeting donors who were never members of the Alumni Association.

House:
• Alumni House visitors and events:

<table>
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<tr>
<th></th>
<th>Events</th>
<th>Visitors</th>
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<tr>
<td>July</td>
<td>12</td>
<td>2,150</td>
</tr>
<tr>
<td>Aug</td>
<td>34</td>
<td>4,564</td>
</tr>
<tr>
<td>Sept</td>
<td>28</td>
<td>3,370</td>
</tr>
<tr>
<td>Total</td>
<td>74</td>
<td>10,084</td>
</tr>
</tbody>
</table>
Student Services
AGENDA
STUDENT SERVICES
OCTOBER 19, 2007

Information Items

1. Vice President for Student Services -- Events, Actions, or Issues 1
2. Enrollment Summary Information 3
STUDENT SERVICES

Name: Gary A. Chambers
Telephone: 797-1712
e-mail: gary.chambers@usu.edu
Date: October 4, 2007

Focus of Student Services
As a standard part of this report, a second page will be included providing updates on enrollment and recruitment activities. This area will be a continual focus point for Student Services. The first page of this report will focus on additional programs and activities relating to the efforts being provided by the many outstanding and supportive departments within the division.

Department Reports

Counseling Center
The Counseling Center provides individual, group, and couples therapy; psychological and psycho educational assessment; crisis mediation; and consultations and outreach education for USU students. The Center also consults with faculty and staff about student mental health concerns. The following provides a summary of services to students during the 2006 – 2007 year.

Total students seeking therapy services: 700
Female: 60% Male: 40%
Freshman: 23% Sophomore: 18% Juniors: 24% Seniors: 23% Graduate: 12%
Single (never married): 63% Married: 19% Committed relationship: 11% Divorced/Separated: 5%
Caucasian: 88% Black American: 1% Native American: 2% Latino: 5% Internati: 1% Not reported: 2%
Average number of sessions per client during 2006 – 2007: 6

Top 10 prioritized reasons for seeking services:
1 – Depression/Grief
2 – Relationship Problems
3 – Anxiety/Stress
4 – Self-Esteem problems
5 – Adjustment and Diversity Issues
6 – Academic Concerns
7 – History of Abuse
8 – Substance Abuse problems
9 – Eating Disorders
10 – Impulse control problems

Retention & First-Year Experience
The Office of Retention and First-Year Experience has introduced and expanded a number of connected programs and initiatives directed specifically toward the establishment of intentional and proactive relationships with parents and families of Utah State University students. These programs have been designed with the intention of educating, assisting, and providing a point of contact for parents and families. Programs include:

Parent Orientation

2007: 1,051 parents attended
2006: 932 parents attended
2005: 593 parents attended

Parents of incoming students are encouraged to attend Parent Orientation, which is held in conjunction with Student Orientation, Advising, and Registration (SOAR) on specified dates each summer prior to the advent of Fall Semester. At Parent Orientation, parents receive timely information regarding student processes, support resources, and campus policies and procedures.
Utah State Parent and Family Association

Fall 2007: 1,355 Members

The Parent and Family Association has been established to keep parents and families of students connected to campus, to assist parents in their efforts to provide useful resources to their students, and to enhance the relationship between parents, students, and Utah State University. All Parent and Family Association members receive the Monthly Aggie Update, an online newsletter designed specifically for parents of current USU students. Because the Association exists to ensure inclusion in the campus community for all interested parents, no costs or fees are associated with membership.

Regional Parent Advisory Boards

65 current, active members of Parent Advisory Boards

Parent Advisory Boards have been established to give parents from specific regions the opportunity to participate in planning and feedback processes for retention and parent-focused programs and initiatives. Based on expressed parent interest, boards have been established in Idaho Falls/Pocatello, Cache County, Ogden/Davis County, Salt Lake County, Utah County, and online for parents outside these designated areas.

Additional Programs and Resources

Parent and Family Weekend: October 12-14, 2007, with anticipated attendance of 300. Participation and assessment data will be available following the inaugural staging of this event in Fall 2007. Established in an effort to perpetuate and reinforce appropriate and meaningful parent involvement in the student experience. Agenda for the weekend is available at www.usu.edu/parents/weekend.

