

USU Office of the Registrar & Testing Services



Spring 2026

AT A GLANCE

- Spring 2026 credentials awarded 24 hours after grading deadline:
 - 3,125 of 4,278
 - **73% of sought credentials**
- Processed 118 new course fees for fall 2026.
- Coordinated 274 faculty requests for spring 2026 final exams.

OFFICE PERSONNEL

Office of the Registrar

- 25 full-time staff (23 in Logan and 2 in Price)
- 14 hourly staff

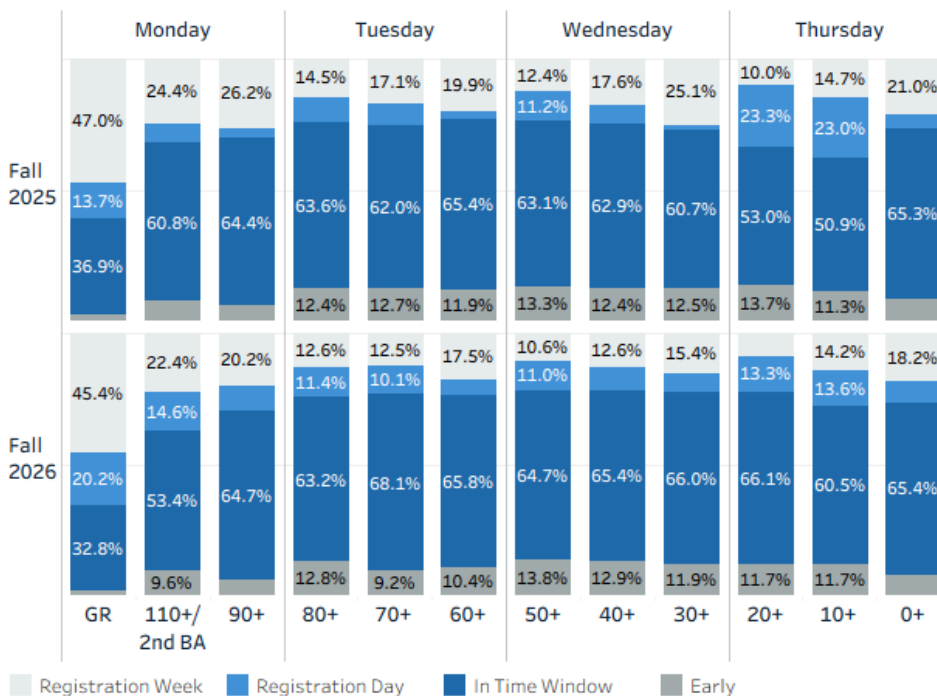
Testing Centers

- 4 full-time staff
- 45 hourly staff

CHANGE FOR FALL 2026 REGISTRATION

- Optimized the fall 2026 registration launch by shifting the start time to earlier in the day, ensuring the majority of students had immediate, direct access to office support during their initial enrollment window.
- Coordinated with campus partners, including Admissions, Advising, Statewide, and SOTS, to provide cross-functional support serving the real-time needs of incoming students on days 3 and 4 of registration.
- Achieved total daily resolution for all Fall 2026 registration inquiries, effectively clearing ServiceNow and email queues each evening to prevent any administrative backlog delays for students.
- **Our extended office hours ensured staff availability during new registration windows, supporting a higher percentage of freshmen registering within their assigned windows (see below).**

Percentage of Students Who Registered During Their Assigned Time Window or Registration Day
Fall 2025 (8-10PM) & Fall 2026 (6-8PM)



UNIVERSITY RESEARCH SUPPORT

- **Supplied critical information to support implementation of president-directed statewide tuition tables by identifying cases where students were charged across multiple tables in the same term and flagging scenarios that could negatively impact statewide students.**
- Consulted with the Academic Testing Center on a strategic assessment project by generating comprehensive instructor population and providing a critical review of survey instruments.
- **Collaborated with Student Success and ABLE to define a precise student population framework, ensuring accurate data integration into EdSights for the summer 2026 launch.**
- Supplied the Math Department with de-identified information for students enrolled in MATH 1050 to support a study examining barriers to success in completing required mathematics courses and the factors that influence students' use of tutoring and other academic support services.
- Extracted MATH 1100 grade and GPA metrics since Fall 2023 to support institutional research on student success across majors.
- Provided list of social work students for a qualitative study on community-engaged learning and its impact on civic advocacy.
- Generated student metrics for a university-community partnership study with NOMAS Legal, enabling an investigation into ethical frameworks for legal translation and interpreting.

