

Utah State University
Department of Campus Recreation
Aggie Recreation Center
Facility Policies

Approved: Spring 2022

Departmental Overview

The Department of Campus Recreation at Utah State University is housed in the Division of Student Affairs and is one of the most dynamic growing departments on campus. Home to 18 professional staff members and four graduate assistants, Campus Recreation strives to serve the students with top-notch programs and services. A state-of-the-art facility opened in November 2015, included three basketball courts, three levels of cardio and weight training, a climbing and bouldering wall, two sand volleyball courts, two outdoor basketball courts. The Aggie Legacy Field is 154,000 square feet of synthetic playable surface including two flag football fields, two softball fields, a soccer field, a rugby pitch, a lacrosse field, and ultimate frisbee. Campus Recreation also manages the HPER Building and Fieldhouse which includes six racquetball courts, five basketball courts, two pools, weight training, and cardio loft. This is an exciting time to join the Utah State University Campus Recreation team as we continue to grow our programs and develop our students into future leaders.

Mission Statement

Campus Recreation provides opportunities for personal growth through play, wellness and adventure.

Vision Statement

Campus Recreation will provide diverse recreational programs and services to engage the campus community.

1. **Play:** We strive to create spaces where recreation can be enjoyed as co-curricular experiences that strengthen and broaden student learning outside the classroom.
2. **Wellness:** We value a community that encourages a balanced life, healthy choices and an environment that facilitates a sense of belonging for every student.
3. **Adventure:** We create experiential learning opportunities for the development of each student and the USU community through a safe and supportive environment.
4. **Community:** We value opportunities in which every individual is welcomed and affirmed and where we seek to understand, respect, and celebrate our diversity.
5. **Development:** We expand the capacity of students to develop life-long skills to pursue a healthy and active lifestyle for the benefit of themselves and others.

Commitment of Inclusion

Campus Recreation is dedicated to inclusive programs, services, and facilities through our commitment to education, outreach, and collaboration. We seek opportunities to create space where all people are welcome and gain a sense of belonging.

Operational Hours

Operational hours will be determined by the administrative staff within the Department of Campus Recreation.

Closures

Areas of the Aggie Recreation Center, or the entire facility, may be closed or restricted due to a special event, scheduled cleaning, scheduled maintenance, or unforeseen circumstances such as severe weather conditions or emergency situations. Scheduled closures will be posted on the Campus Recreation website and will adhere to University Policy 507.

Event Reservations

For all Campus Recreation Events, the Department will notify patrons of activity area reservations at least two weeks prior to the event. Event reservations will be communicated to patrons via the Campus Recreation website as well as electronic signage throughout the Aggie Recreation Center.

Membership

The Aggie Recreation Center was funded by a \$75 per semester student fee that began in fall 2015.

*In March 2017, the Student Policy Board voted/approved Faculty and Staff Memberships and guest passes within the Aggie Recreation Center. The revenue generated from these memberships is allocated to subsidize funding and enhance the student experience through programming and equipment replacement.

Membership Eligibility

You must be a registered USU student and have paid the student body fees to be eligible for Aggie Recreation Center services. Additionally, any student that has an outstanding student fee balance of \$100 or more after the initial two-week grace period cannot access Campus Recreation facilities, services, or events. Outstanding student fee balances can be paid at the Office of the Registrar. Students who were registered for the Spring semester and preregistered for the upcoming Fall semester may purchase a summer membership to the Aggie Recreation Center. All membership rates are predetermined by the Department of Campus Recreation.

Spouse Passes

Spouse passes are offered through the USU Card Office. Spouses can purchase a \$40 Spouse Pass and \$8.75 goes towards access to the Aggie Recreation Center and programming within Campus Recreation.

*Recent Graduate Alumni Membership *Approval Spring 2022.*

Upon graduation from USU, alumni are eligible to purchase an Alumni Membership to the Aggie Recreation Center for up to one year after graduation. This membership allows access to the Aggie Recreation Center and the programs/services offered for one year after the purchase date and within one year of graduating.