Parent and Family Web Resources: Available at www.usu.edu/parents, these resources are designed to provide comprehensive information, resources, and an outlet for questions, concerns, and suggestions.
Enrollment Summary Information  
(as of Oct 2, 2007)

<table>
<thead>
<tr>
<th>Applications Received New Freshman</th>
<th>Fall 2007*</th>
<th>Fall 2006</th>
<th>% Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admitted New Freshman</td>
<td>5,372</td>
<td>4,766</td>
<td>11%</td>
</tr>
<tr>
<td>Enrolled</td>
<td>2,737</td>
<td>2,567</td>
<td>6%</td>
</tr>
<tr>
<td>Applications Received Transfer Students</td>
<td>1,798</td>
<td>1,956</td>
<td>-8%</td>
</tr>
<tr>
<td>Admitted Transfer Students</td>
<td>1,496</td>
<td>1,574</td>
<td>-5%</td>
</tr>
<tr>
<td>Enrolled</td>
<td>970</td>
<td>1,022</td>
<td>-5%</td>
</tr>
</tbody>
</table>

Fall 2007 Recruitment Fairs and Events
- Sept 5- Nov 9 Utah HS Tour
- Sept 21 Counselors on Campus (141 high school counselors in attendance)
- Sept-Nov Football Games
- Sept 24-27 Western Wyoming Tour
- Sept 24-27 Montana Tour
- Oct 8-9 Colorado Springs, Northern Colorado Fair
- Oct 12 Preview Day
- Oct 16 Boise, ID Open House
- Oct 17 Pocatello, ID Open House
- Oct 18 Idaho Falls, ID Open House
- Oct 18 Transfer Day (Transfer students)
- Oct 23 Star Valley, WY Open House
- Oct 24 Denver, CO Reception
- Oct 28 Phoenix, Mesa AZ Fair
- Oct 30 ALE- Aggie Leadership Extravaganza
- Oct 30 Cache Valley Open House
- Oct 30 Spokane, WA Fair
- Nov 1 Preston, ID Open House
- Nov 2 TLC- Transfer Leadership Conference (Transfer students)
- Nov 2-3 Portland, OR Fair
- Nov 4-5 Seattle, WA Fair
- Nov 6 Viewmont HS Roads Tour, Davis/Weber County Open House
- Nov 6-8 Boise, SE Idaho, Magic Valley, ID Fairs
- Nov 10 ALE- Aggie Leadership Extravaganza
- Nov 14 Lone Peak HS & Pleasant Grove HS Roads Tours, Provo Open House
- Nov 15 Murray HS Roads Tour, Salt Lake Open House
- Nov 16-17 Diversity Days
- Nov 26 CEU Open House (Transfer students)
- Nov 27 Dixie State Open House (Transfer students)
- Nov 27 St George Open House
- Nov 28 Las Vegas, NV Open House

*Fall 2007 numbers are reported from the Admissions Office Report.
University
Advancement
AGENDA
UNIVERSITY ADVANCEMENT
OCTOBER 19, 2007

Information Items

1. Campaign Update 1
2. Campaign Progress by Purpose 3
3. Monthly Gift Comparison 5
4. Major Gifts, August and September 2007 7
Utah State University Board of Trustees
Advancement Update

September, 2007

1. The Campaign total through the end of September, 2007 was $116,136.34. This total represents 58.1% of the $200 million goal.

2. The single largest commitment to the campaign to date and the largest individual contribution in Utah State University’s history is a $15 million pledge from Mark Bingham for the construction of a building on the USU Uintah Basin campus. This gift will be officially reflected in the October Campaign totals.

3. Through September 30 we received $3,151,947.91 in cash and in-kind gifts, a 37.9% decrease from last year at this time.

4. Old Main Weekend will be held October 19 and 20. Twenty nine new Old Main members will be inducted at a ceremony to be held at the David B. Haight Alumni Center. These 29 individuals are new and continuing donors whose lifetime giving to Utah State University reached or surpassed the $25,000 level.

5. The Annual Fund year was kicked-off in September with a letter from President Albrecht to all alumni. This year, the Annual Fund will focus on high-end annual donors (those who contribute $1,000 or more to the university each year) and overall alumni participation in annual giving.