COLLABORATIONS

- The Records Team partnered with University and Exploratory Advising to power the 'Declarathon,' successfully executing 20+ accelerated change-of-major requests.
- Daylin Myers represented USU staff on the USU HR Pharmacy Benefit Manager, 'Request for Proposals.'
- Andrew Putt served on the Student Financial Support search committee to fill the vital Director of Federal Aid position.
- **Partnered with the USU Fraud Response Team to engineer robust protocols and procedures for detecting and preventing the creation of fraudulent student accounts.**
- Worked with Admissions and IT to add Socure identification verification response data to the fraud reports.
- Coordinated 11 staff volunteers to support USU graduation, ensuring a celebratory experience for graduates and guests.

NCAA ELIGIBILITY

- Certified 329 student-athletes in 14 sports.
- Evaluated 145 possible transfer student-athletes.
 - 31 committed to the USU football team.
- 209 participants certified for 13 USU club sports.
- **Certified 91 USU Eastern student-athletes in 4 sports.**

CONCURRENT ENROLLMENT

- Spring 2026:
 - 4,903 students (+18% over spring 2025)
 - 7,621 registrations (+20% over spring 2025)
 - 110+ new instructors joining for fall 2026
- Matt Sanders, Fran Hopkin, and Toni Gibbons represented the USU vision at the 2026 Utah Alliance of Concurrent Enrollment Partnerships Conference, presenting "Becoming a Learner: Why General Education Matters More Than Ever for Concurrent Enrollment".

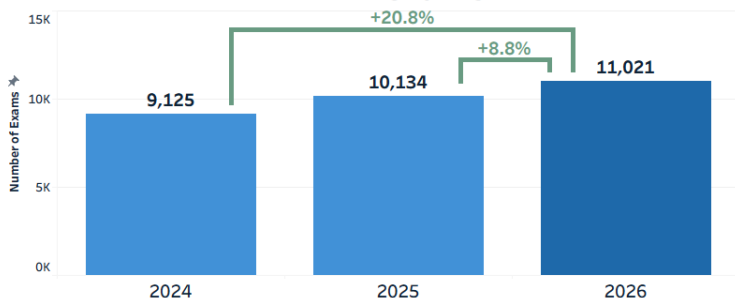
TUITION

- **Partnered with the Controller, Bursar, Cashier, Student Financial Services, IT, SOTS, and Housing to re-engineer tuition statements, consolidating entries into concise, student-friendly descriptions.**
- Launched a student-centric video tutorial to navigate the new consolidated tuition table, ensuring that financial charges are immediately accessible and transparent to the campus community.

ACADEMIC TESTING CENTER

- Total exams Administered:
 - Proctored 62,976 exams during the spring 2026 semester.
 - +6.1% increase compared to spring 2025 (59,359)
- Peak exams weeks (non-finals):
 - Week 5: 5,568 exams proctored
 - Week 9: 5,558 exams proctored
 - Week 12: 4,842 exams proctored
- Finals week:
 - Proctored 11,021 exams during finals week.
- **Achieved finals-week avg check-in time of 3-7 minutes.**

Exams Proctored During Spring Finals Week



PROFESSIONAL TESTING CENTER

- **Began administering Federal Aviation Administration exams to flight school candidates for the first time on January 2, 2026.**
- Administered 159 higher ed exams, 564 professional exams, and 19 undergraduate and graduate admissions exams.

CURRICULUM

- Reviewed and processed 2,288 course proposals with 2,612 requested actions.
- Processed 514 program revision proposals and successfully published the 2026–2027 catalog on April 8 in the new Coursedog Catalog platform.

REGISTRATION

- **Eliminated potential fall 2026 registration barriers for incoming students, by processing 1,738 temporary overrides, ensuring that the verification of prior coursework did not impede their timely enrollment.**
- International Cooperative Academic Programs Registrations:
 - Spring 2026
 - NEEPU - 118 students, 796 registrations
 - BIT - 186 students, 2836 registrations
 - Summer 2026
 - 152 students, 450 registrations
 - Fall 2026
 - NEEPU - 108 students, 298 registrations
 - BIT - 160 students, 2251 registrations

ACADEMIC OLYMPIAD

- USU hosted 225 high school juniors and seniors from 25 Northern Utah schools on January 22.
- Marked 40+ years of collaboration between USU and the Northern Utah Curriculum Consortium.
- Students competed in math, social studies, science, and language arts through individual timed assessments and the signature "Battle for Olympus" team event.
- Kassidie Gunnell and Toni Gibbons successfully coordinated the joint efforts of the USU Concurrent Enrollment team, the Office of the Registrar, and the School of Teacher Education and Leadership.
- **Following decades of success, the stewardship of this event will officially transition to USU Admissions beginning in 2027.**