

# JON ANDERSON

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## EDUCATION AND CERTIFICATIONS

### B.S., Recreation Administration

Minor: Public Recreation

Utah State University (USU), Logan UT

May 2024

GPA 3.8

### Certified Park and Recreation Professional (CPRP)

National Recreation and Park Association

May 2024

## RECREATION ADMINISTRATION INTERNSHIP

Recreation & Wellness Intern, Logan Recreation Center, Logan UT

Summer 20XX

- Developed weekly activities by collaborating with staff to create engaging experiences for clients
- Maintained 25+ individual and family client profiles by weekly follow up to ensure client satisfaction
- Served as a direct community resource for clients and their families by providing informational workshops to educate the community about the importance of maintaining a healthy lifestyle
- Assisted with after school activities for 30 elementary students by preparing active games to support the student's development in a fun environment

## RELEVANT WORK EXPERIENCE

Junior Jazz Facilitator, Logan Recreation Center, Logan UT

June 20XX-Present

- Coordinate weekly with coaches and players to reserve basketball gyms to make games run smoothly
- De-escalate upset parents during games by patiently communicating the rules to ensure everyone has a positive experience while using the facilities
- Plan tournaments with local basketball teams through online scheduling to create opportunities for teenagers to have more time in competitive play settings to increase skills

## RELEVANT COURSE PROJECTS

RAM 4900, USU, Logan UT

August 20XX-December 20XX

- Designed a hands-on program involving sports equipment to increase participation and accessibility in reference to recreational experiences available to youth

RAM 1000, USU, Logan UT

January 20XX-May 20XX

- Created a binder full of activities to implement in small and large group settings with community members with the goal of supporting active local programs

## LEADERSHIP AND VOLUNTEER EXPERIENCE

Secretary, USU Recreation Administration Club, Logan UT

August 20XX-Present

- Assist in monthly meetings to discuss a variety of ways to involve club members and create engaging experiences to benefit everyone's professional goals

Spanish-Speaking Volunteer, Religious Organization, Lima Peru

July 20XX-July 20XX

- Supervised up to 10 volunteers while managing personal responsibilities to meet organization goals
- Fluent in reading/writing in Spanish

## SKILLS & INTERESTS

Microsoft Office Suite

Backpacking

Zoom

Microsoft Teams

Basketball

Adobe Photoshop

Golf

Canva