SALE OF CONTRACT FORM

The following conditions must be met for the sale of contract to be valid. No money should be exchanged between the seller and buyer.

Student selling contract - SELLER:
1- Seller is responsible for all rent and fees until the sale of contract is complete.  
2- The seller is responsible for any damages or other charges which occurred during their occupancy.  
3- Seller must properly check out with their Resident Assistant, if they have already checked in.  
4- Any remaining security deposit will be refunded to the seller after completing a proper check-out unless seller transfers their deposit to buyer.

Student buying contract - BUYER:
1- Buyer cannot currently live on campus or have signed up to live on campus.  
2- Buyer must be admitted to Utah State University and be enrolled in a degree-seeking program for a minimum of six (6) credit hours each semester. Graduate Students can be enrolled for less than six (6) credit hours provided they are registered in a Masters or Doctorate program.  
3- Buyer must meet all contract requirements to reside in Utah State Housing.  
4- The buyer must submit this sale of contract form and complete the on-campus housing online sign up process at [https://www.usu.edu/housing/signup/single](https://www.usu.edu/housing/signup/single) which includes signing a contract and paying the housing deposit. Link may be emailed to buyer based on current availability.

SELLER:
Name: ___________________________________________ USU A # ________________________

Semester in which sale takes place: Fall ______ Spring ______ Summer ______

Building: ____________________________ Room: ____________________________

BUYER:
Name: ___________________________________________ USU A # ________________________

Email: ____________________________________________

Same Room Assignment if Available: Yes ______ No ______

Seller Signature: ___________________________________________ Date: _________________

Buyer Signature: ___________________________________________ Date: _________________

Office Use Only:
Staff Initials ___________ Date ______________

**Buyer’s application, contract, and deposit received**