Make a Payment Online

If you have a question about your account balance and which semester it is for, please Login to ACCESS using the information below to verify this information prior to entering the TouchNet payment system.

Begin at: WWW.USU.EDU

Click 'MyUSU'

Click Login to Access (Banner)

UtahStateUniversity

Search: [Field]  Go

User Login

- A-number: [Field]
- Password: [Field]

Login  I cannot access my account.
Welcome, USU Student, to Access! Last web access on May 05, 2010 at 09:51 am

Personal Information
- Update addresses, contact information or marital status
- Review name or social security number change information
- Change your PIN
- Customize your directory profile

Student
- View your academic records
- WebCT.com, The e-Learning Hub
- Find online help, research tools, discussions, and more

Registration
- Make payments, check your registration status, class schedule and add or drop classes
- View your holds, grades, transcripts and account summary

RELEASE: 8.2.1
Click **Account Summary by Term** to view the balance for each semester.

Select a term from the drop down box, click **Submit**.
This screen shows the total amount due (Account Balance), plus any future and past due balances (Net Balance for Other Terms), including detail of the requested term and that term’s balance (Net Term Balance).

You are encouraged to look up your account balance and determine the amount you would like to pay prior to entering the TouchNet payment system.

Account Detail for Term

<table>
<thead>
<tr>
<th>Detail Code</th>
<th>Description</th>
<th>Charge</th>
<th>Payment Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>STB1</td>
<td>Student Body Fee</td>
<td>$286.78</td>
<td></td>
</tr>
<tr>
<td>TRU1</td>
<td>Nonresident Undergrad Tuition</td>
<td>$579.25</td>
<td></td>
</tr>
</tbody>
</table>

Net Term Balance: $966.03
Net Balance for Other Terms: $2,510.41
Account Balance: $3,476.44
Current Amount Due as of May 07, 2010: $3,476.44

No Authorized Financial Aid exists on your record for the selected term.

Authorized Financial Aid as of May 07, 2010
Account Balance net of Authorized Financial Aid: $3,476.44
Current Due net of Authorized Financial Aid: $3,476.44

No pending transactions exist on your record for the selected term.

Memos as of May 07, 2010
Account Balance net of Authorized Financial Aid and Memos: $3,476.44
Current Due net of Authorized Financial Aid and Memos: $3,476.44

When you are ready to pay, click Pay Your Account.
Log Into Pay Path Using your A-number and strong password as used to login to Access
Click **Make a Payment**

**Quick View**
- Current Account Status
- eBills
- Recent Payments and Credits
- Enroll in a Payment Plan

**Current Account Status**
- Your current account balance, including recent account activity, is $966.00. You can also view transactions and pay balances from previous terms.

**Click, PAY**

**Most Recent Billing Statement**
- You have no billing statements at this time.
- However, you may still [Make a Payment] towards your account balance.

**Current Account Balance**
- Account Description: Student Accounts
- Current Balance: $966.03
- [Pay]
Choose your preferred payment method from the drop down box, click **GO**.

Electronic Checks are FREE! Credit Cards charge a 2.75% non-refundable fee. Visa, MasterCard, Discover & American Express are authorized payment forms.
To pay by electronic check, enter the information from your **personal checking account**. Please note the highlighted portion below.

When information is complete, click **Continue**.

You have the option to save this payment method for future use.
To pay with Credit Card, select the term (semester) for payment from the drop down box, then click **Continue to PayPath.**
You will see a reminder of credit cards that are accepted. Click **Continue**.

You will be reminded of the 2.75% non-refundable credit card processing fee. Click **Continue**.
Fill in your credit card information.
Please read the note highlighted below and click **Continue**.

***This is not the final step***
Please print the transaction verification for your records.

Thank you for using our Authorized User system. If you have any questions about this process, please contact the Registrar’s Office at 435-797-1116 or Registrar@usu.edu

When you are finished, please “Log Out” to protect your information.