

## DELEGATION OF SIGNATURE AUTHORITY REVIEW FORM

<b>1. TITLE</b> - Delegation of Signature Authority for _____	
<b>2. DESCRIPTION</b> - _____	
<b>3. REVIEWERS</b> - Signature below indicates that the reviewer approves of the Delegation of Signature Authority and if applicable has reviewed the delegation memorandum attached to this form. <b>Do not sign this form if you do not approve of the delegation.</b>	<b>4. COMMENTS</b> - Reviewers should use this section to explain why they do not approve of the Delegation of Signature Authority. Reviewers may also use this section to suggest changes (if any) to the contract and/or memorandum.
_____ Signature <span style="float: right;">Date</span>  Name: _____  Title: _____	
_____ Signature <span style="float: right;">Date</span>  Name: _____  Title: _____	
_____ Signature <span style="float: right;">Date</span>  Name: _____  Title: _____	
_____ Signature <span style="float: right;">Date</span>  Name: _____  Title: _____	
_____ Signature <span style="float: right;">Date</span>  Name: _____  Title: _____	

Attach additional pages as needed. Reviewers may include Legal, Risk Management, Finance, ISO, etc. as appropriate. For additional information on Delegation of Signature Authority please reference University Policy 528. For assistance, please contact Purchasing and Contract Services at (435) 797-1033 or purchasing@usu.edu.