



Annual Emergency Management Report

Utah State University FY 2020-2021



TABLE OF CONTENTS

Introduction	2-3
Annual Report	
Emergency Management	
Temporary Staffing	
Large Emergencies & Disasters	4
Presidential Disaster Declarations	
State of Utah Emergency Declarations	
University Emergencies	
Events	5
Large Planned Events	
Major Internal Programs, Projects & Activities	6-7
University-Wide	
Logan Campus	
Statewide Campuses	
Governance & Training	8
Law	
Training	
Major External Activities	9
A Whole Community Approach	
Exercises	10
Fire Drills	
COVID-19 Tabletop	
Cache County Active Shooter Exercise	
IEMC Exercises	
Preparedness	11
Mitigation	12
Response	13
Recovery	14
Campus Locations	15-17

INTRODUCTION

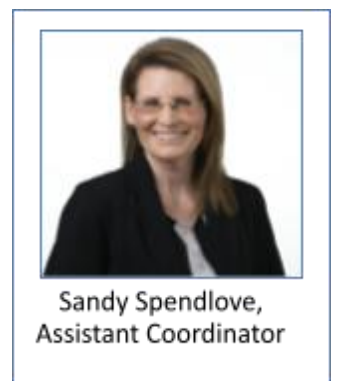
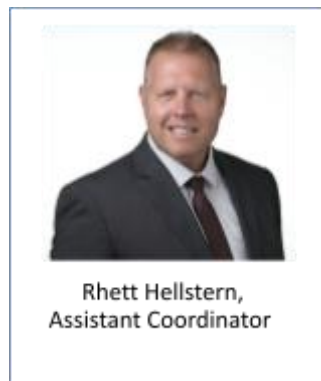
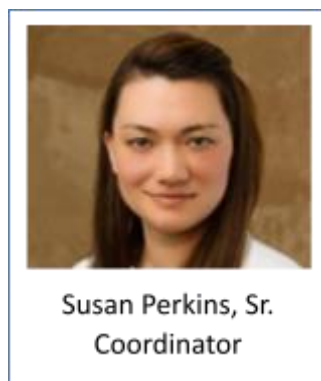
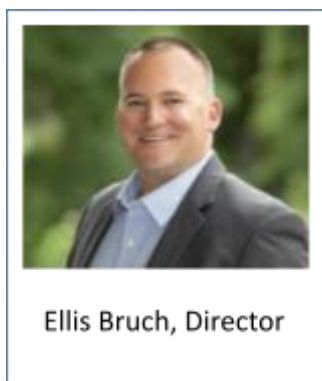
THE ANNUAL EMERGENCY MANAGEMENT REPORT is provided to students, faculty, staff, and the public as part of Utah State University’s commitment to safety. The information contained in this report is intended to educate all campus community members, prospective students, and the public about the policies, procedures, and programs Emergency Management has participated in over the previous Fiscal Year (FY).

PREPARING THE REPORT

The report is prepared on an annual basis by Emergency Management, a division of Public Safety. For additional information or to submit changes and corrections, please contact Ellis Bruch, Director of Emergency Management, at [\(435\) 797-0807](tel:4357970807) | ellis.bruch@usu.edu.

USU EMERGENCY MANAGEMENT

EMERGENCY MANAGEMENT IS A DIVISION OF PUBLIC SAFETY that coordinates and integrates **preparation, mitigation, response** and **recovery** activities from threatened or actual disasters. Disasters can be natural or man-made. Unlike isolated emergencies addressed by university units such as Security, Police, Dispatch, the Fire Marshal, Facilities, Student Health & Wellness, Student Affairs, Event Services, Athletics and Environmental Health & Safety, disasters and large emergencies are wider in scale and complexity - requiring resources or coordination beyond the routine capacity of one unit’s normal operations.



TEMPORARY STAFFING

Both temporary assignments and non-permanent positions were added FY 2020-2021 to fulfill needs related to the COVID-19 pandemic. Temporary assignments within the university were made from Events Services

for Case Investigator roles. As these temporary department loans ended, non-permanent positions were hired from outside the university. These hirings included a Case Containment Manager, Case Containment Team Leads, and Case Investigators.

LARGE EMERGENCIES & DISASTERS

July 1, 2020 – June 30, 2021

PRESIDENTIAL DISASTER DECLARATIONS

COVID-19 Pandemic (DR-4525-UT). Incident Period: January 20, 2020 and continuing.

STATE OF UTAH EMERGENCY DECLARATIONS

Civil Unrest Following Police-Involved Shooting. [Executive Order 2020-39](#) Incident Period: July 9, 2020-July 13, 2020.