Access

To access the recreational facilities on campus (Aggie Recreation Center and Fieldhouse), members must register their hand in the biometric hand scanner kiosk upon their first visit. After the members hand is registered, each time you visit the facilities, you will type in you're A# and scan your hand at a biometric hand scanner entry point. To access the HPER Pool, you must bring your student ID. Access to recreation facilities will activate two weeks before the semester starts if **you have registered for classes and paid tuition and student body fees**. If student fees and/or tuition is not paid within the first two week of the semester, your access will be deactivated.

A-Number

Similar to many of the activities and services student's access campus-wide with their A-Number, it is also important for students to know their A-Number if they participate in any activities or services held at the Aggie Recreation Center. Your A-Number will be used to verify your membership status, provide building access, register you for Campus Recreation Programs, and many other functions. For these reasons, it is important to either bring your USU ID Card or know your A-Number.

Confiscated ID

To help ensure that the Aggie Recreation Center is utilized only by students who pay student body fees, Campus Recreation reserves the right to deny access and confiscate USU ID Cards from those who attempt to falsify their identity. Students who have their USU ID Cards confiscated by Campus Recreation staff members will have an opportunity to retrieve their card at the Student Affairs main office located in the Taggart Student Center, Room 220. Unauthorized entry into or use of University facilities or equipment will be subject to discipline under Article V, Section V-5 of the Student Code of Conduct.

General Facility Policies

Clothing Guidelines

Campus Recreation strives to maintain a clean, safe, and inclusive environment while honoring personal workout clothing preferences.

- While using recreation facilities, a top, shorts or pants, and closed-toe shoes, unless specifically designated for the area, are required.
- Clothing that is deemed unsafe will be addressed by department staff.
- Clean attire that is intended for swimming must be worn in the pools.

As you use the facility, recognize that exposed skin can be at risk to disease exposure. Patrons can help minimize the risk for themselves and others by limiting skin contact to equipment and wiping down fitness equipment before and after use. Thank you for helping us Respect the Rec Facilities!

Profane or Offensive Clothing

Clothing with offensive or profane language, designs, or pictures is not acceptable in the Aggie Recreation Center. Patrons with profane or offensive clothing may be asked by Campus Recreation to change attire or if necessary, exit the building.

Food, Beverages, Gum

The Campus Recreation maintenance and custodial staff prides itself on maintaining a facility that is clean, safe, and sanitary for all participants. To help maintain high facility cleaning standards, participants will not be allowed to have food, beverages (other than water), or gum in any of the following activity areas:

- MAC Gym, Weight Room, 3 Court Gyms, Indoor Track, Fitness Studios, and Cardio Lofts.

Water in a plastic container with a lid is permissible anywhere in the Aggie Recreation Center. Food items are allowable in interior and exterior lounge areas.

Facility Conduct

Occasionally a student's behavior will rise above normal interactions to a level of concern that may lead to disruption of a university activity or cause concern of threat towards oneself and/or others. Utah State University Student Code strictly prohibits "the infliction of physical or mental duress upon any other person, including threats and intimidation." When it is judged that a student's behavior has elevated to a disruptive or threatening level, Campus Recreation staff members reserve the right to:

1. Contact USU Police by calling 435-797-1939
2. Report the issue or threat and ask for a USU Police Officer to escort the disruptive participant from the building.

In addition to filing a departmental Incident Report, Campus Recreation staff members will report the incident to Student Affairs using the Student of Concern Incident Report Form. Upon receiving the Student of Concern Incident Report Form, Assessment Specialists within the Division of Student Affairs will determine whether the student's actions or behaviors have violated the Student Code of Conduct and determine appropriate disciplinary action. An electronic version of the Student Code can be found online by visiting the Student Affairs homepage.

Fighting

In accordance with the principles of community endorsed by the University and the Department of Campus Recreation, all forms of physical violence have been found to interfere with university functions or threaten the well-being and educational purposes of students. Any student who engages in the proscribed conduct shall be subject to discipline under Article V, Section V-5 of the Student Code of Conduct. This includes but is not limited to fighting, physical violence, physical assault, lewdness, or intent to physically harm another student.