6. The roll-out events for “Honoring Tradition, Securing our Future: The Campaign for Utah State University” concluded with an event in New York City on September 19. These successful events continued to give us the opportunity to meet new potential donors and recognize the generosity of individuals in these areas. President Albrecht and a group of administrators and development officers travelled to 6 cities since July 1 to announce the $200 million comprehensive campaign to alumni, donors and friends.

Reported by:

F. Ross Peterson, Vice President for University Advancement
Honoring TRADITION
Securing Our FUTURE
The Campaign for Utah State University

Campaign Progress by Purpose
From July 1, 2003 to September 30, 2007

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overall Goal</td>
<td>$200,000,000.00</td>
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<tr>
<td>Endowment</td>
<td>$20,950,919.16</td>
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<tr>
<td>Expendable</td>
<td>$45,109,158.39</td>
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<tr>
<td>Research</td>
<td>$16,188,982.92</td>
</tr>
<tr>
<td>Buildings and Grounds</td>
<td>$33,887,335.87</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$116,136,396.34</strong></td>
</tr>
</tbody>
</table>

Percent Raised: 58.07%

Campbell Progress

[Diagram showing distribution of funds: Endowment 10.48%, Buildings 16.94%, Expendable 22.55%, Research 8.05%, To be Raised 41.93%]
# Monthly Gift Comparison - Trustee Report

Utah State University Advancement Office  
(Summary of Private Support)

September 2007

<table>
<thead>
<tr>
<th>Donor Types:</th>
<th>September 2007</th>
<th>September 2006</th>
<th>Increase/Decrease</th>
<th>This year to date:</th>
<th>Last year to date:</th>
<th>Increase/Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alumni</td>
<td>$161,151.27</td>
<td>$262,994.26</td>
<td>(36.30%)</td>
<td>$436,080.67</td>
<td>$1,301,643.84</td>
<td>(66.50%)</td>
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<tr>
<td>Other Individuals</td>
<td>$66,236.55</td>
<td>$82,301.30</td>
<td>(19.52%)</td>
<td>$227,180.36</td>
<td>$167,330.72</td>
<td>35.76%</td>
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<tr>
<td>Corporations</td>
<td>$411,721.00</td>
<td>$689,190.59</td>
<td>(40.28%)</td>
<td>$669,093.06</td>
<td>$1,185,635.15</td>
<td>(43.57%)</td>
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<tr>
<td>Corporate Foundations</td>
<td>$10,755.79</td>
<td>$5,455.00</td>
<td>207.16%</td>
<td>$87,886.54</td>
<td>$38,613.25</td>
<td>75.76%</td>
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<tr>
<td>Utah Foundations</td>
<td>$45,170.00</td>
<td>$239,465.00</td>
<td>(81.14%)</td>
<td>$1,143,528.81</td>
<td>$1,308,426.83</td>
<td>(12.60%)</td>
</tr>
<tr>
<td>National Foundations</td>
<td>$257,483.00</td>
<td>$420,000.00</td>
<td>(38.69%)</td>
<td>$322,483.00</td>
<td>$567,629.00</td>
<td>(41.43%)</td>
</tr>
<tr>
<td>Trusts</td>
<td>$310.00</td>
<td>$62,438.00</td>
<td>(99.50%)</td>
<td>$63,518.99</td>
<td>$92,887.32</td>
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<td>Associations/Other</td>
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<td>$121,823.50</td>
<td>(91.98%)</td>
<td>$212,273.48</td>
<td>$440,054.28</td>
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<td><strong>Total</strong></td>
<td><strong>$968,618.16</strong></td>
<td><strong>$1,873,667.65</strong></td>
<td>(48.30%)</td>
<td><strong>$3,151,947.91</strong></td>
<td><strong>$5,072,820.39</strong></td>
<td>(37.87%)</td>
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| Gift Types*:          |                |                |                   |                    |                    |                   |
| Cash                  | $558,968.37     | $965,653.36    | (42.12%)          | $2,276,999.55      | $3,019,050.89      | (24.58%)          |
| Matching Gifts        | $4,140.79       | $2,980.00      | 38.95%            | $12,444.05         | $8,628.82          | 40.95%            |
| Securities            | $50,610.00      | $21,822.00     | 131.92%           | $217,865.81        | $328,621.87        | (33.66%)          |
| Real Estate           | $0.00           | $0.00          | 0.00%             | $0.00              | $0.00              | 0.00%             |
| Tangible Property**   | $354,899.00     | $92,961.49     | 281.77%           | $412,738.60        | $321,813.93        | 28.25%            |
| Intangible Property***| $0.00           | $0.00          | 0.00%             | $0.00              | $0.00              | 0.00%             |
| Grants****            | $0.00           | $790,250.80    | (100.00%)         | $231,896.00        | $1,394,604.78      | (83.37%)          |
| **Total**             | **$968,618.16** | **$1,873,667.65** | (48.30%)          | **$3,151,947.91**  | **$5,072,820.39**  | (37.87%)          |