Wildland Fire. [Executive Order 2020-47](#) Incident Period: August 1-31, 2020.

Kaysville Windstorm . [Executive Order 2020-61](#) Incident Period: September 8, 2020.

Ongoing COVID-19 Pandemic. [Executive Order 2020-51](#) Incident Period: Aug 20-Sep 19, 2020.

Wildland Fire. [Executive Order 2020-70](#) Incident Period: October 1-31, 2020.

Rising COVID-19 Case Counts Creating a Shortage of Hospital Beds. [Executive Order 2020-72](#) Incident Period: Nov 9-Dec 8, 2020.

Capitol Hill Unrest. [Executive Order 2021-5](#) Incident Period: Jan 15-21, 2021.

Drought Conditions. [Executive Order 2021-13](#) Incident Period: Mar 17-Jun 12, 2021.

UNIVERSITY EMERGENCIES

Ongoing Testing, Containment, and Vaccine Administration of Students and Staff due to the COVID-19 Pandemic. Incident Period: July 1, 2020-June 30, 2021.

Repopulation of Campus During COVID-19 Pandemic. Incident Period: Aug 17-Sep 21, 2020.

Post-Halloween Rise in COVID-19 Cases. Incident Period: Nov 2-Nov 30, 2020.

Depopulation of Campus During COVID-19 Pandemic. Incident Period: Nov 2-Nov 30, 2020.

Repopulation of Campus During COVID-19 Pandemic. Incident Period: Jan 4-18, 2021.

Depopulation of Campus During COVID-19 Pandemic. Incident Period: Apr 21-27, 2021.

EVENTS

July 1, 2020 – June 30, 2021

LARGE PLANNED EVENTS

have the potential to devolve into disaster incidents. Events attract large gatherings of attendees, increasing the odds of a dangerous occurrence. Should a complex incident take place during a large event, the impact to human life and safety is greatly multiplied.



PERSONNEL FROM EMERGENCY MANAGEMENT staff large events at the University Emergency Operations Center (EOC). If an incident becomes complex, the EOC is activated to support event Incident Command staff. Emergency Management personnel also participate in pre-event planning and operations to assess size, risk, prevention and protection strategies before the event takes place.

DUE TO THE COVID-19 PANDEMIC most large events were cancelled or reduced in size to small or medium attendance capacity. For the 2020-2021 Season, some **athletic events** took place with reduced attendance, in-person social distancing, mask policies and/or seat tracking capability.

University Commencement Ceremonies were held by individual colleges in the Spring, allowing small group gatherings to take place in-person. Guests for each graduate were limited and a virtual livestream of commencement sessions was provided for friends and family. In-person attendees were required to wear face coverings.

Large annual **student events**, including The Howl and Mardi Gras, were cancelled.

USU v. San Diego State Football Game. Date: October 31, 2020.

USU v. Fresno State Football Game. Date: November 14, 2020.

USU v. New Mexico Football Game. Date: November 26, 2020.

USU v. Air Force Football Game. Date: December 3, 2020.

University Commencement & Graduation Ceremonies. Date: May 6-7, 2021.

MAJOR INTERNAL PROGRAMS, PROJECTS & ACTIVITIES

UNIVERSITY-WIDE

AUGUST 2020. **CASE CONTAINMENT**. The hiring, training and implementation of a publichealth COVID-19 infectious disease response team begins. Under the direction of Emergency Management, the Case Containment Team investigates COVID-19 cases reported by USU students and staff. Known positive cases are contact traced and quarantine/isolation instructions are provided. Emergency Management coordinates with local health departments to ensure the university aligns with local public health guidelines.

CONTINUING. **EMERGENCY RESPONSE TEAM (ERT) PROGRAM**. The revised ERT program was approved by the university Emergency Management Committee in May 2020 and began a soft launch phase. During the soft launch, Emergency Management works with select departments to assemble and document ERT's and plans.

CONTINUING. **COVID-19 ACTION COMMITTEE**. The Director of Emergency Management serves as chair of the university's task force addressing ongoing COVID-19 related issues, with the Sr. Coordinator and Provost as deputy chairs. Temporary policies and immediate response actions to address the infectious disease threat are discussed in meetings each week to ensure the university remains on-track to keep staff and students safe. Working groups form as assignments are determined.

CONTINUING. **COVID-19 STABILIZATION COMMITTEE**. Emergency Management is a presenter and occasional host of the university committee tasked with ensuring long-term college and unit operations despite the challenges of the COVID-19 pandemic. Informational briefings on the status of COVID-19 at the national, state, local and university level are disseminated to key community and internal partners.

