

UTAH STATE UNIVERSITY ASSOCIATED STUDENTS
EVALUATION OF EXISTING STUDENT FEE
FORM EESF-1

Please complete the following information and submit to the office of the Director of the Student Involvement & Leadership office no later than December 19, 2025. This form will be required each year the student fee is in existence.

NAME OF RESPONSIBLE ADMINISTRATOR: Jennifer Duncan, Library Dean

NAME OF AMINISTRATIVE FEE CHAIR: Carol Kochan, Head Collections Strategies

NAME OF DEPARTMENT: Utah State University Library

CONTACT PERSON: Carol Kochan PHONE #: 7-2676

NAME OF EXISTING FEE: Library Student Fee

BUSINESS SERVICES REP: Rachel Hamm PHONE #: 7-0646

Please complete the following. In addition, please attach the budget fee request worksheet, along with any other documentation you feel would help the University Student Fee Board understand the purpose and use of the fee.

Background: Explain the original purpose of the fee

The library student fee is intended to subsidize the Library's ability to fund resources and technology that support student learning, research, and scholarship. The Library fee covers subscription databases, student computers and related technology. Although inflations costs run 5% per year the library has not asked for increased funding.

Request is made for current fee to: (Check one)

Remain at current level (no justification required)

Increased from current level
Describe the impact the increase will have on existing program(s)

Decreased from current level

Describe the impact the reduction will have on existing program(s)

Approvals

Carol Kochan
boxSIGN 42KJVRYW-1JQLPW63

Fee Administrator

Dec 15, 2025

Date

Rachel Hamm
boxSIGN 15QZVKLP-1JQLPW63

Business Services

Dec 15, 2025

Date

Jeff R
boxSIGN 4Z7P7VL9-1JQLPW63

Dean/Vice President

Dec 15, 2025

Date

UTAH STATE UNIVERSITY ASSOCIATED STUDENTS

LOGAN FEE REQUEST FORM

ANALYSIS OF *Library Fee*

BUDGET FORMULA: \$1.00 in fees is approximately \$33,400 Logan

NOTE: **Increases require full budget.**

No increase require review of fee receiving indexes.

FEE AMOUNT:

\$32.01

\$32.01

\$32.01

	2024-2025 SBF Estimate		2024-2025 TOTAL	2025-2026 SBF Fall Estimate	2026-2027 SBF Estimates		2026-2027 TOTAL	SBF DIFFERENCE
STU BODY FEES Estimate	\$ 1,069,134.00		\$ 1,069,134.00		\$ 1,136,355.00		\$ 1,136,355.00	6%
Attach the REQUIRED explanation of variances of 5% or more.	2024-2025 SBF Actuals	2024-2025 other Actuals	2024-2025 TOTAL	2025-2026 SBF Fall Actuals	2026-2027 SBF Budget	2026-2027 other Budget	2026-2027 TOTAL	
REVENUE RESOURCES								
Student Body Fees	\$ 1,127,204.00		\$ 1,127,204.00	\$ 574,967.00			\$	-200%
Price Fees		\$ 57,882.00	\$ 57,882.00	\$ 29,826.00			\$	-200%
Blanding Fees		\$ 18,109.00	\$ 18,109.00	\$ 8,577.00			\$	-200%
Statewide Fees		\$ 150,448.00	\$ 150,448.00	\$ 83,813.00			\$	-200%
China Program Fees		\$ 59,475.00	\$ 59,475.00				\$	-200%
Carryforward from Previous Year			\$				\$	#DIV/0!
Other			\$				\$	#DIV/0!
	\$ 1,127,204.00	\$ 285,914.00	\$ 1,413,118.00	\$ 697,183.00	\$ -	\$ -	\$ -	
EXPENSES								
PERSONNEL			\$				\$	#DIV/0!
Salary			\$				\$	#DIV/0!
Assistantships			\$				\$	#DIV/0!
Wages			\$				\$	#DIV/0!
Benefits			\$				\$	#DIV/0!
Other; _____			\$				\$	#DIV/0!
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
OPERATING			\$				\$	#DIV/0!
Office Supplies			\$				\$	#DIV/0!
IT (hardware/software)	\$ 152,040.00		\$ 152,040.00	\$ 109,067.00			\$	-200%
Travel			\$				\$	#DIV/0!
Scholarships			\$				\$	#DIV/0!
Library Materials Acquisitions	\$ 1,247,921.48		\$ 1,247,921.48	\$ 759,793.00			\$	-200%
add category title			\$				\$	#DIV/0!
add category title			\$				\$	#DIV/0!
add category title			\$				\$	#DIV/0!
add category title			\$				\$	#DIV/0!
add category title			\$				\$	#DIV/0!
	\$ 1,399,961.48	\$ -	\$ 1,399,961.48	\$ 868,860.00	\$ -	\$ -	\$ -	-200%
TOTAL EXPENDITURES	\$ 1,399,961.48	\$ -	\$ 1,399,961.48	\$ 868,860.00	\$ -	\$ -	\$ -	
DIFFERENCE	\$ (272,757.48)	\$ 285,914.00	\$ 13,156.52	\$ (171,677.00)	\$ -	\$ -	\$ -	

2025-2024 Library Fee Summary

Prepared by Carol Kochan, Head Collections Strategies

November 10, 2025

Use of Student Fees

Student fees help cover annual costs in two key areas: library materials and technology. The “Fee Request Form” breaks down how funds are allocated.

