Minutes of the Regular Meeting of the Utah State University Board of Trustees held in the Douglas D. Anderson Executive Boardroom commencing in Huntsman Hall at 1:37 p.m.

MEMBERS PRESENT
Jody K. Burnett Chair
Mark K. Holland Vice Chair
Sami I. Ahmed
Kent K. Alder
David G. Butterfield
John Y. Ferry
Gina Gagon
David H. Huntsman
Crystal C. Maggelet
J. Scott Nixon

UNIVERSITY REPRESENTATIVES PRESENT
Neil N. Abercrombie Vice President for Government Relations
Jodi Bailey Chief Audit Executive
Noelle E. Cockett President
David T. Cowley Vice President, Business and Finance
Teresa Denton Staff Assistant
Francis D. Galey Executive Vice President and Provost
Jaren Hunsaker Outgoing USUSA President
Mica A. McKinney General Counsel
James D. Morales Vice President, Student Affairs
Sydney M. Peterson Chief of Staff and Secretary to the Board of Trustees
William M. Plate, Jr. Vice President for Marketing & Communications
Laurens H. Smith Interim Vice President for Research
Robert W. Wagner Vice President, Academic and Instructional Services
Kenneth L. White Vice President for Extension; Dean, College of Agriculture and Applied Sciences; Director, AES
David R. Woolstenhulme Vice President, Regional Campuses

OTHERS PRESENT
Kwok Fai Ivan Cheah Student Resolution recipient
Marlin K. Jensen Utah System of Higher Education, Board of Regents

Chair Burnett called the meeting to order.

Action: Trustee Nixon moved in accordance with 52-4-205 of the Utah Code, that the Trustees go into a Closed Session for the sole purpose of discussing the character, professional competence, or physical or mental health of individuals, pending or reasonably imminent litigation, and the possible sale of real property. Trustee Huntsman seconded the motion. The voting was unanimous in the affirmative.

Chair Burnett reopened the Regular Meeting at 2:34 p.m., thanking those present for their
I. STRATEGIC AGENDA

A. Preliminary Discussion of the President's Goals – Noelle E. Cockett, President

The discussion of the President's goals will be held at a future meeting.

II. CHAIR'S REPORT

A. Action Items

1. Oath of Office for Sami I. Ahmed

New Trustee Sami I. Ahmed was welcomed and given the oath of office by Chair Burnett. He is the newly elected USU Student Association President.

2. Election of Board Chair and Vice Chair, 2019-2021 – Mark K. Holland, Vice Chair

The nomination committee consisting of Trustees Holland and Nixon put forth names for the Chair and Vice Chair positions. Chair Burnett was nominated to continue as chair and Trustee Alder was nominated for the vice chair position. Chair Burnett and Trustee Alder were asked to leave the room.

Vice Chair Holland asked if there were any other nominations to be considered for the chair and vice chair positions. With so many new trustees the process was clarified that the chair and vice chair are elected by a vote of the board and serve for two years. Trustee Huntsman expressed concern about the chair serving more than one two-year term and asked Regent Jensen about practices at other institutions around the state. Regent Jensen explained that it was not uncommon for a trustee to serve more than one term as chair. Gail Miller served as the Salt Lake Community College Trustee chair for four consecutive years. Ron Jibson also served for six years as USU Trustee chair. Regent Jensen explained that it is a positive situation to have the continued leadership of a chair longer than two years. President Cockett agreed that with the unusual turnover of trustees in the past few years the continued knowledge and leadership from Chair Burnett would be welcomed.

Action: Trustee Ferry moved to cease nominations. Trustee Nixon seconded the motion. The voting was unanimous in the affirmative.

Chair Burnett and Trustee Alder were asked to return to the boardroom.
**Action:** Trustee Ferry moved to formally re-elect Chair Burnett for another term as chair and to elect Trustee Alder as vice chair. Trustee Nixon seconded the motion. The voting was unanimous in the affirmative.

