

Agenda

AGENDA
MEETING OF THE
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
UNIVERSITY INN
SONNE BOARD ROOM, ROOM 508
MARCH 7, 2008

	CONTINENTAL BREAKFAST	University Inn, Room 518
8:45 a.m.	PHOTOGRAPH	University Inn, Lobby
9:15 a.m.	EXECUTIVE SESSION	University Inn Sonne Board Room, 508
10:00 a.m.	REGULAR MEETING • Introductory Items • Chairman's Report • President's Report • Consent Agenda • Action Agenda • Strategic Agenda <i>"Alumni Relations"</i> and <i>"Jon M. Huntsman School of Business"</i>	University Inn Sonne Board Room, 508
12 noon	LUNCH	University Inn, Room 507

(Note: The **Athletics Committee** will meet at 7:15 a.m. in Room 510 of the University Inn. The **Audit Committee** will meet at 7:45 a.m. in Room 511 of the University Inn. Agendas for the Athletics Committee and the Audit Committee are behind the "Committees" tab)

Chairman

**AGENDA
CHAIRMAN'S REPORT
MARCH 7, 2008**

A. Information Items

1. Report by ASUSU President, Peter M. McChesney
2. Report by Alumni Association President, Paul D. Parkinson
3. Report on Athletics Committee Meeting held March 7, 2008,
David Johnson
4. Report on Audit Committee Meeting held March 7, 2008,
David Cook
5. National Conference on Trusteeship, April 11-13, 2008
6. Date of the Next Regular Meeting – April 11, 2008

B. Other

President

**AGENDA
PRESIDENT'S REPORT
MARCH 7, 2008**

A. Information Items

1. Enrollment Update
2. USTAR Report
3. Comprehensive Campaign Update
4. Search Updates
 - College of HASS Dean
 - Dean and Executive Director of the Uintah Basin Regional Campus
5. Legislative Update
6. NWCCU Accreditation
7. Campus Security
8. CEU/USU Merger

B. Recent Events

1. 2008 Athletics Hall of Fame, February 8, 2008
2. S.J. & Jessie E. Quinney Foundation Luncheon, February 12, 2008
3. USU Sustainable Energy and Initiatives Conference, February 29, 2008

C. Upcoming Events

1. Founder's Day, March 8, 2008
2. Aggie Auction, March 29, 2008
3. Emma Eccles Jones Foundation Gift Announcement (Date to be Determined)
4. International Research Reception, April 11, 2008
5. USU Foundation Board Meeting, April 11-12, 2008
6. Sunrise Sessions, April 25, 2008
7. Commencement, May 2-3, 2008
8. Regional Campus and Center Commencements
 - Brigham City, April 18, 2008
 - Tooele, April 19, 2008
 - Price, April 23, 2008
 - Moab, April 24, 2008
 - Uintah Basin, April 26, 2008
 - Monticello Prison, April 30, 2008
 - Ephraim/Southwest, May 1, 2008
 - San Juan, May 2, 2008

Consent Agenda

CONSENT AGENDA

March 7, 2008

	<u>Page</u>
1. Minutes of the Executive Session Held on January 11, 2008	1
2. Minutes of the Regular Meeting Held on January 11, 2008	3
3. Faculty and Staff Adjustment	13
4. Certificate of the Treasurer for November 2007	17
5. Report of Investments for November 2007	21
6. Housing Review and Recommendation for 2008-2009	41
7. Real Property Disposal of Donated Property Located at 1680 West Highway 40 in Vernal, Utah	51
8. Proposed Sale of Buildings 1750 and 1770 Research Park Way at the Utah State University Innovation Campus	53
9. Contract/Grant Proposals and Awards for December 2007	55
10. Acceptance of Written Reports	(Behind Tabs)
• Academic/Provost	
• Faculty and Staff Activities and Achievements	
• Business and Finance	
• Business and Finance Performance Dashboard, April 2007	
• Extension/Continuing Education	
• Information Technology	
• Research	
• Research Performance Dashboard, FY 2007	
• Strategic Ventures and Economic Development	
• Student Services	
• Enrollment Summary Information	
• University Advancement	
• Significant Gifts Received, April 2007	

- Alumni Association
- ASUSU
- Athletics
- Public Relations and Marketing
 - Public Relations and Marketing Performance Dashboard, January 2008
- Faculty Senate
- Professional Employees Association
- Classified Employee Association

11. Executive Session, April 11, 2008

EXECUTIVE SESSION
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
JANUARY 11, 2008

Minutes of the Executive Session of the Utah State University Board of Trustees held as a telephone conference call at 9:30 a.m.

MEMBERS PRESENT

Richard L. Shipley	Chair (Champ Hall Conference Room, Old Main, Room 136)
Suzanne Pierce-Moore	Vice Chair (Champ Hall Conference Room, Old Main, Room 136)
David P. Cook	
Robert L. Foley	
Douglas S. Foxley	
David Johnson III	(Champ Hall Conference Room, Old Main, Room 136)
Peter A. McChesney	(Champ Hall Conference Room, Old Main, Room 136)
Richard L. Nelson	
Paul D. Parkinson	
Scott R. Watterson	(Champ Hall Conference Room, Old Main, Room 136)

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht	President (Champ Hall Conference Room, Old Main, Room 136)
Sydney M. Peterson	Chief of Staff and Board of Trustees Secretary (Champ Hall Conference Room, Old Main, Room 136)
Ed Reeve	Chair, Honorary Degrees and Awards Selection Committee (Champ Hall Conference Room, Old Main, Room 136)

Personnel issues were discussed.

The meeting adjourned at 10:06 a.m.

Richard L. Shipley
Chairman

Sydney M. Peterson
Board of Trustees Secretary

Date

REGULAR MEETING
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
HELD AS A TELEPHONE CONFERENCE CALL
JANUARY 11, 2008

Minutes of the Regular Meeting of the Utah State University Board of Trustees held as a telephone conference call at 10:10 a.m.

MEMBERS PRESENT

Richard L. Shipley	Chairman (Champ Hall Conference Room, Old Main, Room 136)
Suzanne Pierce-Moore	Vice Chair (Champ Hall Conference Room, Old Main, Room 136)
David P. Cook	
Robert L. Foley	
Douglas S. Foxley	
David Johnson III	(Champ Hall Conference Room, Old Main, Room 136)
Peter A. McChesney	(Champ Hall Conference Room, Old Main, Room 136)
Richard L. Nelson	
Paul D. Parkinson	
Scott R. Watterson	(Champ Hall Conference Room, Old Main, Room 136)

UNIVERSITY REPRESENTATIVES PRESENT

(Champ Hall Conference Room, Old Main, Room 136)

Stan L. Albrecht	President
Gary A. Chambers	Vice President for Student Services
Fred R. Hunsaker	Interim Vice President for Business and Finance
M. Kay Jeppesen	Vice President and CIO for Information Technology
Brent C. Miller	Vice President for Research
F. Ross Peterson	Vice President for University Advancement
Ned M. Weinshenker	Vice President for Strategic Ventures and Economic Development
David T. Cowley	Associate Vice President for Financial Services/Controller
Steven H. Hanks	Vice Provost for International Affairs
Robert D. Barclay	Assistant Attorney General
Sydney M. Peterson	Chief of Staff and Board of Trustees Secretary
John DeVilbiss	Executive Director of Public Relations and Marketing
Jodi Bailey	Chief Audit Executive
Edward R. Glatfelter	Associate Dean, College of Humanities, Arts and Social Sciences
R. Douglas Ramsey	President of Faculty Senate
Mira G. Thatcher	Secretary

MEMBERS OF THE MEDIA PRESENT

Alison Baugh *The Statesman*
Kim Burgess *The Herald Journal*

Chairman Shipley conducted the meeting and welcomed those present.

I. Chairman's Report

A. ASUSU Report

Trustee McChesney reported that Representative Hughes will sponsor a bill at the State Legislature designed to exempt taxes on student textbooks. He said the average annual cost of textbooks for students is \$900. There is a lot of support for this bill.

Trustee McChesney indicated that not much progress has been made concerning improving poor conditions in off-campus housing. Student representatives have met with Logan City officials as well as land lords. Discussions will continue.

B. Alumni Relations Report

Trustee Parkinson reported that the main goal of Alumni Relations is to strengthen chapters. Chapters in the Uintah Basin and St. George will be reorganized, and other chapters will be strengthened. The hope is to increase scholarship dollars in those areas.

Trustee Parkinson encouraged everyone to buy Aggie license plates. A portion of the license plate fee goes toward scholarships.

C. Athletics Committee Meeting Report

An Athletics Committee Meeting was held on January 11, 2008. Athletics Committee Chairman Johnson reported that discussions were held concerning football and basketball game ticket sales as well as the Athletics Department budget.

There was also discussion concerning the WAC Sportsmanship Initiative being implemented this year. It states that any obscene, offensive, vulgar, or threatening language will violate the WAC sportsmanship code and will not be tolerated at

sporting events. Trustee Johnson stated that after the first warning, a technical foul could result, and following that fans may be removed from the arena. Coach Morrill will make this information available to fans.

President Albrecht said the Sportsmanship Initiative was implemented as the result of two teams that have real problems in this area.

D. Audit Committee Meeting Report

An Audit Committee Meeting was held on January 11, 2008. Audit Committee Chairman Cook reported that the Audit Committee met and reviewed the external audit report, including the financial statement and management letter. He said these were reviewed previously with the external auditors. This follow-up meeting was held with Vice President Hunsaker, Associate Vice President Cowley, and Chief Audit Executive Bailey. Audit Committee Chairman Cook recommended that the Trustees accept the External Audit Reports which were included in the Consent Agenda.

He stated that the meeting was productive, and expressed appreciation to the USU financial managers and internal auditors.

E. Date of the Next Board of Trustees Meetings

The next Board of Trustees meeting will be held on Friday, March 7, 2008, on the USU campus.

F. Association of Governing Boards National Conference

The national conference of the Association of Governing Boards will be held April 13-15 in Boston, Massachusetts. Vice Chair Pierce-Moore stated that this conference gives an overview of trusteeship, and is worthwhile for Trustees. She and Chairman Shipley plan to attend.

II. President's Report

A. Enrollment Update

Vice President Chambers reported that spring semester enrollment increased from last year. There is also good retention of students.

President Albrecht reported that head count for students on campus fall semester was up 300, and at the regional campuses enrollment was up 700 students.

Vice President Chambers reported that at this time in 2006 they had received 2,716 applications, in 2007 they had received 3,381 applications, and this year they have received 3,411 applications, and will continue to get more.

Open houses will be held at several high schools in Tucson and Mesa, Arizona, this month. Enrollment numbers from those areas continue to grow. Open houses at several high schools will be held in April in California.

Vice President Chambers stated that they continue to meet with transfer students at Salt Lake Community College, LDS Business College, and Snow College.

The enrollment team will again visit the schools that were included in the Road's Tour program which started three years ago. They focus on meeting with principals and counselors in order to maintain and continue relationships.

Vice President Chambers reported that telephone calls to potential students will start next week. As a follow up, students who have been visited and those who have submitted applications to USU will be contacted individually by telephone. Vice President Chambers stressed that personal contact with the students is key to recruitment.

Vice President Chambers expressed appreciation to his staff for their tremendous effort and dedication.

B. USTAR Report

Vice President Weinshenker reported that the USTAR Advisory Board meeting was held on January 10. The major emphasis was re-branding USTAR. He said there was a lot of publicity about USTAR in December. Two ads were from the U of U, and two were from USU. The publicity is in preparation to request increased funding for USTAR from the legislature – an increase from \$15 million to \$25 million. Vice President Weinshenker stated that \$25 million was the amount of the original request.

Both USU and the U of U sent out RFPs in the fall of 2007 for additional proposals for USTAR teams. USU received nine proposals, and four proposals were taken to the Advisory Board meeting to be considered. Summaries of the new proposals from USU and the U of U will be used at the legislative session to demonstrate the need for more funding.

Innovation Campus – Woodbury will probably construct two new buildings at the Innovation Campus next year rather than three buildings, because they may purchase two buildings from Raymond Construction which are located at the

Innovation Campus. It is somewhat complicated because USU owns portions of those buildings and would have to agree to the sell. USU has a lease to own portions of those buildings, and the lease comes up at different times, and the value of the leases will need to be determined.

According to Vice President Weinshenker, the USTAR building has been delayed. The programming document has been completed. The RFP from the Department of Facilities Construction Management (DFCM) for the construction manager was delayed, and the choice will not be made until the end of February. We will then choose the design firm.

Technology Commercialization Office – A Commercialization Manager has been hired in the Life Sciences area.

Vice President Weinshenker hosted a reception on January 3 prior to the USU basketball game. It went well and approximately 120 people attended.

C. Comprehensive Campaign Report

Vice President Peterson expressed appreciation for support and attendance of the Trustees at the December 3 announcement of the Huntsman \$26 million gift. This gift was a tremendous boost to the campaign as well as to USU's image throughout the state. He also expressed appreciation to his staff and those who worked on the special events.

Vice President Peterson announced the following upcoming events:

- February 8 – Athletic Hall of Fame to induct new members. The event will include fund-raising as well as recognition of inductees.
- February 15 – The College of Natural Resources will announce a major gift from the Quinney Foundation.
- March 8 – Founders Day. President Albrecht will give a year-end report of the comprehensive campaign.

In December the Emma Eccles Jones gift in the amount of \$25 million to the College of Education and Human Services was announced. There will be a celebration in April.

Vice President Peterson reported that 89 new endowments at the \$25,000 level have been funded since the announcement of the campaign. Many existing endowments have been enhanced. He stated that it takes an endowment of

approximately \$100,000 at 4% to fund a student for a year. Of the 89 new endowments, 77 are fully funded.

Vice President Peterson reported that giving in December was up 83% from last year. There has been great support from alumni, friends, faculty, and staff. More than 900 USU employees donate monthly through payroll deductions. Many faculty members gave large gifts before the end of the year.

Vice President Peterson said it is exciting to see the culmination of large gifts that we have been working to receive for many years.

D. Dean of the College of HASS Search Update

President Albrecht reported that the search committee for the new Dean of the College of HASS has identified seven semifinalists. He said there are strong candidates for this position. Interviews will be conducted on February 1-2, and the finalists will then visit campus.

E. Dean and Executive Director of the Uintah Basin Regional Campus Update

President Albrecht reported that the first finalist for the Dean and Executive Director of the Uintah Basin Regional Campus will visit the Uintah Basin next week and meet with the Advisory Committee. He said this is an excellent candidate.

F. Northwest Commission on Colleges and Universities (NWCCU) Evaluation Committee Visit and Report

President Albrecht and Provost Coward met with the NWCCU in Seattle, Washington, earlier this month. The chair of the Evaluation Committee that came to USU made a brief presentation, followed by a brief public presentation made by President Albrecht. More than an hour was spent answering questions from two of the commissioners. President Albrecht said it went well and was very positive. The final report on recommendations from the Commission for re-accreditation will come in approximately two weeks.

G. Army ROTC

President Albrecht stated that USU has been working for some time to bring back a full Army ROTC contingent.

Ed Glatfelter, Associate Dean of the College of HASS, reported that in 1996 the federal budget was reduced, and USU's cadre of cadets went down. The ROTC

program was cut from USU. We have maintained a presence by bringing training officers to USU from Weber State University once a week.

Dr. Glatfelter stated that as a result of sociological changes and good recruiting at Weber, we now have 106 cadets, and will have 13 cadets. We anticipate that the number of commissions will be 20 a year for the next two or three years, which would qualify us for full battalion status. President Albrecht signed the contract on January 7.

President Albrecht stated that we have had a successful Air Force program, and are excited about this opportunity for Army ROTC. He said these students at USU have excellent leadership abilities and high moral standards. This program helps USU because the students receive scholarships.

H. Recent Events

President Albrecht reported on recent events including:

- Commencement, December 14-15, 2007
- Emma Eccles Jones Foundation Gift Announcement Press Release, December 18, 2007

I. Upcoming Events

President Albrecht listed several upcoming events including:

- Regional Campus Advisory Board, January 15, 2008
- Sunrise Sessions, January 25, 2008 – Vice President Miller stated that a breakfast will be held at the Little America Hotel in Salt Lake City at 7:30 a.m. A presentation will be made by David York and Michael Lefevre, new USTAR team leaders in Advanced Nutrition. Vice Chair Pierce-Moore suggested that the National Advisory Board of the College of Business be invited because they will be in Salt Lake. Vice President Weinshenker said there has been a great deal of advertising for this event.
- Legislative Session, January 21-March 5, 2008
- Founder's Day, March 8, 2008

III. Consent Agenda

Trustees were given the following consent agenda material for their consideration:

Minutes of the Executive Session Held on December 7, 2007

Minutes of the Regular Meeting Held on December 7, 2007

Resolution 08-1-1 Faculty and Staff Adjustment (Appendix A)

Resolution 08-1-2 Certificate of the Treasurer for the Period 1 July 2007 to 31 October 2007 (Appendix B)

Resolution 08-1-3 Report of Investments for October 2007 (Appendix C)

Resolution 08-1-4 Report of Institutional Discretionary Funds for 2006-2007 (Actual), 2007-2008 (Estimate), and 2008-2009 (Estimate) and Institutional Discretionary Funds Supplemental Report of Budget Variances for the Fiscal Year Ended 30 June 2007 (Appendix D)

Resolution 08-1-5 Approval to Seek Legislative Bonding Authority (Appendix E)

Resolution 08-1-6 Utah State University 2007-2008 Athletics Operating Budget (Appendix F)

Resolution 08-1-7 Review and Approval of the External Audit Reports (Appendix G)

Resolution 08-1-8 Approval of Authorization to Act in Capacity of Vice President for Business and Finance and Public Treasurer (Appendix H)

Resolution 08-1-9 Contract/Grant Proposals and Awards for November 2007 (Appendix I)

Executive Session to be held on June 1, 2007, to discuss those items which are permitted by law to be discussed in Executive Session.

Action: Trustee Foley moved approval of the Consent Agenda items, and Trustee Johnson seconded the motion. The voting was unanimous in the affirmative.

IV. Proposal from the Department of Psychology to Change the Name of the Doctoral Specialization in Research and Evaluation Methodology to "Experimental and Applied Psychological Science"

Trustees were given the proposal from the Department of Psychology to change the name of the doctoral specialization in Research and Evaluation Methodology to "Experimental and Applied Psychological Science" (Appendix J).

Vice Provost Hanks stated that this request to change the name of the specialization within the PhD program in Research and Evaluation Methodology to "Experimental and Applied Psychological Science" broadens the scope of research methodology being taught.

Action: Trustee Cook moved approval of Resolution 08-1-10 the proposal from the Department of Psychology to change the name of the doctoral specialization in Research and Evaluation Methodology to "Experimental and Applied Psychological Science" (Appendix J). Vice Chair Pierce-Moore seconded the motion, and the voting was unanimous in the affirmative.

Action: Trustee Johnson moved that the meeting adjourn. Trustee Watterson seconded the motion.

The Regular Meeting adjourned at 10:45 a.m.

Richard L. Shipley, Chairman

Sydney M. Peterson, Secretary
(Minutes Taken by Mira G. Thatcher)

Date Approved

7 March 2008

ITEM FOR ACTION

RE: Faculty and Staff Adjustments

The attached faculty and staff adjustments are submitted for the Trustees consideration. They have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The faculty and staff adjustments includes one new appointment and two changes in title or assignment.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the attached faculty and staff adjustments.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The President and the Provost recommend that the Board of Trustees approve one new appointment and two changes in title or assignment;

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approve the recommendation of the faculty and staff adjustments;

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date

Faculty and Staff Adjustments

a. New Appointment

1. Dennis Dolny, Department Head and professor with tenure, Department of Health, Physical Education and Recreation, College of Education and Human Services, effective 1 July 2008. B.S., Wake Forest University, 1978; M.S., Wake Forest University, 1979; Ph.D., Kent State University, 1985. Salary to be \$104,000/12 mo.

b. Change in Title or Assignment

1. Martha Dever, Interim Department Head and Professor, Department of Secondary Education to be Department Head and Associate Dean for the School of Teacher Education and Leadership (TEAL), College of Education and Human Services, effective 1 July 2008. Salary to be \$120,000/12 mo.
2. BrandE Faupell, Interim Director, Human Resources, to be Executive Director in the same area, effective 1 January 2008. Salary to be \$100,000/12 mo.