*Renticted Gifts - Pledges not included.

**Tangible Property is defined as those items usually called personal property. It includes personal collections of art, books, movies; cars, boats and aircraft; livestock; securities; equipment; software; printed materials; food used for hosting an event; oil and gas wells.

***Intangible Property is defined as an asset that has been produced through creativity and innovation. Examples include patents, copyrights and software under development.

****Grants from private sources for sponsored research are included in this schedule and also by the Office of Sponsored Programs. The current month figures will always be the month prior to the report date.
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ASUSU
Associated Students of Utah State University
Peter McChesney, President
p.mc@aggiemail.usu.edu
October 2007

Academic Senate:

- Work has begun with the administration on an academic integrity code update.

- Three of the seven colleges will their college weeks this semester, which help to retain students, provide networking opportunities, and opportunities for students to represent their self and their college through presentations and research.

S.T.A.B.:

- Activities have done well so far this year. There are many goals in place to get people more involved and also to enrich their lives through art, music, theatre, and lectures. Goals being met, and attendance is above average compared to previous years.

- The HOWL is one of our major events, and we hope attendance will increase although numbers have been dwindling throughout the last decade. This activity is vital because we rely so heavily on its income.

Executive Council:

- To better enable the graduate Senators in their work, the Graduate Student Senate office was remodeled in July 2007. Workspace was added to allow GSS Senators to maintain office hours as well as to facilitate the work of the School of Graduate Studies Design Team, which is housed and utilized by the GSS.

- Service Center broke records this year with the number of units of blood donated as well as the number of volunteers that are working with directors on projects.

- A number of people are working on a committee to reform legislation and constitutional objectives that are obsolete. Some items include the work on election reform, structure and goals of ASUSU, and relations with the local and state governments.

Presidents Cabinet:

- Objectives that are being worked on by cabinet members are: Generating more scholarships opportunities for students, helping USU become a more inclusive campus by helping provide an environment to allow for minority groups etc. to share the stage here at USU, helping establish a new scholarship for international students, and working with Logan city council to ensure that landlords of off campus housing maintain their properties according to code.
Athletics
ATHLETICS

Name: Randy Spetman
Telephone: 797-0912
E-mail: Randy.Spetman@usu.edu
Date: October 4, 2007

Events, Actions, or Issues Since Last Trustee Meeting

The NCAA certification team visited Utah State on September 26 - 28. While the official report and status will not be released until April 2008, unofficially we were referred to as a model program. The certification team stated they were extremely impressed with the accuracy of our report, the reliability of the report and the genuine value of openness in our program. We have two small administrative issues that we are required to complete before December 14, 2007, but they are fairly insignificant.

Advancement efforts in athletics are continuing to move forward in a positive manner. Construction of the first floor of the north end zone is in its final stages. We took over 100 people on a tour of the new facility during the homecoming weekend. Everyone was very impressed by the scope and quality of the facility and these tours generated many development leads. Plans are underway to invite more donors and prospective donors to the facility as the football season continues, especially around Old Main Weekend.

An auction supporting women's athletics is scheduled for November 9 at the Coppermill. This auction has increased in attendance every year since its inception. Auction items are geared toward our women donors and all proceeds go directly to enhancing our very successful women's athletics programs.

Utah State's Graduation Success Rate (GSR), the now 3-year old metric to identify how student-athletes graduate, stands at 77%. This is only one-percentage point lower than last year's rate of 78%. The rate is a 4-year average encompassing the 1997-2000 classes. The GSR was devised to be a truer indicator of how institutions graduate students. It takes into account student-athletes who transferred to an institution and graduated; and discounts student-athletes who transfer away from an institution.