Spitting

The Campus Recreation maintenance and custodial staff prides itself on maintaining a facility that is clean, safe, and sanitary for all participants. Individuals who contribute to an unsafe and unsanitary environment for others by spitting on the walls, floors, or other surfaces may be asked by Campus Recreation staff members to clean up their mess.

Sexual Harassment

The Department of Campus Recreation is committed to creating and maintaining an environment free from acts of sexual misconduct and sexual harassment while fostering within that environment respect for the dignity of all members of the community. All forms of sexual harassment, including sexual misconduct and sexual assault, interfere with this mission.

University Response

When the University learns of sexual misconduct, we will take immediate and appropriate action to determine what occurred. We will take prompt and effective steps to end sexual misconduct, prevent its recurrence, and address its effects, whether the sexual misconduct is the subject of a criminal investigation. The University will take steps to protect an individual filing a complaint. Retaliation against anyone reporting sexual misconduct or

otherwise providing information about sexual misconduct is strictly prohibited. Equity.usu.edu

Assistance

If you have experienced sexual harassment, including sexual misconduct and sexual assault, we encourage you to utilize the support services available at CAPS (Counseling and Psychological Services) and SAAVI (Sexual Assault and Anti-Violence Information Center). You may seek assistance from campus employees, including the Title IX Coordinator, Deputy Title IX Coordinators, faculty, and staff. To ensure that the University can do everything possible to aid and stop sexual harassment, University employees are required to report information they receive about allegations of sexual misconduct to the Title IX Coordinator.

Any student, faculty, staff member or participant in any USU-sponsored activity who has concerns about sexual harassment, sex (gender) discrimination or sexual misconduct is encouraged to seek the assistance of the Office of Equity. Please contact us at:

1475 Old Main Hill
Old Main, Room 161
Logan, UT 84322-1475
TEL: 435-797-1266
FAX: 435-797-0291

Personal Trainers, Coaches, or Instructors

Personal training or private instruction at any Campus Recreation facility is restricted to those individuals who are specifically nationally certified and employed by Campus Recreation for this purpose. No solicitation is allowed.

Alcohol, Drug, and Tobacco

Utah State University and the Department of Campus Recreation are committed to providing a safe learning environment free of alcohol, drugs, and tobacco. Any student who violates the Student Code of Conduct as it pertains to alcohol, drugs, or tobacco while participating in any activity or event at the ARC will be removed from the facility and subject to discipline under Article V, Section V-5.

Bicycles, Skateboards, In-line Skates, & Scooters

The use of bicycles, skateboards, Segway, hoverboards, in-line skates, and scooters is not permitted in the Aggie Recreation Center.

1. In-line skates, skateboards, and scooters can be stored in a rented locker, day-use locker, or cubbies provided they fit in the designated storage unit.
2. Bicycles should be secured to outdoor bike racks.

3. Bicycles found locked in inappropriate areas will have the locks cut and will be moved to the bicycle rack with no lock.
4. Skateboarding, in-line skating, riding bicycles or other activities that may cause damage to the landscape/exterior of the Aggie Recreation Center is not permitted.
5. Patrons assume responsibility for damages to the landscaping/exterior of the Recreation Center.
6. Patrons who choose to store their bicycles, skateboards, Segway, hoverboards, in-line skates, and/or scooters assume the responsibility for their property if lost or damaged.

Photography / Videography

Photography/videography is prohibited within all recreational facilities by all individuals, including staff, students, faculty and members of the public, except when performed by authorized employees, contractors, and designees conducting official University business. The University retains the ability to perform photography and videography within recreational facilities for media, marketing, and all other operational purposes, generally subject to rules set forth in the Media Request Form. Any participant that violates the photography / videography policy will be subject to discipline under Article V, Section V-5 of the Student Code of Conduct.

Marketing & Promotional Material

University policy does not allow flyers and other advertising to be placed on windows, walls, doors, etc. Signs found in such areas will be removed by facility staff. Advertising may be limited at the University's discretion and except for ads promoting University services, advertising does not constitute an endorsement by the University or Campus Recreation for the contents of the ad. Any advertising or marketing material must be approved by Campus Recreation and will be subject to University Policy 511.1.