7 March 2008

ITEM FOR ACTION

RE: Certificate of Treasurer for November 2007

The attached Certificate of Treasurer for November 2007 is submitted for the Trustees consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The State Appropriated Funds budget at 30 November 2007 totaled \$257,189,508, up \$24,206,644 (10.39%) over the same 2006-2007 period. The year-to-date state appropriated funds expenditures totaled \$91,866,750, up \$7,973,150 (9.50%) over the same 2006-2007 period and represented 36% of the total budget. The percent of budget expended, 36%, was 6% less than would be expected to be spent on a strict time of budget year expired basis. Total expenditures for all funds totaled \$219,145,969, up \$18,376,208 (9.15%) over the same 2006-2007 period.

RECOMMENDATION

The President and Interim Vice President for Business and Finance recommend that the Board of Trustees approve the Certificate of Treasurer for November 2007.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, Authorized invoices and supporting papers have been filed pertaining to those expenditures listed on the attached Certificate of Treasurer, and

WHEREAS, Expenditures listed on the attached Certificate of Treasurer have been reviewed and approved for payment by the USU Controller's Office, Purchasing Department, and other departments, and

WHEREAS, The expenditures listed on the attached Certificate of Treasurer are in accordance with the laws and rules of Utah State University and the State of Utah, and

WHEREAS, The Chief Financial Officer for Utah State University, Fred R. Hunsaker, Interim Vice President for Business and Finance, has certified to the best of his knowledge and belief that all expenditures listed on the attached Certificate of Treasurer are legitimate claims against Utah State University and funds were available for payment of said claims, and

WHEREAS, Interim Vice President Hunsaker requests approval of the listed expenditures by fund for the period 1 July 2007 to 30 November 2007 on the attached Certificate of Treasurer, and

WHEREAS, The President of Utah State University has reviewed the attached Certificate of Treasurer and recommends its approval of those expenditures listed thereon by the Utah State University Board of Trustees, and

WHEREAS, The USU Board of Trustees has reviewed and given due consideration, review, and authorization of the expenditures listed on the attached Certificate of Treasurer.

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approves the attached Certificate of Treasurer as presented and ratifies the expenditures listed on said Certificate of Treasurer for November 2007.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date

CERTIFICATE OF TREASURER

I, Fred R. Hunsaker, Interim Vice President for Business and Finance, of Utah State University, do hereby certify as follows and request approval of the listed expenditures by fund for the period 1 July 2007 to 30 November 2007.

Authorization, invoices, and supporting papers have been filed pertaining to the following enumerated expenditures, which have been reviewed and processed for payment by the Controller's Office, Purchasing Department, and other departments; according to the laws, rules, and regulations of Utah State University and the State of Utah. To the best of my knowledge and belief, all are legitimate claims against Utah State University and funds were available for payment of said claims.

State Appropriated Funds	Budget	Percent of Budget Expended (42% Fiscal Year Expired)	01-Nov 30-Nov-07	Year to Date	Prior Year to Date	Increase (Decrease) from Prior Year	Percent Increase (Decrease) from Prior Year
Education and General (Except Athletics)	\$183,010,664	37%	\$13,768,038	\$67,110,691	\$62,419,746	\$4,690,945	7.52 %
Athletics	2,759,332	41%	225,586	1,120,527	991,055	129,472	13.06 %
Agricultural Experiment Station	17,633,841	29%	1,018,047	5,176,307	4,733,689	442,618	9.35 %
UWRL Appropriation	2,722,415	23%	103,674	636,406	602,099	34,307	5.70 %
UWRL Apportionment	5,143,265	20%	155,618	1,047,902	1,051,063	(3,161)	(0.30) %
Tooele - Cont. Ed. Center	8,220,398	45%	883,318	3,711,754	2,885,064	826,690	28.65 %
Educationally Disadvantaged	295,131	49%	17,860	143,695	135,375	8,320	6.15 %
Southeastern Utah - Cont. Ed. Center	1,562,929	38%	164,563	595,202	461,772	133,430	28.90 %
Uintah Basin - Cont. Ed. Center	6,956,811	35%	477,684	2,412,521	2,398,477	14,044	0.59 %
Cooperative Extension	14,565,363	34%	984,980	5,013,586	4,982,243	31,343	0.63 %
Brigham City - Cont. Ed. Center	10,149,666	37%	602,515	3,799,958	2,894,415	905,543	31.29 %
USTAR	4,169,693	26%	238,835	1,098,201	338,602	759,599	224.33 %
Total State Appropriated Funds	\$257,189,508	36%	18,640,718	91,866,750	83,893,600	7,973,150	9.50 %

Total State Appropriated Funds 2006-2007

\$232,982,864

Increase from 2006-2007

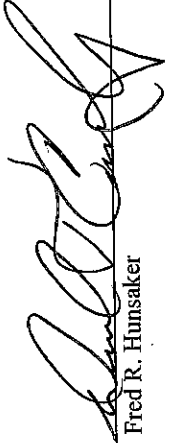
\$24,206,644

Percent Increased from 2006-2007

10.39%

Other Unrestricted Funds	01-Nov 30-Nov-07	Year to Date	Prior Year to Date	Increase (Decrease) from Prior Year	Percent Increase (Decrease) from Prior Year
Overhead Reimbursement for R & D Designated	\$594,375	\$2,759,603	\$3,028,832	(\$269,229)	(8.89) %
Service Departments	3,812,813	14,523,112	17,018,855	(2,495,743)	(14.66) %
Auxiliary Enterprises (Except Athletics)	3,789,785	18,194,280	15,693,554	2,500,726	15.93 %
Athletics	3,032,583	14,889,547	14,067,909	821,638	5.84 %
	863,244	4,348,539	3,799,423	549,116	14.45 %
	12,092,800	54,715,081	53,608,573	1,106,508	2.06 %
Other Restricted Funds					
Instruction	1,519,109	6,753,937	6,197,398	556,539	8.98 %
Research	4,027,844	19,900,311	19,604,957	295,354	1.51 %
Public Service	3,028,973	13,797,597	10,805,400	2,992,197	27.69 %
Academic Support	309,291	1,437,706	1,297,103	140,603	10.84 %
Student Services	194,434	968,617	1,808,613	(839,996)	(46.44) %
Institutional Support	54,868	167,267	243,987	(76,720)	(31.44) %
Operation and Maintenance of Plant	1,938	32,242	22,597	9,645	42.68 %
Scholarships and Fellowships	3,354,949	17,851,290	17,106,612	744,678	4.35 %
Service Departments	1,948	5,109	4,311	798	18.51 %
Auxiliary Enterprises	3,848	58,800	72,106	(13,306)	(18.45) %
	12,497,202	60,972,876	57,163,084	3,809,792	6.66 %
Other Funds					
Plant Funds	3,060,536	10,942,167	5,492,771	5,449,396	99.21 %
Associated Students	105,404	475,543	433,093	42,450	9.80 %
Other Agency Funds	97,369	173,552	178,640	(5,088)	(2.85) %
	3,263,309	11,591,262	6,104,504	5,486,758	89.88 %
Total All Funds	\$46,494,029	\$219,145,969	\$200,769,761	\$18,376,208	9.15 %

2-20-08
Date


for Fred R. Hunsaker

ITEM FOR ACTION

RE: Report of Investments for November 2007

The attached Report of Investments for November 2007 is submitted for the Trustees consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

This set of investment reports presents investment activity for November 2007 and comparative year-to-date totals for FY 2007-2008 and FY 2006-2007.

CASH MANAGEMENT INVESTMENT POOL

The average daily fair value invested during November 2007 was \$194,161,684, down \$3,083,149 from October 2007. Total investment income was \$1,151,590, up \$250,312 over October 2007, reflecting the decrease in the amount available for investing and an increase in total investment return. The annualized total investment return was 7.12%, up 1.81% over October 2007.

Year-to-date numbers show that the average daily fair value invested for FY 2007-2008 was \$191,301,117 up \$26,635,225 (16.18%) over FY 2006-2007. Total interest income for FY 2007-2008 amounted to \$3,922,514, up \$783,287 (24.95%) over FY 2006-2007, reflecting an increase in the amount available for investing and an increase in interest rates.

The total amount invested at 30 November 2007 was \$195,206,905, up \$25,350,876 (14.92%) over 30 November 2006.

ENDOWMENT POOL

The average daily fair value invested during November 2007 was \$76,295,564, down \$110,623 from October 2007. Interest and dividend income of \$130,110 plus net realized gains of \$1,039 totaled \$131,149 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2007-2008 was \$74,356,092, up \$22,613,111 (43.70%) over FY 2006-2007. Total realized income for FY 2007-2008 was \$665,159, up \$241,615 (57.05%) over FY 2006-2007. This increase resulted from \$239,724 more in interest and dividends and \$1,891 more net realized gains during FY 2007-2008.

The total amount invested at 30 November 2007 was \$75,312,675, up \$20,511,241 (37.43%) over 30 November 2006.

WELLS FARGO BANK - BALANCED FUND

The average daily fair value invested during November 2007 was \$9,693,242, down \$194,362 from October 2007. Interest and dividend income of \$6,076 minus \$3,404 net realized losses totaled \$2,672 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2007-2008 was \$9,664,486, down \$102,363 (1.05%) from FY 2006-2007. Total realized income for FY 2007-2008 was \$31,931, down \$24,186 (43.10%) from FY 2006-2007. This decrease in realized income resulted from \$20,952 less in interest and dividends and \$3,234 more net realized losses during FY 2007-2008.

The total amount invested at 30 November 2007 was \$9,473,847, down \$772,815 (7.54%) from 30 November 2006.

THE COMMONFUND - COMMINGLED INVESTMENT FUNDS

The average daily fair value invested during November 2007 was \$48,445,455, down \$55,308 from October 2007. Interest and dividend income of \$50,190 plus net realized gains of \$4,443 totaled \$54,633 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2007-2008 was \$47,059,900, up \$12,481,285 (36.10%) over FY 2006-2007. Total realized income for FY 2007-2008 was \$273,310, up \$46,522 (20.51%) over FY 2006-2007. This increase resulted from \$41,397 more in interest and dividends and \$5,125 more net realized gains during FY 2007-2008.

The total amount invested at 30 November 2007 was \$47,643,877, up \$11,162,049 (30.60%) over 30 November 2006.

OTHER INVESTMENTS

The average daily fair value invested during November 2007 was \$2,147,332, down \$4,668 from October 2007. Interest and dividend income of \$5,461 minus net realized losses of \$1,652 totaled \$3,809 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2007-2008 was \$2,126,521, up \$651,540 (44.17%) over FY 2006-2007. Total realized income for FY 2007-2008 was \$30,135, up \$17,134 (131.79%) over FY 2006-2007. This increase resulted from \$11,168 more in interest and dividend income and \$5,966 less net realized losses during FY 2007-2008.

The total amount invested at 30 November 2007 was \$2,136,801, up \$624,809 (41.32%) over 30 November 2006.

ENDOWMENT TRUSTS

The average daily fair value invested during November 2007 was \$6,980,037, down \$77,252 from October 2007. Interest and dividend income totaled \$9,499 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2007-2008 was \$6,864,097, up \$664,424 (10.72%) over FY 2006-2007. Total realized income for FY 2007-2008 was \$848,737, up \$757,950 (834.87%) over FY 2006-2007. This increase resulted from \$5,394 more interest and dividend income and \$752,556 more net realized gains during FY 2007-2008.

The total amount invested at 30 November 2007 was \$6,854,965, up \$487,667 (7.66%) over 30 November 2006.

PLANT FUND TRUSTS

The average daily fair value invested during November 2007 was \$5,925,332, up \$1,671,170 over October 2007. Interest income totaled \$25,533 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2007-2008 was \$5,274,154 down \$13,720,982 (72.23%) from FY 2006-2007. Total realized income for FY 2007-2008 was \$114,102, down \$296,599 (72.22%) from FY 2006-2007. This decrease reflects the decreased amount available for investing and a slight increase in the rate of return.

The total amount invested at 30 November 2007 was \$7,630,081, down \$4,800,408 (38.62%) over 30 November 2006.

SUMMARY OF INVESTMENT TRANSACTIONS

This report summarizes all investment transactions for November 2007. The aggregate net realized losses for the month were \$613 and earnings were \$887,919.

RECOMMENDATION

The President and Interim Vice President for Business and Finance recommend that the Board of Trustees approve the Report of Investments for November 2007.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The attached Report of Investments containing authorized transactions, documentation, and supporting papers has been filed for review by the Board of Trustees pertaining to the investment activities, and

WHEREAS, The investment transactions listed on the attached Report of Investments have been approved by the USU Controller's Office, and

WHEREAS, The investment activities listed on the attached Report of Investments are in accordance with the Utah State Money Management Act, the rules of the Utah State Money Management Council, the Utah State Uniform Prudent Management of Institutional Funds Act, and the laws and rules of Utah State University and the State of Utah, and

WHEREAS, The Chief Financial Officer for Utah State University, Fred R. Hunsaker, Interim Vice President for Business and Finance, has certified to the best of his knowledge and belief all investment transactions listed on the attached Report of Investments were made in accordance with the guidelines, rules, and laws, and

WHEREAS, Interim Vice President Hunsaker requests approval of the attached Report of Investments for the period 1 November 2007 to 30 November 2007 and comparative year-to-date totals for the periods 1 July 2007 to 30 November 2007 and 1 July 2006 to 30 November 2006, and

WHEREAS, The President of Utah State University has reviewed the attached report and recommends its approval by the Utah State University Board of Trustees, and

WHEREAS, The USU Board of Trustees has reviewed and given due consideration, review, and authorization of the investment transactions listed on the attached Report of Investments for the period 1 November 2007 to 30 November 2007 and comparative year-to-date totals for the periods 1 July 2007 to 30 November 2007 and 1 July 2006 to 30 November 2006.

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approves the attached Report of Investments as presented and ratifies the transactions listed on said Report of Investments for 1 November 2007 to 30 November 2007.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date



OFFICE OF THE VICE PRESIDENT
FOR FINANCE AND BUSINESS
1445 Old Main Hill
Logan, UT 84322-1445
(435) 797-1146
FAX: (435) 797-0710

UTAH STATE UNIVERSITY
REPORT OF INVESTMENTS
NOVEMBER 2007

The following schedules (A through F) provide a report of the University's investments. To the best of my knowledge, Utah State University is in compliance with the Utah State Money Management Act and the rules of the Utah State Money Management Council and the Utah State Uniform Prudent Management of Institutional Funds Act.

A handwritten signature in black ink, appearing to read "Rickey G. Allen", written over a horizontal line.

Rickey G. Allen
Controller

2/11/08
Date

A handwritten signature in black ink, appearing to read "David T. Cowley", written over a horizontal line.

David T. Cowley
Associate Vice President for Business and Finance

2/12/08
Date

UTAH STATE UNIVERSITY
CASH MANAGEMENT INVESTMENT POOL
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule A-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest Income	Less Service Charges	Net Interest Income
Jul 2007	\$170,264,111	\$102,529,533	\$93,900,714	\$300,233	\$179,193,163	\$176,066,419	\$726,548	\$4,253	\$722,295
Aug 2007	179,193,163	315,315,289	286,911,322	305,709	207,902,839	188,166,405	773,214	3,403	769,811
Sep 2007	207,902,839	71,329,787	79,830,954	337,982	199,739,654	200,866,242	800,014	5,281	794,733
Oct 2007	199,739,654	113,011,359	113,529,795	69,700	199,290,918	197,244,833	831,578	5,961	825,617
Nov 2007	199,290,918	119,928,595	124,373,038	360,430	195,206,905	194,161,684	791,160	5,060	786,100
Dec 2007									
Jan 2008									
Feb 2008									
Mar 2008									
Apr 2008									
May 2008									
Jun 2008									

27

Comparative Totals:

Year-to-date									
FY 2007-08	\$170,264,111	\$722,114,563	\$698,545,823	\$1,374,054	\$195,206,905	\$191,301,117	\$3,922,514	\$23,958	\$3,898,556
FY 2006-07	146,237,242	593,265,018	570,943,479	1,297,248	169,856,029	164,665,892	3,139,227	30,153	3,109,074
Amt Change					25,350,876	26,635,225	783,287	(6,195)	789,482
% Change					14.92%	16.18%	24.95%	-20.55%	25.39%

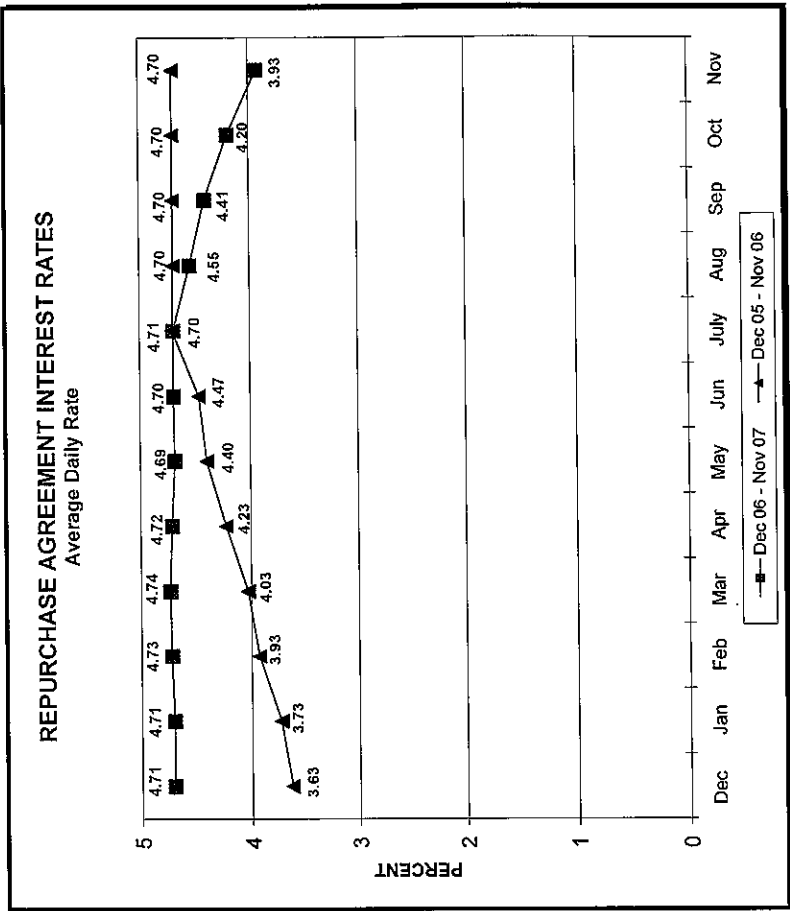
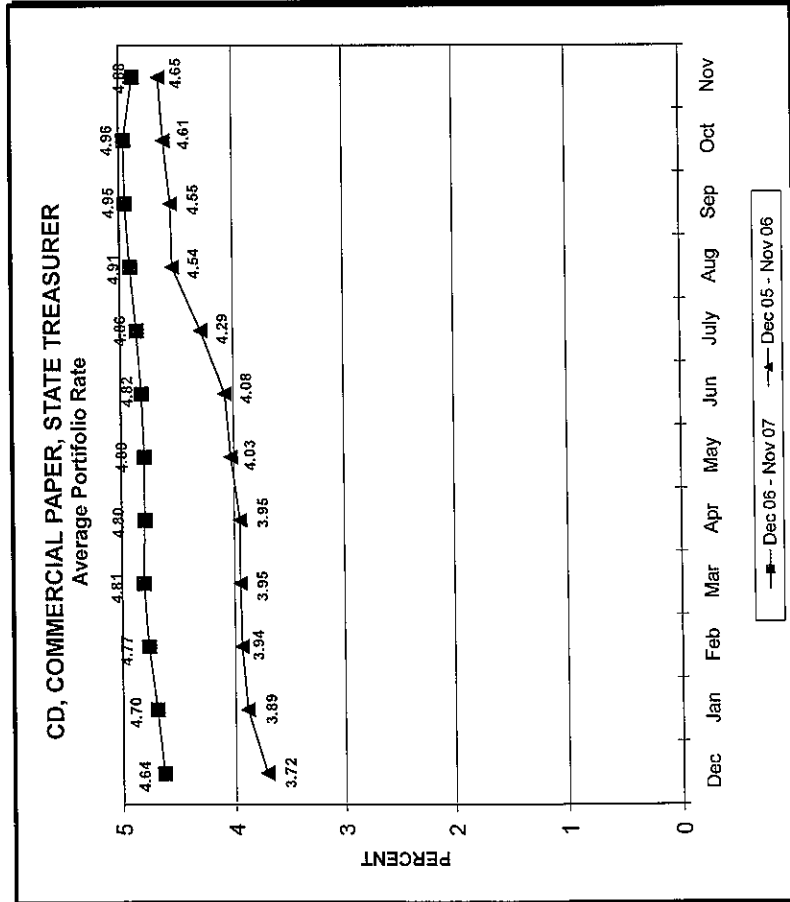
Note: The Cash Management Investment Pool includes cash of all funds over estimated daily operating requirements.

