

EXECUTIVE SESSION  
TELEPHONE CONFERENCE CALL  
UTAH STATE UNIVERSITY BOARD OF TRUSTEES  
JUNE 1, 2007

Minutes of the Executive Session of the Utah State University Board of Trustees held in the Champ Hall Conference Room, Old Main 136, Utah State University, Logan, Utah, at 9:30 a.m.

MEMBERS PRESENT

Richard L. Shipley	Chairman
David P. Cook	(By telephone)
Robert L. Foley	(By telephone)
David Johnson III	(By telephone)
Peter A. McChesney	
Richard L. Nelson	(By telephone)
Suzanne Pierce-Moore	(By telephone)
Kellie S. Wood	(By telephone)

MEMBERS EXCUSED

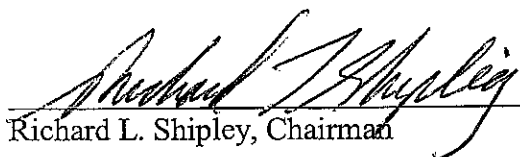
Douglas S. Foxley	
R. Brent Nyman	Vice Chairman


UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht	President
Craig J. Simper	General Counsel
Sydney M. Peterson	Chief of Staff
Lee H. Burke	Assistant to the President and Board of Trustees Secretary

Legal and personnel issues were discussed.

The Executive Session adjourned at 10:45 a.m.

  
Richard L. Shipley, Chairman

  
Lee H. Burke, Secretary

July 13, 2007  
Date Approved

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The Executive Session adjourned at 10:45 a.m.

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Richard L. Shipley, Chairman

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Lee H. Burke, Secretary

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Date Approved

REGULAR MEETING  
TELEPHONE CONFERENCE CALL  
UTAH STATE UNIVERSITY BOARD OF TRUSTEES  
JUNE 1, 2007

Minutes of the Regular Meeting of the Utah State University Board of Trustees held in the Champ Hall Conference Room, Old Main 136, Utah State University, Logan, Utah, at 10:00 a.m.

MEMBERS PRESENT

Richard L. Shipley	Chairman
David P. Cook	(By telephone)
Robert L. Foley	(By telephone)
David Johnson III	(By telephone)
Peter A. McChesney	
Richard L. Nelson	(By telephone)
Suzanne Pierce-Moore	(By telephone)
Kellie S. Wood	(By telephone)

MEMBERS EXCUSED

Douglas S. Foxley	
R. Brent Nyman	Vice Chairman

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht	President
Noelle E. Cockett	Vice President and Dean for Extension and Agriculture
W. Glenn Ford	Vice President for Business and Finance
M. Kay Jeppesen	Vice President and CIO for Information Technology
Brent C. Miller	Vice President for Research
Ned M. Weinshenker	Vice President for Strategic Ventures and Economic Development
Steven H. Hanks	Vice Provost for International Affairs
David T. Cowley	Associate Vice President for Financial Services/Controller
Dwight Davis	Associate Vice President for Auxiliary Services
Craig J. Simper	General Counsel
Sydney M. Peterson	Chief of Staff
Kent Clark	Assistant to the President for Development/Director of Corporate and Foundations
John DeVilbiss	Executive Director of Public Relations and Marketing
Whitney J. Pugh	Executive Director of Budget and Planning

Jodi Bailey	Chief Audit Executive
John M. Kras	President of Faculty Senate
Lee H. Burke	Assistant to the President and Board of Trustees Secretary
Mira G. Thatcher	Secretary

OTHERS PRESENT

Bryan Olsen                      ASUSU

MEMBERS OF THE MEDIA PRESENT

Kim Burgess                      *The Herald Journal*

Chairman Shipley conducted the meeting and welcomed those present. He excused Trustee Nyman who was out-of-state.

I. Chairman's Report

A. Date of the Next Board of Trustees Meeting

The next Board of Trustees meeting will be held at USU on Friday, July 13, 2007.

B. Report on Trustees' Attendance at Graduation Ceremonies

Chairman Shipley expressed appreciation to those Trustees who attended USU graduation ceremonies throughout the state. He indicated that the deans also appreciated the Trustees attending the college convocations held following the Logan campus Commencement ceremony.

C. Status of Trustee Appointments and Reappointments

Chairman Shipley stated that the first term of office for Trustees Cook, Pierce-Moore, and himself will expire June 30, and they have been reappointed for a second term by Governor Huntsman. Vice Chairman Nyman has served for two terms, and will be replaced by Scott Watterson. Paul Parkinson, new President of the Alumni Association, will replace Trustee Wood on the Board of Trustees.