Service Animals

Only registered service animals will be permitted within the Aggie Recreation Center. According to the Americans with Disabilities Act, a service animal is defined as any guide dog or other animal individually trained to provide assistance to a person with a disability.

Video Surveillance

The Aggie Recreation Center and its activity areas, entries/exits, and main lounge area are subject to 24-hour surveillance. Campus Recreation and the USU Police Department will randomly monitor live video as well as utilize past video surveillance to help maintain a safe environment for patrons.

Campus Recreation Services

Locker Rental

Semester and annual lockers located in the men's and women's locker rooms are available for rent on a first come first served basis.

Locker Cleanout

The Department of Campus Recreation reserves the right to open and clean out a locker after the locker rental contract has expired. On or before the last day of the locker contract, all semester and annual lockers must be renewed or cleaned out by the locker holder. Personal items left in lockers at the end of the rental contract will be held in the lost and found for two weeks before being disposed of according to approved University procedures. Personal toiletry items such as cleansing products, hair care products, razors, wash cloths, etc., will not be held but rather disposed of due to sanitation reasons. Lockers must be renewed or cleaned out by the last day of the rental contract, or the locker holder may be subject to an additional cleanout fee.

Day-Use Lockers

Day-use lockers are available for members of the Aggie Recreation Center and can be rented for use on a first come, first served basis. Personal items from day-use lockers that are not removed during normal building hours will be removed from the locker and stored in the lost and found. Please see our lost and found policy for details regarding the pick-up of personal items not removed from day-use lockers.

Locker Cubbies

Locker cubbies are conveniently located throughout the Aggie Recreation Center on the 2nd and 3rd floor and are available on a first come first served basis. Students who choose to use the locker cubbies to store personal belongings do so at their own risk. Utah State University and the Department of Campus Recreation are not responsible for lost or stolen items when stored in locker cubbies. Personal items found in locker cubbies that are not removed during normal building hours will be removed from the locker cubbies and stored in the lost and found. Please see our lost and found policy for details regarding the pick-up of personal items not removed from locker cubbies.

Equipment

Campus Recreation provides many pieces of athletic, fitness, and recreational equipment for students to checkout at no additional cost. Equipment provided is for use within the Aggie Recreation Center or immediately outside of the facility (i.e. outdoor basketball court, sand volleyball court). Equipment that is lost, stolen, damaged, or not returned will be documented and the individual who checked out the equipment will be held responsible to cover the cost of the lost or damaged equipment. All equipment must be

returned each day prior to the facility closing. Users that have not returned equipment and/or have not paid the applicable charge cannot check out equipment and will not be allowed access to the Aggie Recreation Center.

Towel Service

Towel service will be provided to facility patrons who pay the associated semester, annual, or day-use locker fee. Patrons must checkout a towel using their A-Number and check-in their towel prior to exiting the facility. Patrons who do not check-in their towel at the end of use may be subject to a lost towel fee.

Lost and Found

Although Campus Recreation is not responsible for lost or stolen items, we understand that at times items can be forgotten or misplaced. For the convenience of facility users, Campus Recreation will maintain lost and found items at the Equipment Check Desk for a one month. Items not claimed after the one-month period, all items will be transferred to USU Surplus. For patrons to claim a specific item, Campus Recreation staff members will ask the individual to properly identify the item that was lost. Lost and found items cannot be rented or borrowed to other patrons. No exceptions.

Facility Scheduling Priority

The Aggie Recreation Center was constructed to provide expanded opportunities for student recreation and engagement. The initial program description for the Aggie Recreation Center emphasized the importance of open recreation - the idea of providing recreational space that is rarely programmed to where access is restricted to a particular user group. Therefore, to support the initial programmatic vision of the Aggie Recreation Center, facility-scheduling policy directly reflects the concept of open recreation. During off peak times of the semesters and summer months, recreational facilities will be available to rent for the campus community and Conference Services groups. Rental rates are pre-determined by Campus Recreation administrators and are available at campusrec.usu.edu. During rental groups, there must always be activity and gym space available for student open recreation. Off peak hours are determined by the Campus Recreation Administrative Staff.

