UTAH STATE UNIVERSITY ASSOCIATED STUDENTS
EVALUATION OF EXISTING STUDENT FEE
FORM EESF-1

Please complete the following information and submit to the office of the Director of the Student Involvement & Leadership office no later than **_December 19,2025_**. This form will be required each year the student fee is in existence.

NAME OF RESPONSIBLE ADMINISTRATOR: Eric Hawley

NAME OF AMINISTRATIVE FEE CHAIR: Breanna Cahoon & Kaylee Shelton

NAME OF DEPARTMENT: Information Technology

CONTACT PERSON: Gary Egbert   PHONE #:   435-797-1476

NAME OF EXISTING FEE: Technology Fee

BUSINESS SERVICES REP: Amy Kitchen   PHONE #:   435-797-2910

Please complete the following. In addition, please attach the budget fee request worksheet, along with any other documentation you feel would help the University Student Fee Board understand the purpose and use of the fee.

Background: Explain the original purpose of the fee

Information Technology services are central to the University's capacity to innovate and progress. For an institution to be competitive it must rely on smart infrastructure that doesn't limit its ability to perform and serve students. The Technology Fee contributes to these services to provide a quality educational experience. Services include the USU network and wireless infrastructure, authentication and on-line security, institutional ERP system (Banner), major software licensing, and open access computer labs.

☐   Request is made for current fee to: (Check one)

Remain at current level (no justification required)

☐   Increased from current level
Describe the impact the increase will have on existing program(s)

_____
_____

☐   Decreased from current level
      Describe the impact the reduction will have on existing program(s)

_____
_____
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_____

Approvals

Eric Hawley

box SIGN   426LK774-1X9P5W25   Dec 9, 2025

Fee Administrator   Date

Amy Kitchen

box SIGN   1VV5LW6J-1X9P5W25   Dec 9, 2025

Business Services   Date

John O'Neil

box SIGN   1J5Y6W8Y-172PWP52   Dec 10, 2025

Dean/Vice President   Date

UTAH STATE UNIVERSITY ASSOCIATED STUDENTS

LOGAN FEE REQUEST FORM

ANALYSIS OF *Technology Fee*

BUDGET FORMULA: $1.00 in fees is approximately $33,400 Logan

NOTE: Increases require full budget.

No increase require review of fee receiving indexes.

	FEE AMOUNT:	**$56.72**	**$56.72**			**$56.72**	

	2024-2025 SBF Estimate		2024-2025 TOTAL	2025-2026 SBF Fall Estimate	2026-2027 SBF Estimates		2026-2027 TOTAL	SBF DIFFERENCE
STU BODY FEES Estimate	$ 1,894,448.00		$ 1,894,448.00		$ 2,013,560.00		$ 2,013,560.00	6%

Attach the REQUIRED explanation of variances of 5% or more.

	2024-2025 SBF Actuals	2024-2025 other Actuals	2024-2025 TOTAL	2025-2026 SBF Fall Actuals	2026-2027 SBF Budget	2026-2027 other Budget	2026-2027 TOTAL	
REVENUE RESOURCES								
Student Body Fees	$ 1,983,712.74		$ 1,983,712.74	$ 975,124.69	$ 1,985,000.00		$ 1,985,000.00	0%
Carryforward		$ 1,935,380.27	$ 1,935,380.27	$ 2,041,639.00	$ 2,000,000.00		$ 2,000,000.00	3%
Line item			$ -				$ -	#DIV/0!
Grants			$ -				$ -	#DIV/0!
Cost of Goods sold (COS)		$ 171,259.72	$ 171,259.72			$ 172,000.00	$ 172,000.00	0%
Donations			$ -				$ -	#DIV/0!
Other			$ -				$ -	#DIV/0!
	$ 1,983,712.74	$ 2,106,639.99	$ 4,090,352.73	$ 3,016,763.69	$ 3,985,000.00	$ 172,000.00	$ 4,157,000.00	
EXPENSES								
PERSONNEL Salary	$ 68,031.27		$ 68,031.27	$ 26,467.58	$ 71,000.00		$ 71,000.00	4%
Assistantships			$ -				$ -	#DIV/0!
Wages	$ 635,240.61		$ 635,240.61	$ 263,450.04	$ 640,000.00		$ 640,000.00	1%
Benefits	$ 40,259.05		$ 40,259.05	$ 18,994.86	$ 40,500.00		$ 40,500.00	1%
Other; _____			$ -				$ -	#DIV/0!
	$ 743,530.93	$ -	$ 743,530.93	$ 308,912.48	$ 751,500.00	$ -	$ 751,500.00	
OPERATING Office Supplies	$ 10,269.23		$ 10,269.23	$ 1,438.88	$ 10,500.00		$ 10,500.00	2%
IT (hardware/software)	$ 1,124,841.93		$ 1,124,841.93	$ 394,873.68	$ 1,125,000.00		$ 1,125,000.00	0%
Travel	$ 10.00		$ 10.00	$ 1,922.19	$ 2,000.00		$ 2,000.00	198%
Scholarships			$ -				$ -	#DIV/0!
operating	$ 147,245.92		$ 147,245.92	$ 57,101.09	$ 150,000.00		$ 150,000.00	2%
Furniture	$ 22,815.73		$ 22,815.73	$ 438.00	$ 23,000.00		$ 23,000.00	1%
add category title			$ -				$ -	#DIV/0!
add category title			$ -				$ -	#DIV/0!
add category title			$ -				$ -	#DIV/0!
add category title			$ -				$ -	#DIV/0!
	$ 1,305,182.81	$ -	$ 1,305,182.81	$ 455,773.84	$ 1,310,500.00	$ -	$ 1,310,500.00	0%
TOTAL EXPENDITURES	$ 2,048,713.74	$ -	$ 2,048,713.74	$ 764,686.32	$ 2,062,000.00	$ -	$ 2,062,000.00	
DIFFERENCE	$ (65,001.00)	$ 2,106,639.99	$ 2,041,638.99	$ 2,252,077.37	$ 1,923,000.00	$ 172,000.00	$ 2,095,000.00	

Prepared by: *Amy Kitchen*   797-2910   amy.kitchen@usu.edu   Date: *10-Dec-25*

Variance Explanation - Travel: IT Lab Manager attends a conference focused on cloud-based device and application management solutions. The knowledge gained will support the implementation of this solution in our open-access labs to streamline application deployment and enhance cybersecurity protections.

USU Technology Fee

3 Questions for Student Fee Board Advisory Meeting:

Could this fee-receiving area be moved into tuition rather than remaining within Student Fees?

Yes.

Is the fee intended solely to support services and programs outside the classroom, or does it also fund academically related activities?

It supports both.

What potential benefits and drawbacks would arise from moving this specific fee area into the tuition model?

USU IT supports preserving the student's ability to partner, influence, and provide input on services and use of fees. Additionally, USU IT supports fee sustainability by scaling with headcount change and minimizing the need to increase the fee itself.

While integrating the Technology Fee into tuition is an option, we believe retaining it within Student Fees better aligns with our priorities of student engagement, transparency, and long-term financial sustainability.