**B. Information Items**

1. **Resolution of Appreciation and Commendation to Jaren David Hunsaker (Appendix A)**

   Chair Burnett read the Resolution of Appreciation and Commendation to Jaren David Hunsaker. Trustee Hunsaker served as student body president and as a member of the Utah State University Board of Trustees with honor and distinction. He approached various tasks of student government with vision and passion and he advocated for the students of Utah State University.

   Trustee Hunsaker demonstrated strong and capable leadership to USUSA while concurrently serving as the Legislative Vice President of the Utah Student Association, representing 180,000 higher education students in Utah. He worked long hours representing students' needs and was diligent in achieving their theme "Unity in Diversity." He was able to create an atmosphere that enhanced the quality of student life at USU. His service to USU and the state of Utah have left a lasting legacy and exemplary standard for future presidents to uphold.

   Chair Burnett presented Trustee Hunsaker with a clock in appreciation for his service on the USU Board of Trustees.

2. **Resolution of Appreciation and Commendation to J. Scott Nixon (Appendix B)**

   Chair Burnett read the Resolution of Appreciation and Commendation to J. Scott Nixon. Trustee Nixon has served eight years as a member of the Utah State University Board of Trustees. He brought his enthusiasm and love for USU to the deliberations of the Board. In spite of an incredibly demanding professional schedule, time and again his personal sacrifices to accomplish his Trustee duties demonstrated his allegiance and dedication to his position on the Board and to his alma mater.

   Trustee Nixon chaired the Audit Committee and provided extraordinary vision and leadership in a clear and direct manner to elevate USU to a new level of competency. He is highly respected and represented USU well with the Utah State Board of Regents Audit Committee. As a result, the Regents Audit Committee considers USU the model in the audit arena, particularly commending Trustee Nixon for the open communication between the Audit Committee and administration and addressing issues in audit reports in a proactive manner.

   As a member of the newly created Academic Advisory Committee, the members of the committee appreciated Trustee Nixon's insight and detailed reviews of the proposals. His commitment to making sure accurate and well-written documents move forward is commendable. He has approached his assignments on the Board with a clear understanding of the issues and have earned the esteem of
his colleagues through his insightful analysis of the problems facing a modern and growing university.

Chair Burnett presented Trustee Nixon with a clock in appreciation for his service on the USU Board of Trustees.

3. Academic Approval Committee Report – Kent K. Alder

Trustee Alder stated that the Academic Approval Committee met in mid-April and reviewed 11 proposals, nine of which are short form proposals and are on the consent agenda. The remaining two proposals are on the action agenda.


Trustee Butterfield stated that the Alumni Advisory Board met recently for one of their two meetings per year. The Association forwarded a nomination for president-elect to President Cockett. The nominee is Steve Palmer who is a former USU student body president and earned an MBA at Notre Dame.

The new Alumni Association President will be Laurel Cannon Alder and she will take office July 1. She and her husband, Nate, are strong Aggies and support the arts and various other areas of the university.

The Alumni Advisory Board is reorganizing the bylaws to provide for chapters. Bids for an insurance program are being accepted. The Alumni Association Golf Tournament will be held in September. More participants, as individuals or as teams, are welcome. There is also room for more sponsorships. The Alumni Office/Association will participate in the Coaches Caravan going to numerous cities. Other events include Baby Animal Days in Kaysville; Aggie Days in Washington, D.C.; events at Lagoon and Salt Lake Bees baseball games.

5. Audit Committee Report – J. Scott Nixon (Appendices OO & PP)

Trustee Nixon stated that the Audit Committee met earlier today to continue work on the overall university-wide assessment process which started three years ago. This comprehensive process evaluates overall risk throughout the campus, compares those to what are generally accepted risks in this type of college campus, and focuses on where the university should be spending its time. The Risk Committee settled on eight different risks on which they will focus. The in-depth analysis is complete, now they will monitor the areas.

USU is required to review the NCAA Agreed-upon Procedures Report which is a specific set of procedures by which any institution participating in the NCAA has to abide. One requirement is to have an outside auditor make sure USU is complying with these procedures. The audit has been completed and approved by the Audit Committee.

