INTERIM USU SEXUAL MISCONDUCT FORMAL INVESTIGATION GRIEVANCE PROCESS

FORMAL COMPLAINT
Claimant signs form indicating they want to proceed with a formal investigation.

EVIDENCE COLLECTION
Claimant and respondent can participate in interviews, provide evidence, and present witnesses.

EVIDENCE REVIEW
The investigator sends the record of evidence to claimant and respondent, who have 10 days to submit a written response to the evidence collected during the investigation.

HEARING
Hearing panel conducts live hearing.

FINAL REPORT
Investigator issues Final Report.

PRELIMINARY REPORT
The investigator reviews written responses from claimant and respondent, and then creates an investigation report. Both parties have 10 days to submit a written response to the investigation report.

HEARING PANEL ISSUES DETERMINATION
The hearing panel issues its determination of whether there was a policy violation to claimant and respondent. If there is a policy violation, the sanctioning authority determines a sanction for respondent and the Title IX Coordinator determines remedies for claimant.

DECISION IS FINAL
If there is a determination of a policy violation, respondent sanctions and remedies for claimant are implemented at this point.

Parties may seek supportive measures throughout the process.

Report incidents of sexual misconduct to the USU Title IX Coordinator at any time at equity.usu.edu/report.

Reports may also be made during business hours by calling 435-797-1266, by visiting the Office of Equity in Old Main, Room 161 at the Logan campus, or via email at titleix@usu.edu.
DEFINITIONS

• **Claimant**: A person who is alleged to have experienced conduct that could constitute sexual misconduct. Referred to as “complainant” in 34 C.F.R. § 106.30 et seq. (2020).

• **Determination**: The Hearing Panel's written decision outlining whether there is a preponderance of the evidence that the Respondent violated USU policy.

• **Preponderance of the Evidence**: The standard of proof that is used to determine whether a Student or Employee Respondent violated this policy as alleged in the Formal Complaint. Preponderance of the Evidence means that, based on the evidence, it is more likely than not that the Respondent committed a policy violation.

• **Respondent**: An individual who is alleged to have committed sexual misconduct.

• **Sexual Misconduct**: Referred to as “sexual harassment” in 34 C.F.R. § 106.30 (2020). Sexual Misconduct is conduct on the basis of sex including one or more of the following types of conduct:
  - Relationship Violence;
  - Sexual Exploitation;
  - Sexual Harassment;
  - Sexual Assault; and,
  - Sex-based Stalking.

• **Formal complaint**: A signed document that indicates the University will proceed with a Formal Investigation of Sexual Misconduct. A Formal Complaint may be signed by the Claimant or by the Title IX Coordinator.

RELEVANT POLICIES

Interim policies 339, 339A and 339B are available at [www.usu.edu/equity/policies-procedures](http://www.usu.edu/equity/policies-procedures).

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