UTAH STATE UNIVERSITY
CASH MANAGEMENT INVESTMENT POOL
SUMMARY OF INVESTMENT TRANSACTIONS AND PERFORMANCE
For the Month of November 2007

Schedule A-2

	Purchases	Sales		Earnings	Change in Fair Value	Total Investment Income	Average Daily Fair Value	Annualized Total Investment Return
		Cost	Receipts					
Repurchase Agreements	\$76,928,595	\$80,706,371	\$80,706,371	\$12,966		\$12,966	\$3,796,164	4.10%
Time Certificates of Deposit		25,000,000	25,000,000	243,887		243,887	54,166,667	5.40%
Utah Public Treasurers' Investment Fund	26,000,000	5,000,000	5,000,000	59,485		59,485	13,707,880	5.21%
Obligations of U. S. Government	17,000,000	13,666,667	13,666,667	474,822	\$360,430	835,252	122,490,973	8.18%
Total	\$119,928,595	\$124,373,038	\$124,373,038	\$791,160	\$360,430	\$1,151,590	\$194,161,684	7.12%

UTAH STATE UNIVERSITY
CASH MANAGEMENT INVESTMENT POOL



UTAH STATE UNIVERSITY
ENDOWMENT POOL
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule B-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest and Dividends	Realized Gain or (Loss)	Total Realized Income	Less Expenses	Net Realized Income/(Loss)
Jul 2007	\$72,929,183	\$531,966	\$487,481	(\$858,208)	\$72,115,460	\$72,749,318	\$142,230	\$4,302	\$146,532	0	\$146,532
Aug 2007	72,115,460	84,348	17,562	561,359	72,743,605	72,429,754	144,057	4,382	148,439	0	148,439
Sep 2007	72,743,605	163,658	88,223	2,230,712	75,049,752	73,899,636	97,506	4,564	102,070	354	101,716
Oct 2007	75,049,752	698,669	101,667	1,628,225	77,274,979	76,406,187	132,276	4,693	136,969	0	136,969
Nov 2007	77,274,979	194,630	222,909	(1,934,025)	75,312,675	76,295,564	130,110	1,039	131,149	0	131,149
Dec 2007											
Jan 2008											
Feb 2008											
Mar 2008											
Apr 2008											
May 2008											
Jun 2008											
ω											
π											

Comparative Totals:

Year-to-date											
FY 2007-08	\$72,929,183	\$1,673,271	\$917,842	\$1,628,063	\$75,312,675	\$74,356,092	\$646,179	\$18,980	\$665,159	\$354	\$664,805
FY 2006-07	49,798,229	1,426,455	210,038	3,786,788	54,801,434	51,742,981	406,455	17,089	423,544	6,356	417,188
Amt Change					20,511,241	22,613,111	239,724	1,891	241,615	(6,002)	247,617
% Change					37.43%	43.70%	58.98%	11.07%	57.05%	-94.43%	59.35%

Note: The Endowment Pool includes endowment funds designated for long-term investment. Included in this pool are endowment funds invested in the University's Cash Management Investment Pool (CMIP) consisting of \$18,115,309 principal beginning balance, a \$18,194,951 ending balance, and a \$18,156,867 average daily balance for the current month. Current month interest and dividends from the CMIP were \$73,844 bringing the total to \$359,918 year to date. These amounts have also been reported in schedules A-1 and A-2.

The July beginning fair value has been adjusted to reflect the amount distributed to expendable accounts at fiscal year end.

UTAH STATE UNIVERSITY
ENDOWMENT POOL
INVESTMENT PERFORMANCE

Schedule B-1-A

	Total Number of Units	Fair Value Per Unit			Net Earnings	Earnings Per Unit
		Beginning of Month	End of Month	Percent Change		
July 2007	403,881.34	180.5708	\$178.5561	-1.12%	\$142,230	\$0.3522
August 2007	403,881.34	178.5561	180.1113	0.87%	144,057	0.3567
September 2007	403,881.34	180.1113	185.8213	3.17%	97,506	0.2414
October 2007	405,790.47	185.8213	190.4307	2.48%	132,276	0.3260
November 2007	405,790.47	190.4307	185.5950	-2.54%	130,110	0.3206
December 2007						
January 2008						
February 2008						
March 2008						
April 2008						
May 2008						
June 2008						

UTAH STATE UNIVERSITY
WELLS FARGO BANK- BALANCED FUND
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule B-2

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest and Dividends	Realized Gain or (Loss)	Total Realized Income	Less Expenses	Net Realized Income/(Loss)
Jul-2007	\$9,693,451	\$1,430	\$26,596	(\$252,565)	\$9,415,720	\$9,554,586	\$6,836	(\$11)	\$6,825	\$0	\$6,825
Aug-2007	9,415,720	8,453	6,415	130,094	9,547,852	9,481,786	8,925	0	8,925	0	8,925
Sep-2007	9,547,852	83,122	75,395	306,992	9,862,571	9,705,212	6,672	172	6,844	354	6,490
Oct-2007	9,862,571	6,048	88,597	132,615	9,912,637	9,887,604	6,665	0	6,665	0	6,665
Nov-2007	9,912,637	114,988	215,029	(338,749)	9,473,847	9,693,242	6,076	(3,404)	2,672	0	2,672
Dec-2007											
Jan-2008											
Feb-2008											
Mar-2008											
Apr-2008											
May-2008											
Jun-2008											

33

Comparative Totals:

Year-to-date											
FY 2007-08	\$9,693,451	\$214,041	\$412,032	(\$21,613)	\$9,473,847	\$9,664,486	\$35,174	(\$3,243)	\$31,931	\$354	\$31,577
FY 2006-07	9,422,748	59,084	30,860	795,690	10,246,662	9,766,849	56,126	(9)	56,117	6,356	49,761
Amt Change					(772,815)	(102,363)	(20,952)	(3,234)	(24,186)	(6,002)	(18,184)
% Change					-7.54%	-1.05%	-37.33%	-35933.33%	-43.10%	-94.43%	-36.54%

Note: The Wells Fargo Bank - Balanced Fund includes endowment funds designated for long-term investment.

UTAH STATE UNIVERSITY
COMMONFUND - COMMINGLED INVESTMENT FUNDS
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule B-3

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest and Dividends	Realized Gain or (Loss)	Total Realized Income
Jul 2007	\$46,468,313	\$6,493	\$460,885	(\$605,643)	\$45,408,278	\$45,938,296	\$65,343	\$4,313	\$69,656
Aug 2007	45,408,278	2,705	8,647	431,265	45,833,601	45,620,940	64,077	4,382	68,459
Sep 2007	45,833,601	5,000	7,828	1,923,720	47,754,493	46,794,047	21,669	4,392	26,061
Oct 2007	47,754,493	5,000	8,070	1,495,610	49,247,033	48,500,763	49,808	4,693	54,501
Nov 2007	49,247,033	0	7,880	(1,595,276)	47,643,877	48,445,455	50,190	4,443	54,633
Dec 2007									
Jan 2008									
Feb 2008									
Mar 2008									
Apr 2008									
May 2008									
Jun 2008									

34

Comparative Totals:

Year-to-date									
FY 2007-08	\$46,468,313	\$19,198	\$493,310	\$1,649,676	\$47,643,877	\$47,059,900	\$251,087	\$22,223	\$273,310
FY 2006-07	33,669,909	0	179,178	2,991,097	36,481,828	34,578,615	209,690	17,098	226,788
Amt Change					11,162,049	12,481,285	41,397	5,125	46,522
% Change					30.60%	36.10%	19.74%	29.97%	20.51%

Note: Commonfund - Commingled Investment Funds includes endowment funds designated for long-term investment.

UTAH STATE UNIVERSITY
OTHER INVESTMENTS
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule C-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest and Dividends	Realized Gain or (Loss)	Total Realized Income
Jul 2007	\$2,107,554	\$25,481	\$19,277	(\$13,077)	\$2,100,681	\$2,104,118	\$11,048	\$765	\$11,813
Aug 2007	2,100,681	172,132	174,627	7,560	2,105,746	2,103,214	5,603	(884)	4,719
Sep 2007	2,105,746	56,783	49,944	33,552	2,146,137	2,125,942	7,552	(666)	6,886
Oct 2007	2,146,137	68,343	76,135	19,517	2,157,862	2,152,000	5,598	(2,690)	2,908
Nov 2007	2,157,862	65,362	49,418	(37,005)	2,136,801	2,147,332	5,461	(1,652)	3,809
Dec 2007									
Jan 2008									
Feb 2008									
Mar 2008									
Apr 2008									
May 2008									
Jun 2008									

55

Comparative Totals:

Year-to-date									
FY 2007-08	\$2,107,554	\$388,101	\$369,401	\$10,547	\$2,136,801	\$2,126,521	\$35,262	(\$5,127)	\$30,135
FY 2006-07	1,447,164	1,836,491	1,802,477	30,814	1,511,992	1,474,981	24,094	(11,093)	13,001
Amt Change					624,809	651,540	11,168	5,966	17,134
% Change					41.32%	44.17%	46.35%	53.78%	131.79%

Note: Other Investments include donor designated and other specified investments.

UTAH STATE UNIVERSITY
ENDOWMENT TRUSTS
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule D-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest and Dividends	Realized Gain or (Loss)	Total Realized Income	Less Expenses	Net Realized Income/(Loss)
Jul 2007	\$6,786,188	\$35,548	\$23,539	(\$133,125)	\$6,665,072	\$6,725,630	\$29,951	\$189	\$30,140	\$575	\$29,565
Aug 2007	6,665,072	9,323	2,439	48,302	6,720,258	6,692,665	7,132	79	7,211	69	7,142
Sep 2007	6,720,258	832,580	823,363	279,994	7,009,469	6,864,864	17,530	603,262	620,792	4,990	615,802
Oct 2007	7,009,469	654,045	630,159	71,753	7,105,108	7,057,289	26,732	154,363	181,095	571	180,524
Nov 2007	7,105,108	9,618	71	(259,690)	6,854,965	6,980,037	9,499	0	9,499	71	9,428
Dec 2007											
Jan 2008											
Feb 2008											
Mar 2008											
Apr 2008											
May 2008											
Jun 2008											

30

Comparative Totals:

Year-to-date	\$6,786,188	\$1,541,114	\$1,479,571	\$7,234	\$6,854,965	\$6,864,097	\$90,844	\$757,893	\$848,737	\$6,276	\$842,461
FY 2007-08							85,450	5,337	90,787	5,886	84,901
FY 2006-07	5,899,695	179,708	159,905	447,800	6,367,298	6,199,673	5,394	752,556	757,950	390	757,560
Amt Change					487,667	664,424		14100.73%	834.87%		892.29%
% Change					7.66%	10.72%	6.31%			6.63%	

Note: Endowment Trusts include externally managed endowment trusts.

UTAH STATE UNIVERSITY
PLANT FUND TRUSTS
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule E-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest Income	Realized Gain or (Loss)	Total Realized Income	Less Expenses	Net Realized Income/(Loss)
Jul 2007	\$7,037,885	\$27,770	\$2,206,866	\$0	\$4,858,789	\$6,682,957	\$26,825		\$26,825		\$26,825
Aug 2007	4,858,789	22,127	636,028	0	4,244,888	4,628,264	21,369		21,369		21,369
Sep 2007	4,244,888	921,219		0	5,166,107	4,880,053	19,877		19,877		19,877
Oct 2007	5,166,107	20,498	1,182,201	0	4,004,404	4,254,162	20,498		20,498		20,498
Nov 2007	4,004,404	3,626,669	992	0	7,630,081	5,925,332	25,533		25,533		25,533
Dec 2007											
Jan 2008											
Feb 2008											
Mar 2008											
Apr 2008											
May 2008											
Jun 2008											

37

Comparative Totals:

Year-to-date											
FY 2007-08	\$7,037,885	\$4,618,283	\$4,026,087	\$0	\$7,630,081	\$5,274,154	\$114,102	\$0	\$114,102		\$114,102
FY 2006-07	23,929,357	6,570,275	18,073,820	4,677	12,430,489	18,995,136	412,245	(1,544)	410,701		410,701
Amt Change					(4,800,408)	(13,720,982)	(298,143)	1,544	(296,599)		(296,599)
% Change					-38.62%	-72.23%	-72.32%	100.00%	-72.22%		-72.22%

Note: Plant Fund Trusts include all debt service reserve accounts in compliance with bond issue covenants and the related construction funds.

UTAH STATE UNIVERSITY
SUMMARY OF INVESTMENT TRANSACTIONS
For the Month of November 2007

Schedule F
page 1 of 2

	Purchases		Sales		Gain/(Loss)	Earnings
	Shares	Cost	Shares	Cost		
Cash Management Investment Pool						
Repurchase Agreements		\$76,928,595				\$12,966
Time Certificates of Deposit					\$0	243,887
Utah Public Treasurers' Investment Fund		26,000,000			0	59,485
Obligations of U. S. Government		17,000,000			0	474,822
Total Cash Management Investment Pool		119,928,595			0	791,160
Endowment Pool - Transactions of External Managers						
Wells Fargo Bank - Balanced Fund						
Obligations of U.S. Government			41		0	3,322
GNMA						
Interest						
Corporate Bonds and Notes						
Textron Incorporated					(3,404)	2,733
Bond Interest						
Money Market						
Fidelity Instl Cash # 59						9
Cash						
Wells Fargo Advantage Cash #250		114,988				12
Total Wells Fargo Bank - Balanced Fund		114,988			(3,404)	6,076
Commonfund - Commingled Investment Funds						
Mutual Funds						
Commonfund-Growth Equity Fund					537	9,861
Commonfund-Multi-Strategy Bond					150	26,325
Commonfund-Multi-Strategy Equity					3,756	14,004
Total Commonfund - Commingled Investment Funds					4,443	50,190
Total Endowment Pool - Transactions of External Managers		114,988		221,870	1,039	56,266
Other Investments						
Corporate Bonds and Notes						666
U.S. Treasury Bond						60
U.S. West Communications						

UTAH STATE UNIVERSITY
SUMMARY OF INVESTMENT TRANSACTIONS
For the Month of November 2007

Schedule F
page 2 of 2

	Purchases		Shares	Sales		Receipts	Gain/(Loss)	Earnings
	Shares	Cost		Cost				
Common & Preferred Stock								
Smith Barney	55,000	\$10,018	55,000	\$10,018	\$9,972	(\$46)		
Apple Inc	59,000	10,201	59,000	10,201	10,081	(120)		
Apple Inc	112,000	3,567	112,000	3,567	3,373	(194)		
Companhia Vale Di Rio Adr	15,000	2,503	15,000	2,503	2,380	(123)		
Intercontinental Exchange Inc	12,000	3,465	12,000	3,465	3,319	(146)		
Intuitive Surgical Inc	4,000	558	4,000	558	485	(73)		
Reliance Inds Ltd Global	27,000	1,998	27,000	1,998	1,913	(85)		
Rockwell Collins	350,000	18,760	350,000	18,760	17,895	(865)		
Zion's Bancorp								\$4,681
Utah Public Treasurers'		4,681						
Investment Fund								
Cash		54						54
Charles Schwab		9,557						
Smith Barney		65,362		51,070	49,418	(1,652)		5,461
Total Other Investments								
Endowment Trusts								
Obligations of U.S. Government								145
Interest								
Common and Preferred Stock								5,318
Dividends								
Mutual Funds								909
Dividends								
Money Market Funds								2,950
Wells Fargo Advantage #454	7,714							25
Wells Fargo #250	26							125
Federated Treasury Obl FD #68	1,819			71	71	0		27
Wells Fargo Advantage #645	59			71	71	0		9,499
Total Endowment Trusts		9,618						
Plant Trusts								
Wells Fargo		903		992	992	0		903
Obligations of U.S. Government		3,625,766						24,630
Utah Public Treasurers' Investment Fund		3,626,669		992	992	0		25,533
Total Plant Trusts								
Total All Investments		\$123,745,232		\$124,647,041	\$124,646,428	(\$613)		\$887,919

ITEM FOR ACTION

RE: Housing Review and Recommendation for 2008-2009.

The attached information is submitted for the Trustees consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

Proposed Rates for 2008-2009

A five-year review of total housing costs within the various styles and types of units available. Proposed rental rates for 2008-2009 are based on location, demand, and market research. The weighted average increase is 1.69%

Occupancy Report

A five-year report of occupancy of single student housing, family student housing, and mobile home park.

Graphs

A five-year rental rate comparison on various styles and types of units available on-campus.

RECOMMENDATION

The President and the Interim Vice President for Business and Finance recommend that the Board of Trustees approve the 2008-2009 housing rates.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The Utah State University Housing rates expire at the end of the fiscal year 2007-2008, and

WHEREAS, The President, and the Interim Vice President for Business and Finance have reviewed the proposed housing rates for fiscal year 2008-2009 and recommend approval to the Board of Trustees; and

NOW, THEREFORE, BE IT RESOLVED, that the Utah State University Board of Trustees hereby approves the proposed 2008-2009 housing rates as presented.

