Overview of Course Description/Syllabus

Professor: Mark Damen (mark.damen@usu.edu)
Office: Main 307  Office Hours: MWF 9:30-10:30; and by app’t.

Purpose. The purpose of this course is to survey the development of various Western (European) civilizations from antiquity through the late Middle Ages (3000 BCE - 1500 CE).

Texts and Readings. All texts and reading materials for this class can be found on line (http://www.usu.edu/markdamen/1320Hist&Civ/index.htm). This includes assigned readings (Chapters 1-15), bonus readings (Chapters 16-17), articles on ERes and A Guide to Writing in History and Classics (http://www.usu.edu/markdamen/WritingGuide/00intro.htm).

Terminology. Each Part has three Sections and ends with Discussion, Assessment and Written Work:
- Part: One of 5 major divisions of the class, each covering large historical issues;
- Section: One of 15 minor divisions (+2 Bonus), each treating specific topics related to a Part.

Course Procedures. Primarily a lecture-and-discussion class. NO USE OF CANVAS!

Graded Work. Final grades will be based on performance in two major categories:
- **In-Class Exercises (comprehension of data): unlimited pts.**
  - 1 Pre-Test (50 pts.), 5 Assessments (80 pts. each), 1 Post-Test (50 pts.), Bonus Assessment (40 pts.)
- **Group/Written Work: (interpretation and expression of data): 550 pts. maximum**
  - 5 In-Class Discussions (30 pts. each); 5 Papers (100 pts. each), 5 Reactions (50 pts. each), Capstone (200 pts. max); double credit for perfect Papers/Reactions

Points from one category may not be carried over into another category.

Grade Scale: above 900 = A, 899-800 = B, 799-700 = C, 699-600= D, below 600 = F. Plus (+) = top 20% of grade range; minus (-) = bottom 20% of grade range. No A+ or D- will be given.

In-Class Exercises (Assessments, Pre-Test, Post-Test)
Based on fill-in-the-blank questions or statements (FITB’s).
Assessments include 40 FITB’s (2 pts. each, 80 pts. total); a menu of answers is provided.
Pre-Test includes 50 FITB’s (1 pt. each, 50 pts. total); a menu of answers is provided.
Post-Test includes 50 FITB’s (1 pt. each, 50 pts. total); a menu of answers is provided.
Bonus Assessment includes 20 FITB’s (2 pts. each, 40 pts. total); a menu of answers is provided.
No In-Class Exercises will be given before or after the time scheduled (see Syllabus).
Make-ups will be given only in strict accordance with University policy (at next Assessment).
Students must sign and return the “Syllabus Review & Academic Honesty” form.

Group Work: In-Class Discussions: held on five In-Class Discussion days (see Syllabus)
Groups of five students (Pentads) are formed at random to create Quality Thesis Topics (QTT’s).
After a QTT is approved, Pentads must complete an outline based on The Writing Guide.
To get credit for Discussions, students must turn in an In-Class Discussion Form.
Written Work: Papers, Reactions and Capstones

Papers must be based on Quality Thesis Statements (QTT’s) and Outlines formed in Pentads. Papers must be 550+ words; Reactions 300+ words. Word count must be appended at end. An approved In-Class Discussion Form must be stapled to Papers.

The heading of Papers and Reactions must be properly formatted (http://www.usu.edu/markdamen/1320Hist&Civ/syllabus/writingstandards.htm).

Reactions must be based on articles on Electronic Reserve (http://eres.usu.edu). The password to access the materials for this class is ___________ (for password, email mark.damen@usu.edu).

A Guide to Writing in History & Classics will be reviewed at Writing Workshop (see Syllabus).

Assignments must be handed in by or before the due date at the beginning of class, not during class!

Late Written Work will be reduced 25% in credit for every 24 hours after the due date/time.

A student may turn in for credit only one Paper or Reaction at a time and only one Paper or Reaction pertaining to any single Part of the class.

Students may not turn in new Written Work until they have received back earlier work. Papers/Reactions will receive either full credit or no credit. There is no partial credit.

Double(!) credit for Papers/Reactions with NO errors of fact or style.

Papers/Reactions (Part 1-3) which have earned no credit may be revised for credit, if they are corrected and returned by the designated date. No revisions for work based on Parts 4 and 5.

Revisions must have the original (corrected) copy attached to the new (revised) version.

Students have only one chance to revise any single piece of Written Work.

Things of General Importance

All class work will be graded as expeditiously as possible and returned at the end of class. Students should keep all graded work returned to them.

Regular attendance has often proven important to a successful class experience. Only hard copy of Written Work will be accepted; no electronic submission of any sort!

A high standard of academic integrity is expected of all students. No plagiarism!

Any student having trouble with the class should come and see me immediately.

Important Dates and Deadlines: Written Work must be turned in on or before deadlines!

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thurs 8/29</td>
<td>PRE-TEST</td>
</tr>
<tr>
<td>Thurs 9/12</td>
<td>Writing Workshop (attendance is strongly encouraged!!)</td>
</tr>
<tr>
<td>Tues 9/17</td>
<td>In-Class Discussion (Part 1)</td>
</tr>
<tr>
<td>Thurs 9/19</td>
<td>ASSESSMENT 1</td>
</tr>
<tr>
<td>Tues 9/24</td>
<td>Papers/Reactions for Part 1 Due</td>
</tr>
<tr>
<td>Thurs 10/3</td>
<td>In-Class Discussion (Part 2)</td>
</tr>
<tr>
<td>Tues 10/8</td>
<td>ASSESSMENT 2</td>
</tr>
<tr>
<td>Thurs 10/10</td>
<td>Papers/Reactions for Part 2 Due</td>
</tr>
<tr>
<td>Thurs 10/24</td>
<td>In-Class Discussion (Part 3)</td>
</tr>
<tr>
<td>Tues 10/29</td>
<td>ASSESSMENT 3</td>
</tr>
<tr>
<td>Thurs 10/31</td>
<td>Papers/Reactions for Part 3 Due</td>
</tr>
<tr>
<td>Tues 11/12</td>
<td>In-Class Discussion (Part 4)</td>
</tr>
<tr>
<td>Thurs 11/14</td>
<td>ASSESSMENT 4</td>
</tr>
<tr>
<td>Tues 11/19</td>
<td>Papers/Reactions for Part 4 Due</td>
</tr>
<tr>
<td>Tues 12/3</td>
<td>In-Class Discussion (Part 5)</td>
</tr>
<tr>
<td>Thurs 12/5</td>
<td>ASSESSMENT 5</td>
</tr>
<tr>
<td>Thurs 12/12 (1:30-3:20; ESCL 130): POST-TEST; Bonus Assessment; Capstones and Papers/Reactions for Part 5 Due</td>
<td></td>
</tr>
</tbody>
</table>

All of this is subject to change. Students are responsible for incorporating into this syllabus all alterations in scheduling, deadlines and assignments announced in class or sent via email.