CONTINUING. **COVID-19 DATA SURVEILLANCE & DASHBOARD UPDATES**. Data on university case numbers are reported through <https://www.usu.edu/covid-19> daily. Testing data is reported weekly at <https://www.usu.edu/covid-19/testing/reports>. Ad-hoc reports on vaccines or other COVID-19 topics are created as needed. This effort is led by the Sr. Coordinator of Emergency Management, with online publishing coordinating through University Marketing & Communications.

CONTINUING. **FIRST AID & CPR TRAINING**. Essential responder training resumed following a COVID-19 hiatus. Any university group can schedule a training based on their function and needs by reaching out to emergencymanagement@usu.edu.

JULY 2020-MAY 2021. **COVID-19 SITUATION REPORT**. A daily report on international, national, regional and local COVID-related news. Recipients include the Commissioner of Utah State Higher Education, the University President, College Deans, and others as requested. Written and published by the Sr. Coordinator of Emergency Management.

LOGAN CAMPUS

JULY 1, 2020-JUNE 30, 2021. **EMPG FUNDING-LOGAN**. Federal requirements were met to receive

Emergency Management Performance Grant funding for the Logan campus. In coordination with the State of Utah DEM, grant requirements were recorded and funds were disbursed. Funds are earmarked for Bleeding Control kits and Quick Reference emergency field guides.

MAY 2020 – JAN 21, 2021. **QUARANTINE & ISOLATION SUMMER 2020. Public Assistance Project 163415.** Through a Memorandum of Understanding with Bear River Health Department, USU provided lodging for community members.

STATEWIDE CAMPUSES

SEP 8, 2020 – CONTINUING. **KAYSVILLE GREENHOUSE & FENCE. Public Assistance Project 182263.** In coordination with the Kaysville Farm Manager, the State of Utah DEM Mitigation/Recovery Planner, and the FEMA PA Program Manager, damages sustained to the Kaysville Greenhouse and surrounding fence were repaired, documented, submitted and approved for public assistance.

SEP 8, 2020 – CONTINUING. **KAYSVILLE DEBRIS REMOVAL. Public Assistance Project 176828.** In coordination with the Kaysville Farm Manager, the State of Utah DEM Mitigation/Recovery Planner, and the FEMA PA Program Manager, labor and equipment were deployed for debris removal following destruction of fruit trees at the Kaysville farm. These were documented, submitted and approved for public assistance.

SEP 8, 2020 – CONTINUING. **KAYSVILLE RESEARCH TREES. Public Assistance Project 182649.** In coordination with the Kaysville Farm Manager, the State of Utah DEM Mitigation/Recovery Planner, and the FEMA PA Program Manager, the research trees destroyed during the Kaysville windstorm event were documented and submitted to the federal government for reimbursement. The project was approved; however, tree restoration still remains to be done. A project extension is required since research tree roots will require several years lead time before they are ready for planting at the farm.

JULY 1, 2020-JUNE 30, 2021. **EMPG FUNDING-BLANDING & EASTERN.** Federal requirements were met for the Blanding and Eastern campuses to receive Emergency Management Performance Grant funding. However, the State DEM system was not able to accommodate a funding request for the current grant cycle. The State DEM has been notified of eligibility for the subsequent cycle.

MARCH 8-16, 2021. **SITE VISITS.** Susan Perkins and Ellis Bruch visited with key administrators at the Eastern, Moab, Blanding, Monument Valley, Roosevelt, Tooele and Vernal campuses to discuss on-going disaster preparation, mitigation, recovery, and response efforts.

