EXECUTIVE COUNCIL MEETING MINUTES
April 13, 2020 | 4:00 PM | USUSA Senate Chamber

- CALL TO ORDER
  Approval of minutes: VP Casdorph: Moved / Senator Chowdhury-Magana: Second / Voting body: Passed
  - Officer accountability: N/A

- PUBLIC FORUM
  - There was no public forum.

- PRESIDENT'S REPORT
  - President Stevens: Remember to send in a 1-2 sentence description of your committees, and that can even be a text or Slack message. I will send an email to the inclusion organizations with information about council applications. Included in that email, I will ask when the organizations meetings are held so that one of the officers or I can visit the meeting and issue a personal invitation. You may have an opportunity to attend one of the organization’s meetings.
  - I finished a first draft of the Aggie Blue leadership conference application for committee members and facilitators. As officers, you will have the opportunity to be a facilitator if you’d like to. The updated plan is that I will send an email today to the officers, and please respond to that email by Friday if you would like to be a facilitator. This is a great opportunity to mentor new leaders.
  - Also, we have almost all of the council applications ready to be sent out to statewide representatives so that we can get statewide students on our councils.
  - One last thing, thank you for being at the inauguration. I hope that was a good experience for all of you. I am genuinely so excited about our group and getting to work with you this year.

- UNFINISHED BUSINESS
  - There was no unfinished business.

- NEW BUSINESS
  - President Stevens: Does anyone have any questions or feedback about the email to inclusion organizations?
    - VP Casdorph: I think it is a great idea, it is absolutely necessary. If any other groups would like that same presentation or information, let’s be ready to send it
to them as well

- Senator Chowdhury-Magana: Could this be extended to Academic Senate as well?
- Stevens: For the academic councils, it will be easier because the purpose of each council is basically the same and students would just apply for their college. I will Be all of you on the email so you can scan through the list and let us know feel that there are any organizations that aren’t being reached.
- Senator Chowdhury-Magana: Will this also going to go out to statewide councils?
- Director Roberts: There will be two emails, one for statewide and one for inclusion, with similar content but each will be tailored to the specific audience.
- VP Needleman: When will this be sent out? The events applications close this Friday.
- President Stevens: Today or tomorrow.
  - President Stevens: Motion to amend our agenda and approve the budget.
  - VP Casdorph: Moved / VP Harmon: Second / Voting body: Passed
  - President Stevens: As a note, the budget was unanimously approved by the Senators and officers during the training meeting.
  - Motion to vote:
  - VP Harmon Moved / Senator Chowdhury-Magana: Second / Voting body: Passed
  - Director Roberts: Could I get a clarification about what we are voting on?
  - VP Casdorph: The only major adjustment that we had from our previous years was to address the proposed deficit and draw from the Academic Opportunity Fund.
  - Linda Zimmerman: I would also like to run a report about the events budget and present that to you in the Bear Lake Training Center.
  - VP Casdorph: Motion to address the budget deficit by drawing from the Academic Opportunity Fund, as well as issue a report about the events budget.
  - VP Casdorph: Moved / VP Needleman: Second / Voting body: Passed

- COUNCIL UPDATES
  - VP Harmon: I just got into my email today and I found a previous Qualtrics survey, so I will use that in making my application in the next few weeks.
  - Senator Chowdhury-Magana: I set up a meeting with my advisor, which I encourage everyone else to do as well. I have also sent out information about the application for my council. That will stay open until May 17, because the grad students are busy at this time of year. I also working with Athena DuPont about the grad enhancement award.
  - VP Needleman: The Aggie Block Party is happening right now, so a lot going on there. Applications for the events committee close this Friday. Also, the programming board retreat is not this Saturday but the next one.
  - VP Casdorph: All of the Senators are opening up their applications soon or already have them open. The Science Council application has a great example of how to word information about statewide, transfer, and freshmen students directly in the application. That has been shared with everyone, so take a look at that for a good example. If you are looking for ways to word things. We want to make sure that the message gets across
clearly that we want all of these students to be included.

- VP Sampson: I chose HURD directors this week and opened applications for the HURD committee yesterday, those will close next Friday.
- Director Roberts: I have a lot of graphics going out about applications, so stay in touch about that if you have any questions. I’m keeping track of when applications open and close so that I can continue posting on our social media. There is also an application open for the PR Assistant Director. We had a great write up in the Statesman yesterday, Darcy did a great job on the inauguration, and Taylor is here today from the Statesman.

**ADVISOR ANNOUNCEMENTS**

- Linda Zimmerman: If you can’t find old applications for committees in Box, please reach out to Tim Olsen. He can get into the back end of the website and retrieve any old applications.

**ADJOURNMENT**

VP Harmon: **Moved** / VP Needleman: **Second** / Voting body: **Passed**

IN ATTENDANCE: President Lucas Stevens, VP Porter Casdorph, Assistant Madeleine Alder, Senator Niyonta Chowhury-Magana, VP Emilee Harmon, VP Alexis Needleman, VP Taylor Sampson, Director Max Roberts, Linda Zimmerman, Taylor Cripe