

# MoER Internship/Job Shadowing Agreement

## Student

Name \_\_\_\_\_ A # \_\_\_\_\_  
Email address \_\_\_\_\_ Phone \_\_\_\_\_

## Employer

Institution Name \_\_\_\_\_ Supervisor Name \_\_\_\_\_  
Supervisor Email \_\_\_\_\_ Supervisor Phone \_\_\_\_\_  
Street Address \_\_\_\_\_ City/State \_\_\_\_\_  
\_\_\_\_\_ Zip Code \_\_\_\_\_

## Internship/Job Shadowing Information

Dates \_\_\_\_\_

Anticipated hours worked \_\_\_\_\_ Credits Earned \_\_\_\_\_

*(Note: USU defines one credit hour as equal to three hours per week -- i.e., one credit hour equals 45 work hours. Thus, a four-credit internship translates to 180 active work hours.)*

## Statement of Student's Learning Objectives

You are required to establish at least four of the following six learning objectives for your internship. The learning objectives must be originated by you, the student, approved by the employer/supervisor, and reviewed by the department faculty coordinator for validity and relative value with all parties in agreement.

**Select four, explain your objectives, and email to [dominique.shore@usu.edu](mailto:dominique.shore@usu.edu) for signature routing.**

Communication skills. (i.e. speaking, writing, presenting, teamwork, leadership, and listening — as practiced in the professional world.) These should be specific to an aquatic restoration project, i.e. presenting at a public meeting.

Professional behavior and/or knowledge. (i.e. learn employer expectations for workplace behaviors; gain knowledge of a specific company/industry; learn specific common job functions such as: marketing, management, customer service, accounting, security, PR, production, design, training, patient care, IT, research, etc.; relate classroom learning to its application in the workplace.)

Computer/technology skills. (i.e. improve skills with specific hardware, software, or applications; understand how certain technologies are used specific to a restoration project; achieve certification [i.e. CERPIT, GIS] in a specific technical area.)

Restoration Specific skills. (i.e. Improve skills, confidence, competency in specific areas related to aquatic restoration. Prepare a request for proposals, prepare NEPA or other permit applications, conduct a conditions assessment and recovery plan.)

Project-related skills. (i.e. develop skills in research, analysis, organization, time management. Develop skills in conceptual design, design alternatives, illustrating design plans and assessing watershed & ecosystem impairments.)

Employability-enhancing activities. (i.e. gain experience to add to your resume; expand your network of company or industry contacts; earn a job reference to vouch for your performance.)



## Agreement

We, the undersigned, agree with the validity of the learning objectives above. The employer and the college agree to provide the necessary supervision and counseling to ensure that the maximum educational benefit may be achieved from the student work experience. The student agrees to abide by the internship guidelines as outlined in the Student Manual. The supervisor will evaluate the student's learning objectives and work performance at the end of the internship. The university will award academic credit for successful accomplishment of the learning objectives listed on the pages above.

## Student

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Work Supervisor**

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Restoration Consortium Director**

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_



**UtahStateUniversity**

DEPARTMENT OF  
WATERSHED SCIENCES