GOVERNANCE & TRAINING

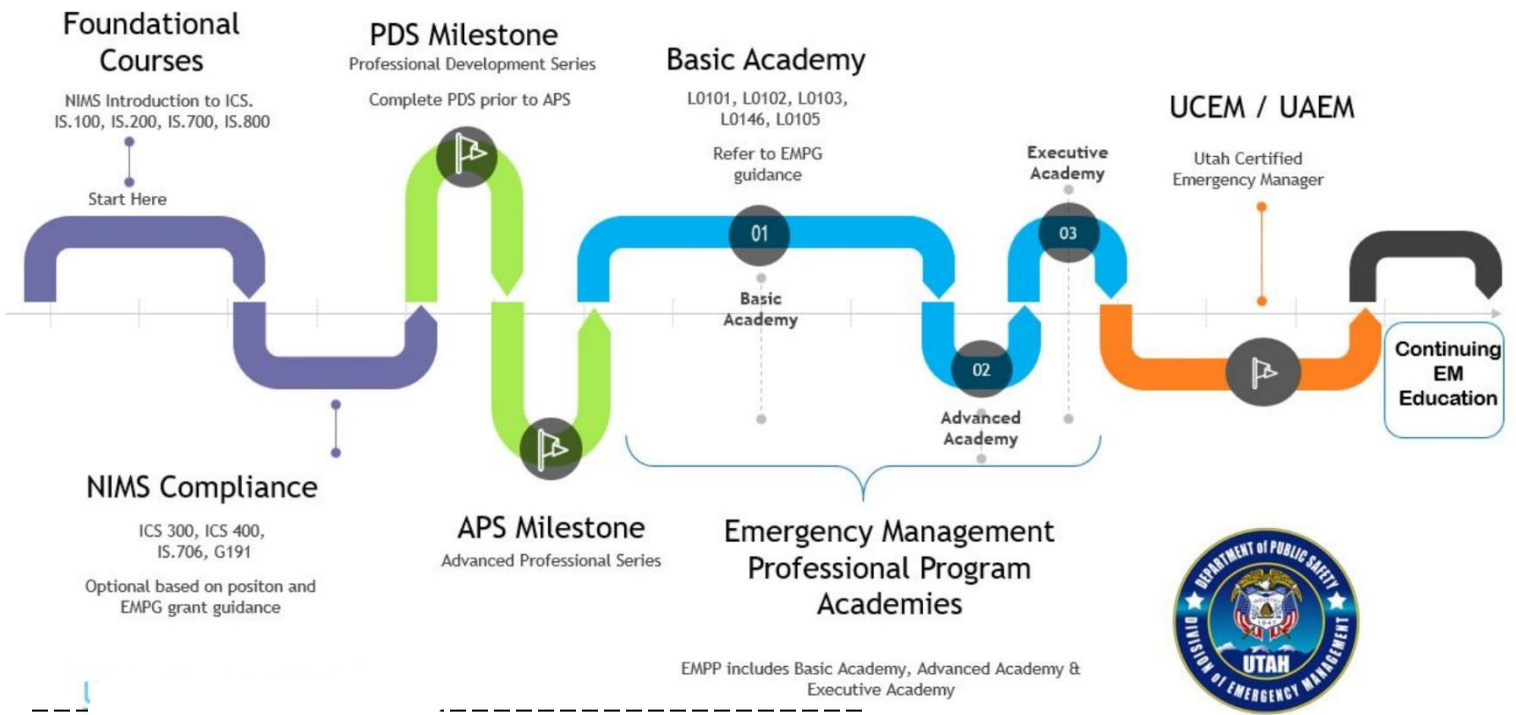
Utah State University is a public educational institution and must work within state and federal guidelines for institutes of higher education. The **Utah State Higher Education Board**, the **State of Utah Division of Emergency Management**, the **Utah State Legislature** and the **Federal Emergency Management Agency** all have regulatory control over aspects of Emergency Management.

LAW

On March 16, 2021 **H.B. 96** (Emergency Management Amendments) was passed into law in the state of Utah. H.B. 96 requires an emergency manager and emergency operations plan (EOP) for all political subdivisions.

TRAINING

Utah State University adheres to federal and state systems of education and professional advancement in the field of Emergency Management. FEMA-approved Emergency Management Institute (EMI) courses are hosted by the State Division of Emergency Management, governments throughout the United States, and at the Emergency Management Institute campus in Emmitsburg, MD. Personnel are encouraged and provided with resources (time, transportation, lodging) to attend courses that further their education as laid out by the state of Utah (see Figure 1 below).



MAJOR EXTERNAL ACTIVITIES

A WHOLE COMMUNITY APPROACH is necessary when disasters arise. One organization does not have the resources to effectively meet all crisis needs. USU Emergency Management personnel regularly participate in state, regional, and local activities throughout Utah communities to establish relationships with essential external partners.

Due to public health concerns associated with COVID-19 many external events were cancelled, including the 2020 Utah Public Safety Summit and 2020 Utah Emergency Manager Association (UEMA) Conference. Major committees and organizations, however, continued to meet regularly as able.

Cache County Local Emergency Planning Committee (LEPC). April 4, 2021 (Quarterly).

Cache County Emergency Manager Meeting. Every 2nd Monday, 11am (Monthly).

Northern Region Homeland Security Meeting. (Quarterly).

Cache County EM Training Planning Meeting. (Annually)

Utah Emergency Management Higher Education Summit. (Bi-Annually). Cancelled due to COVID-19.

Utah Colleges & Universities Emergency Management Group. (Monthly??)

Integrated Emergency Management Conference Planning Meeting. Every 2nd Tuesday, 9am. (Monthly)

Bear River Health Department Weekly Meeting. Every Tuesday, ?? (Weekly).

