



## Call for Potential Nominees for Carnegie Professor of the Year - 2015

- Submit potential nominee's materials to College Dean's Office by **November 3, 2014**:
  1. One-page curriculum vitae focused on achievements in undergraduate teaching
  2. 2014-2015 academic teaching log (course titles, levels, brief description of content and pedagogy for each course)
  3. One-page recommendation letter from faculty colleague or administrator referring briefly to the selection criteria on U.S. Professor on the Year information sheet (following page)
- College Dean's Office submits materials to Janet Anderson, Vice Provost, by **November 14, 2014** (no limit on the number of candidates that can be nominated by a College).
- Submit pdf documents via e-mail to [janet.anderson@usu.edu](mailto:janet.anderson@usu.edu)
- USU Carnegie Professor Nomination Committee reviews potential nominees' materials and makes recommendations to President Albrecht by **December 5, 2014**.
- **January 5, 2015**: Provost's Office notifies dean, department head, and nominator (if different from dean/department head) that candidate has been selected by the President to develop a full nomination package by **April 1, 2015**.

If you have questions or need additional information, please contact:

Janet Anderson, Vice Provost  
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435-797-2104  
[janet.anderson@usu.edu](mailto:janet.anderson@usu.edu)