RESOLUTION APPROVED BY BOARD OF TRUSTEES

Date

Utah State UNIVERSITY HOUSING SERVICES RATES

FAMILY HOUSING RATES

	2002-2003 Total Cost Per Month	2003-2004 Total Cost Per Month	2004-2005 Total Cost Per Month	2005-2006 Total Cost Per Month	2006-2007 Total Cost Per Month	2007-2008 Total Cost Per Month	2008-2009 Proposed Total Cost Per Month	2008-2009 Proposed Total Cost Per Academic Year	Total Cost Increase Percentage
Aggie Village	\$425	\$430	\$435	\$440	\$450	\$450	\$450	\$4,050	0.00%
One-Bedroom	\$450	\$455	\$460	\$465	\$475	\$485	\$485	\$4,365	0.00%
Two-Bedroom	\$530	\$535	\$540	\$550	\$555	\$560	\$560	\$5,040	0.00%
Two-Bedroom Premium	\$570	\$575	\$580	\$595	\$599	\$609	\$609	\$5,481	0.00%
Townhouses	\$530	\$535	\$545	\$550	\$550	\$555	\$555	\$4,995	0.00%
Three-Bedroom									
West Stadium Villa	\$530	\$535	\$545	\$550	\$560	\$570	\$570	\$5,130	0.00%
Three-Bedroom									

Mobile Home Park									
Student Owned									
1-137 & 158-162	\$232	\$237	\$244	\$251	\$258	\$265	\$274	\$2,466	3.40%
138-157 & 163-178	\$258	\$263	\$270	\$278	\$285	\$293	\$303	\$2,727	3.41%
USU Owned & Rented									
Up to 600 sq. ft.	\$320	\$330	\$339	\$345	\$352	\$359	\$372	\$3,348	3.62%
601-750 sq. ft.	\$370	\$380	\$391	\$400	\$407	\$414	\$428	\$3,852	3.38%
751-800 sq. ft.	\$400	\$410	\$422	\$430	\$437	\$444	\$460	\$4,140	3.60%
801-950 sq. ft.	\$430	\$440	\$452	\$460	\$467	\$474	\$491	\$4,419	3.59%
950 sq. ft. and Above	\$495	\$500	\$512	\$520	\$527	\$534	\$553	\$4,977	3.56%

SINGLE HOUSING RATES

Mountain View Tower, Valley View Tower, Richards Hall									
Rent (shared room)	\$800	\$775	\$775	\$775	\$775	\$800	\$825	\$1,650	3.13%
**Board (includes 10 meals per week at the Junction)	\$1,290	\$525	\$575	\$720	\$1,000	\$1,100	\$1,150	\$2,300	4.55%
Bullen									
Rent (shared room)	\$1,060	\$1,080	\$1,105	\$1,160	\$1,150	\$1,165	\$1,220	\$4,040	2.95%
**Board (includes 7 meals per week at the Junction)									
Davis, Jones	\$980	\$220	\$245	\$245	\$660	\$760	\$800	\$1,600	5.26%
Merrill	\$1,050	\$1,120	\$1,180	\$1,065	\$1,085	\$1,120	\$1,155	\$2,310	3.13%
SLC 102 Apts.	\$1,160	\$1,200	\$1,230	\$1,350	\$1,375	\$1,415	\$1,290	\$2,580	2.79%
Snow	\$1,160	\$1,230	\$1,290	\$1,350	\$1,375	\$1,415	\$1,450	\$2,900	2.47%
Moan, Greaves, Reeder	\$980	\$940	\$980	\$1,020	\$1,040	\$1,070	\$1,105	\$2,210	3.27%
Morgan, Rich, Wasatch	\$890	\$890	\$940	\$1,005	\$1,025	\$1,055	\$1,090	\$2,180	3.32%
San Juan	\$1,030	\$1,070	\$1,090	\$1,130	\$1,150	\$1,165	\$1,220	\$2,440	2.95%
Aggie Village-Grad/Upperclass (7-8 & 28-30)									
Small Bedroom	\$1,330	\$1,350	\$1,380	\$1,400	\$1,425	\$1,470	\$1,510	\$3,020	2.72%
Large Bedroom	\$1,430	\$1,450	\$1,480	\$1,520	\$1,550	\$1,600	\$1,640	\$3,280	2.50%
Living/Learning Community									
Rent (shared room)					\$1,465	\$1,465	\$1,450	\$2,900	-1.02%
**Board (includes 10 meals per week at either dining hall)					\$1,000	\$1,100	\$1,150	\$2,300	4.55%

WEIGHTED AVERAGE INCREASE - HOUSING WEIGHTED AVERAGE INCREASE - DINING PLANS

**Students assigned to Central Campus (Richards, Bullen, Mountain View, or Valley View) contracts are required to select either a 10-meals per week dining plan (Richards, Mountain View, Valley View) or a 7-meal per week dining plan (Bullen).

The meals per week increased for 2006-07 to 10-meals instead of 7-meals (MVT, VWT, Richards) and 7-meals instead of 3-meal (Bullen) offer in 2005-2006. This is a change from the all-you-can-eat meal plan required prior to the 2003-2004 academic year.

***Summit Hall converted to graduate housing (private rooms) Fall 2006

UtahState UNIVERSITY

HOUSING SERVICES

FIVE YEAR OCCUPANCY REPORT

	2003		2004		2005		2006		2007	
	Number of Students	Percentage of Occupancy	Number of Students	Percentage of Occupancy	Number of Students	Percentage of Occupancy	Number of Students	Percentage of Occupancy	Number of Students	Percentage of Occupancy

SINGLE STUDENT HOUSING

Capacity Beds	2604		2596		2596		2610		3002	
Occupancy	2072	80%	1976	76%	1956	75%	2099	80%	2320	77%

FAMILY STUDENT HOUSING

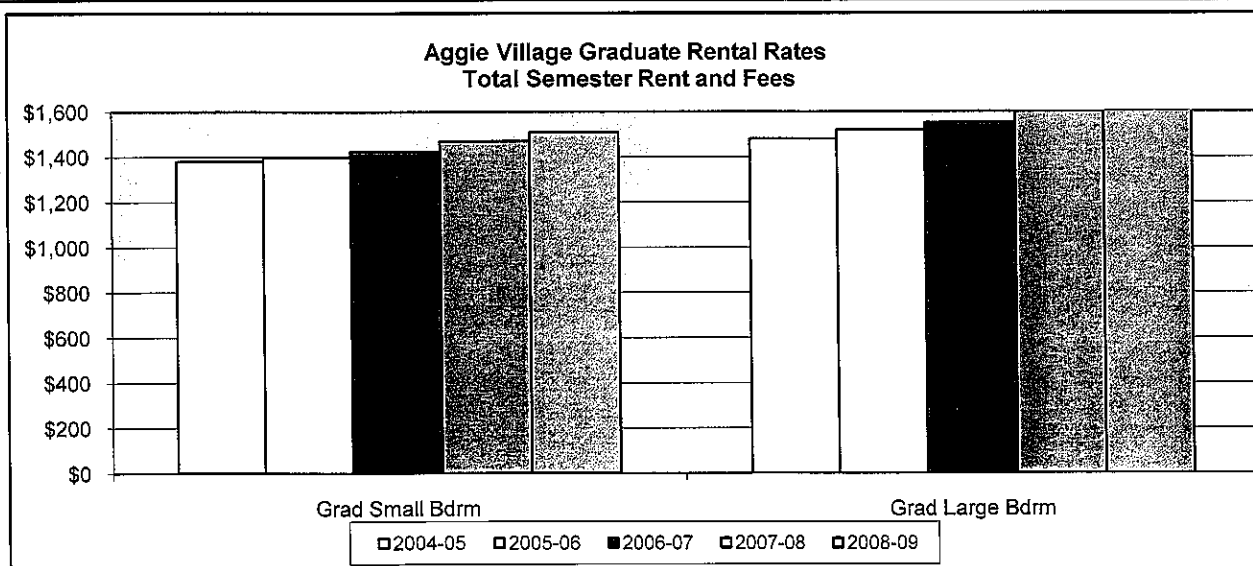
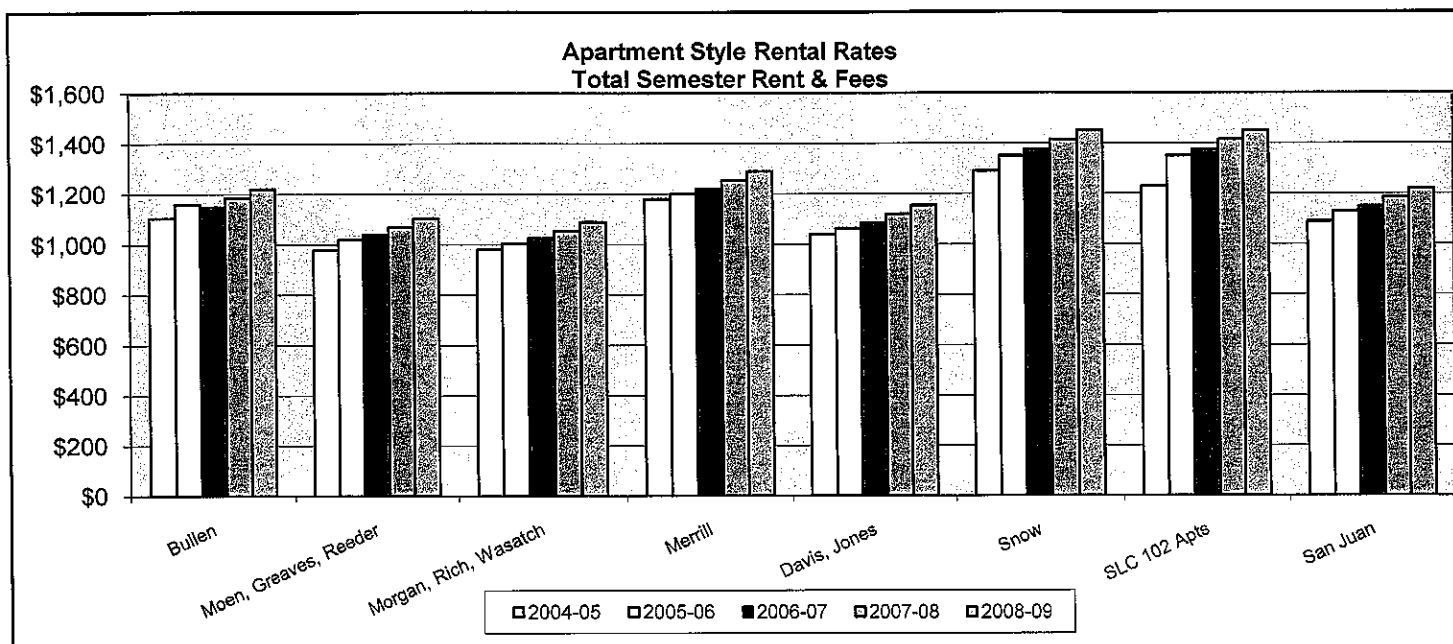
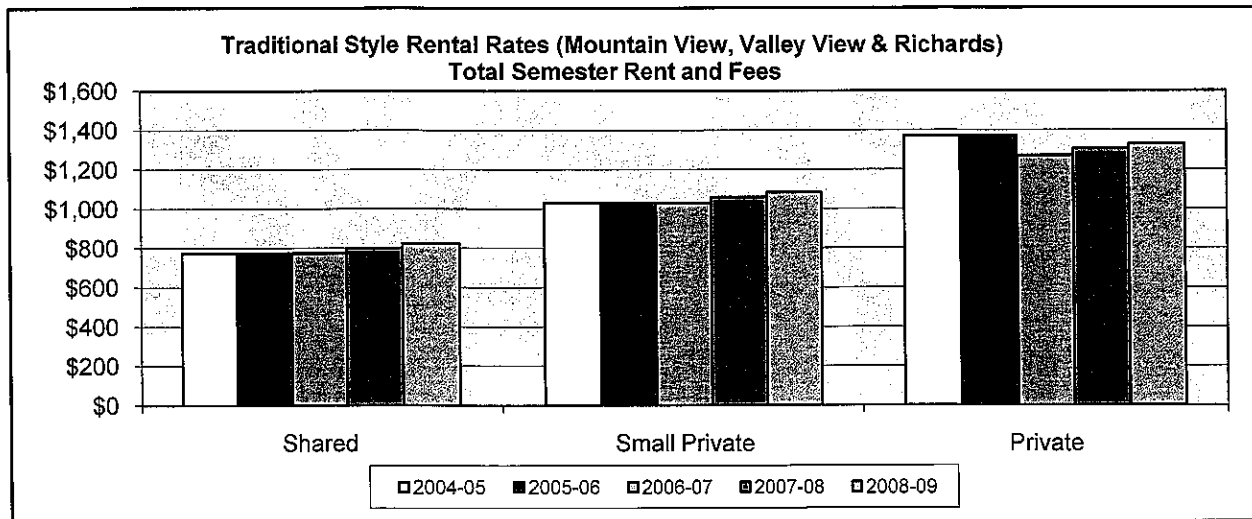
Capacity Units	459		459		459		496		492	
Occupancy	447	96%	413	90%	428	93%	426	86%	406	83%

MOBILE HOME PARK

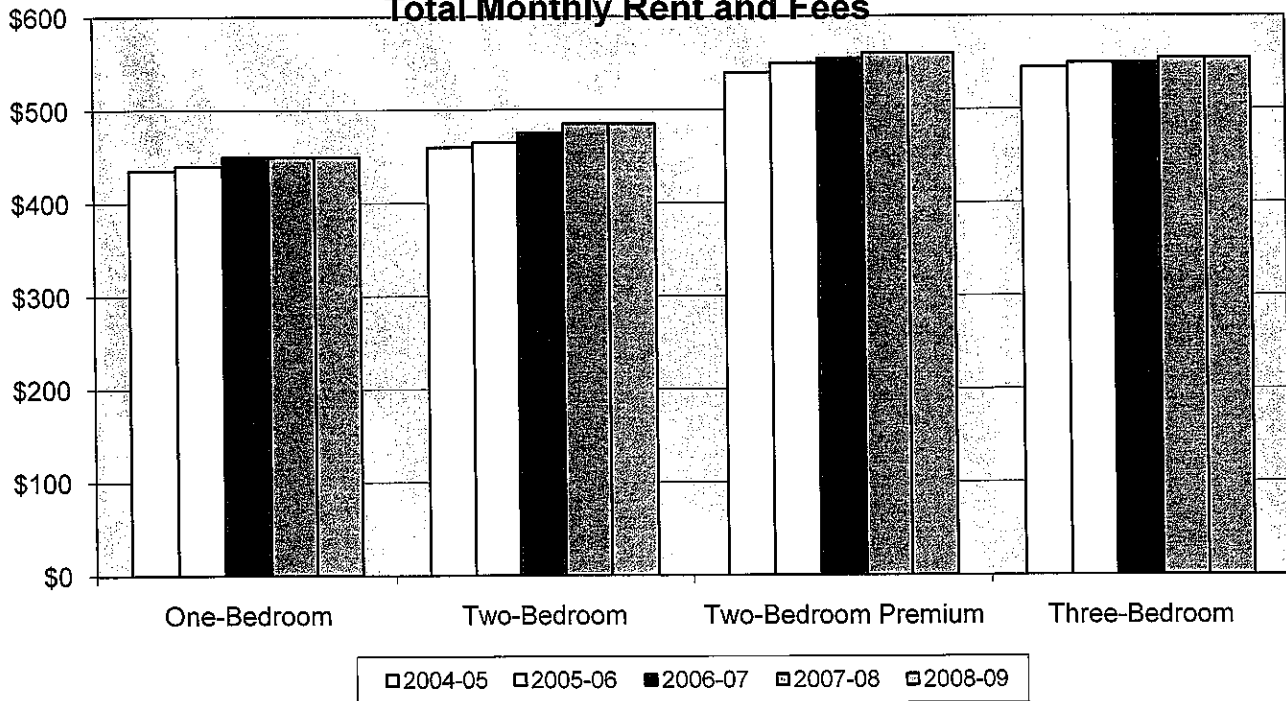
Capacity Units	133		127		122		109		101	
Occupancy	125	94%	118	93%	116	98%	105	96%	91	90%

TOTAL CAPACITY	3196		3182		3117		3215		3595	
TOTAL OCCUPANCY	2644	83%	2507	79%	2507	80%	2630	82%	2817	78%

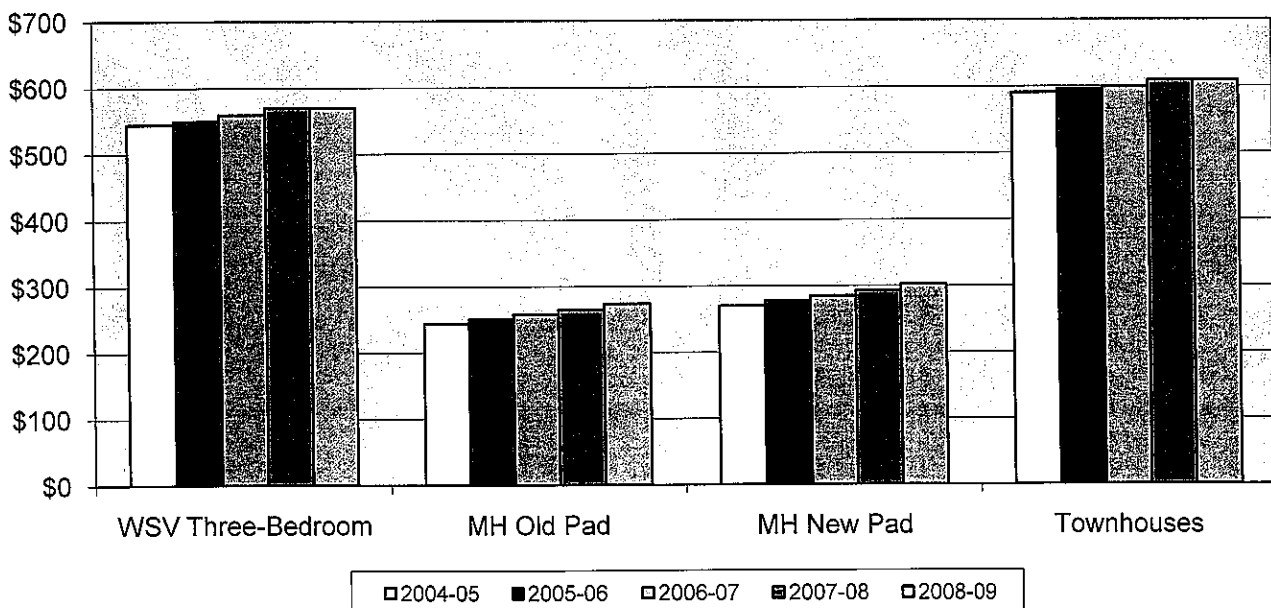
Occupancy numbers based on counts obtained during Fall Semester.
 Change in single housing capacity is due to four remaining buildings opening (B, C, D, & E) in the Living Learning Community and conversion of four apartments in Aggie Village Bldg. 36 to graduate spaces.
 Change in Family Housing capacity is due to the conversion of four Aggie Village apartment from Family to Graduate in Bldg. 36.
 The reduced capacity in the Mobile Home Park results for continued relocation of homes from the park.



Aggie Village Family Rental Rates
Total Monthly Rent and Fees



MH, WSV, TH Rental Rates
Total Monthly Rent and Fees



ITEM FOR ACTION

RE: Real Property Disposal of Donated Property located at 1680 West Highway 40 in Vernal, Utah

The proposed real property disposal described herein is submitted to the Utah State University Board of Trustees for review and approval. The proposed action has received appropriate administrative review and approval.

EXECUTIVE SUMMARY

USU is proposing to sell the property that it owns and uses to support higher education programs in Vernal. The property has been known as the 1680 building as it is located at 1680 West Highway 40 in Vernal, Utah, and USU has had uninterrupted use of the property since 1990.

USU proposes to use the net proceeds from the sale of the 1680 building and property to partially fund the construction of and the relocation to a new building at USU's new, larger campus area in Vernal. The new campus area consists of land comprising approximately 137 acres, all of which was donated to USU in late 2005 by Robert H. Williams for the regional campus. That property is where higher education facilities and programs in Vernal are being consolidated, consistent with the region's growing needs and on-going master planning efforts.

Ownership of the property was transferred to USU from Vernal City in June 1994 by a restricted deed with the stipulations that "the land is to be used primarily for higher education purposes...and...USU shall not sell or convey to other parties the real estate granted and conveyed to it...without the written permission of the grantor." Therefore, USU is discussing this proposed sale with Vernal City to obtain its written permission to sell the property and to re-direct the value of the real estate assets to enhancing higher education at the new campus. It is anticipated that USU and Vernal City will come to agreement on terms of a sale and disposition of the net proceeds.