EXERCISES

Fire Drills

COVID-19 Tabletop

Cache County Active Shooter Exercise

IEMC exercises

PREPAREDNESS

Preparedness is the state of being ready to respond to a crisis, disaster, or any other emergencies.

PREPAREDNESS ACTIVITIES

- Public Safety Annual Security Report
- University's Emergency Operations Center (EOC) readiness
- Emergency Response Team (ERT) Program
- COVID-19 Data Surveillance & Dashboard Updates
- First Aid & CPR Training
- Site Visits
- FEMA Trainings
- External Activities- Community Connections
 - Cache County Local Emergency Planning Committee (LEPC)
 - Cache County Emergency Manager Meeting
 - Northern Region Homeland Security Meeting
 - Cache County EM Training Planning MEeting
 - Utah Emergency Management Higher Education Summit
 - Utah Colleges & Universities Emergency Management Group
 - Integrated Emergency Management Conference Planning Meeting
 - Bear River Health Department Weekly Meeting
- Exercises
 - Fire Drills
 - COVID-19 Tabletop
 - Cache County Active Shooter Exercise
 - IEMC Exercises

MITIGATION

Limiting and reducing the impacts of emergency incidents.

MITIGATION ACTIVITIES

- COVID-19 Case Containment Team
- COVID-19 Vaccine Clinic Coordination
- Kaysville Greenhouse & Fence Rebuild
- Kaysville Debris Removal
- Kaysville Research Tree Replacement

RESPONSE

The act of addressing the direct, short-term outcomes of events.

EMERGENCY MANAGEMENT RESPONSE ACTIVITIES

- COVID-19 Quarantine & Isolation
- COVID-19 Action Committee
- COVID-19 Situation Report
- COVID-19 East Stadium Testing
- COVID-19 Mobile Unit Testing
- Timely Warning Notifications
- Safety Alerts
- Large Event (football games, The Howl) EOC activation

RECOVERY

Stabilization of an emergency. It ends when the community has recovered from the incident.

RECOVERY ACTIVITIES

- USU Policy Amendments
- COVID-19 Stabilization Committee
- FEMA Public Assistance Grant Projects
- Emergency Management Performance Grant (EMPG) funding efforts for Logan, Blanding & Eastern

CAMPUS LOCATIONS



Map of Utah State University locations. Not all sites are separate campuses.

LOGAN

Residential campus
Old Main Hill
Logan, UT, 84322

EASTERN (PRICE)

Residential campus
451 E. 400 N.
Price, UT 84501

BLANDING

Residential campus
576 W. 200 S.
Blanding, UT 84511

BRIGHAM CITY

USU-owned building
989 S. Main St.
Brigham City, UT 84302

CEDAR CITY

A classroom at Southern Utah University
136 W. University Blvd.
ELC Bldg 213A
Cedar City, UT 84720

DELTA

Suite at Millard School Offices
285 W. 450 N.
Suite 110
Delta, UT 84624

EPHRAIM

Classroom at Snow College
325 W. 100 N.
Ephraim, UT 84627

HEBER CITY

Classroom in Utah Valley University
3111 N. College Way
Heber City, UT 84032

KANAB

Room in high school
733 S. Cowboy Way
Kanab, UT 84741

KAYSVILLE

USU-owned building
80 E. Segoe Lily Dr.
Kaysville, UT 84037

MOAB

USU-owned building
125 W. 200 S.
Moab, UT 84532

MONTEZUMA CREEK

Family Learning Center
375 N. 400 W. #1
Montezuma Creek, UT 84534

MONTICELLO

Family Learning Center
248 E. 100 S.
Monticello, UT 84535

MONUMENT VALLEY

4 Rock Door Canyon Rd.
Monument Valley UT 84536

NEPHI

Distance Education Building
346 E. 600 N.
Nephi, UT 84648

OREM

Suite in a larger building
1875 S. State Street
Orem, UT 84097

PARK CITY

USU-owned building
1258 Center Dr.
Park City, UT 84098

ROOSEVELT

USU-owned building
987 E. Lagoon St.
Roosevelt, UT 84066

SALT LAKE

USU-owned building
920 W. Levoy Dr.
Taylorsville, UT 84123

ST. GEORGE

Room in Washington County building
75 W. Tabernacle
St. George, UT 84770

TOOELE

USU-owned building
1021 W Vine St.
Tooele, UT 84074

TREMONTON

Distance education building
420 W. 600 N.
Tremonton, UT 84337

VERNAL

USU-owned building
320 N. Aggie Blvd.
Vernal, UT 84078



UtahStateUniversity

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