

STUDENT NAME

123.456.7890 • name@email.com • 123 Main St Logan, UT 84321

EDUCATION

Bachelor of Science in Conservation and Restoration Ecology

May 2021

Utah State University (USU), Quinney College of Natural Resources (QCNR) Logan, UT

- **Cumulative GPA:** 3.67
 - **Relevant Coursework:** Communicating Sustainability, Fundamentals of Environmental Policy, Data Mgmt for NR Professionals, Conservation Biology, Business Law, Human Dimensions of Wildlife Mgmt
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RELEVANT EXPERIENCE

Peer Advisor, *Quinney College of Natural Resources – Logan, UT*

Jan 2020-Present

- Facilitated interdepartmental communication and assisted Advising Director with media publications
- Efficiently multitasked projects with competing priorities under limited supervision
- Advise 25-30 Quinney Scholars on academic and career goals in accordance with donor requests

Extension Educator, *USU Forestry Extension – Logan, UT*

Sept 2021-Present

- Interacted with the public and natural resource agencies to coordinate outreach and educational events
- Provided information to media outlets and the general public in groups ranging from 10-45 people
- Drafted media posts, fact sheets, and news articles associated with the Forestry Extension website

Research Technician, *QCNR – Logan, UT*

May 2020-Aug 2021

- Independently collected and tabulated data for ~70 plots related to 4 different projects in Utah and Idaho
- Coordinated remote project organization with supervisor, three technicians, and global collaborators
- Planted and cared for ~660 genotyped *B. tectorum* seedlings in the USU Research Greenhouse

Aquatic Nuisance Species Technician, *Colorado Parks and Wildlife – Loveland, CO*

May 2019-Sept 2019

- Inspected watercraft for aquatic nuisance species (ANS) and performed decontaminations
 - Educated boaters on clean boating practices and received customer feedback on programs
 - Communicated with park rangers and local law enforcement regarding safety concerns
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NONPROFIT LEADERSHIP, SERVICE & INVOLVEMENT

Board of Directors, *Operation Ragnar6 – Logan, UT*

Dec 2020-Present

- Serves as the Conservation Specialist working on promoting working canines in the field of Ecology
- Attends fundraising events and develops proposals for project funding and financing

Dog Caretaker, *Cache Humane Society – Logan, UT*

Sept 2017-Mar 2019

- Performed screenings, completed animal adoptions, and served as a customer service representative
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KEY SKILLS

Communication

- Excellent written and oral skills
- Productive, task-oriented worker
- Strong attention-to-detail
- Able to work both independently and coordinate with multiple groups
- Two years collegiate Chinese language study

Computer

- Proficient in Microsoft Office, ArcGIS, Adobe, Google Earth, and Mac IOS systems
 - Experience with statistical computing in R
 - Nonprofit-oriented QuickBooks training
 - Familiarity with MailChimp and Qualtrics media engagement software
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