Meanwhile, the University is seeking to establish the fair market value of the property by means of a current, independent real estate appraisal. When all is in order, USU plans to sell the property as soon as possible for at least the appraised value. The University will need to negotiate a sales agreement that will allow USU to retain occupancy until it can relocate its operations to the new campus, which is estimated to happen in 1½ to 2 years.

RECOMMENDATION

The President and the Interim Vice President for Business and Finance recommend approval by the USU Board of Trustees of this real property disposal and further recommend that the Interim Vice President for Business and Finance be authorized to execute all necessary documents to complete the transfer of the property.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, USU is proposing to sell the property that it owns and uses to support higher education programs in Vernal, which property has been known as the 1680 building, located at 1680 West Highway 40 in Vernal, Utah, that USU has had uninterrupted use of since 1990; and

WHEREAS, USU proposes to use the net proceeds from the sale of the 1680 building and property to partially fund the construction of and the relocation to a new building at USU's new, larger campus area in Vernal; and

WHEREAS, The new campus area consists of land comprising approximately 137 acres, all of which was donated to USU in late 2005 by Robert H. Williams for the regional campus, whereon higher education facilities and programs in Vernal are being consolidated, consistent with the region's growing needs and on-going master planning efforts; and

WHEREAS, Ownership of the property was transferred to USU from Vernal City in June 1994 by a restricted deed with the stipulations that "the land is to be used primarily for higher education purposes...and...USU shall not sell or convey to other parties the real estate granted and conveyed to it...without the written permission of the grantor"; and

WHEREAS, USU is discussing this proposed sale with Vernal City to obtain its written permission to sell the property and to re-direct the value of the real estate assets to enhancing higher education at the new campus, and it is anticipated that USU and Vernal City will come to agreement on terms of a sale and disposition of the net proceeds; and

WHEREAS, The University is seeking to establish the fair market value of the property by means of a current, independent real estate appraisal, and when all is in order, USU plans to sell the property as soon as possible for at least the appraised value and negotiate a sales agreement that will allow USU to retain occupancy until it can relocate its operations to the new campus within 1½ to 2 years; and

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees hereby approves disposal of the above described real property and further authorizes the Interim Vice President for Business and Finance to execute all necessary documents to complete the conveyance of the property.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date

ITEM FOR ACTION

RE: Proposed Sale of Buildings 1750 and 1770 Research Park Way at the Utah State University Innovation Campus

The proposed sale of two buildings as described herein is submitted for the Utah State University Board of Trustees review and preliminary approval. The proposed action has received appropriate administrative review and approval.

EXECUTIVE SUMMARY

A potential new development partnership has expressed interest in purchasing two existing buildings at the Innovation Campus and assuming the current ground leases on these buildings. The buildings are located at 1750 and 1770 Research Park Way and were originally developed and owned by Tri-Park Partnership of Logan. As a result of lease-purchase agreements previously entered into by USU in these buildings, USU has current and eventual ownership interests for which it would receive a portion of the proceeds of this sale under the preliminary offer being proposed. Sale proceeds would then be used to continue the implementation of Innovation Campus development in accordance with master plans, including infrastructure for the USTAR Initiative buildings.

In order to develop a formal proposal and offer price, the new partnership will need to expend significant resources to satisfy due diligence requirements. For this reason, conceptual approval from the Board of Trustees is being requested to proceed with this project with the anticipation that final approval will be granted by the Board of Trustees Executive Committee after receipt and review of the final offer.

RECOMMENDATION

The President, the Vice President for Strategic Ventures and Economic Development, the Interim Vice President for Business and Finance, in addition to the Innovation Campus Governing Board, recommend conceptual approval to proceed with this project with the anticipation that final approval will be granted by the Board of Trustees Executive Committee after a review of the final offer for sale of Buildings 1750 and 1770 Research Park Way at the Utah State University Innovation Campus.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, a potential new development partnership has expressed interest in purchasing two existing buildings at the Innovation Campus and assuming the current ground leases on these buildings;

WHEREAS, the buildings are located at 1750 and 1770 Research Park Way and were originally developed and owned by Tri-Park Partnership of Logan;

WHEREAS, as a result of lease-purchase agreements previously entered into by USU in these buildings, USU has current and eventual ownership interests for which it would receive a portion of the proceeds of this sale under the preliminary offer being proposed;

WHEREAS, sale proceeds would then be used to continue the implementation of Innovation Campus development in accordance with master plans, including the USTAR Initiative buildings;

WHEREAS, in order to develop a formal proposal and offer price, the new partnership will need to expend significant resources to satisfy due diligence requirements; and

WHEREAS, the President, the Vice President for Strategic Ventures and Economic Development, the Interim Vice President for Business and Finance, and the Innovation Campus Governing Board have reviewed and recommend the proposed sale of two buildings described herein:

NOW, THEREFORE, BE IT RESOLVED that the Utah State University Board of Trustees give conceptual approval to proceed with this project with the anticipation that final approval will be granted by the Board of Trustees Executive Committee after a review of the final offer for sale of Buildings 1750 and 1770 Research Park Way at the Utah State University Innovation Campus.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES

Date

7 March 2008

ITEM FOR ACTION

RE: Contract/Grant Proposals and Awards (December, 2007)

The summary of the Status of Sponsored Program Awards, prepared by our Sponsored Programs Office for December, 2007, is submitted for the Trustees' consideration. They have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The awards for the month of December, 2007 amounted to \$5,868,694 versus \$10,090,162 for December, 2006. The current year's December awards figure was (-41.8%) lower than the December, 2006 figure.

The comparative graph, 'Utah State University Sponsored Program Awards' indicates that December, 2007 cumulative awards were (-5.5%) lower than last year for the same time period. Scholarships, fellowships, and state appropriations for research are not included in either figure.

The value of proposals submitted by faculty increased from \$15,687,664 in December, 2006 to \$19,149,765 during December, 2007. (+22%) The number of current year proposals (689) is greater than FY2007 (651).

RECOMMENDATION

The President and Vice President for Research recommend that the Board of Trustees approve the contract and grant status report for December, 2007.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The attached lists of contract/grant proposals and awards (December, 2007) are recommended by the President and the Vice President for Research to the Board of Trustees:

NOW THEREFORE, BE IT NOW RESOLVED, That the USU Board of Trustees hereby approves the recommendation of the President and the Vice President for Research.

RESOLUTION APPROVED BY BOARD OF TRUSTEES:

Date

UTAH STATE UNIVERSITY
SPONSORED PROGRAMS OFFICE
AWARDS BY COLLEGE
FOR PERIOD : December 2007

FY 2007/2008

COLLEGE	CURRENT MONTH						CUMULATIVE					
	AWARDS FY 2006/2007	AWARDS FY 2007/2008	TOTAL CHANGE \$	#'s 06/07	#'s 07/08	TOT CHG	AWARDS FY 2006/2007	AWARDS FY 2007/2008	TOTAL CHANGE \$	#'s 06/07	#'s 07/08	TOT CHG
AGRICULTURE	\$ 190,758.20	\$ 362,901.00	\$ 172,142.80	4	12	8	\$ 9,664,609.37	\$ 10,855,807.85	\$ 1,191,198.48	58	71	13
BUSINESS	\$ 14,963.00	\$ -	\$ (14,963.00)	1	0	(1)	\$ 1,335,660.00	\$ 960,504.19	\$ (375,155.81)	6	8	2
EDUCATION	\$ 1,616,780.92	\$ 1,115,780.59	\$ (501,000.33)	20	12	(8)	\$ 13,028,545.82	\$ 9,748,375.44	\$ (3,280,170.38)	114	108	(6)
ENGINEERING	\$ 322,332.72	\$ 422,202.20	\$ 99,869.48	12	8	(4)	\$ 7,389,403.11	\$ 7,976,394.65	\$ 586,991.54	116	105	(11)
HASS	\$ -	\$ 25,000.00	\$ 25,000.00	0	3	3	\$ 847,898.00	\$ 1,102,923.00	\$ 255,025.00	14	20	6
NAT. RESOURCES	\$ 455,786.90	\$ 64,568.00	\$ (391,218.90)	9	3	(6)	\$ 7,151,468.90	\$ 3,641,931.57	\$ (3,509,537.33)	96	75	(21)
SCIENCE	\$ 498,223.53	\$ 290,694.00	\$ (207,529.53)	10	3	(7)	\$ 4,140,206.53	\$ 4,210,562.78	\$ 70,356.25	55	50	(5)
USURF	\$ 6,963,707.00	\$ 3,497,934.65	\$ (3,465,772.35)	7	17	10	\$ 29,165,346.92	\$ 25,031,914.65	\$ (4,133,432.27)	86	91	5
MISCELLANEOUS	\$ 27,609.91	\$ 89,614.05	\$ 62,004.14	6	8	2	\$ 4,425,295.14	\$ 9,578,183.16	\$ 5,152,888.02	68	103	35
JT. ADMIN. PROG. ADJUSTMENT	\$ -	\$ -	\$ -	0	0	0	\$ (396,780.00)	\$ (601,324.19)	\$ (204,544.19)	(3)	(6)	(3)
GRAND TOTAL	\$ 10,090,162.18	\$ 5,868,694.49	\$ (4,221,467.69)	69	66	(3)	\$ 76,751,853.79	\$ 72,505,273.10	\$ (4,246,380.69)	610	625	15

Notes : This report no longer includes Scholarship, Fellowship, State Legislative Research, or IOT/FIOT funds.
: The Miscellaneous line includes the School of Graduate Studies, Life Span Learning, Cooperative Extension, Learning Resources, Information Technology, Student Administration,
University & Community Relations, VP Administrative Affairs, VP Research, and Provost.

List of Awards Over \$1,000,000 from 12-01-2007 to 12-31-2007

* FILTER(S) APPLIED: DBA: SDL; DBA: FSP; DBA: USURF; DBA: SDL/TRL; DBA: URI; DBA: NONE; DBA: USU; DBA: BSL; DBA: WDL; DBA: TCO

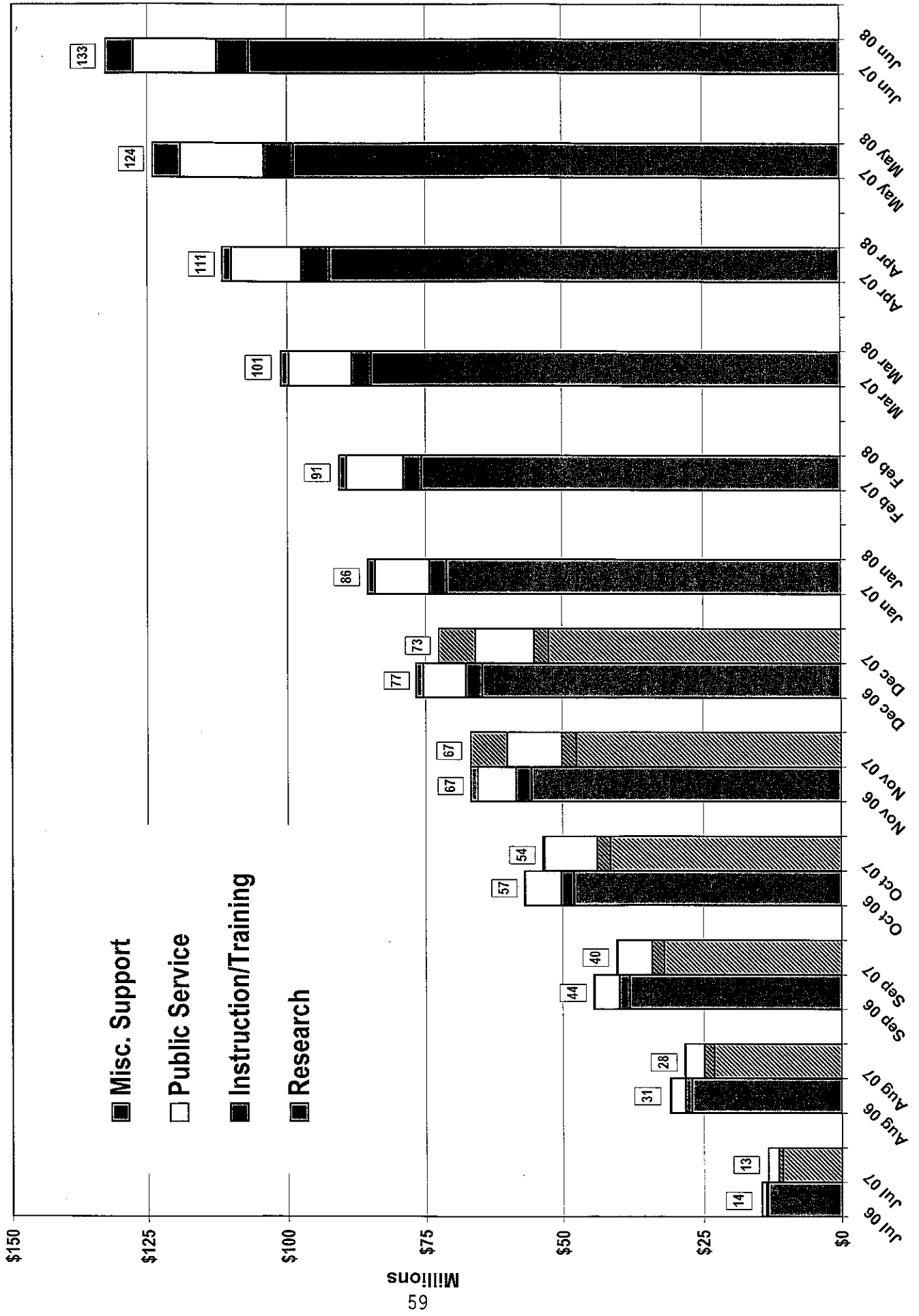
Award # 1: Revision

Control Number	04S010	Agency	1022298.00
Funding Agency	NASA JET PROPULSION LABORATORY	USU	0.00
Department	ELECTRICAL & COMPUTER ENGINEERING	Total	1022298.00
College	COLLEGE OF ENGINEERING		
Admin. Center	USU RESEARCH FOUNDATION		
Type of Proposal	RESEARCH-APPLIED		
Principal Investigator	JOHN ELWELL		
Co-PI(s)	SCOTT SCHICK		
Period of Performance	10-23-2003 to 11-29-2009		
Award Date	12-17-2007		
Program Name	WIDE-FIELD INFRARED SURVEY EXPLORER (WISE)		
Statement	THIS PROPOSAL IS FOR THE WIDE-FIELD INFRARED SURVEY EXPLORER (WISE) PROGRAM.		

Agency Total	1,022,298
USU Total	0
Grand Total	1,022,298

* Only awards from the listed filters are included in this report. If you believe that you should have access to information about additional departments, colleges, or research centers, please submit a support request on the Electronic-Office website or email Laurie Littledike: Laurie.Littledike@usurf.usu.edu.

Utah State University Sponsored Program Awards FY 2007, FY 2008



UTAH STATE UNIVERSITY
SPONSORED PROGRAMS OFFICE
PROPOSALS BY COLLEGE
FOR PERIOD : December 2007

FY 2007/2008

COLLEGE	CURRENT MONTH						CUMULATIVE					
	PROPOSALS FY 2006/2007	PROPOSALS FY 2007/2008	TOTAL CHANGE \$	#'s 06/07	#'s 07/08	TOT CHG	PROPOSALS FY 2006/2007	PROPOSALS FY 2007/2008	TOTAL CHANGE \$	#'s 06/07	#'s 07/08	TOT CHG
AGRICULTURE	\$ 1,635,424.80	\$ 594,527.35	\$ (1,040,897.45)	10	11	1	\$ 20,211,522.74	\$ 19,239,448.01	\$ (972,074.73)	74	79	5
BUSINESS	\$ -	\$ -	\$ -	0	0	0	\$ 14,963.00	\$ 332,966.00	\$ 318,003.00	3	3	0
EDUCATION	\$ 2,167,067.61	\$ 3,307,746.98	\$ 1,140,679.37	17	15	(2)	\$ 36,019,297.65	\$ 22,192,450.60	\$ (13,826,847.05)	129	131	2
ENGINEERING	\$ 3,092,729.38	\$ 1,354,991.69	\$ (1,737,737.69)	16	10	(6)	\$ 25,819,291.26	\$ 27,565,124.58	\$ 1,745,833.32	159	157	(2)
HASS	\$ 98,700.00	\$ 21,000.00	\$ (77,700.00)	1	1	0	\$ 923,672.00	\$ 1,374,618.20	\$ 450,946.20	17	23	6
NAT. RESOURCES	\$ 2,048,387.85	\$ 679,011.94	\$ (1,369,375.91)	13	7	(6)	\$ 9,585,327.08	\$ 6,587,698.26	\$ (2,997,628.82)	84	90	6
SCIENCE	\$ 5,390,273.98	\$ 4,309,258.00	\$ (1,081,015.98)	21	21	0	\$ 41,063,562.70	\$ 29,892,470.71	\$ (11,171,091.99)	95	85	(10)
USURF	\$ 867,794.84	\$ 8,256,125.00	\$ 7,388,330.16	5	5	0	\$ 62,075,007.91	\$ 38,805,778.56	\$ (23,269,229.35)	49	43	(6)
MISCELLANEOUS	\$ 387,285.30	\$ 627,104.16	\$ 239,818.86	4	9	5	\$ 5,020,070.65	\$ 10,282,614.06	\$ 5,262,543.41	43	81	38
JT. ADMIN. PROG. ADJUSTMENT	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ (332,966.00)	\$ (332,966.00)	(2)	(3)	(1)
GRAND TOTAL	\$ 15,687,663.76	\$ 19,149,765.12	\$ 3,462,101.36	87	79	(8)	\$ 200,732,714.99	\$ 155,940,202.98	\$ (44,792,512.01)	651	689	38

Notes : This report no longer includes Scholarship, Fellowship, State Legislative Research, or IOT/FIOT funds.
The Miscellaneous line includes the School of Graduate Studies, Life Span Learning, Cooperative Extension, Learning Resources, Information Technology, Student Administration,
University & Community Relations, VP Administrative Affairs, VP Research, and Provost.

Selected List of Proposals Over \$1,000,000 from 12-01-2007 to 12-31-2007

* FILTER(S) APPLIED: DBA: SDL; DBA: FSP; DBA: USURF; DBA: SDL/TRL; DBA: URI; DBA: NONE; DBA: USU; DBA: BSL; DBA: WDL; DBA: TCO

Proposal # 1: New

Control Number	080575	Agency	\$1,524,109.00
Funding Agency	CLEMSON UNIVERSITY	USU	\$.00
Department	CENTER FOR ATMOS. & SPACE SCIENCES	Other	\$.00
College	COLLEGE OF SCIENCE	Total	\$1,524,109.00
Research Center	CENTER FOR ATMOS. & SPACE SCIENCES		
Type of Proposal	RESEARCH-APPLIED		
Principal Investigator	ROBERT SCHUNK		
Period of Performance	05-01-2008 to 08-05-2014		
Proposal Date	12-21-2007		
Program Name	SMEX: HIGH-LATITUDE DYNAMIC E-FIELD FORCING EXPLORER (HIDEF) SWARM		
Statement	THIS MISSION WILL PROVIDE THE INFORMATION NECESSARY TO UNDERSTAND HOW DURING MAJOR GEOMAGNETIC STORMS THE USE OF GPS GEOPOSITIONING OVER THE USA, SPECIFICALLY THE FEDERAL AVIATION AUTHORITY SYSTEMS'S USE OF GPS TO PROVIDE INDEPENDENT LOCATION INFORMATION TO AIRCRAFT, IS ADVERSELY AFFECTED. HENCE, CIVILIAN TRAVEL IS ADVERSELY AFFECTED.		