With Chair Burnett’s approval, a motion to accept the Report was made at this time rather than waiting until the end of the action agenda. [Resolution 19-05-27] (Appendix NN)
Action: Trustee Nixon moved to approve the Review and Acceptance of the NCAA Agree-Upon Procedures Report. Trustee Holland seconded the motion. The voting was unanimous in the affirmative.

6. Recruitment, Retention, and Completion Committee Report – David G. Butterfield

Trustee Butterfield stated that the Recruitment, Retention, and Completion Committee received an update on the Strategic Enrollment Management Plan from Vice President Wagner. The plan will engage the entire campus community in retaining, advising, and mentoring students. The Committee reviewed key performance indicators and set five near-term strategies including advising and financial literacy for students. Vice President Wagner stated that preliminary reports for fall enrollment show applications and admissions trending upward.

Vice President Wagner explained the difference between head count enrollment and FTE enrollment. This spring's headcount was down a little. However, if high school concurrent enrollment is removed from the equation, headcount is flat. When FTE is factored in for spring, enrollment is up. This follows a five-year trend of FTE continuing to increase which means students are taking more credits. Graduation applications for the next two days are higher than they have ever been for spring. Therefore, as FTE rises, completion also rises.

7. Marketing/Public Relations Committee Report – Mark K. Holland

Vice Chair Holland stated that there was an initial study to understand where USU sits in relation to other institutions around the state. Marketing has produced five 30-second video clips. Vice President Plate stated that his first job was to look at the Marketing and Communications organizational structure. He is ready to move forward with consistent messaging and identifying who we are and where we fit in the higher education landscape. He will look at assessing marketing effectiveness.

President Cockett stated that in a short time Vice President Plate showed the power of social media by targeting one of the cover stories from the USU Magazine through Facebook and reached 100,000 people.

Vice President Plate handed out "A" lapel pins to everyone present. He explained that he has been wearing the "U-State" lapel pin and wanted to come up with a different lapel pin.

President Cockett said she is excited about Vice President Plate's ideas.

8. Student Health, Safety, and Well-being Committee Report from the March 8, 2019 Meeting – Crystal C. Maggelet

Trustee Maggelet said the Student Health, Safety, and Well-being Committee met after the March 8 Trustee Meeting. Trustee Hunsaker made a presentation on what the students want to see; i.e., productive discussions about student mental health and the lack of support or understanding. Discussion at the
committee meeting included how USU can potentially help students cope before they are in trouble. Trustee Maggelet suggested that the mental health topic be placed on the August Trustees Retreat agenda. She also said that the recent accidental Code Blue happened just before their meeting and helped USU see where there might be areas on which to work in case of a real threat.

Trustee Maggelet suggested that the Regents could help provide direction by sharing what other institutions and the state are doing about the mental health crisis.

9. USUSA Report – Sami I. Ahmed (Appendix C)

Trustee Ahmed has attended a lot of events recently that he has never attended before, such as the Robins Awards. He was amazed to see so many faculty and students doing great things. He also attended the International Banquet for all international students. He did not realize that USU had so many students from the Middle East and Saudi Arabia. He also attended Gripe Night which sounds dangerous; however, it was good for him to hear the issues with which students are dealing. Trustee Ahmed was a judge at the Alumni Association’s A-Week Miss USU Competition. He said all the candidates were remarkable and the selection was very difficult.

10. Annual Faculty Achievements and Activities by college/unit: http://www.usu.edu/trustees/agenda/2019/

Chair Burnett indicated that the Faculty Achievements and Activities reports were available at the link provided and encouraged Trustees to read the reports.

11. Commencement

Chair Burnett reminded the Trustees to review their commencement schedules in their folders.

12. The next Board of Trustees Meeting will be held on June 28, 2019

Chair Burnett added condolences to Trustee Ferry for his mother’s passing over the weekend. The funeral for Sue Ferry will be on Saturday.