## II. President's Report

### A. Tamal Bose, Head of the Department of Electrical and Computer Engineering Leaving USU

President Albrecht reported that Tamal Bose, Head of the Department of Electrical and Computer Engineering, is leaving USU to accept a position at Virginia Tech. He said this will be an enormous loss to USU. Dr. Bose has been USU's primary connection for outreach to India and China.

### B. Update on Housing System Bond Refunding

Vice President Ford reported that the net present value savings as a result of refunding is \$2,024,440. That is slightly more than 5 percent. He expressed appreciation to David Cowley, Associate Vice President for Financial Services/Controller, and his staff for their work on the refunding.

President Albrecht also expressed appreciation to Vice President Ford; Executive Director of Budget, Whitney Pugh; and Associate Vice President Cowley for this accomplishment.

### C. Innovation Campus Report

Vice President Weinshenker reported that negotiations are almost complete concerning the ground lease for Buildings RP1 and RP2 at the Innovation campus. The buildings will be sold to Woodbury Corporation and leased to Intech Collegiate High School and other tenants. Negotiations and the sale should be finalized within the next couple of weeks.

### D. Update on the Proposed New Agriculture Building

Vice President Cockett reported that Senator Robert Bennett was the keynote speaker at the Rural Business Conference held on campus May 30-31. While he was on campus there were discussions with him concerning the proposed new Agriculture building. She said the meeting was positive, and federal funding for the new building is being actively sought. Fitz Elder, Minority Clerk for the Agriculture Appropriations Committee, is preparing the Agriculture Appropriations Bill, which will include planning money for USU's Agriculture building, and will be considered by Congress in October. Vice President Cockett said this will allow time to discuss with state legislators the need for state funding to construct the Agriculture building.

Vice President Cockett indicated that there have also been discussions with Area Director, Will Blackburn, of the Agriculture Research Service (ARS). He has suggested that the layout of the building should enhance the programmatic

relationships between ARS and USU. We might also identify new areas of collaboration. President Albrecht said this opportunity to become more integrated with ARS will bring long-term positive results for USU.

E. Update on Regional Campuses

President Albrecht reported that several mini summits have been held to determine the best use of funds received from the State Legislature for regional campuses. The focus for funding will be on courses in Business, Education, and Engineering. Approximately forty new faculty will be hired at various campuses throughout the state.

President Albrecht said that regional campuses will change the face of higher education in the State of Utah. The regional campus concept has already had a great deal of success, and is receiving positive feedback.

F. Comprehensive Campaign Report

President Albrecht said there has been positive national and local media coverage for USU's comprehensive campaign.

Assistant to the President Clark reported that events for the campaign were recently held in Phoenix and Las Vegas. Many younger people attended the events, and they realize the needs and are pleased with what USU is doing. Mr. Clark said that a key element of the campaign is to bring new understanding to people of the importance of private funding for the University, and President Albrecht does a fantastic job addressing the issues.

Mr. Clark stated that there will be a campaign event next week in San Jose, California. Trustee Cook will also attend that event. President Albrecht expressed appreciation to Trustee Cook for planning to meet with them.

Mr. Clark reported that the campaign has raised almost \$111 million of the \$200 million goal. There are a number of large gifts in process.

Trustee Wood left the meeting at this time.

G. USU Visitor's Guide 2007-08

USU's Public Relations and Marketing Department has published a Utah State University Visitor's Guide 2007-08. Director DeVilbiss said that there are many requests for an overview of information about USU. This brochure will be very useful. It will be distributed at the Admissions Office and in the community.

## H. Recent Events

The following is a list of recent USU events:

- Foundation Board Meeting, April 13-14, 2007
- Commencement, May 4-5, 2007
- Comprehensive Campaign National Travel in Phoenix, Arizona, May 22 and Las Vegas, Nevada, May 23
- Rural Business Conference, May 30-31, 2007

## I. Upcoming Events

The following is a list of upcoming USU events:

- Sunrise Sessions, Salt Lake City, June 8, 2007
- Comprehensive Campaign National Travel
  - San Jose/San Francisco, June 6, 2007
  - San Diego, June 21, 2007
  - Los Angeles/Orange County, June 22, 2007
  - Portland, July 24, 2007
  - Seattle, July 25, 2007
  - Denver, August 7, 2007
  - Chicago, August 8, 2007
  - Washington, D.C., September 18, 2007
  - New York City, September 19, 2007
- Governor's Trade Mission to India, September 2007
- Homecoming, September 22, 2007
- Aggie-to-Aggie Business, Salt Lake City, Fall 2007
- Foundation Board Meeting, October 19-20, 2007
- Old Main Weekend, October 19-20, 2007

## J. Search Updates

President Albrecht reported on the following searches:

### 1. Vice President for Business and Finance

Vice President Ford will leave this month for his new assignment as Vice President at Linfield College in McMinnville, Oregon. President Albrecht stated that former Vice President for Business Administration, Fred R. Hunsaker, has agreed to serve as the Interim Vice President for Business and Finance.

President Albrecht expressed appreciation to Vice President Ford for his work and said that he has put together a great team.

2. Assistant to the President for State and Federal Relations

The position of Assistant to the President for State and Federal Relations has been advertised, and several possible candidates for the position have responded.

Vice President Brent C. Miller is Chair of the Search Committee with members Douglas S. Foxley, Nat Frazer, Sydney M. Peterson, and Diane K. Barnett.

III. Consent Agenda

Trustees were given the following consent agenda material for their consideration:

Minutes of the Executive Session Held on April 13, 2007 ;  
Minutes of the Regular Meeting Held on April 13, 2007;  
Minutes of the Special Meeting Held on May 16, 2007;  
Resolution 07-6-1 Faculty and Staff Adjustments (Appendix A);  
Resolution 07-6-2 Certificate of the Treasurer for the Period of 1 July 2006 to 28 February 2007 (Appendix B);  
Resolution 07-6-3 Report of Investments for February 2007 (Appendix C);  
Resolution 07-6-4 Approval of Authorization to Act in Capacity of Vice President for Business and Finance and Public Treasurer (Appendix D);  
Resolution 07-6-5 Contract/Grant Proposals and Awards for March 2007 (Appendix E)  
Executive Session to be held on July 13, 2007, to discuss those items which are permitted by law to be discussed in Executive Session.

Action: Trustee Johnson moved approval of the Consent Agenda items, and Trustee McChesney seconded the motion. The voting was unanimous in the affirmative.

IV. Action Agenda

A. Utah State University 2007-08 Budget

Trustees were given the Utah State University 2007-08 Budget (Appendix F) for their consideration.

Trustee Foley said it would be helpful to have a copy of the 2006-07 Budget in order to compare with this year's budget and see how the \$15.1 million funding received from the State Legislature was distributed. Vice President Ford said that information would be sent to the Trustees (see Appendix G).

Action: Trustee Johnson moved approval of Resolution 07-6-6 Utah State University 2007-08 Budget (Appendix F), and Trustee McChesney seconded the motion. The voting was unanimous in the affirmative.

B. Bad Debt Write-off Recommendation for Fiscal Year Ending 30 June 2007

Trustees were given the Bad Debt Write-off Recommendation for Fiscal Year Ending 30 June 2007 (Appendix H) for their consideration.

Trustee Johnson asked what attempts are made to collect debt. Associate Vice President Cowley stated that USU has on-campus staff who do collections. He said that even though debt is written off, we continue to try to collect, and we do receive some payments even after it is written off.

Trustee Johnson asked why resources outside the University are not used. Mr. Cowley said outside sources are used, and it is administrated through the Cashier's Office. External collection agencies are utilized, and we use the Utah State Tax Commission finder's program. Chairman Shipley suggested that Mr. Cowley meet with Trustee Johnson to discuss additional collection options.

Vice President Ford commended Distance Education and Regional Campuses for the large decrease of bad debt in those areas. He said over the last year they have done excellent work in reducing debt.

Action: Trustee Johnson made a motion to approve Resolution 07-6-7 Bad Debt Write-off Recommendation for Fiscal Year Ending 30 June 2007 (Appendix H), and Trustee McChesney seconded the motion. The voting was unanimous in the affirmative.

C. Proposal from the Utah State University Faculty Senate to Amend the Utah State University Policy Manual, Section 402.3.1, Membership and Section 402.12, Senate Standing Committees

Trustees were given the proposal from the Utah State University Faculty Senate to amend the Utah State University Policy Manual, Section 402.3.1, Membership and Section 402.12, Senate Standing Committees (Appendix I) for their consideration.