Proposal # 2: New

Control Number	08S028	Agency	\$2,021,705.00
Funding Agency	NATIONAL AERONAUTICS & SPACE ADMINISTRATION	USU	\$.00
Department	CENTER FOR SPACE ENGINEERING	Other	\$.00
College	COLLEGE OF ENGINEERING	Total	\$2,021,705.00
Research Center	USU RESEARCH FOUNDATION		
Type of Proposal	RESEARCH-APPLIED		
Principal Investigator	GAIL BINGHAM		
Period of Performance	07-01-2008 to 06-30-2011		
Proposal Date	12-13-2007		
Program Name	MINI-CELL ON-ORBIT TEMPERATURE RECALIBRATION (MOTR): PHASE CHANGE IR SENSOR CALIBRATION VERIFICATION TO ENSURE LONG-TERM ACCURACY		
Statement	THE MINI-CELL ON-ORBIT TEMPERATURE RECALIBRATION (MOTR) PROPOSAL IS A THREE-YEAR EFFORT TO SPACE-QUALIFY AND FLY THESE MINIATURE PCM CELLS TO VALIDATE THIS TECHNOLOGY TO TRL 8. SDL HAS THE FLIGHT OPPORTUNITIES, EXPERIENCE, COOPERATIVE AGREEMENTS, INTERNATIONAL TRAFFIC IN ARMS REGULATIONS (ITAR) TECHNICAL ASSISTANCE AGREEMENT (TAA) AND HARDWARE/SOFTWARE EXPERIENCE NECESSARY TO COMPLETE THIS EFFORT IN THREE YEARS ON AN IIP BUDGET. DURING THE FIRST YEAR, WE WILL DEMONSTRATE THE PCM CELLS IN A NIST TRACEABLE BLACKBODY (BB), MODIFY OUR TAA, DEVELOP DOCUMENTATION, AND BUILD AND FLIGHT QUALIFY A SPACE TEST SUPPORT UNIT. DURING YEAR TWO, WE WILL COMPLETE TWO FLIGHT UNITS, LAUNCH AND CONDUCT THE FIRST ON-ORBIT TEST, AND ANALYZE DATA. IN YEAR THREE, WE WILL FLY A SECOND UNIT TO TEST THE APPROACH BEING DEVELOPED FOR CLARREO. YEAR THREE WILL ALSO INCLUDE ANALYSIS AND PUBLICATION OF RISK REDUCTION DATA FROM		

THESE TWO FLIGHTS.

Proposal # 3: New

Control Number	08S038	Agency	\$5,705,408.00
Funding Agency	SPACE MICRO CORPORATION	USU	\$.00
Department	MECHANICAL & AEROSPACE ENGINEERING	Other	\$.00
College	COLLEGE OF ENGINEERING	Total	\$5,705,408.00
Research Center	USU RESEARCH FOUNDATION		
Type of Proposal	RESEARCH-APPLIED		
Principal Investigator	QUINN YOUNG		
Period of Performance	01-01-2008 to 08-31-2011		
Proposal Date	12-04-2007		
Program Name	VISION PROCESSING UNIT (VPU) FOR THE CREW MODULE OF THE CREW EXPLORATION VEHICLE (CEV) ON THE ORION PROGRAM		
Statement	THE SPACE DYNAMICS LABORATORY WILL PROVIDE POWER MANAGEMENT ELECTRONICS FOR THE VISION PROCESSING UNIT (VPU) FOR THE CREW MODULE OF THE CREW EXPLORATION VEHICLE (CEV) ON THE ORION PROGRAM.		

Agency Total	\$9,251,222.00
USU Total	\$.00
Other Total	\$.00
Grand Total	\$9,251,222.00

* Only proposals from the listed filters are included in this report. If you believe that you should have access to information about additional departments, colleges, or research centers, please submit a support request on the Electronic-Office website or email Laurie Littledike: Laurie.Littledike@usurf.usu.edu.

Action Agenda

ACTION AGENDA
MARCH 7, 2008

	<u>Page</u>
1. Commencement Speaker for 2009 and Honorary Degrees for 2008	1
2. Proposal from the Utah State University Faculty Senate to Amend the following Sections of the Utah State Policy Manual: Section 401.2; 402.6; 402.10; and 402.12 to Recognize Representation by Regional Campuses and Distance Education on the Faculty Senate and its Subcommittees Distinct from Extension, and to Rename Extension to Cooperative Extension	3
3. Request from the College of Education and Human Services to Restructure the Elementary Education and Secondary Education Departments at Utah State University into a School of Teacher Education and Leadership, Effective July 1, 2008	9
4. Request from the College of Humanities, Arts, and Social Sciences and the College of Natural Resources to Suspend Enrollment in the Graduate Certificate Program in Natural Resource and Environment Policy, Effective Summer Semester 2008	17
5. Proposal from the Department of Music to Offer the Master of Music (M.M.) Degree with a Specialization in Piano Performance and Pedagogy, Effective Fall Semester 2008	23
6. Tuition and Fees	(To be distributed at the meeting)

March 7, 2008

ITEM FOR ACTION

RE: Commencement Speaker for 2009, Honorary Degrees for 2008

EXECUTIVE SUMMARY

The Honorary Degrees and Awards Screening Committee has completed its work and recommends to the Board of Trustees nominees for Commencement Speaker for 2009 and Honorary Degrees for 2008. When the individuals are approved, the administration will contact them for availability and acceptance.

RECOMMENDATION

The Honorary Degrees and Awards Screening Committee recommends that the Board of Trustees approves the committee's nominees for the 2009 Commencement Speaker and the 2008 Honorary Degrees.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The Honorary Degrees and Awards Screening Committee recommends to the Board of Trustees nominees for the 2009 Commencement Speaker and the 2008 Honorary Degrees; and

WHEREAS, The administration will need to contact the selected individuals to determine availability and acceptance before the names are made public;

NOW, THEREFORE, BE IT RESOLVED, That the Utah State University Board of Trustees hereby approves a list of names and authorizes the administration to contact these individuals.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date

March 7, 2008

ITEM FOR ACTION

RE: A proposal from the Utah State University Faculty Senate to amend the following sections of the Utah State Policy Manual: Sections 401.2; 402.6; 402.10; and 402.12 to recognize representation by Regional Campuses and Distance Education on the Faculty Senate and its subcommittees distinct from Extension, and to rename Extension to Cooperative Extension.

EXECUTIVE SUMMARY

A recommendation from the Faculty Senate to amend Sections 401.2; 402.6; 402.10; and 402.12 of the Utah State University Policy Manual, recognizing that Regional Campuses and Distance Education is a separate unit from Extension on the Faculty Senate and its subcommittees; and renaming Extension to Cooperative Extension.

The proposed changes were prepared by the Professional Responsibilities and Procedures Committee (PRPC) and approved by the Faculty Senate in its December 3, 2007 meeting.

RECOMMENDATION

Based on the above recommendation and approvals as indicated, the President and Provost recommend that the Board of Trustees approve the proposed amendments to the Utah State University Policy Manual, Sections 401.2; 402.6; 402.10; and 402.12.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The Utah State Faculty Senate has recommended amending the Utah State University Manual, Sections 401.2; 402.6; 402.10; and 402.12, and

WHEREAS, The proposed policy changes establishes Regional Campuses and Distance Education as its own unit distinct from Extension, and renames Extension to Cooperative Extension, and

WHEREAS, The proposed policy changes have been recommended by the Professional Responsibilities and Procedures Committee and the Faculty Senate, and

WHEREAS, The proposed policy changes have the approval of the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the recommendation to amend Sections 401.2; 402.6; 402.10; and 402.12 of the Utah State University Policy Manual.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE _____

401.2 DEFINITIONS

2.2 Academic Units and Academic Departments Defined

An academic unit is a group of faculty of the University with an identifiable teaching, research, or other academic mission. To be designated an academic unit, the group of faculty must fulfill all of the following criteria: (a) have an identifiable curriculum or formal description in current University catalogs or other publications; (b) have a separate, identifiable budget; (c) be designated an academic unit by decision of the Educational Policies Committee and ratification of the Faculty Senate, and approved by the President, the Board of Trustees and the Board of Regents.

An academic department is a group of faculty of the University with an identifiable teaching, research, or other academic mission. To be designated an academic department, the group of faculty must fulfill all of the following criteria: (a) offer or administer a degree, certificate, or some other official credential of the University; (b) have an identifiable curriculum and formal description in current University catalogs or other publications; (c) have a separate identifiable budget; (d) be designated an academic department by decision of the Educational Policies Committee and ratification of the Faculty Senate, and approved by the President, the Board of Trustees and the Board of Regents.

All academic departments are academic units. ~~Three academic units are not academic departments. These are the Library, Cooperative Extension, and Regional Campuses and Distance Education.~~

Deleted: Two

Deleted: and

Deleted: .

402.6 MEETINGS; QUORUM

6.4 Meetings with Constituencies

The elected senators will hold a meeting at least quarterly with their constituencies to answer questions and discuss Senate business. A senior senator in each college, in Cooperative Extension, Regional Campuses and Distance Education, and the Library will call and chair the meeting.

402.10 SENATE ELECTIONS

10.1 Apportionment of Elected Faculty Positions

Annually, the Senate Committee on Committees shall apportion the number of elective Senate positions to the colleges, Cooperative Extension, Regional Campuses and Distance Education, and the Libraries. Apportionment shall be in proportion to the number of tenured and tenure-eligible faculty in each college, in Cooperative Extension, Regional Campuses and Distance Education, and in the Libraries. The minimum representation from each of these academic units shall be one.

10.2 Election of Faculty Members to the Senate

(1) Scheduled date; notice to deans and directors.

Elections of faculty representatives to the Senate and sufficient alternate senators to serve when regular senators cannot attend, are held by colleges, Cooperative Extension, Regional Campuses and Distance Education, and the Libraries.

Elections shall be supervised by the Senate Committee on Committees. Elections shall be conducted during the spring semester of each school year, in time to be announced at the

March meeting of the Senate. Additional elections shall be held as necessary to ensure the availability of alternates to fill vacancies in unexpired terms for the duration of those terms. The Senate Committee on Committees shall notify the appropriate deans and directors of the number of senators to be elected annually by their faculty and the date by which the elections must be held.

(2) Nominations.

After receipt of notice that annual elections shall be held, the appropriate deans and directors shall communicate by memorandum with their resident faculty members eligible to vote in Senate elections (see policy 401.6.2 for limitations) for the purpose of nominating Senate candidates. There shall be at least two candidates for each vacancy.

(3) Voting.

Faculty members with tenured or tenure-eligible appointments and faculty members with term appointments may nominate and vote for candidates in Senate elections. Balloting shall be by mail within each college, Cooperative Extension, Regional Campuses and Distance Education, and the Libraries.

(4) Verification and notice of election results.

The colleges, Cooperative Extension, Regional Campuses and Distance Education and the Libraries must submit the names of nominees elected to the Senate Committee on Committees on or before the final date set for the conclusion of elections. The Committee on Committees shall verify all election results and then inform the Senate of the names of new members at its regularly scheduled April meeting. All election results shall be made public.

402.12 SENATE STANDING COMMITTEES

12.1 Executive Committee

(2) Membership.

The Senate Executive Committee shall consist of the following 14 members:

- (a) the Senate President;
- (b) the Vice President of the Senate;
- (c) ~~ten elected faculty senators, representing each of the seven colleges, Cooperative Extension, Regional Campuses and Distance Education, and Libraries;~~
- (d) the President of the University and Provost, who shall serve as ex-officio members;
- (e) one senator elected by the Senate from the presidential appointees of the Senate.

Deleted: nine

All members have a vote.

(3) Eligibility; election; term.

Any elected senator who is completing or has completed one year of a Senate term is eligible to serve on the Executive Committee, subject to the following exceptions: (1) Senators with only one year remaining in their terms; and (2) Senators who are completing their terms, unless they have been re-elected to the Senate for an additional, successive term.

The election of Executive Committee members shall be conducted each spring following the election of new members to the Senate. Elections shall be by separate caucus of faculty senators within each college, the Library, Regional Campuses and Distance Education, and Cooperative Extension. Caucuses shall be held within one week following the April meeting of the Senate.

Deleted: 1

A faculty senator elected to the Executive Committee shall serve for a two-year term,

renewable once.

12.3 Academic Freedom and Tenure Committee

(1) Duties.

(a) Jurisdiction as an administrative hearing body. The Academic Freedom and Tenure Committee, as represented by each of its hearing panels is an administrative hearing body, with jurisdiction in matters related to academic freedom, tenure, promotion, dismissals, and other sanctions; and actions alleged not to be in accordance with the adopted standards, policies, and procedures of the University. In relation to these matters, the committee may hear both complaints initiated by the University against a faculty member and grievance petitions brought by a faculty member. (b) Procedural due process. Hearing panels of the Academic Freedom and Tenure Committee shall, when hearing grievances, determine whether procedural due process was granted the petitioner as provided in this policy and determine whether the grievance is valid or not valid (see policy 407.6.6(8)). The recommendation of the hearing panel shall be binding on the general membership of the Academic Freedom and Tenure Committee. (c) Policy revisions. The Academic Freedom and Tenure Committee shall recommend to the Professional Responsibilities and Procedures Committee possible policy revisions arising from within the Academic Freedom and Tenure Committee's jurisdiction. (d) Review. The Academic Freedom and Tenure Committee will review, for consideration by the Senate, all matters pertaining to faculty rights, academic freedom, and tenure.

(2) Membership.

The Academic Freedom and Tenure Committee consists of the following 13 members:

Deleted: 12

(a) seven faculty members, one elected by and from the faculty in each college; (b) one faculty member elected by and from the faculty in Cooperative Extension; (c) one faculty member elected by and from the faculty in the Libraries; (d) one faculty member elected by and from Regional Campuses and Distance Education and (e) three faculty members appointed from the 55 elected faculty senators by the Committee on Committees.

Deleted: d

12.6 Educational Policies Committee

(8) Distance and Electronic Education Subcommittee

The subcommittee will make recommendations to the EPC on matters pertaining to distance and electronic education. It will also assist the faculty and administration in identifying problems, trends, and opportunities for USU in these areas. The subcommittee shall consist of an elected representative from each college plus a representative from each of the following: Instructional Support, Information Technology, Continuing Education, Regional Campuses and Distance Education, and ASUSU or the GSS. Additional members may be appointed to the subcommittee by the Educational Policies Committee to lend academic expertise. The terms of Educational Policies Committee members on the subcommittee will correspond to their terms on the Educational Policies Committee. Other members will serve a 2-year term. The term of office for student members shall be one year and coincide with the term of ASUSU and GSS officers. The subcommittee shall elect a chair annually.

12.7 Faculty Evaluation Committee

The Faculty Evaluation Committee shall (1) assess methods for evaluating faculty

performance; (2) recommend improvements in methods of evaluation; (3) recommend methods of faculty development; and (4) decide university awards for Professor and Advisor of the Year. The committee shall consist of one faculty representative from each college, one faculty representative from Cooperative Extension, one faculty representative from Regional Campuses and Distance Education, and one faculty representative from the Libraries, two student officers from the ASUSU, and one student officer from the GSS. The faculty representatives are elected to the committee in accordance with policy 402.11.2. The committee will elect a chair from its members.

March 7, 2008

ITEM FOR ACTION

RE: A request from the College of Education and Human Services to restructure the Elementary Education and Secondary Education Departments at Utah State University into a School of Teacher Education and Leadership. If approved, restructuring will be effective July 1, 2008.

EXECUTIVE SUMMARY

The College of Education and Human Services seeks authorization to restructure its Elementary Education and Secondary Education departments into a single unit called the School of Teacher Education and Leadership. The proposed School of Teacher Education and Leadership would unify the undergraduate and graduate teacher education programs into a single K-12 structure with one administrative head. The overarching aim of the reorganization is to improve the effectiveness and efficiency of Utah State's K-12 teacher preparation as well as its preparation of educational leaders.

This request has been prepared by the College of Education and Human Services and has been approved by the Dean of the College of Education and Human Services, the Educational Policies Committee and the Faculty Senate.

RECOMMENDATION

Based on the above recommendation and approvals as indicated, the President and Provost recommend that the Board of Trustees approve the proposal to restructure the Departments of Elementary Education and Secondary Education and form the School of Teacher Education and Leadership.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The College of Education and Human Services seeks authorization to restructure its departments of Elementary Education and Secondary Education, forming the School of Teacher Education and Leadership, and

WHEREAS, The College of Education and Human Services is ranked among the top 2 percent of Colleges of Education nationwide, and

WHEREAS, The proposed restructuring will elevate the coherence and quality of Utah State's teacher education programs, and

WHEREAS, The proposed restructuring will result in improved efficiency of operations, and

WHEREAS, The proposed restructuring will raise the visibility and stature of Utah State's teacher and school leadership training initiatives, and

WHEREAS, The proposal has been approved by the Dean of the College of Education and Human Services, the Educational Policies Committee and the Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the proposal from the College of Education and Human Services to restructure the Departments of Elementary Education and Secondary Education into the School of Teacher Education and Leadership and that this action be forwarded to the Utah State Board of Regents as an Information Item.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

**Request to Restructure
the Elementary Education and Secondary Education Departments
at Utah State University
into a School of Teacher Education and Leadership**

**College of Education and Human Services
Utah State University
January 1, 2008**

**Request to Restructure
the Elementary Education and Secondary Education Departments
at Utah State University
into a School of Teacher Education and Leadership**

**College of Education and Human Services
Utah State University**

Section I: The Request

Utah State University requests approval to restructure its Elementary Education and Secondary Education departments into a School of Teacher Education and Leadership. This request is not for a new program or department; instead, the request is to reorganize two existing departments into one unit which can more effectively address the shared mission of K-12 teacher education at undergraduate and graduate levels. Restructuring would be effective in Fall Semester, 2009.

At the undergraduate level, the Elementary Education Department prepares students for licensure in early childhood (K-3), elementary (1-8), and middle level education (5-9), and the Secondary Education Department prepares students for both middle level and secondary education (6-12). At the graduate level, the two departments offer separate master's and specialist's degrees, but collaborate extensively in offering dual-listed courses, state-approved teaching endorsements, the administrative/supervisory certificate, and doctoral (EdD and PhD) programs.

The proposed School of Teacher Education and Leadership would unify the undergraduate and graduate teacher education programs into a single K-12 structure with one administrative head. The overarching aim of reorganization is to improve the effectiveness and efficiency of Utah State's K-12 teacher preparation as well as its preparation of education leaders.

Section II: Need

The current organizational structure that separates elementary from secondary education is out of the national mainstream. For 2008, *U.S. News and World Report* ranked Utah State's College of Education and Human Services in the top 2% of all colleges nationally (26th among 1200 colleges). However, for the 25 top-ranked colleges of education, only one separates elementary and secondary education into two separate units.

Our rationale for restructuring the two departments into a School of Teacher Education and Leadership includes the following goals:

To elevate the coherence and quality of Utah State's teacher education programs statewide. To better address Utah's critical teacher shortage and to respond effectively to the increased scrutiny of teacher preparation at state and national levels, we seek to emphasize and promote the stature of teacher education at Utah State University.

To enhance K-12 partnerships with local educational agencies. Currently, school district leaders must negotiate and coordinate with two independent departments in order to carry out K-12 district-university partnerships to improve teacher preparation.

To realign K-12 teacher preparation with Utah State Office of Education licensure and with national directions. Middle-level education presently resides in both Elementary and Secondary Education Departments. Unifying the two departments' efforts in middle level education should result in a better program, with more efficient use of faculty.

To increase the efficiency of K-12 advising and field experiences. The two departments now maintain separate units for advising and field experiences. Through restructuring, a single K-12 advising unit and a K-12 field experiences unit can better meet student needs.