III. PRESIDENT’S REPORT

A. Information Items

1. Student Resolution of Commendation to Kwok Fai (Ivan) Cheah (Appendix D)

Trustee Ahmed read the Student Resolution of Commendation to Kwok Fai (Ivan) Cheah. Ivan was born and raised in Malaysia and has lived in many large cities around the world. He speaks four languages: Mandarin, Cantonese, Malay, and English. Ivan loved learning from a young age. He picked up computer programming as a hobby at the age of 12 and taught himself to program using online tutorials while also learning about basic accounting principles in school. At
16. Ivan developed a fully-functioning accounting information system to assist with his homework which he made available online. At first the system was used for homework, but it was so effective that small business owners started using it.

Ivan’s uncle graduated from USU 20 years ago, so Ivan followed in his uncle’s footsteps. He has been a highly engage student at USU. Aside from his commitment to academics, he has been heavily involved in undergraduate research. He co-authored a paper with Professor Jeffrey Johnson which appeared at the 51st International Conference for System Sciences. He is a two-time Huntsman School of Business Scholar of the Year and has dual majors in accounting and management information systems. He was a finalist for two Robins Awards in 2019.

Ivan is currently preparing to graduate and enter the workforce. His greatest satisfaction comes from knowing that what he creates is useful to others.

B. Recent Events

1. Mountain West Men’s and Women’s Basketball Championship Tournament – Las Vegas, Nevada, March 10-16, 2019
2. Council of Presidents – Salt Lake City, March 12, 2019
3. Mountain West Board of Directors Meeting – Las Vegas, Nevada, March 13, 2019
4. Legislative Update with Staff Employees Association Executive and Standing Committees – March 19, 2019
5. NCAA Men’s Basketball First Round – Cincinnati, Ohio, March 21-23, 2019
6. Stater’s Council Breakfast – March 25, 2019
7. Salt Lake Chamber Board of Governor’s – Salt Lake City, March 26, 2019
8. Diversity Awards Luncheon, President’s Home – March 26, 2019
9. Remarks at President Tuminez’s Inauguration at Utah Valley University – Orem, March 27, 2019
10. Board of Regents at Salt Lake Community College – March 28-29, 2019
11. Legislative Update with Department Heads Council – April 1, 2019
12. Donor Dinners, President’s Home – April 2, 11 and 15, 2019
13. Higher Education Strategic Planning Commission – Salt Lake City, April 3, 2019
14. Student Life Advisory Council Breakfast, President’s Home – April 4, 2019
15. President’s Ambassadors Appreciation Dinner, President’s Home – April 4, 2019
16. USU Board of Trustees Telephone Conference Meeting – April 5, 2019
17. Life Sciences Celebration Ribbon Cutting – April 5, 2019
18. USU Board of Trustees Teleconference Meeting – April 5, 2019
19. A.C. Women’s Lunch, President’s Home – April 8, 2019
20. Moderate Panel at Seely Hinckley Scholarship Luncheon – April 9, 2019
21. Legislative Appreciation Dinner, President’s Home – April 9, 2019
22. Speak at Inclusive Excellence Symposium Networking Social – April 10, 2019
23. Speak at Utah Bankers Association Women in Banking Conference – Salt Lake City, April 11, 2019
24. Breakfast with Master of Human Resources Students – April 12, 2019
25. Night with Aggie Legends – April 12, 2019
26. Robins Awards – April 13, 2019
27. K-16 Alliance – April 17, 2019
28. Pep Band Appreciation Breakfast, President’s Home – April 18, 2019
29. Breakfast with Incoming/Outgoing USUSA Officers, President’s Home – April 19, 2019
30. USU Brigham City Graduation – Brigham City, April 19, 2019
31. Council of Presidents – Salt Lake City, April 30, 2019
32. USU Board of Trustees – May 1, 2019
33. USU Dignitary Dinner – May 1, 2019
34. USU Commencement Ceremony and College Convocations – May 2-3, 2019

C. Upcoming Events

1. Aggie Coaches Caravan Events – Utah, Nevada, California, May 7-9, 2019
2. Spike 150 Treasures Collection Reception – Salt Lake City, May 10, 2019
4. Regence Community Board Meeting – Salt Lake City, May 16, 2019
5. Board of Regents at Snow College – May 17, 2019
6. Mountain West Board of Directors – Jackson, Wyoming, June 2-4, 2019
7. Association of Public Land-Grant Universities Summer Board Meeting and Summer Council of Presidents Meeting – Washington, D.C., June 12-13, 2019
8. Salt Lake Chamber Board of Governor’s Retreat – Salt Lake City, June 25, 2019
9. USU Foundation Board Dinner – June 27, 2019
10. USU Board of Trustees – June 28, 2019
11. USU Foundation Board Meeting – June 28, 2019

D. Aggie Coaches Caravan

President Cockett stated that the Aggie Coaches Caravan events will include student athletes in each of the towns they visit.

