Minutes of the Regular Meeting of the Utah State University Board of Trustees held via teleconference, commencing at 9:31 a.m.

MEMBERS PRESENT
Jody K. Burnett Chair
Mark K. Holland Vice Chair
Kent K. Alder
John Y. Ferry
Gina Gagon
Jaren Hunsaker
J. Scott Nixon

MEMBERS EXCUSED
David G. Butterfield
David H. Huntsman
Crystal C. Maggelet

UNIVERSITY REPRESENTATIVES PRESENT
Noelle E. Cockett President
David T. Cowley Vice President, Business and Finance
Teresa Denton Staff Assistant
Francis D. Galey Executive Vice President and Provost
Sydney M. Peterson Chief of Staff and Secretary to the Board of Trustees

OTHERS PRESENT
None

Chair Burnett called the meeting to order.

Action: Trustee Nixon moved in accordance with 52-4-205 of the Utah Code, that the Trustees go into a Closed Session for the sole purpose of discussing the character, professional competence, or physical or mental health of individuals, pending or reasonably imminent litigation, and the possible sale of real property. Trustee Holland seconded the motion. The voting was unanimous in the affirmative.

Chair Burnett reopened the Regular Meeting at 10:17 a.m., thanking those present for their attendance.

I. CHAIR’S REPORT

A. Date of the next Board of Trustees Meeting, May 1, 2019.

Reminder that the next meeting is on a Wednesday during commencement week.

B. Commencement Events (Appendix A)
Chair Burnett stated that each trustee will receive a schedule of the commencement events they are attending. Sydney Peterson assured that all the regional campus ceremonies will have trustees in attendance. All the college convocations will have at least one trustee in attendance; but it would be nice to have two trustees attending each convocation. President Cockett stated that several regents have expressed interest in attending USU's commencement ceremony.

II. CONSENT AGENDA

Chair Burnett stated that the Trustees received the following agenda items for review.

A. Minutes from the Regular Meeting held on March 8, 2019

B. Minutes from the Closed Session held on March 8, 2019

C. **Utah State University Research Foundation Recommends Appointment to Research Foundation Board: Lesa B. Roe [Resolution 19-04-01] (Appendix B)**

D. **Utah State University Research Foundation Recommends Appointment to Research Foundation Board: Kathryn G. Tobey [Resolution 19-04-02] (Appendix C)**

Trustees, in general, were impressed with the credentials of candidates who serve on the USU Research Foundation (USURF) Board. Vice President Cowley explained that USURF President Scott Hinton is so highly engaged with the board and expects board members to be very engaged as well. The USURF Board is a great board on which to serve. Board members reach out to people in their areas of interest telling them of their experiences at USU, then those people are interested in serving on the USURF Board. It is a very active board and meets four times a year.

**Action:** Trustee Nixon moved to approve the Consent Agenda. Trustee Ferry seconded the motion. The voting was unanimous in the affirmative.

III. ACTION AGENDA

A. **Proposal to Modify the Student Fee Board Policy [Resolution 19-04-03] (Appendix D)**

Vice President Cowley explained that the student fee board recommendation for an increase in student fees by $10.46 was approved at the last meeting of the Board of Trustees. In retrospect, wording to change the Student Fee Board Policy should have been included in that resolution. This student fee board policy change will ensure that all salaried positions paid by student fees would receive the same raise that state employees receive from the Utah Legislature. Campus Recreation will be affected by this policy change. In order to give salaried employees a commensurate pay raise, the fee would increase $3.68 per semester on top of the $10.46. Vice President Cowley added that the computer lab fee is only used to replace computers in the student computer labs with minor salary costs. There is only one salaried employee in information technology whose salary comes from student fees and they take care of all the student computer labs.
Trustee Hunsaker added that the students voted on the change in policy as part of the Student Fee Board vote. Students were in support of this policy change.

**Action:** Trustee Holland moved to approve the Proposal to Modify the Student Fee Board Policy. Trustee Hunsaker seconded the motion. The voting was unanimous in the affirmative.

### B. Tenure and Promotion 2019 [Resolution 19-04-04] (Appendix E)

Executive Vice President and Provost Galey stated that promotion and tenure decisions received appropriate administrative review and approval. This is a very rigorous process. Promotion and/or tenure for 68 faculty members will become effective July 1, 2019.

President Cockett explained that the Provost's Office would deliver letters to the deans who would then convey the letters to the faculty members.

**Action:** Trustee Ferry moved to approve the Tenure and Promotion Decisions 2019. Trustee Nixon seconded the motion. The voting was unanimous in the affirmative.

Chair Burnett asked if there were any other items the Trustees would like to discuss before the meeting closed; none were mentioned.

**Action:** Trustee Alder made a motion to adjourn the meeting. Trustee Nixon seconded the motion; voting was unanimous in the affirmative.

The meeting adjourned at 10:32 a.m.

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Sydney M. Peterson, Secretary  
(Minutes taken by Teresa Denton)

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Jody K. Burnett, Chair  
May 1, 2019  
Date Approved