

## Student Name

123 Anywhere St.

studentname@gmail.com

801-888-XXXX

### EDUCATION

---

**Utah State University, (USU) BS in Environmental Studies-** Logan, Utah (2017-2020)

- USU GPA: 3.89, Major-specific GPA: 3.92
- Community-Engaged Service Scholar 2018-2020
- Dean's List 2017-2020
- Currently enrolled in Environmental Studies, Women and Gender Studies, Natural Resource Law and Policy, and Women in Agriculture

**Corner Canyon High School, Honors Diploma-** Draper, Utah (May 2017)

- Cumulative GPA: 3.92

### RELEVANT EXPERIENCE

---

**HEALUtah, Volunteer Outreach Coordinator** (January 2019- Present)

Hours volunteered per week: 5 Supervisor: Mr. Noah Miterko, 801-888-xxxx OK to Contact: Yes

- Actively spoke against the HB220 nuclear waste bill at the 2019 legislative sessions in Utah Congress
- Presented as a public spokesperson for HEALUtah, a local nonprofit, at county hearings and open city meetings
- Utilized citizen science to address waste misconceptions in both Salt Lake and Cache counties
- Tabled at local markets to educate citizens about the importance of a varied energy portfolio

**USU: QCNR Undergraduate Teaching Fellowship** (January 2019- Present)

Hours worked per week: 10 Supervisor: Dr. Edd Hammill, 801-888-xxxx OK to Contact: Yes

- Marked term papers, assignments and final projects for 62 fellow peers while enrolled as a full-time student
- Prepared and delivered lecture pertaining to watershed sciences and biodiversity within those systems
- Excelled in Canvas grading navigation, as well as Qualtrics, iClicker surveys and other relevant classroom technology
- Assisted in the administration of pertinent course information, communicating directly with students on a daily basis

**USU: Peer Advisor** (March 2019- Present)

Hours worked per week: 15 Supervisor: Ms. Shelly Kotynek, 801-888-xxxx OK to Contact: Yes

- Presented undergraduate research opportunities at two symposiums and across various classrooms
- Familiarized fellow undergraduates and peers with resumes, cover letters and curriculum vitae
- Ensured the safety and confidentiality of students adhering to FERPA law
- Assisted students in connection to job boards, career coaches and post-Baccalaureate aspirations

**Logan City, Greenhouse Gas Intern** (May 2019-August 2019))

Hours worked per week: 35 Supervisor: Ms. Emily Malik, 801-888-xxxx OK to Contact: Yes

- Performed an EPA study using over 30,000 cells of carbon emission data from fleets, electricity consumption and other sources from seven Logan City departments
- Followed research protocol and sample design to assess plastic usage per capita in Cache Valley

***Logan City (continued)***

- Organized and promoted three successful recycling amnesty events for Cache Valley citizens, collecting over 15,000 tires to repurpose
- Drafted and followed through with an extensive one-year social media education campaign to inform residents about an impending plastic bag ban
- Corresponded with city officials regarding impending policy
- Analyzed greenhouse gas emissions of several city buildings on a monthly basis using a federal emission calculator
- Utilized GIS techniques and platforms to map waste usage in Logan City
- Introduced sustainable living principles to the Cache Valley Latinx community

***USU Sustainability Office, Recycle/Waste Intern (November 2017- January 2019)***

*Hours worked per week: 15 Supervisor: Ms Brhianna Malcolm, 801-888-xxxx OK to contact: Yes*

- Oversaw True Blue Reuse thrift program, motivated by textile waste diversion and local humanitarian profits, collecting and reselling over 5000 pounds of gently used clothing
- Pioneered a sister program to True Blue Reuse, True Blue Repair, in efforts to further reduce waste through education on consumption and reusing
- Promoted local recycling programs university-wide via popular social media platforms
- Lectured as a public spokesperson for Utah State University in classrooms as well as courtrooms
- Facilitated numerous clothing and food drives campus-wide and assisted with the campus food pantry initiatives,
- Presented a research poster at the Intermountain Sustainability Summit (March 2018)
- Drafted and was awarded a \$2000 grant through the Utah State University Service Center, propelling the mission of the Sustainability Office further

***United States Forest Service: Wildland Firefighter (May 2018- September 2018)***

*Hours worked per week: 40 Supervisor: Mr. Colton Rogers, 801-888-xxxx OK to contact: Yes*

