

Learning to **ANNOTATE**



Annotating is marking text in a way that isolates key information. It takes time and intention, but it will make studying for tests, preparing for projects, and writing papers easier because you have made a personal connection to the text.



Examples of Annotating

Write in the margins

Include definitions, summaries, questions, and connections

Draw a block around dense text

Paraphrase text on another paper, then teach to someone else

Number steps, lists, and details

Organize information in chronological order

Identify supporting information

Jot down why this information supports previous conclusions

Mark contradictory ideas or opinions

Summarize the alternative viewpoint in the margins

Double underline compelling passages

Note why the passage is interesting, helpful, or important

Mark humorous ideas

Add a personal connection to the text to make it more interesting

