

# USU SOTS A-Team: Orientation Leaders

## Job Description

A-Team members are the facilitators of campus orientation programs, including Aggie Orientation and the Connections course. They play a vital role in an incoming student's experience, and are a very present influence throughout their first year. A-Team members receive training via weekly training sessions held during spring (dates included on [mandatory dates list](#)). A-Team members are required to know all policies and procedures of the University. They are prepared to help incoming students and parents as they make their transition to university life. A-Team members often give students their first impression of Utah State, and they play an important role in developing the perception of our university. The information and guidance provided to incoming students plays a key role in the retention and satisfaction of these students and their parents.

Additionally, the A-Team is designed to provide students with a leadership and development experience that will prepare them for future leadership roles in their community and professional lives.

## Role Description

- Serve as a representative for Student Orientation and Transition Services Office and Utah State University
- Serve as a knowledgeable resource to families and students
- Lead small groups of incoming students at Aggie Orientation days throughout the summer
- Facilitate and plan elements of Aggie Orientation and USU 1010: Connections
- Serve as a USU 1010: Connections Peer Mentor

## Responsibilities

### *General*

- Support new students' transition to college academically, socially, and geographically
- Represent Utah State University in a positive and professional manner, shaping first impressions and university perception
- Assist with student retention and satisfaction by offering guidance and connection to resources
- Participate in weekly training sessions during spring semester and complete assessments via Canvas and in-person trainings
- Develop leadership, communication, and mentoring skills through ongoing training and engagement with fellow student leaders

- Exemplify the A-Team culture values—Aware, Appropriate, Knowledgeable, Inclusive, Respectful, Humble—at all times

### *Orientation*

- Facilitate USU Student Orientation & Transition Services programming, including Aggie Orientation and USU 1010: Connections
- Lead small groups of incoming students at Aggie Orientation days throughout the summer and spring
- Help the entire day run smoothly by assisting SOTS staff with workshops and tasks as needed
- Welcome and orient international students at International Orientation days

### *Transition Programs*

- Serve as a Connections Peer Mentor in Fall 2026, guiding new students in their academic, social, and personal adjustment to university life and fostering a sense of belonging

### *Other Tasks as Assigned*

- Support SOTS programming as needed, which could include: Parent & Family Weekend, registration week support, and calling campaigns

## **A-Team Qualifications**

### **Minimum Qualifications**

- Ability to build trusting relationships with customers and coworkers
- Ability to adapt to changing conditions of work assignments, which include working occasional nights and weekends
- Current Utah State University Undergraduate Student with a graduation date of December 2026 or later
- Minimum GPA: 2.75
- Ability to attend all [mandatory dates](#) and trainings

### **Preferred Qualifications**

- Work Study eligible
- USU involvement experience
- Exceptional listening and communication skills, including effectively conveying information verbally and in writing
- Outstanding customer service skills, especially while answering emails, phone calls, and in-person questions
- Hardworking attitude and an ability to take feedback
- Ability to ask questions and clarify information

- Personable and warm personality

## **Job Details**

- Pay is \$12.00/ hr
- This is a calendar year position (January-December 2026), with the bulk of the work being in the summer
- Training primarily takes place in spring semester
- There are 20-25 positions available