Community Engaged Scholars
Graduation Checklist

This checklist is to be completed by the Community Engaged Scholar and should be reviewed by the CE Scholars Advisor during the Exit Interview. The Exit Interview must be conducted at least one month before the scholar's graduation.

The following items should be included in the Portfolio:

___   **300 Hours** of documented community engagement

___   An unofficial transcript documenting **3** completed Community Engaged Learning (Service-Learning) **courses**

___   **Syllabi** from Community Engaged Learning (CEL/SL) classes as well project **deliverables**

___   Copies of course **contracts** for any course adapted to meet CEL/SL course requirements

___   Capstone **reflection** piece

The following items are suggested for the Community Engaged Scholar e-portfolio

- Photos of your community engagement experiences
- Reflective journal entries
- Newspaper articles highlighting your community engagement work and/or capstone
- Resources or information about the agency with which you served
- Research related to the community issue addressed

The following forms must be submitted by the Community Engaged Scholar:

___   The Community Engaged Scholar Application

___   The Community Engaged Scholar Capstone Project Proposal

___   The Community Engaged Scholar Capstone Evaluation