Volleyball will continue WAC action this month as it hosts 22nd-ranked New Mexico State on Thursday, October 4 and Louisiana Tech on Saturday, October 6. The Northern Aggies and Southern Aggies are tied for second-place in the WAC with identical 5-1 league records. Since starting the season with a 2-6 record, Utah State has won six of its last seven matches, including three straight.

Utah State's soccer team will face two of its in-state rivals this month as it plays at 23rd-ranked BYU on Thursday, October 4 and host Utah (6-2-2) on Saturday, October 6. The Aggies are 2-4 on the road and 2-1 at home with wins against Idaho State and Montana.

Utah State's men's golf team will return to action on October 15-16 when it travels to Northridge, California, to compete in the Bill Cullum Invitational.

Utah State's men's and women's tennis team will conclude its fall schedule in the middle of October as they compete in the ITA Regionals in Las Vegas, Nevada.
Pub Relations/
Marketing
AGENDA
PUBLIC RELATIONS AND MARKETING
OCTOBER 19, 2007

Information Items

1. Events, Actions, or Issues
   Page 1

2. Public Relations and Marketing Performance Dashboard, August 2007
   Page 3
Public Relations and Marketing

John DeVilbiss, executive director
435-797-1358; john.devilbiss@usu.edu
July-Oct. 1, 2007, Events, actions, issues since last Trustee’s meeting

The office of Public Relations and Marketing concentrates on highlighting five unique and distinctive areas at Utah State University. Below is a summary of the individuals and the work featured in these areas.

World-Class Research
- USU’s total research awards jumped to $132.7 million this past year, up $9 million from the previous year, an increase of 7.8 percent.
- USTAR updates show recent progress, including hiring six key researchers and three additional searches.
- Biologist Mike Prendergast received a $1.3 million NIH grant for continued study of water flea genomics.
- The Department of Communicative Disorders and Deaf Education and the National Center for Hearing Assessment and management unveiled a one-of-a-kind program called Sound Beginnings of Cache Valley.

Quality Academics
- A round of rankings mark the start of a new academic year at USU, including “Best in the West,” “Best Value,” “Top 35” and even a No. 1 recognition in U.S. News & World Report.
- History professor Lawrence Culver was named the country’s “Top Young Historian” for the week of June 3, 2007, by History News Network.
- Students in USU’s Summer Design Program in Switzerland had their Olympic Torch prototype designs exhibited at the International Olympic Museum.

Location and Alumni
- Utahns’ attitudes about wolves were the focus of research by Natural Resources graduates Jeremy Bruskotter and Tara Teel and associate professor Robert Schmidt. Regional media responded.
- USU’s alpine setting provides a perfect spot for summer learning for all age from undergraduates to senior citizens, including youth camps, workshops and conferences.
- Logan Canyon is in USU’s backyard and is the subject of a new book by Michael S. Sweeney.
- Dedicated alumni return to Logan each summer to make music the USU Alumni Band, a long tradition.

Outreach and Access
- The efforts of USU’s Sexual Assault and Anti-Violence Information office were highlighted in The Salt Lake Tribune, Deseret Morning News and The Herald Journal.
- The Center for Persons with Disabilities celebrated its 35 years. It is one of the largest and most dynamic units in the national network.
- The Autism Support Services: Education, Research, and Training (ASSERT) program at USU is a state-of-the-art preschool program using research-based techniques addressing individual needs of autistic children.

Hands-On, Personalized Learning
- Graduate students Scott Jensen and Patrick Jolley received substantial scholarships after the Frank J. Redd Student Scholarship Competition at the 21st annual Small Satellite Conference.
- The Microgravity Research Team (formerly Get-Away Special) is building a replica of Sputnik 1.
- Physics undergrad Dan Burton and faculty mentor Mike Taylor participated in the NASA-sponsored Aurigid Multi-Instrument Aircraft Campaign, photographing meteors while flying over the Pacific Ocean.