- Ensured the safety and accessibility of recreational use sites in Salt Lake City
- Utilized power tools in order to ensure the security of wooded recreation areas
- Abolished small wildfires across the Intermountain West region while adhering to protocol
- Utilized ARCMAP and other GIS platforms for orienting to transects in the field
- Delivered safety briefings as well as trained and supervised volunteers
- Conducted formal tours of recreational areas throughout the Wasatch front
- Designed and built day-use areas for local benefit

***Sustainable Produce in Salt Lake Valley: Research Assistant (May 2018-November 2018)***

*Hours worked per week: 10 Supervisor: Ms. Alex Dolezal, 801-888-xxxx OK to contact: Yes*

- Conducted surveys within a pool of less affluent Salt Lake City residents, gaining knowledge regarding accessibility to sustainable produce options
- Acquired extensive experience with Microsoft Excel and other various data entry platforms
- Transcribed and translated over 250 hours of multilingual interviews with local grocery store owners

**RELEVANT SKILLS**

---

***Field***

- Federally licensed to operate manual transmissions as well as 4x4 transmissions, and large vehicle towing

### ***Field (continued)***

- Orienteering and GPS
- Stand exam and forest fuels analysis
- Range and vegetation analysis
- Power tool maintenance procedures and cleaning
- Survey sampling procedures at the federal level
- Intermediate Spanish speaking skills
- Radio telemetry field experience
- Construction and landscape architecture experience in international territory

### ***Computer***

- Proficient in Microsoft Office (Word, Excel, PowerPoint, Access), ARCGis, Adobe (Lightroom, Photoshop, Audition), and Google Earth
- Constructed, administered and interpreted questionnaires in Qualtrics and Survey Monkey
- Extensive experience with statistical computing in R

### ***Communication and Interpersonal***

- Instructed classical Suzuki piano fundamentals to over fifteen children aged 6 to 18
- Demonstrated valuable customer relation skills during time as a hostess
- Surpassed sales records for three consecutive months at local music store
- Represented the USUSO through student teaching and public speaking in ten classrooms

### ***Writing and Editing***

- Drafted and was awarded an individual microgrant to catalyze university-wide sustainability efforts
- Assisted peers in the formation and editing of cover letters and resumes, catering to personal specializations and preferences

### ***Projects***

- EPA Greenhouse Gas Emission survey for Ms. Holly Daines, Logan City mayor (May 2019)

## **VOLUNTEER AND LEADERSHIP**

---

### ***USU Sustainability Club: Treasurer (August 2017- May 2019)*** *10 hours/wk*

- Established club leadership and a framework to secure participation through food drives, volunteer activities and other programs

### ***USU Student Organic Farm (September 2017-Present)*** *5 hours/wk*

- Utilized sustainable farming practices to provide food to university students in need

### ***USU Farmers Market (August 2018- November 2018)*** *3 hours/wk*

- Collected fresh produce and gently worn clothing to redistribute to less affluent USU students and staff

### ***Spanish-Speaking Volunteer (July 2017)*** *300 hours total*

- Built primary school in Peru for underprivileged children ages 4-16 using sustainable, hands on strategy in conjunction with the natural resources

### ***Senior Class President, Corner Canyon HS (2016-2017)*** *1000 hours total*

- Presented as a public speaker and school district representative in front of five school board meetings
- Accumulated over \$60,000 for refugees and immigrants along the Wasatch Front through various activities and organized fundraisers

## **AWARDS AND HONORS**

---

### ***Academic Scholarships***

- Dean's Scholarship 2017-2018, 2018-2019
- George and Dorothy Kelker Scholarship 2018-2019
- Center for Women and Gender Alison Comish Thorne Scholarship 2018-2019
- Lillywhite Scholarship 2019-2020
- Americorps Student Stipend January 2019

### ***Grant Award***

- Utah State University Service Center: individual grant awarded in September 2018 to fund True Blue Repair, with matched funds to guarantee student usage

## **CERTIFICATIONS AND TRAININGS**

---

- FERPA (June 2019, Quinney College of Natural Resources)
- Utah Food Handlers Permit (January 2019, State Food Safety of Utah)
- Federal Government certified Drivers License (June 2018, US Forest Service)
- First Aid/ CPR Certification (June 2018, US Forest Service)
- Saw School Certification (June 2018, US Forest Service)
- Wildland Firefighting Certification (June 2018, US Forest Service)
- FIBO research protocol training (May 2018, QCNR)
- Suzuki piano program graduation certification (May 2015)

## **INTERESTS**

---

- Traditional climbing and bouldering
- Sustainable and environmentally-friendly living
- Gardening and tending to plant life
- Classical piano