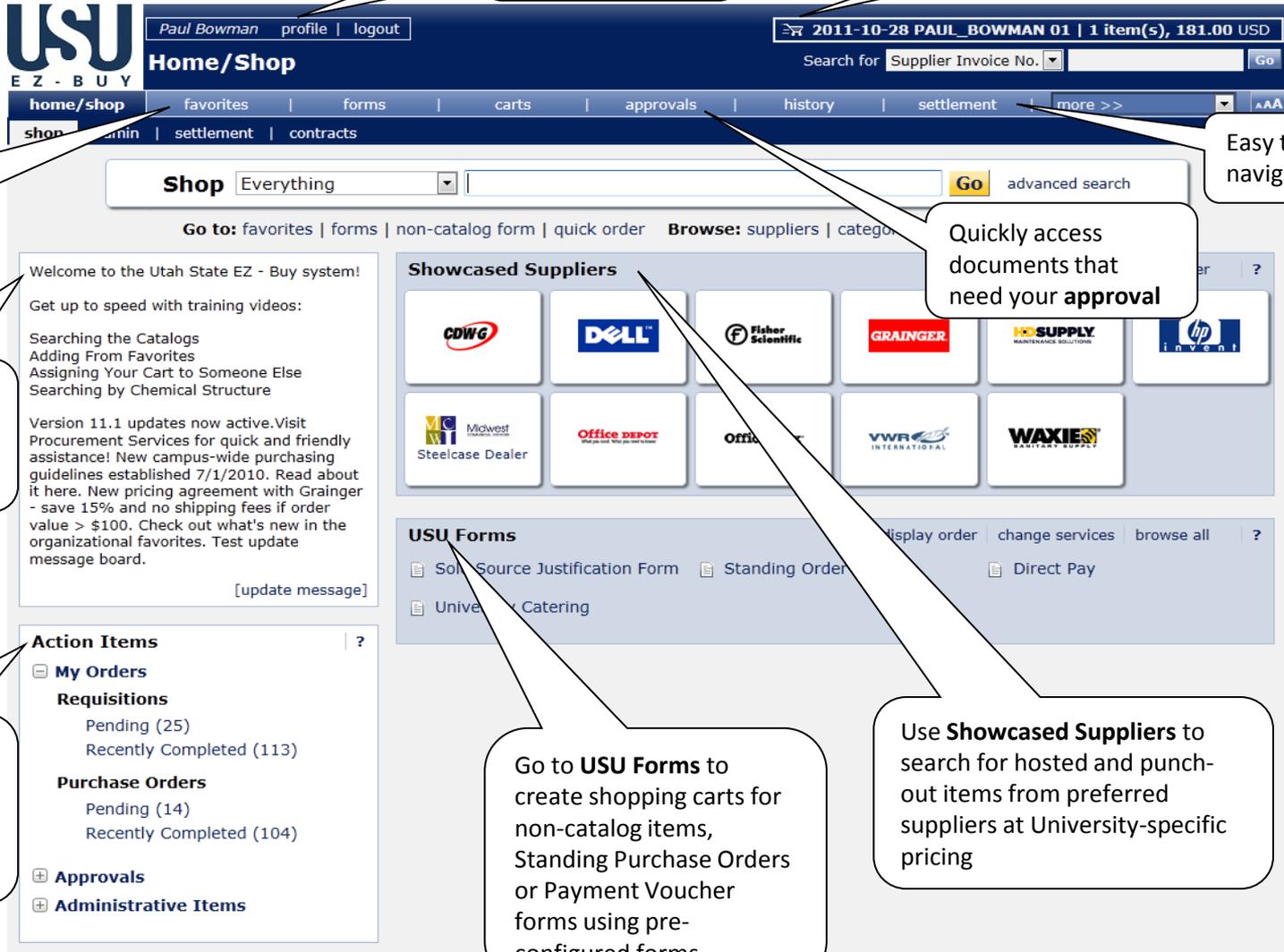


Create Shipping and Index defaults in your **profile**

Access your current **Shopping Cart**



Store frequently purchased items in **favorites**

Easy to use navigation bar

Quickly access documents that need your **approval**

Review the **Bulletin Board** information for new announcements or training materials

Use **Showcased Suppliers** to search for hosted and punch-out items from preferred suppliers at University-specific pricing

Go to **USU Forms** to create shopping carts for non-catalog items, Standing Purchase Orders or Payment Voucher forms using pre-configured forms

Review the **Action Items** (worklist) for updates regarding requisitions, purchase orders or invoices