For activities where no facilities exist in other places on campus, the ARC facilities may be contracted with USU academic departments for courses provided:

- the facilities are scheduled for “off peak” user times
- reasonable fees will be assessed to the department for personnel, instruction, materials, and facility use.

Scheduling Priority by Activity Area

1. 3 Court Gym
 - a. Open Recreation
 - b. Campus Recreation Events
 - c. Campus Community and Event Services Guests to the university.
2. Mac Gym
 - a. Open Recreation
 - b. Campus Recreation Events
 - c. Campus Community and Event Services Guests to the university.
3. Weight Room
 - a. Open Recreation
 - b. Campus Recreation Events
4. Cardio Lofts & Stretching Areas
 - a. Open Recreation
 - b. Campus Recreation Events
 - c. Campus Community and Event Services Guests to the university.
5. Jogging Track
 - a. Open Recreation
 - b. Campus Recreation Events
6. Fitness Studios
 - a. Campus Recreation Fitness Classes
 - b. Open Recreation
 - c. Campus Recreation Events
 - d. Campus Community and Event Services Guests to the university.
7. Lounge Areas
 - a. Campus Recreation Events
 - b. Open Recreation
8. Exercise Terrace and Exterior Decks
 - a. Open Recreation
 - b. Campus Recreation Events
9. Exterior Basketball and Volleyball Courts
 - a. Open Recreation
 - b. Campus Recreation Events
 - c. Campus Community and Event Services Guests to the university.

***All event reservations must be scheduled two weeks prior to the event to provide adequate notice to patrons that a particular activity area will be reserved.

At the discretion of the Director of Campus Recreation, shared space agreements and general memorandum of understandings (MOUs) may be created for the benefit of the Department of Campus Recreation and the student body.

Activity Area Policies

Climbing Wall

The ARC climbing facility is operated under the direction of trained and professional staff that is based on industry best practices. All climbing activities will be conducted only during open times when trained climbing staff is present.

Fitness Areas

1. **Equipment Cleaning:** All cardio and fitness equipment with upholstery must be wiped down after each use. Sanitation spray and towels are provided for your convenience.
2. **Footwear:** Sandals, flip-flops, open-toed or open-heeled shoes of any kind are not allowed. Shoes, shirts, and bottoms must be worn.
3. **Chalk:** Powder lifting chalk is not allowed.
4. **Removing Equipment:** Equipment may not be altered or removed from the fitness areas unless under the direction of a uniformed Campus Recreation staff member. Doing so may cause damage to hardwood floor, tile, or another surface.
5. **Weight Dropping:** Slamming or dropping weights is prohibited. Patrons must remain in control of their weights.
6. **Signage:** Removal of any Campus Recreation signage is not allowed.
7. **Personal items** such as backpacks are not allowed in activity areas unless placed in designated storage units. Staff members are not responsible for lost or stolen property.
8. **Personal Training:** Personal training or private instruction at any Campus Recreation facility is restricted to those individuals who are specifically employed by Campus Recreation for this purpose. No solicitation is allowed.
9. **Equipment Repair and Adjustment:** Only authorized Campus Recreation staff members may repair fitness equipment. Patrons are responsible for reporting damages or necessary repairs to the Campus Recreation staff. Unauthorized alteration or adjustment of equipment is prohibited.

Indoor Track

1. **Activity Direction:** Patrons must follow signage for proper direction of activity.
2. **Running vs. Walking:** Inside lanes are designated for running/jogging; outside lanes are designated for walking.
3. **Equipment:** The use of fitness equipment (bars, dumbbells, plyometric boxes, etc.) on the track is prohibited.

Weightlifting Accessories

Certain weightlifting accessories will be provided for patrons to check-out during regular operational hours. Below is a list of items that will be

provided for patron use as well as those that are not permitted inside the Aggie Recreation Center.