E. Spiked 150 Event

The Spike 150 event celebrates the anniversary of the completion of the transcontinental railroad. The Library Special Collections developed an exhibit of photos and memorabilia from the transcontinental railroad and it has been on display at the state capital on the 4th floor. Following the May 10 events, the exhibit will move around the state finally ending up in Logan. Ross Peterson has helped with the program providing much of the history of the railroad. Dean Craig Jessop is involved in the event at Promontory with 250 children from around Utah coming together as a chorus.

Vice President Abercrombie stated that USU will provide a bus which will depart from the Bird Refuge to take people to Promontory for the celebration. There will be a lot of dignitaries, congressional delegations, and legislators at the event.

F. Commencement

President Cockett reminded the Trustees of the graduation events. Tonight’s Dignitary Dinner will recognize honorary degree recipients Eric E. Hipple, Ronald W. Jibson and
Mehdi Heravi. President Cockett appreciates the Trustees’ participation in graduation events including the college convocations on Thursday afternoon and Friday. There have been a lot of changes to commencement this year, particularly the hooding of graduate students in the colleges rather than at a university hooding ceremony. She stated that it is important for undergraduate students to see how graduate students are acknowledged. Graduate student numbers are way up. Dividing college convocations into two days indicates USU’s growth. Five colleges need to use the Spectrum to accommodate their students and audience.

IV. CONSENT AGENDA

Chair Burnett stated that the Trustees were given the following agenda items for review.

A. Action Items

1. Minutes from the Regular Meeting held on April 5, 2019
2. Minutes from the Closed Session held on April 5, 2019
3. Academic Proposals
   b. College of Humanities and Social Sciences proposal to establish an Anticipatory Intelligence Center [Resolution 19-05-02] (Appendix F)
   c. College of Humanities and Social Sciences proposal to offer an undergraduate Minor in Anticipatory Intelligence [Resolution 19-05-03] (Appendix G)
   d. Department of Economics and Finance in Jon M. Huntsman School of Business proposal to offer a quantitative emphasis in the Finance BA/BS degree [Resolution 19-05-04] (Appendix H)
   e. Department of English in College of Humanities and Social Sciences proposal to change the name of the English emphasis from Professional and Technical Writing to Technical Communication and Rhetoric [Resolution 19-05-05] (Appendix I)
   f. Department of Kinesiology & Health Science in Emma Eccles Jones College of Education and Human Services proposal to change the name from Parks and Recreation to Recreation Administration [Resolution 19-05-06] (Appendix J)
   g. Department of Mechanical and Aerospace Engineering in College of Engineering proposal to offer a Minor in Mechanical and Aerospace Engineering [Resolution 19-05-07] (Appendix K)
   h. Department of Nutrition, Dietetics and Food Sciences in College of Agriculture and Applied Sciences proposal to discontinue the Bachelor of Science degree in NDFS [Resolution 19-05-08] (Appendix L)
   i. Department of Nutrition, Dietetics and Food Sciences in College of Agriculture and Applied Sciences proposal to offer a Minor in Hunger and Food Security [Resolution 19-05-09] (Appendix M)
4. Faculty and Staff Adjustments [Resolution 19-05-10] (Appendix N)
6. Proposal to Adopt Restated and Amended Policy 524 Charitable Gift Acceptance
and Crediting [Resolution 19-05-12] (Appendix P)

10. Delegation/Administrative Reports – 02/22/19 to 03/22/19 [Resolution 19-05-16] (Appendix T)

B. Information Items

1. Revisions to Policy 515 Travel (Appendix Y)
2. Written Reports
   a. Office of the Provost (Appendix Z)
   b. Advancement (Appendix AA)
   c. Academic & Instructional Services (Appendix BB)
   d. Business & Finance (Appendix CC)
   e. Public Relations & Marketing (Appendix DD)
   f. Regional Campuses (Appendix EE)
   g. Research (Appendix FF)
   h. Student Affairs (Appendix GG)

Action: Trustee Alder moved to approve the Consent Agenda. Trustee Ferry seconded the motion. The voting was unanimous in the affirmative.

