



This Memorandum of Understanding (MOU) is an agreement between

\_\_\_\_\_ (hereafter referred to as the “Partner”) and the Utah State University (USU) Center for Community Engagement (CCE).

The CCE will provide the agreed-upon benefits of promoting Partners’ project ideas to USU faculty and facilitating collaborations when projects are successfully matched to USU courses.

By signing this MOU, the Partner affirms that:

- The Partner will not hold the CCE, USU, nor the State of Utah responsible for any unacceptable or inappropriate behavior or performance of student volunteers.
- The student volunteers, while conducting service, are not in any way employees of the partnering organization.
- Student volunteers are kept in line of sight of a supervisor at all times unless they have been satisfactorily background checked to the Partner’s standards.
- The Partner has general liability insurance (covering at least \$1,000,000/occurrence with a \$2,000,000 policy aggregate) and will add USU as “additional insured” to the organization’s policy.

Term: This MOU is in effect for the one-year period \_\_\_\_\_ (e.g., July 2022-July 2023). It may be terminated by either party upon thirty days’ written notice.

X \_\_\_\_\_ Date \_\_\_\_\_  
Partner’s Representative Signature

\_\_\_\_\_ Email \_\_\_\_\_  
Partner’s Representative Printed Name

X \_\_\_\_\_ Date \_\_\_\_\_  
USU Representative Signature

\_\_\_\_\_ Email \_\_\_\_\_  
USU Representative Printed Name