Weightlifting Straps

Weightlifting straps (i.e. shrug straps) will be provided by Campus Recreation and available for patrons to checkout.

Weightlifting Belts

Weightlifting belts (including dip belts) will be provided by Campus Recreation and available for patrons to checkout.

Liquid Chalk

Liquid chalk is permitted only in the Climbing Wall inside the Aggie Recreation Center, however, will not be provided for patron use.

Powdered Chalk

Powdered chalk is NOT permitted for weightlifting inside the Aggie Recreation Center. If patrons bring their own chalk for use, Campus Recreation may ask the user to help clean damaged equipment, floors, etc.

Fitness Rooms

1. Fitness equipment is not to be removed from the fitness rooms and used in other activity areas.
2. Personal items must be stored in cubbies and/or lockers.
3. Audio and video equipment, except for Fitness-on-Demand, is for Campus Recreation staff or instructor use only.
4. Personal or instructional training not scheduled through Campus Recreation is not permitted in the fitness rooms.
5. Please help Campus Recreation maintain a safe and sanitary environment by cleaning used equipment prior to leaving a scheduled class or personal workout.

Open Recreation Policies

Participation during open recreation hours is based on a first-come first-served basis. As such, patrons do not have the right to remove other participants from an activity area to gain personal or group access to facility space. When open recreation usage conflicts arise, Campus Recreation reserves the right to determine which individual or user group is permitted access.

At times, Campus Recreation will program open recreation areas for specific activities (e.g. open recreation badminton/futsal/or basketball in the MAC; open recreation basketball or volleyball in the Main Gym).

Lounge Policies

1. Reservation of space in the social lounge area is restricted to Campus Recreation.
2. Individual or group solicitation is not allowed in the any lounge areas in the Aggie Recreation Center.
3. Television and radio programming may only be adjusted by Campus Recreation staff members.
4. Headphones are required for all audio devices brought in by users in lounge areas.
5. Campus Recreation staff are not responsible for items left unattended and/or lost or stolen items.

Outdoor Recreation Spaces

The Department of Campus Recreation will not be held liable for injuries or accidents that occur on or around outdoor recreation spaces after normal operational hours. Patrons who participant on or around outdoor recreational spaces after normal operational hours will not be supervised and choose to do so at their own risk. Outdoor lights will be shut-off after normal building hours.

Outdoor Activity Areas

Glass products will not be allowed on or around the outdoor activity areas such as the sand volleyball or basketball playing surfaces. Patrons who have glass products on or around the outdoor activity areas will be required to dispose of the material. By limiting glass products near playable activity areas, Campus Recreation limits the potential for cuts or lacerations attributable to improper disposal of glass.

To help limit the wear and tear of indoor sport equipment, outdoor-specific volleyball and basketball equipment will be available for patrons to checkout for the outdoor activity areas.

Patrons who participate on or around the outdoor activity areas must adhere to the Weather-Related Closure and Notification policy.

Weather Related Closures and Notifications

USU Campus Recreation Inclement Weather Policy

In the event of severe weather, Utah State University will notify the USU community regarding a delayed or canceled class and work schedule. If the notice comes after our scheduled opening time of 6:00 A.M., Campus Recreation facilities will remain open. If a notification comes before the scheduled opening time of 6:00 A.M., Campus Recreation will strive to open facilities between 8:00 – 9:00 A.M. When Utah State University cancels afternoon or evening classes due to inclement weather, Campus Recreation

reserves the right to close early to ensure the safety and wellbeing of our student employees and staff. Please visit the Campus Recreation social media pages for updates during inclement weather.

When exterior recreation spaces are deemed to be unplayable (i.e. standing water, snow, lack of visibility, freezing temperatures, lightning, etc.) activity will be suspended and/or cancelled to avoid further damage to playing surfaces and limit the risk of injuries to patrons.

Outdoor recreational spaces may be deemed “unplayable” by Campus Recreation or Utah State University Facilities staff.

If weather conditions appear to be unsafe, patrons should always use their best judgment concerning their personal safety and remove themselves from potentially harmful weather conditions.