V. ACTION AGENDA

A. Academic Proposals

1. Department of Animal, Dairy, and Veterinary Sciences in College of Agriculture and Applied Sciences proposal to offer an Associate Degree in Veterinary Technology [Resolution 19-05-21] (Appendix HH)

Trustee Alder stated his appreciation for Trustee Nixon’s attention to details when reviewing each proposal. Trustee Alder ask Provost Galey to explain each of the two academic proposals.

Provost Galey said these two new degree programs require Trustees’ approval and will then be forwarded to the Board of Regents as information items on their next meeting agenda.

The first proposal is to offer an Associate Degree in Veterinary Technology in the College of Agriculture and Applied Sciences. This degree will be a collaboration with Bridgerland Technical College (BTC) to provide a stackable degree for BTC students. After two years, students may receive a certificate from BTC and an
associate degree from USU. The students will then have the opportunity to continue working toward a bachelor's degree. The program will be operated with existing resources in the department with the exception of seeking one additional faculty member through a grant with Workforce Services. The program must be in place before USU can apply for the grant to hire an additional faculty member. Plans are to add this program to the Blanding campus in the future. The program will have up to 40 students the first year.

**Action:** Trustee Ferry moved to approve the proposal for the Department of Animal, Dairy, and Veterinary Sciences in College of Agriculture and Applied Sciences to offer an Associate Degree in Veterinary Technology. Trustee Nixon seconded the motion. The voting was unanimous in the affirmative.

2. **Department of Nursing and Health Professions in Emma Eccles Jones College of Education and Human Services proposal to offer an online Bachelor of Science Nursing degree completion [Resolution 19-05-22] (Appendix II)**

Provost Galey stated that a couple of years ago the state legislature granted USU money to develop nursing programs. There are a number of two-year registered nurse programs at regional campuses. This proposal will allow USU to develop an online completion program for registered nurses to complete an online bachelor's degree in nursing with support from faculty in their area. Funding is included in the legislative funding received a couple of years ago. There is a critical need state-wide for nurses with bachelor's degrees. USU communicated with the other institutions in the state and they are very supportive of this proposal.

**Action:** Trustee Maggelet moved to approve the proposal for the Department of Nursing and Health Professions in Emma Eccles Jones College of Education and Human Services to offer an online Bachelor of Science Nursing degree completion. Trustee Holland seconded the motion. The voting was unanimous in the affirmative.

President Cockett explained that the Academic Approval Committee is new and is a response to legislative change which allows more approvals of programs at the Trustee level. Requests for programs outside the mission of the institution will still require approval from the Board of Regents.

Regent Jensen said it was good for him to be here to see how the process is working. Regents are monitoring this change in approval level. There is a state-level committee studying higher education generally and there may be more changes in the years to come. Hearing that USU consulted with the other institutions in the state about the nursing bachelor's degree reassures Regent Jensen that the trustees are doing their due diligence and getting approval from other institutions. Regent Jensen complimented the work being done at USU.


Vice President Cowley stated that one of the non-state funded projects for which USU
received legislative approval was to construct a parking terrace east of the Industrial Science Building, immediately north of the Performance Hall. USU received legislative bonding authority for $11.7M for the 600 stall parking structure. The design team was concerned about the size of structure being out of character with other buildings nearby. They were afraid the structure would not be set back from 700 North far enough. They suggested building a smaller 400-stall structure instead. The smaller project would not need the entire $11.7M bond.

Vice President Cowley said USU could replace the lost stalls on a slightly different lot, next to the Central Suites housing unit (Valley View Tower replacement). This smaller structure would have approximately 300-350 stalls and would be only two-stories tall. Current housing residents would be given parking permits with the fee included in their rent. More students would be added when the Mountain View Tower replacement is built.