LIBRARY COLLECTIONS – 88%

Student fees make up 20% of the Library’s materials budget, directly supporting access to essential online resources across all disciplines. These subscriptions benefit every student, no matter their major, and can be explored through USU Libraries’ [Articles & Databases](#) website.

Subject Databases

- America: History & Life (EBSCO)
- Anthropological Literature (EBSCO)
- Art Index (EBSCO)
- Business Source Premiere (EBSCO)
- Communication & Mass Media Complete (EBSCO)
- Education Source (EBSCO)
- Fish & Fisheries Worldwide (EBSCO)
- FSTA (Food Science & Technology Abstracts) (EBSCO)
- Historical Abstracts (EBSCO)
- Humanities International Complete (EBSCO)
- Linguistics and Language Behavior Abstracts (ProQuest)
- RILM (music index) (EBSCO)
- Sport Discus (EBSCO)

Specialized Resources

- AP Stylebook
- Artstor
- BioCyc
- Birds of North America
- Bloomberg BNA Tax Portfolios
- Columbia International Affairs
- Digital Dissertations*
- eHRAF (Human Relations Area Files) World Culture
- Euromonitor*
- Gale Virtual Reference Library
- New York Times Newspaper
- Overdrive/Libby*
- Oxford Bibliographies
- Scopus*
- Social Explorer

Journal Packages

- ASABE Online Technical Library
- BioOne2
- IEEE (Institute of Electrical and Electronics Engineers) *
- -A portion of the ScienceDirect Freedom Collection

Ongoing Access to Archival Collections

- 17th & 18th Century Burney Collection of UK Newspapers
- AAS Historical Periodicals
- American Periodicals Series
- American West Everett D. Graff Collection
- Congressional Research Digital Collection
- Historical New York Times
- Historical Times of London
- Illustrated London News Archive
- National Geographic Magazine Digital Archive
- North American Women’s Letters and Diaries
- Sabin Americana Digital Archive
- Shen Bao Digital Archive
- Slavery and Anti-Slaver Digital Collection
- U.S. Declassified Documents Online
- U.S. Serial Set Digital Collection 1789-1979

Streaming Video

- American History in Video
- Ethnographic Video Online
- Psychotherapy.net Video Collection

*indicates a cost of \$18,000 or higher

The student fee is a vital contributor to our library's collection of print books, e-books, and audiobooks. This funding supports both academic titles and popular reads, including the print books in the New Books Lounge and the Overdrive e-books and audiobooks available through the Libby app. In fiscal year 2025, student fees powered the following resources:

- E-books
- Audiobooks
- Administrative expenses for McNaughton books (popular print-books program)
- Administrative expenses for OverDrive (popular e-book & audiobook program)
- Administrative expenses for demand-driven acquisitions (scholarly e-books)

Library Technology - 12%

The technology portion of our fee covers essential expenses for computer hardware and software that are critical for students' successful engagement with the Library. This includes a portion of the cost of upgrading the Library's Information Commons computers on a three-year cycle, enhancing our popular group study rooms, and maintaining the Library Help chat system.

Additional Information

Other Funding sources

- *The Utah Legislature:* In 2018, the Utah Academic Library Consortium (UALC) secured an extra \$800,000 each year from the state legislature to improve library resources. Thanks to that funding, USU students gained access to tools like CINAHL Complete (for nursing and health research), UpToDate (a clinical resource), and ProQuest Central (a huge database of scholarly and popular research sources). Unfortunately, UALC hasn't received additional funding to keep up with inflation, so USU Libraries now pays for several resources the consortium used to cover.
- *Campus Information Technology:* Campus IT covers half the cost of updating the Library's Information Commons computers and software. It also provides the student workers staffing the Library's IT desks.
- *Statewide students:* In the past, the library fee was charged only to Logan campus students. In recent years it was expanded to distance students. This results in better value to students throughout USU.

Along with seeking new funds, we work hard to spend existing funds in sustainable ways.

- *Consortia buying:* Partnering with the Utah Academic Library Consortium, the Greater Western Library Alliance, LYRASIS, and others, the Library achieves better pricing on key subscriptions. For about \$1 million, we receive content valued at around \$7 million annually through these partnerships.
- *Patron-driven purchases:* Instead of just buying books and videos we think patrons might want, the Library uses several 'patron-driven' models. Librarians set the initial scope, but final purchases depend on actual use. This lets us offer a wide range of content now while ensuring long-term access to the most-used materials.
- *Cancellations:* Regular reviews of our subscriptions ensure cost-effective use of funds.

Transparency

We maintain separate fund codes in our accounting systems to track student-fee expenses. Whenever possible, we use the same fund as the previous year for subscription costs, facilitating clear reporting on resources acquired with student contributions. We share this information annually with the USUSA Senator stewards over the Library Fee and are happy to share it more widely as needed.