To advance interdisciplinary K-12 external funding proposals and research. Currently, external funding proposals tend to be narrowly associated with either elementary or secondary education. Through restructuring, K-12 faculty can more easily collaborate with faculty in other colleges on interdisciplinary proposals. In addition, the restructuring will likely result in an increased focus on K-12 teacher education research specifically.

To streamline administration of K-12 graduate degree programs and endorsements. The two departments presently offer many dual-listed courses for their graduate degrees; however, because these degrees differ in their processes for admissions and advising, graduate students are sometimes confused by differing expectations. Restructuring will allow faculty to revisit graduate degree and endorsement requirements.

To streamline administration of K-12 offerings through our Regional Campuses and Distance Education (RCDE). Unifying the two departments' efforts in distance delivery of programs and in the hiring of HB185 faculty for regional campus program delivery will enable RCDE to more efficiently budget for teacher education in rural Utah.

To foster K-12 faculty subgroups of shared professional interest. Faculty expertise resides in both departments in such disciplines as literacy, English as a Second Language (ESL), science and math, and foundations and curriculum. Restructuring will allow for faculty with shared professional interests to better collaborate.

To enhance the recruitment of high quality faculty and leadership candidates. Given the national trend toward K-12 teacher preparation within a single organizational unit, most new PhDs have been prepared within a College of Education that has such an organizational structure. Furthermore, experienced leadership candidates seek positions in departments with a K-12 organizational structure.

To foster ongoing program evaluation and increase the efficiency of accreditation reviews. Currently, program evaluation and accreditation reviews are managed within each separate department. Through restructuring into a single K-12 unit, redundancy will be reduced.

Section III: Institutional Impact

Enrollments: The proposed restructuring will not affect enrollments in the two programs.

Administrative Structure: The proposed restructuring will result in a single administrative unit named the School of Teacher Education and Leadership (TEAL), with a single Department Head

who will also carry the title of Associate Dean for Teacher Education and Leadership. See attached organizational chart. The shaded area of the chart indicates the proposed changes. As shown on the chart, the Department of Special Education and Rehabilitation (SPER) will be affiliated with the School of TEAL; however, the SPER Department will remain an independent department because of its highly specialized mission.

Facilities: No new physical facilities or equipment will be required. Many faculty and staff will relocate within the third-floor space currently allocated to the two departments in the Emma Eccles Jones Education Building. For example, advising and field experience personnel from the two departments will occupy a single space on the third floor to integrate services, rather than two separated spaces. And faculty with a shared professional interest will be located in proximity to one another.

Faculty: The number of faculty and professional staff will not change. The current staffing numbers are:

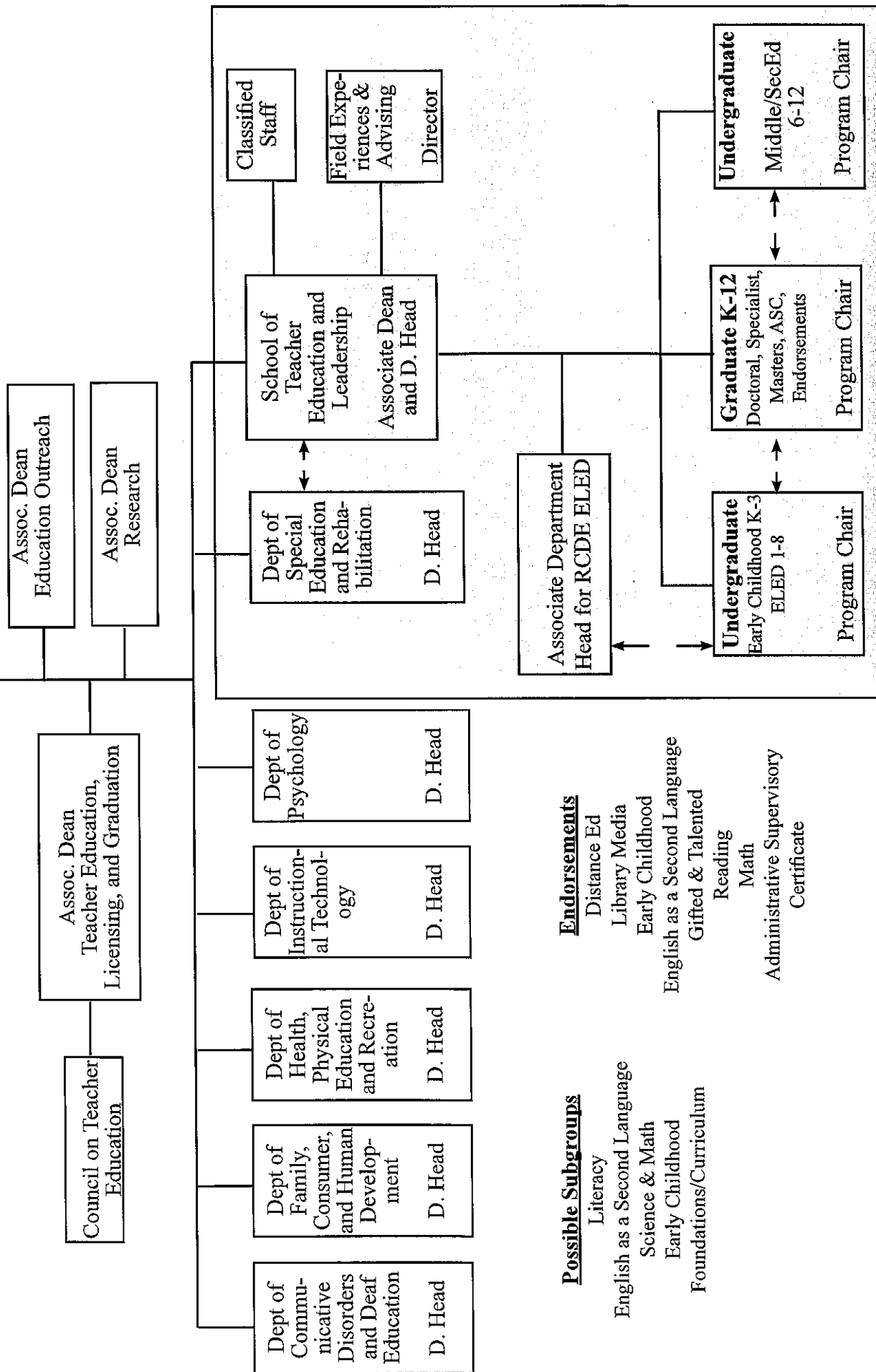
	<u>Elementary</u>	<u>Secondary</u>
Department Head	1 (interim DH)	1 (interim DH)
Tenure-track Faculty	15 (plus 1 in RCDE)	9 (plus 1 in RCDE)
Clinical Faculty	3	1
Lecturers	4	2 (plus 3 in RCDE)
Field Experience	1	1
Advisors	3	1
TOTAL	<u>28</u>	<u>19</u>

Section IV: Finances

Costs Anticipated: No additional costs are anticipated.

Budgetary Impact: With the current structure, 12-month salaries for two department heads are required. The proposed restructuring will require a single 12-month department head salary. The salary savings from the reduction of one department head will be used to enhance the salaries of three individuals who will assume increased responsibilities as program chairs within the School of TEAL and to enhance the salary of a single individual who will coordinate K-12 advising and field experiences personnel. No cost savings are anticipated.

College of Education and Human Services (Relationship between School of Teacher Education and Leadership and other Six Academic Departments)



Endorsements

Distance Ed
Library Media
Early Childhood
English as a Second Language
Gifted & Talented
Reading
Math
Administrative Supervisory
Certificate

Possible Subgroups

Literacy
English as a Second Language
Science & Math
Early Childhood
Foundations/Curriculum

March 7, 2008

ITEM FOR ACTION

RE: A request from the College of Humanities, Arts, and Social Sciences and the College of Natural Resources to suspend enrollment in the graduate Certificate Program in Natural Resource and Environmental Policy, effective Summer Semester 2008.

EXECUTIVE SUMMARY

The College of Humanities, Arts, and Social Sciences and the College of Natural Resources seek authorization to suspend enrollment in the graduate Certificate Program in Natural Resource and Environmental Policy. The program has very low enrollment, therefore the administering units see no benefit in continuing the delivery of the program. In accordance with USU Policy 406.3, the Educational Policies Committee held a public hearing on December 6, 2007 where affected individuals were invited to speak for or against the suspension. Students currently enrolled in the program will be allowed to finish the program and receive their certificate, however no new students are expected to be admitted.

This request was jointly prepared by the College of Humanities, Arts, and Social Sciences and the College of Natural Resources. It has been approved by their respective deans, the Educational Policies Committee and the Faculty Senate.

RECOMMENDATION

Based on the above recommendation and approvals as indicated, the President and Provost recommend that the Board of Trustees approve the recommendation to suspend enrollment in the graduate Certificate Program in Natural Resource and Environmental Policy.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The College of Humanities, Arts, and Social Sciences and the College of Natural Resources propose to suspend enrollment in their jointly administered Certificate Program in Natural Resource and Environmental Policy, and

WHEREAS, The student enrollment in the program is very low, and

WHEREAS, The resources presently supporting the program could be better utilized in support of programs serving a broader array of students, and

WHEREAS, The proposal has been approved by the Dean of the College of Humanities, Arts and Social Sciences, the Dean of the College of Natural Resources, the Educational Policies Committee and the Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the proposal from the College of Humanities, Arts and Social Science and the College of Natural Resources to suspend enrollment in the Certificate Program in Natural Resource and Environmental Policy, and that this action be forwarded to the Utah State Board of Regents as a Consent Item.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

Request to Suspend Certificate Program in Natural Resource and Environmental Policy

Requested by the College of Humanities, Arts, and Social Sciences and the College of Natural Resources, September, 2007

SECTION I: Request

Currently there are only two students pursuing this graduate certificate program. The two colleges that administer the program do not see any advantage to continuing a program that seems to have lost momentum and that has declined significantly in enrollment. Suspending the certificate will not impact any instructional activities because the certificate is currently constructed by choosing a menu of courses from both colleges' curricula (see Appendix A) rather than through courses specifically designed for the certificate program.

SECTION II: Need

This certificate program does not seem to be serving any immediate needs for students that can not already be accomplished through advising.

SECTION III: Institutional Impact

The impact of suspending this program is minimal. The two students currently enrolled would be allowed to complete their certificates. If the program suspension is approved by EPC, no additional students would be admitted to the certificate program.

SECTION IV: Finances

Suspending this program would save the colleges \$8000 annually in program administration fees. The current faculty coordinator also supports suspension of the program.

Submitted by:

Utah State University Colleges of HASS and NR.
Department of Political Science

Institutional Signatures:

Program Coordinator, Political Science, David Goetze

Department Head, Political Science, Roberta Herzberg

Dean of Humanities, Arts, and Social Sciences, Gary Kiger

Dean of Natural Resources, Nat Frazer

Appendix A

Certificate Program in Natural Resource and Environmental Policy

Utah State University 2007-2009 General Catalog 437

Coordinator: David B. Goetze

Location: Main 328D

Phone: (435) 797-1316

E-mail: dgoetze@hass.usu.edu

Lead Department: Political Science

Staff Assistant: Shelly K. Schiess

Location: Main 320

Phone: (435) 797-1306

FAX: (435) 797-3751

Graduate Program Description

The Natural Resource and Environmental Policy Graduate Certificate is an interdisciplinary program designed for students seeking graduate degrees in fields related to environmental and natural resource policy analysis. The program introduces students to complementary scientific and social scientific perspectives on environmental and natural resource policy, linking the scientific dimensions of policy to its social context and to the operation of political and economic institutions. Courses that satisfy program requirements are currently offered by the departments of Agricultural Systems Technology and Education; Business Administration; Economics; Environment and Society; Wildland Resources; History; Landscape Architecture and Environmental Planning; Political Science; and Sociology, Social Work and Anthropology. The program helps to prepare students for careers in public or private sector policy analysis, environmental planning, environmental program assessment, natural resource policy administration, environmental and natural resource consulting, and environmental and natural resource policy advocacy.

Certificate

Students who complete the Policy Program receive a certificate in Natural Resource and Environmental Policy. Notification of this certificate appears on the student's transcript.

Admission Requirements

Admission to the Certificate Program is open to students accepted into a master's degree program or a doctoral degree program at Utah State University, provided their degree program requirements include development of a written research paper or project defended before the student's graduate committee. In all cases, the thesis, research report, or dissertation must contain a significant component addressing natural resource or environmental policy.

Prerequisites

Prior to admission into the Natural Resource and Environmental Policy Graduate Certificate Program, a student must complete at least one upper-division or graduate course in ecology, biological systems, earth processes, or ecosystem management. In addition, each student must also complete at least one upper-division or graduate course in economics, political science, history, or sociology. With the approval of the program coordinator, appropriate professional experience can serve as a substitute for either one of these prerequisites.

Graduate Committee

The student's graduate committee must include one faculty member affiliated with the Policy Program to advise the student on meeting the program requirements and in selecting core courses.

Course Requirements (14 credits)

Courses taken to satisfy requirements in a student's major or minor area of study can also be used to satisfy Natural Resource and Environmental Policy Graduate Certificate requirements.

Required Courses (5-6 credits)

NR 6430 Natural Resource and Environmental Policy

Cornerstone Seminar (3 cr) or

POLS 5180 Natural Resource Policy (3 cr)3

And

ENVS 5300 Natural Resources Law and Policy (2 cr) or
 ENVS 5320 Water Law and Policy in the United States (3 cr)2 or 3
 Elective Courses (8-9 credits)

Because of ongoing changes in the curricular offerings of the participating departments, the list of Natural Resource and Environmental Policy Graduate Certificate elective courses is updated annually. Students entering the program should immediately obtain a current list of electives from the program coordinator or staff assistant. Students may petition the program coordinator to use as electives courses not included on the current list; however, to gain approval as an elective, a course must have significant environmental or natural resource policy content.

Approved elective courses include the following:

ASTE 6260 Environmental Impacts of Agricultural Systems	3
ECON 6500 Introduction to Natural Resource Economics	3
ECON 6510 Introduction to Environmental Economics	3
ENVS 5640/6640 Conflict Management in Natural Resources	3
ENVS 6000/7000 Theoretical Foundations in Human Dimensions of Ecosystem Science and Management	3
ENVS 6130 Policy Aspects of Wildland Recreation	3
ENVS 6530 Natural Resources Administration	2
HIST 6460 Seminar in Environmental History	3
POLS 5200 Global Environment	3
SOC 6620 Environment, Technology, and Social Change	3
SOC 6630 Natural Resources and Social Development	3
SOC 7620 Sociology of Environmental Hazards and Risks	3
WATS 6330 Large River Management	3

March 7, 2008

ITEM FOR ACTION

RE: A proposal from the Department of Music to offer the Master of Music (M.M.) degree with a specialization in Piano Performance and Pedagogy, effective Fall Semester 2008.

EXECUTIVE SUMMARY

The Department of Music seeks authorization to offer the Master of Music degree with a specialization in Piano Performance and Pedagogy. This proposed program is a natural extension of Utah State University's internationally esteemed piano program and will further enhance the reputation of the College of Humanities, Arts, & Social Sciences' Caine School of the Arts. The program will prepare students either for admission into a program of doctoral study, or for a professional career in music as a performer or teacher. The USU Master of Music degree will be unique in its emphasis in teaching as well as performance. The additional training in advanced pedagogy will serve students who are seeking careers as professional musicians, since the majority of active pianists not only perform, but also earn a living teaching in either a university or private studio.

This proposal was prepared by the Department of Music and has been approved by the Dean of the College of Humanities, Arts, and Social Sciences, the Educational Policies Committee, and the Faculty Senate.

RECOMMENDATION

Based on the above proposal and approvals as indicated, the President and Provost recommend that the Board of Trustees approve the proposal from the Department of Music to offer the Master of Music Degree with a specialization in Piano Performance and Pedagogy.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The Department of Music proposes to offer the Master of Music Degree, and

WHEREAS, The program builds upon Utah State University's internationally esteemed piano program, and

WHEREAS, The program will prepare graduates for doctoral study or careers as professional pianists and teachers, and

WHEREAS, The proposal has been approved by the Dean of the College of Humanities, Arts and Social Sciences, the Educational Policies Committee and Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the proposal from the Department of Music to offer the Master of Music Degree, with a Specialization in Piano Performance and Pedagogy, and that this proposal be forwarded to the Utah State Board of Regents as an action item.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

SECTION I: The Request

Utah State University requests approval to offer a Master of Music degree (M.M.) with a specialization in Piano Performance and Pedagogy, effective fall 2008. This program has been approved by the institutional Board of Trustees on [date of approval].

SECTION II: Program Description

Complete Program Description

A natural extension of an internationally esteemed undergraduate piano program, the Master of Music degree with a specialization in Piano Performance and Pedagogy will prepare students either for admission into a program of doctoral study, or for a professional career in music as a performer or teacher. Unlike the programs at other institutions in the state (such as those at the University of Utah and Brigham Young University), which award Master of Music degrees in Piano Performance, the proposed program at Utah State University will emphasize teaching in addition to performance. The additional training in advanced pedagogy will serve students who are seeking careers as professional musicians, since the majority of active pianists not only perform, but also earn a living teaching in either a university or a private studio.

Students in the program will complete a minimum of 36 approved semester credits. The distribution of credit hour subjects is in accordance with the guidelines outlined in the 2007–2008 handbook of the National Association of Schools of Music (NASM), and fulfills the minimum requirements for a Master of Music degree with a dual specialization of Piano Performance and Piano Pedagogy:

Performance	12 credits
Pedagogy	12 credits
History and Theory Electives	<u>12 credits</u>
Total	36 credits

All of the required coursework will be offered by full-time faculty on the campus of Utah State University while students are in residency.

Graduate piano students would also have opportunities to engage in collaborative activities by offering vital services to the Music Department. As accompanists to vocalists, instrumentalists, and choirs, the piano students are essential to the success of multiple areas of musical study. Also, their participation in various ensembles (including chamber music, Symphony Orchestra, Symphonic Band, and the Contemporary Music Ensemble) greatly increases the variety of repertoire available for instrumentalists and, subsequently, audiences. As an integral part of the graduate program, these activities would come at no extra cost to the Department.

Selected M.M. students will be offered department funded Graduate Instructorship positions under faculty supervision. After completing departmental requirements, these students will be eligible to teach courses in the undergraduate curriculum for music majors and minors (including Music Theory, Aural Skills, and Keyboard Harmony). With appropriate experience, one of these Graduate Instructors may also be able to assist in the department's University Studies courses. All graduate students,

including those who do not receive an Instructorship position, will also have the opportunity to provide private piano instruction to non-majors. These teaching opportunities will be invaluable components to the graduate program, which is specifically designed to prepare students for teaching music at various levels.

The Department of Music currently has the necessary resources to launch a graduate program that fosters the highest standards of pedagogy. The Youth Conservatory provides an ideal setting for graduate piano students to acquire practical skills in both classroom and private instruction. Recognized by the National Association of Schools of Music, the Youth Conservatory has been operative for almost thirty years and currently accommodates over 200 pre-college pianists. To this point, selected undergraduate students have assisted in the program, but the addition of four graduate students would allow the piano faculty to supervise the students' work more readily and concentrate on advanced instruction.

In addition to the number of students generated by the Youth Conservatory, the Department of Music consistently receives over 100 requests per semester from non-majors for private piano instruction, some of which have been denied due to a lack of qualified instructors. These instructional hours would be assigned to graduate students, who will earn up to \$1,500 per semester from private instruction fees and gain practical experience in teaching at a higher level. The additional revenue would offer financial assistance to graduate students and greatly reduce the financial burden of hiring adjunct instructors or part-time lecturers.