Additional Activity
- The university webmaster is developing an online campus map using Google map, collaborated with IT on the Oracle Portal committee and coordinated new Web sites following the Web visual identity for Graduate Studies and Human Resources. An online payment registration form was developed for Old Main weekend.
- Photography support was provided for the colleges, Alumni, central administration, Auxiliary Services and USU Magazine. Regional campuses, International Student events and Homecoming received coverage.
- Video work highlights research and collaboration by Dr. David York and student Andrew Burgon.
Utah State University Greats

1. World-Class Academics/Research

As one of Utah’s premier research universities, USU is ranked in the top 20 among land-grant universities in the nation and in the top 100 public or private universities in America. USU is nationally and internationally recognized for its intellectual and technological leadership in land, water, space, human health and the arts. With seven colleges, more than 200 majors and 130 research-related classes, student-centered, hands-on learning opportunities are plentiful.

2. Hands-On Personalized Learning

The human touch prevails at Utah State University. USU professors work with students in doing research as part of the learning experience. As a result, students enjoy the prestige of a major research institution, but in a personalized setting. It is why they describe their experience here in terms of feeling accepted and welcomed — a sense of camaraderie that extends from peers to professors.

3. Outreach/Access

USU is dedicated to helping students living throughout the state of Utah obtain an affordable education close to home. As Utah’s land-grant institution, the university has 850 faculty who provided education during the past year to more than 12,000 undergraduate and graduate students at its distance education sites. The USU Distance Education Program offers 60 degree programs and certificates, including associate, bachelor’s, master’s and doctoral degrees. Students can attend Utah State classes at three regional campuses, seven full-service centers and multiple education sites located in every county. No other university in Utah equals this broad reach. In addition, USU is home to University Extension. For 100 years, this university resource has extended USU to residents by offering educational programs at the grassroots level. With university faculty and staff serving residents in all 29 counties throughout the state, the County Extension Office is truly the front door to Utah’s only land-grant university. It is a unique resource that integrates teaching, research and public service to respond to critical and emerging issues with research-based, unbiased information.

4. Location/Setting

Location works on two levels for students attending Utah State University – the Logan campus and the branch campuses. The USU Logan Campus enjoys a safe and beautiful campus in a scenic location. Access to outdoor recreation abounds. The great American author Thomas Wolfe once wrote that Cache Valley is "...cupped in the rim of bold hills, a magic valley plain, flat as a floor and as green as heaven and more..." This heaven is the spot where USU, the oldest and largest public residential campus in Utah, resides. Located 80 miles northeast of Salt Lake City and within a day’s driving distance of six national parks, USU’s surrounding area includes ski resorts, lakes, rivers and mountains. On another level, location plays an important role for students attending the university’s branch campuses. For these students, many of them place-bound, the convenience of location is everything. It means the opportunity to attend a world-class university without having to leave their communities.

5. Successful Alumni (Springboard to Higher Paying Jobs)

Students increasingly want assurance that their educational careers will lead to profitable working careers. USU provides good opportunities for career success based on its academic offerings, prestigious research institution status and exceptional personal involvement with students. With more than 180,000 alumni in the United States and in more than 100 countries around the globe, USU alumni are making an impact. Alumni success stories include well-known athlete and media personality Merlin Olsen, NASA astronaut Mary Louise Cleave and Nike president Charlie Denson.

For more go to: www.usu.edu/greats
Faculty
Faculty Senate Report for the Board of Trustees

October 19, 2007

Submitted by R. Douglas Ramsey, Senate President

The Utah State University Faculty Senate met on September 10, 2007 and October 1, 2007.

EVENTS, ACTIONS OR ISSUES SINCE THE LAST TRUSTEES MEETING:

The following committees made their reports to the Faculty Senate:
- Parking Committee
- Graduate Council
- Calendar Committee

KEY ISSUES AND ACTION ITEMS:

Resolution in support of the President's signing of the Climate Commitment
Resolved, that the faculty commend President Stan L. Albrecht on his signing of the American College & University Presidents Climate Commitment. We believe that this action is indicative of Utah State University’s commitment to reducing greenhouse gas emissions and improving the sustainability of the University’s operations.

Election of faculty representatives to the Honorary Degrees and Awards Committee was completed and the names of 3 faculty representatives have been forwarded to the President.

UPCOMING EVENTS, ACTIONS AND ISSUES:

An ad hoc committee was established to review the Faculty Code in its entirety and identify possible conflicts and inconsistencies as a result of past modifications to the code and changes in the way the university and its faculty operate.