In order to use the single bonding authority to do both structures, USU needs to go back to the legislature for approval. USU will not ask for more bonding authority, just the authority to split the one project into two projects. Vice President Cowley is asking for Trustees' approval to take the issue to the Board of Regents.

Trustee Nixon asked about previous plans to close 700 North to vehicles. Vice President Cowley responded that 700 North would not be closed that far east. The parking structure would be accessible from 1200 East.

Vice President Cowley explained that building a structure on 700 North is more expensive because it needs to look like the surrounding structures and would need to have bricked exterior walls. The other parking structure would not need bricked walls and would be for residents only, not a pay lot.

Vice President Abercrombie stated that legislators would likely not have a concern about splitting the project into two projects with the legislative funding. Approval could be given by the Infrastructure Committee rather than the legislature as a whole.

Action: Trustee Alder moved to approve East Parking Terrace Project Modification. Trustee Ferry seconded the motion. The voting was unanimous in the affirmative.


Vice President Cowley explained that USU obtained 43.24 acres of land in Dayton, Idaho, and would now like to sell that property. Since the land is not contiguous to campus, only Trustees’ approval is required.

Vice President White stated that the trees on the property were not all worth saving. Faculty needed a period of time to determine which trees they wanted to keep. The Experiment Station purchased the land anticipating that USU would keep the land for the length of time it would take researchers to determine the value of the trees and transfer desired trees to USU property.

Vice President Cowley said the land is no longer needed and is a very remote location. The property is appraised at $297,000. He is asking approval to sell at or
above the appraised value. Vice President White said the revenue would reimburse the Experiment Station for the original purchase with the remaining amount being placed with the Funk family donation.

**Action:** Trustee Holland moved to approve the Real Property Disposal. Trustee Huntsman seconded the motion. The voting was unanimous in the affirmative.


Vice President Cowley stated that there are three bonding systems at USU. Two of these systems include: 1) research revenue system for reimbursed overhead and to do research projects and 2) bonding system for auxiliaries, housing, parking, etc.

The project for the Space Dynamics Lab on the Innovation Campus had to go through the Regents approval process. Bonding authority was given, but now the request has to go back through the approval process from the standpoint of actually doing the financing. The summary sheet shows a total of $47,000,720 for two buildings. Timing requirements for these buildings is different. The High Bay Building is needed quickly but the Research Building is not needed as quickly. Approval was given for the entire amount, but bonds may be issued in two different series in two different times. It is to USU’s advantage to not issue bonds until they are needed – for design and for construction. Vice President Cowley is asking authorization for discretion to bond as he sees fit.

**Action:** Trustee Butterfield moved to approve the Proposed Research Revenue Bonds, Series 2019. Trustee Holland seconded the motion. The voting was unanimous in the affirmative.

### E. Proposed Student Fee and Housing System Revenue Bonds, Series 2019 – David T. Cowley [Resolution 19-05-26] (Appendix MM)

Vice President Cowley stated that this proposal is similar to the previous proposal. This proposal is for $50,000,125 for a parking terrace and residence hall replacement. He is asking authorization for discretion to bond as he sees fit.

**Action:** Trustee Huntsman moved to approve the Proposed Student Fee and Housing System Revenue Bonds, Series 2019. Trustee Holland seconded the motion. The voting was unanimous in the affirmative.


Trustee Nixon presented this resolution during the Audit Committee Report. The motion was voted on at that time.

### VI. Committee Meeting Items

A. Minutes from the Audit Committee Meeting held on March 8, 2019 (Appendix OO)

B. Agenda for the meeting on May 1, 2019 (Appendix PP)
Action: Trustee Nixon made a motion to adjourn the meeting. Trustee Huntsman seconded the motion. The voting was unanimous in the affirmative.

The meeting adjourned at 4:29 p.m.

Jody K. Burnett, Chair

August 16, 2019

Date Approved

Sydney M. Peterson, Secretary

(Minutes taken by Teresa Denton)