

JACOB SMITH

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EDUCATION

Bachelor of Science, Nursing

May 2023

Minor: Spanish

GPA 3.75

Utah State University (USU), Logan UT

RELEVANT WORK EXPERIENCE

Certified Nursing Assistant (CNA), Sunshine Terrace Foundation, Logan UT

December 2022-present

- Assisted patients with mobility needs, including moving to and from beds, organizing wheelchairs, and preparing assistive devices to ensure that every patient is receiving necessary supports
- Gathered dietary information, assisted with feeding, and monitored food intake to help patients achieve nutritional objectives and in support of their personal wellness
- Promoted patient safety during all patient interactions, such as transportation between common areas and patient rooms, and feeding during mealtimes to remain consistent with overall care and hospitality

Teaching Assistant, Utah State University, Logan UT

August 2022-December 2022

- Assisted the professor in grading papers each week to provide helpful feedback and information to students
- Arranged the zoom and broadcast capabilities in the classroom and online resources for distance students
- Communicated with students throughout the semester to make sure they were staying caught up with courses

Server, Chili's Restaurant, Logan UT

May 2021-August 2021

- Guaranteed customer satisfaction with every order by interacting with customers with a positive attitude
 - Communicated with kitchen staff in a timely manner to ensure the correct order was being made consistently in order to meet customers specifications and possible dietary restrictions
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TRANSFERABLE SKILLS & EXPERIENCE

Spanish Fluency & Communication

- Fluent in Spanish communication through writing, speaking, and reading
- Collaborated with a team to increased outreach efforts and identify areas of improvement

Organization & Planning

- Assisted with weekly meetings for club members and with the planning for upcoming activities
- Created weekly and monthly goals to optimize the amount of service activities that were available

Leadership & Coordinating

- Organized and trained volunteers on a weekly basis on community outreach and implementation
 - Increased local outreach to provide permanent homes for homeless animals in need of a shelter
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VOLUNTEER HISTORY

Club Member, *USU Spanish Healthcare Club*, Logan UT

December 2022-present

Volunteer, *Cache Humane Society*, Logan UT

May 2021-August 2021

Volunteer, *Non-profit Church Organization*, San Diego CA

April 2019-April 2021

CERTIFICATIONS

Certified Nursing Assistant (CNA), USU, Logan UT

Acquired November 2022

Basic Life Support, USU, Logan UT

Acquired October 2022

CPR, USU, Logan UT

Acquired October 2022