All minutes can be viewed on the Faculty Senate website (http://www.usu.edu/fsenate/)
Professional
Employees
PEA President: Betsy H. Newman
Telephone: (435) 797-0218
E-mail: betsy.newman@usu.edu
Date: September 27, 2007

Events, Actions or Issues since last Trustee’s Meeting
Utah Higher Education Staff Association (UHESA) Conference
August 9-10, 2007
Utah State University
Representatives from each of Utah’s institutions of higher education convened on the USU campus for a
two-day meeting. Guest speakers included President Albrecht, Vice President Fred Hunsaker, Vice
President Rose Peterson, and 4-H Youth Development Specialist John Paul Murphy.

UHESA Letter to Legislators
UHESA representatives drafted and mailed letters to the Utah State Legislators outlining their funding
priorities for the 2008 Legislative Session. The letter was reviewed by Mr. Lee Burke and VP Hunsaker prior
to the USU representatives giving their consent to UHESA to distribute the letters. This same procedure was
conducted at each of the institutions to ensure UHESA’s funding priorities did not conflict with those of the
institutions. The funding priorities outlined in the letter included:
1. UHESA requests a 4.5% salary increase with continued coverage of health insurance costs.
2. UHESA requests an additional 1.5% funding for staff retention.
3. UHESA requests continued support appropriating funds for recruitment of students into the Higher
   Education system.

PEA Annual Banquet
Monday, March 3, 2008
Utah State University
Taggart Student Center, Stevenson Ballroom
The PEA Executive Committee, at the recommendation of the PEA Professional Development Committee,
unanimously voted to move the annual banquet from the fall to the spring. This will allow the planning
committee ample time to prepare the agenda and secure guest speakers.

PEA Employee of the Quarter
Kyle Hyde
Assistant Director
Analysis, Assessment and Accreditation
September 26, 2007
Mr. Hyde was presented with the PEA Employee of the Quarter at his unit’s staff meeting on Wednesday,
September 26, 2007. According to his nomination letter, Mr. Hyde “is the consummate professional. He is
known as the go-to guy for institutional data and is always cheerful, enthusiastic and considerate.” We
congratulate Mr. Hyde for his accomplishments.

Upcoming Events, Activities, or Issues
First Aid and Emergency Preparedness Brown Bag Luncheon
Tuesday, October 23, 2007
12:00 – 1:30 p.m.
Utah State University
Taggart Student Center, Colony Room
USU’s Community Emergency Response Team and Cache County American Red Cross will be providing
attendees with tips and resources for preparing both their workplaces and homes for emergencies.

USU Wellness Program Brown Bag Luncheon
Date: TBD
Utah State University
CEA and PEA are joining forces to offer a brown bag luncheon highlighting USU’s revised Wellness
Program. The guest speaker will be Caroline Shugart the recently hired wellness coordinator. The date and
agenda for this event are still being finalized.
Classified Employees
CLASSIFIED EMPLOYEES ASSOCIATION

Karen Hoffman
797-3128
Karen.hoffman@usu.edu
October 2, 2007

Events, Actions, or Issues since last Trustee’s meeting:

On August 9-10th, USU CEA and PEA organizations sponsored the Utah Higher Education Staff Association (UHESA) conference. There were representatives from each higher education institution here at the conference. CEA president Karen Hoffman attended all meetings. Many items were discussed to enhance our individual colleges and to prepare for the upcoming Legislative session next February. Our common goals are:

- Requesting a 4.5% salary increase with continued coverage of health insurance costs.
- Requesting an additional 1.5% funding for staff retention.
- Requesting continued support appropriating funds for recruitment of students into the Higher Education system to help increase enrollments.

USU has started a wellness program for all employees and have hired a Wellness Director to oversee this program. The purpose of the program is to develop healthy employees at USU in the hopes that absenteeism and climbing health costs will be cut back. We have been able to bring in new equipment for the weight room that students, faculty and staff can enjoy. There is a water aerobics and yoga class that employees may sign up for with a walking club and biking club beginning soon. In January the program will be offering health risk assessments to help employees understand their risk for diseases and provide guidelines to help them lead a healthier life.

Upcoming events, Actions, or Issues:

There will be a combined CEA/PEA Brown Bag Forum held in October to discuss the new university Wellness Program with Wellness Director Carline Shugart speaking.