

# Utah Residency for tuition purposes



# Background

The state Legislature for Utah created the residency for tuition purposes requirements. The Utah System of Higher Education then created the Regents Policy 512 under those parameters. Utah State University uses the state law and the Regents Policy to create our residency policy.

# Requirements

- Proof of domicile must be obtained by May 1, 2017 for fall 2017 applicants (Utah driver license, Utah voter registration and Utah vehicle registration, if you have a vehicle in your possession)
- Physical presence in Utah for 12 continuous months with the exception of 30 total days including breaks and summer
- Housing in Utah for 12 continuous months
- Financial independence (most recent taxes)

# Application Process

- Fill out the Online Residency Application through your MyUSU account (my.usu.edu).
  - Applications are specific to the semester that you are applying for residency.
  - We encourage all students to apply early as it will take time to work through the residency process.
- After your application has been reviewed by the Residency Office, you will submit required documentation by uploading it to the Online Residency Application. **Hard copies of documentation will not be accepted.**
  - Please include your A# on all documentation and remove any sensitive information, such as bank account numbers.
- Check your residency status online frequently to see if any further documentation is required.
  - Read all comments on the application before contacting our office.

## Residency Application

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 Below are the dates the Residency Application is available.

### Residency Application Dates

Term	Start accepting date	Stop accepting after date
Fall 2017	May 1, 2017	September 15, 2017
Spring 2018	October 1, 2017	January 26, 2018

#### Status for completed application(s)

To check your status, view comments from the Residency Office and submit documentation, please select the link to the application for the upcoming semester.

[Spring 2012 Residency Application](#) **Status:** Residency awarded. Policy 4.3 (12 Continuous Months)

#### Start/Finish an application

Our records indicate you already have residency status. If you think our records are incorrect please email [residency@usu.edu](mailto:residency@usu.edu).

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[ [Exit](#) ]

## Residency Application Summary

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This application's current status is: **Residency awarded. Policy 4.3 (12 Continuous Months)**

### Document Requirements

Legend			
<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Pending	<input type="checkbox"/> Required	<input type="checkbox"/> Received, Not Yet Approved

Summer Verification (see comments for more information)

Utah Drivers License

Include your A-number on your documents and remove any sensitive information, such as bank account numbers. Please allow up to two weeks for processing and use Access to check online to see the status of your application.

#### Submit file to Utah State University Residency Office

Include your A-number on your documents and remove any sensitive information, such as bank account numbers. Please allow up to two weeks for processing and use Access to check online to see the status of your application.

File Upload:  No file chosen

Description  
(255 characters maximum):

Your e-mail  
(required):

powered by 

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### Residency Office Comments

Note on Summer Verification: Since you were not enrolled in campus classes the full length of the summer (May - August), we will need verification of your physical presence in Utah. This can be paystubs (one per month) if you were employed, letters from supervisors or coaches verifying participation in volunteer or athletic programs, or bank statements showing you were making transactions in Utah, basically just proof of whatever you were involved in this summer.

# Deadlines

## Fall Semester 2017

Application opens: May 1, 2017

Deadline to submit **all documentation** to meet the tuition and fee payment: August 1, 2017

Final deadline: September 18, 2017

## Spring Semester 2018

Application opens: October 1, 2017

Deadline to submit **all documentation** to meet the tuition and fee payment: December 1, 2017

Final deadline to submit documentation: January 30, 2018

# Example 1

A new student who attended school fall and spring semesters but did not attend school in the summer and instead got a job completes the application in May. After filling out the online application, this student would need to provide the rental contracts for the full 12 months to verify housing, unofficial transcripts for fall and spring semesters (if they were attending another educational institution in Utah), pay stubs for each month of the summer to verify s/he was physically present in Utah, and a copy of his or her 1040 tax form, or parents' 1040 tax form, if this student did not file taxes in the current tax year.

# Example 2

A transfer student who attended school fall, spring and summer semesters but did not attend take on-campus classes during the summer. S/he worked on campus while taking classes. After filling out the online application, this student would need to provide the rental contracts for the full 12 months to verify housing, USU pay stubs for each month of the summer to verify s/he was physically present in Utah, and a copy of his or her 1040 tax form.

# Example 3

A new student who attended school fall and spring semesters but did not attend school in the summer and instead will be nannying for a family friend completes the application in May. After filling out the online application, this student would need to provide the rental contracts for the fall and spring semester to verify housing, a letter from their family friend showing the address and duration of where s/he lived for the summer, pay stubs for each month of the summer to verify s/he was physically present in Utah, and a copy of his or her 1040 tax form, or parents' 1040 tax form, if this student did not file taxes in the current tax year.

# Exceptions

- Marriage to a Utah resident
- Dependent child of a Utah resident
- Full-time, permanent employment in Utah (contingent upon a specific timeline)
- Recipient of State Social Services Benefits (ex. Workforce Services)
- Military exceptions
  - Veteran of the armed forces
  - Active duty member assigned to Utah
  - Dependent of a veteran or active duty member assigned to Utah
  - Student using GI Bill benefits to pay for their education

# Questions?

If more questions arise in the future,  
please feel free to contact us at [residency@usu.edu](mailto:residency@usu.edu).