



Graduate Student Senate Research and Projects Grant Application

0105 Old Main Hill 435-797-7389 (office)
Logan UT 84322-0105 435-797-7390 (fax)
gss@aggiemail.usu.edu

Or return application in person to: TSC 318

Personal Information

Last Name First Name Middle/Maiden Student ID

Mailing Address

City State Zip Phone # e-mail

Degree Pursuing (MS and Plan Type/PhD) Expected Completion Date

Other Funding Sources Already Sought

Grant Requirements (ALL of these criteria must be met to be eligible for the GSS Graduate Research Grant.)

- The applicant must be a matriculated graduate student (attach USU graduate transcript)
- The applicant must have a USU graduate GPA of 3.00 or above
- The applicant must obtain signatures from their major professor and department head
- The applicant must be engaged in research or project work directly related to their degree completion and have defended their proposal already or have their committee agree that they are on track with their degree-culminating research or project.

Requested Grant Amount: (\$1,000 Maximum Amount)

Grant Proposal Format – 7 page maximum (transcript pages not counted towards total length)

- Application cover sheet (this page)
- Abstract (500 words maximum)
- Background: a description of the significance of the research/project.
- Materials & Methods: a description of how the research/project will be done.
- Timeline: a description of the proposed timeline of the research/project. Must also include a detailed budget of the grant money.
 - This section should also highlight how pitfalls and limitations would be addressed in terms of using the grant money.
 - The major professor must sign the budget to indicate the proposed usage of funds is appropriate.
- Literature References (as necessary)
- One page, 12-pt font essay detailing relevance of research to applicant’s degree and reasons of financial need for the grant.
- Unofficial Graduate Transcript from USU (showing graduate work only)
- Note: The committee may also retrieve a copy of your committee form and program of study form from the School of Graduate Studies for verification, and the signed thesis/proposal cover sheet of Plan A and Doctoral candidates from the School of Graduate Studies.
- For all students: the Committee Certification form (found on the GSS website with this application).

Those who receive the award will be required to submit receipts of related expenses by April 1 of the same academic year that total the award amount. Should receipts not be received by the deadline, the student’s transcript will be frozen until the GSS office receives all receipts or is repaid for the unaccounted for amount.

By signing, you certify that all the information included in the application is correct to the best of your knowledge and also allow the Graduate Student Senate to access all necessary information from the School of Graduate Studies:

Graduate Student Applicant Signature Date

Department Head Signature Date

Office Use Only

Awarded: Yes No Modified Award Amount:

TO: The Graduate Student Senate Research and Projects Grant Committee
SUBJECT: Committee Certification Form

To be eligible for the Graduate Student Senate Research and Projects Grant, applicants pursuing a Plan A/B Master's Degree or a Ph.D. must be working on research or a project that will culminate in a project report, thesis, or dissertation. In light of this, the Graduate Student Senate requires that applicants have their committee members certify that the applicant's work is on such a track.

We hereby certify that the applicant, _____, is working on a project or research that we are aware of and accept as leading towards his/her project report, thesis, or dissertation.

Respectfully,

(Major Professor Signature) (Committee Member Signature) (Committee Member Signature)

(Major Professor Name) (Committee Member Name) (Committee Member Name)

(Committee Member Signature) (Committee Member Signature)

(Committee Member Name) (Committee Member Name)

*For Master's students, the last two committee member slots should be left blank.