Faculty Senate President Kras explained that this proposal is to amend the Membership section of the policy in order to establish a Faculty Diversity, Development and Equity Committee as a standing committees.

(See action below.)

D. Proposal from the Utah State University Faculty Senate to Amend the Utah State University Policy Manual, Section 402.7, Senate President and President Elect

Trustees were given the proposal from the Utah State University Faculty Senate to amend the Utah State University Policy Manual, Section 402.7, Senate President and President Elect (Appendix J) for their consideration.

Dr. Kras explained that this proposal is to amend the policy to establish the position of Past President of the Faculty Senate, with specific duties and term appointment.

(See action below.)

E. Proposal from the Utah State University Faculty Senate to Amend the Utah State University Policy Manual, Section 402.9, Faculty Forum

Trustees were given the proposal from the Utah State University Faculty Senate to amend the Utah State University Policy Manual, Section 402.9, Faculty Forum (Appendix K) for their consideration.

Dr. Kras stated that this proposal is to amend the policy to specify that the annual meeting of the Faculty Forum is open to all faculty members.

(See action below.)

F. Proposal from the Utah State University Faculty Senate to Amend the Utah State University Policy Manual, Section 402.12.6, Educational Policies Committee

Trustees were given the proposal from the Utah State University Faculty Senate to amend the Utah State University Policy Manual, Section 402.12.6, Educational Policies Committee (Appendix L) for their consideration.

Dr. Kras explained that this proposal is to revise the composition and membership of the Educational Policies Committee (EPC) and the Curriculum Subcommittee of the EPC.

Action: Trustee Foley moved approval of Resolution 07-6-8 the proposal from the Utah State University Faculty Senate to amend the Utah State University Policy Manual, Section 402.3.1, Membership and Section 402.12, Senate Standing Committees (Appendix I); Resolution 07-6-9 the proposal from the Utah State University Faculty Senate to amend the Utah State University Policy Manual, Section 402.7, Senate President and President Elect (Appendix J); Resolution 07-6-10 the proposal from the Utah State University Faculty Senate to amend the Utah State University Policy Manual, Section 402.9, Faculty Forum (Appendix K) ; and Resolution 07-6-11 the proposal from the Utah State University Faculty Senate to amend the Utah State University Policy Manual, Section 402.12.6, Educational Policies Committee (Appendix L) . Trustee Cook seconded the motion, and the voting was unanimous in the affirmative.

E. Proposal from the Vice President for Research to Amend the USU Policy Manual Policy #308, Human Participants in Research

Trustees were given the proposal from the Vice President for Research to amend the USU Policy Manual Policy #308, Human Participants in Research (Appendix M) for their consideration.

Vice President Miller said the proposed policy demonstrates USU's commitment to protect human participants in research. USU has an Institutional Review Board (IRB), which is required by Federal law for protection and safeguarding human subjects in research. The new policy will strengthen USU's commitment to the protection of human participants in research.

Implementation of this policy is also required for USU to receive accreditation from the Association for the Accreditation of Human Research Protection Programs (AAHRPP). According to Vice President Miller, this accreditation will be beneficial in working with federal agencies.

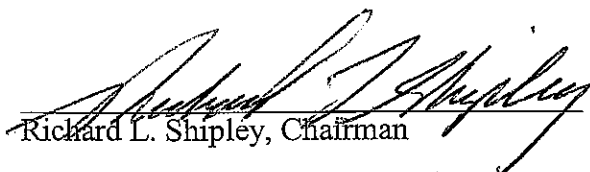
Vice President Miller stated that the proposed policy has been reviewed and discussed by several University groups. He recommended approval by the Trustees.


Action: Trustee Foley moved approval of Resolution 07-6-12 the proposal from the Vice President for Research to Amend the USU Policy Manual Policy #308, Human Participants in Research (Appendix M). Trustee Pierce-Moore seconded the motion. The voting was unanimous in the affirmative.

V. Sunrise Session

Vice President Miller invited those present to the Sunrise Session to be held in Salt Lake City at the Little America Hotel on Friday, June 8, at 7:30 a.m. Robert Pack, Associate Professor in Civil and Environmental Engineering, will speak about imaging technology. This technology has been licensed by two companies in Utah.

The Regular Meeting adjourned at 10:45 a.m.

  
Richard L. Shiple, Chairman

  
Lee H. Burke, Secretary  
(Minutes Taken by Mira G. Thatcher)

July 13, 2007  
Date Approved