

You will need Department and Division approval to host an activity or event

An activity is:

- Internally facing
- Not open to the public or outside USU campus community
- Comprised of constituents that regularly interact, where no external constituents will be in attendance

An Event is:

- External facing
- Advertised and open to the public or guests outside of the USU campus community are invited
- An event, meeting, or retreat that includes multiple internal constituents that do not regularly interact, or where external constituents are invited to attend