The piano faculty at Utah State University maintains high visibility and exerts a strong influence in the fields of both performance and pedagogy. Students of Professors Gary Amano and Dennis Hirst have been awarded the highest honors in national and international performance competitions. Active members of the Music Teachers National Association, the members of the piano faculty contribute regularly to regional, state, and national functions, they have published articles in the *American Music Teacher* journal, and they have given presentations at the World Pedagogy Conference.

Purpose of Degree

The primary purpose of this degree is to integrate instruction in piano pedagogy with high-level piano performance, preparing graduates who will offer piano instruction from private studios as well as those who will teach in a college environment. Graduates of this program will also be equipped to pursue Doctor of Musical Arts (D.M.A.) degrees at other institutions.

Institutional Readiness

The Department of Music is currently prepared to offer the Master of Music program without additional resources. Graduate Instructors will assume teaching responsibility of selected undergraduate coursework, which will allow faculty members to provide the necessary instruction in the graduate program. The faculty course load, in other words, will be redistributed; it will not increase. (See Appendix E: Redistribution of Faculty Workload.)

Faculty

It will not be necessary to hire additional faculty during the first five years of this program.

Staff

Staff support for the proposed program will be handled with resources in the Department of Music.

Library and Information Resources

The music collection of the Merrill-Cazier Library has been growing steadily since fall 2004. Over the last three years, faculty musicologist Eric Smigel has been working closely with library acquisitions personnel to ensure that the library collection can support the research and performance needs of both undergraduate and graduate students. Over 600 titles of books, scores, and CD and DVD recordings have been added to the catalog during this period, and more have been and will continue to be ordered. In 2006 the Music Department procured a \$10,000 grant from the Marie Eccles Caine Foundation, which facilitated the acquisition of over 200 study and performance scores, and over 100 CD recordings. These materials were individually selected by the members of the piano faculty with the express intention of accommodating the needs of graduate piano students.

Additionally, the university currently subscribes to several professional journals that will be important to students in the proposed program, including *American Music Teacher*, *Clavier*, *Journal of the American Musicological Society*, *Keyboard Companion*, *Music Educators Journal*, *Musical Quarterly*, *Nineteenth-Century Music*, and *Perspectives of New Music*. The electronic resources available to students at Utah State University are excellent, including reference to online databases, full-text articles in dozens of professional journals, and access to interlibrary loan.

Admission Requirements

Applicants for admission to the M.M. program must have a Bachelor's degree in any field of study, with a GPA of at least 3.0. Students must have scores on the verbal and either the quantitative or analytical portions of the Graduate Record Examination (GRE) at or above the 40th percentile. International applicants must take the Test of English as a Foreign Language (TOEFL) and earn a minimum score of 213. Three satisfactory letters of recommendation are also required.

In addition to established School of Graduate Studies requirements, the Department requires students to audition in front of an Entrance Committee comprised of members of the piano faculty, who will determine the appropriate repertoire. If a live audition at the Utah State University campus is impractical, applicants may send an audio-visual recording that demonstrates their level of proficiency with regard to both piano performance and teaching. Candidates will also be required to pass diagnostic examinations in music theory and music history that ensure their preparation for graduate-level study in these fields.

Student Advisement

The Director of Student Advisement will be Associate Professor Dennis Hirst, who will meet with each candidate to establish an appropriate course of study.

Justification for Number of Credits

In accordance with policies established by the School of Graduate Studies at Utah State University, the number of required credits is sufficient for ensuring that students will have formal learning experiences in a range of theory, research, and applied studies related to the field. In the proposed program, as specified by NASM requirements, areas of Performance, Pedagogy, and Research will each account for one-third of the total credit hours.

External Review and Accreditation

The Department of Music at Utah State University is currently accredited by the National Association of Schools of Music (NASM), the governing body that officially oversees music program standards of

higher education in the United States. In accordance with NASM policy, the Music Department will apply for Plan Approval after institutional approval is granted and before students are admitted into the program.

Projected Enrollment

Below are the number of student FTE enrollments and the mean student FTE to faculty FTE ratio for each of the first five years of the program.

	2008—2009	2009—2010	2010—2011	2011—2012	2012—2013
Number of Students:	4	6	8	10	10
Student to Faculty Ratio:	2:1	3:1	4:1	5:1	5:1

Expansion of Existing Program

The M.M. program will not require an expansion in the size of pre-existing classes.

SECTION III: Need

Program Need

The proposed degree program is designed to fill an increasing demand for piano instructors who not only perform at a high level, but who also hold advanced credentials in teaching. Most professional pianists operate private studios for students of various ages and abilities, and this program will offer the instruction and applied experience necessary to address these professional needs. In addition to providing instruction in high-level performance, the M.M. degree will prepare graduates to teach either in private studios or in a college environment.

Labor Market Demand

In the past, it has been necessary for students to travel out-of-state to gain the requisite education in advanced pedagogy that the increasingly competitive market demands. The overwhelming majority of professional pianists earn a substantial amount of their income through teaching, and according to a recent survey conducted by the Music Teachers National Association (the leading organization of piano teachers in the country), 77% of its 24,000 members teach piano in an independent studio. This is especially relevant to residents of Utah, where the demand for private piano instruction per capita is among the highest in the country. Also, the majority of searches for tenure-track positions in piano at universities and conservatories indicate a preference not only for candidates who demonstrate high-level performance, but also for those who have received academic and applied training in advanced pedagogy.

Student Demand

Given the expressed interest by current and former students, and the encouragement by professionals in the field, enrollment in the proposed graduate program is virtually a certainty at the outset. Based on surveys conducted over the last two years, 79% of the 40 current undergraduate piano students at Utah State University would continue studies toward a graduate degree in this department if they were given the opportunity. There is also documentation of support from several colleagues working at music schools of international repute (including the Eastman School of Music, the Juilliard School, and the University of Southern California), who would recommend that their graduating students pursue an advanced degree at Utah State University should the Department of Music offer such a program.

Similar Programs

There are numerous programs across the country that offer Master of Music degrees in Piano Performance, but in the Utah System of Higher Education only the University of Utah offers this degree. No other university in the state, however, including Brigham Young University, offers the graduate degree with a specialization in "Piano Pedagogy. Among schools in the Western Interstate Commission for Higher Education, there are only a few programs that offer an M.M. degree with a specialization in Piano Pedagogy (such as the University of Denver and the University of Oregon), and fewer that grant M.M. degrees with a dual specialization of Piano Performance and Pedagogy (including the University of Colorado at Boulder, the University of Idaho, and Central Washington University). Outside the Western United States the following institutions have graduate programs with a dual specialization in Piano Performance and Pedagogy: University of Northern Iowa, Northwestern University, University of Michigan at Ann Arbor, Westminster Choir College, Penn State University at University Park, and the University of Texas at San Antonio.

Collaboration with and impact on Other USHE Institutions

In Utah the proposed program is unique in its dual focus on Piano Performance and Pedagogy. The Music Departments at Brigham Young University and the University of Utah, for example, offer a Master of Music degree with a specialization in Piano Performance, but the programs do not include the advanced pedagogical training required to warrant a specialization in Piano Pedagogy. While there is overlap in the core coursework (Introduction to Music Research, and the Elective Seminars in Music History and Music Theory) and the performance requirements (Private Instruction, Piano Literature, and Recital), the pedagogy component at Utah State University is unique.

Given this primary difference, there will be minimal negative impact on the performance oriented programs at either Brigham Young University or the University of Utah when the graduate program in Piano Performance and Pedagogy is offered at Utah State University. Because of the overlap in certain requirements, however, there may be opportunities for collaboration: since a limited number of credit hours can be transferred into any of these programs, individual students may wish to complete a course at an alternate institution with approval from their supervisory committees.

Benefits

A graduate program in Piano Performance and Pedagogy will enhance the Caine School of the Arts, the College of Humanities, Arts, and Social Sciences, and attract a greater number of exceptional piano students to Utah State University, thereby increasing its national and international reputation. The presence of graduate students in the piano program will have an immediate impact on the entire Music Department: more experienced performers will provide a higher level of collaborative artistry for instrumentalists, vocalists, chamber groups, and larger ensembles, which will subsequently raise the standards of performance and scholarship. Shortly after its implementation, the program will produce recruitment benefits that will be evident in the increased number and quality of applicants at both the graduate and undergraduate levels, which will contribute to the academic, professional, and financial success of the university.

Consistency with Institutional Mission

In accordance with the mission statement of the School of Graduate Studies, the proposed program will offer graduate students the opportunity to acquire comprehensive knowledge of piano performance and pedagogy through research and both classroom and individualized instruction, to develop and

practice professional skills, and to gain leadership experience. Master of Music candidates will also directly serve the community through the Youth Conservatory's curriculum of individual and group piano instruction,

SECTION IV: Program and Student Assessment

Program Assessment

The goals for the program and the means of assessment are described in the table below.

Program Goals	Assessment Processes
Provide quality instruction for M.M. students	• Student course evaluations for every class will be administered, with results to be formally reviewed by a faculty committee • Peer classroom observation and review will be conducted on a yearly basis
Ensure timely progress of students through the program	• M.M. students will be reviewed and mentored annually by a faculty advisor
Provide students with a solid understanding of current literature, theory, and practice in the field	• M.M. students must pass a comprehensive examination before they graduate
Support the development of teaching excellence by M.M. students	• Graduate Assistants will be reviewed each semester by a designated faculty member • Private and group piano instruction by M.M. candidates will be observed and reviewed on a regular basis by a piano faculty member
Prepare students for high-level musical performance	• Performance juries comprised of the entire piano faculty will be required of all M.M. students at the end of each semester • During the final semester of study, M.M. students must perform a solo recital or lecture-recital, which must be approved by the entire piano faculty

Reallocation

Each year an Admissions Committee comprised of members of the piano and theory faculty will select four graduate applicants possessing the requisite skills to teach courses in the first-year curriculum for undergraduate music majors (including Music Theory, Aural Skills, and/or Keyboard Harmony) and also a general education course in the humanities for non-majors (such as Masterpieces of Music). The delegation of teaching responsibilities to graduate students will not only enable the appropriate faculty to teach graduate courses with a lower student-to-faculty ratio and without additional compensation, but will also provide M.M. students with classroom experiences that are necessary to the pedagogical specialization of the degree program. In its initial stages the program will admit four candidates of the highest quality, which the current faculty can accommodate. As the national and international reputation of the program grows, it will be necessary to augment the faculty in order to admit more applicants.

Impact on Existing Budgets

The impact on the Department's existing budget will be minimal. Funds presently used to pay part-time teachers, generated by development efforts or generated through Youth Conservatory tuition will be reallocated to support the Graduate Instructorship positions.

Appendix A: Program Curriculum

All Program Courses

No new courses will be added to the following curriculum in the next five years.

Course Number	Title	Credit Hours
MUSC xxxx	Introduction to Music	3
MUSC 6630	Private Instruction	2
MUSC xxxx	Advanced Piano Pedagogy	2
MUSC xxxx	Pedagogy Practicum	2
MUSC xxxx	Music History Seminar	3
MUSC xxxx	Piano Literature I	2
MUSC xxxx	Piano Literature II	2
MUSC 6130?	Music Theory Seminar	3
MUSC xxxx	Collaborative Artistry	2
MUSC 6910	Recital or Lecture-Recital	2

Appendix B: Program Schedule

Program Schedule for Master of Music with a Specialization in Piano Performance and Pedagogy

Term	Suggested Schedule	Total Credits Earned
Fall 2008	Introduction to Music Research (3) Private Instruction (2) Advanced Piano Pedagogy (2) Pedagogy Practicum (2)	9
Spring 2009	Private Instruction (2) Advanced Piano Pedagogy (2) Music History Seminar (3) Pedagogy Practicum (2)	9
Fall 2009	Private Instruction (2) Piano Literature I (2) Music Theory Seminar (3) Collaborative Artistry (2)	9
Spring 2010	Private Instruction (2) Piano Literature II (2) Music History/Theory Seminar (3) Recital or Lecture Recital (2)	9

Appendix D: Description of Courses

Course Number	Title	Credit Hours	Description
MUSC xxxx	Introduction to Music Research	3	Introduction to music research, information science and technical writing.
MUSC 6630	Private Instruction	2	Individual instruction in the technical and musical aspects of piano performance.
MUSC xxxx	Advanced Piano Pedagogy	2	Pedagogy of beginning, intermediate, and advanced methods of teaching piano, strategies for developing a private studio.
MUSC xxxx	Pedagogy Practicum	2	Observation of master instructors, practice teaching (private and classroom), and supervised studio instruction.
MUSC xxxx	Music History Seminar	3	Close study and discussion of a special topic of music history, with a specialization on individual research and presentation.
MUSC xxxx	Piano Literature I & II	2	Comprehensive examination of piano literature, history of the instrument, and performance practice.
MUSC xxxx	Music Theory Seminar	3	Close study and discussion of a special topic of music theory, with a specialization on individual analysis and presentation.
MUSC xxxx	Collaborative Artistry	2	Applied performance techniques of vocal and instrumental accompaniment.
MUSC 6910	Recital or Lecture Recital	2	Solo performance and presentation, culmination of graduate studies.

Appendix E: Redistribution of Faculty Workload

The workload for each faculty member contributing to the graduate program will not increase. Each Graduate Instructor will teach one of each of the following core undergraduate courses: Music Theory (MUSC 1110 and 1120), Aural Skills (MUSC 1130, 1140, 2130, 2140), and Keyboard Harmony (MUSC 1170 and 1180). The redistribution of these courses, which are currently taught by either faculty members or part-time lecturers, is listed below.

Fall Semester

Faculty	Courses to be taught by GIs	New assignment	+/-
Gary Amano	MUSC 3400 MUSC 1110 (3)	MUSC 6630 Adv. Piano Ped (2)	0
Dennis Hirst	MUSC 1110 (3) MUSC 3400	MUSC 6630* Pedagogy Practicum (2) Piano Lit. I (2)**	0
Theory Professor	MUSC 1130 (3)	Music Theory Seminar (3)	0
Piano Professor	MUSC 3400 MUSC 1110 (3)	MUSC 6630* Collaborative Artistry (2)	0
Eric Smigel	MUSC 1110 (3)	Intro to Music Research (3)	0
Lecturers	MUSC 1130 (9) MUSC 1170 (18) MUSC 2130 (3) MUSC 1480 (PI non) MUSC 2490 (PI 2 ^d)		

Spring Semester

Faculty	Courses to be taught by GIs	New assignment	+/-
Gary Amano	MUSC 3400 MUSC 1140 (3)	MUSC 6630 Adv. Piano Ped (2)	0
Dennis Hirst	MUSC 1120 (3) MUSC 3400	MUSC 6630* Pedagogy Practicum (2) Piano Lit. II (2)**	0
Theory Professor	MUSC 1140 (3)	Music Theory Seminar (3)	0
Piano Professor	MUSC 3400	MUSC 6630*	0
Eric Smigel	MUSC 1120 (3)	Music History Seminar (3)	0
Lecturers	MUSC 1140 (6) MUSC 1180 (18) MUSC 2140 (3) MUSC 1480 (PI non) MUSC 2490 (PI 2 ^d)		

* Initially, only Professor Gary Amano will provide private instruction to graduate students. As enrollment increases in the program, Professor Dennis Hirst and "Piano Professor" will gradually assume this responsibility as well.

** The assignment for teaching the Piano Literature courses will alternate among all three members of the piano faculty. When a given instructor teaches the class, a proportionate number of his or her private instruction hours will be redistributed to the two other faculty members for the duration of the semester.

DOCUMENT APPROVAL HISTORY

This document was approved by:

Music Department Curriculum Committee

Music Department Faculty

Professor Nicholas Morrison, Interim Chair, Music Department

September 26, 2007

October 2, 2007

October 5, 2007

Strategic Agenda

STRATEGIC AGENDA

MARCH 7, 2008

“Alumni Relations”

Wallace S. Odd II, Executive Director

Paul D. Parkinson, President of the Alumni Association

F. Ross Peterson, Vice President for University Advancement

“Jon M. Huntsman School of Business”

Douglas D. Anderson, Dean

Committees

**AGENDA
ATHLETICS COMMITTEE MEETING
UNIVERSITY INN, ROOM 510
MARCH 7, 2008
7:15 A.M.**

I. Department of Athletics Budget

II. Other

Committee Members

David Johnson III, Chairman
Paul D. Parkinson, Vice Chairman
Peter A. McChesney
Scott R. Watterson

AGENDA
AUDIT COMMITTEE MEETING
MARCH 7, 2008
UNIVERSITY INN, ROOM 511
7:45 A.M.

Page

I. Action Item

Minutes of Audit Committee Meeting Held on January 11, 2008 1

II. Information Items

A. Audit Accomplishments – February 2007 through February 2008 Jodi Bailey

B. Audit Projects – February 2007 through February 2008 Jodi Bailey

1. Significant Findings

2. Executive Summary

3. Full Report

C. Internal Audit Plan as of February 2008 Jodi Bailey

Audit Committee Members

David P. Cook, Chairman
Robert L. Foley, Vice Chairman
Richard L. Nelson
Richard L. Shipley

AUDIT COMMITTEE MEETING
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
JANUARY 11, 2008

Minutes of the Audit Committee Meeting of the Utah State University Board of Trustees Held as a Telephone Conference Call at 8:00 a.m.

COMMITTEE MEMBERS PRESENT

David P. Cook	Chairman
Robert L. Foley	Vice Chairman
Richard L. Shipley	(Champ Hall Conference Room, Old Main, Room 136)

COMMITTEE MEMBER EXCUSED

Richard L. Nelson

OTHER TRUSTEE PRESENT

Suzanne Pierce-Moore (Champ Hall Conference Room, Old Main, Room 136)

UNIVERSITY REPRESENTATIVES PRESENT--(Champ Hall Conference Room, Old Main, Room 136)

Fred R. Hunsaker	Vice President for Business and Finance
David T. Cowley	Associate Vice President for Business and Finance
Jodi Bailey	Chief Audit Executive

Audit Committee Vice Chair Foley conducted the meeting until Chairman Cook joined the meeting at 8:10 p.m., at which time Chairman Cook conducted the meeting.

I. Approval of the Minutes of the Audit Committee Meetings Held October 19, 2007

Action: Richard Shipley moved approval of the minutes of the Audit Committee meeting held on October 19, 2007.

II. Final External Audit Reports and Management Letters

- Utah State University
- Utah State University Research Foundation

III. Management Training

IV. Audit Committee Report to the Regent's Audit Subcommittee

USU's Audit Committee will report to the Regent's Audit Subcommittee on April 18, 2008, at Utah Valley State College.

The Audit Committee Meeting adjourned at 9:10 a.m.

David P. Cook, Chairman
(Minutes taken by Jodi Bailey)

Date Approved

Written Reports

Academic Services

**AGENDA
ACADEMIC/PROVOST
MARCH 7, 2008**

<u>Information Items</u>	<u>Page</u>
1. Events, Actions, or Issues	1
2. Faculty and Staff Activities and Achievements	3

Office of the Provost

Raymond T. Coward, Executive VP and Provost
435-797-1167 • Raymond.Coward@usu.edu

March 2008

Events, Actions, or Issues since the Last Trustee's Meeting

National Scholar, National Success

USU computer science major and Goldwater Scholar Arthur Mahoney, and faculty mentor Dan Watson, are researching ways to improve network communications in robotic applications for military and commercial use. Their work has earned Mahoney recent recognition as one of eight finalists for the Computing Research Association's (CRA) national Outstanding Undergraduate Award for 2008. The annual CRA award "recognizes undergraduate students who show outstanding research potential in an area of computing research."

Debate Team Champions

In late January the USU debate team was named champion of the Northwest Forensic Conference. Rising above 32 other colleges and universities from six western states the USU team secured the top spot for the fourth consecutive year. In addition to the team win, Eric Peatross, a USU senior majoring in speech communication was recognized as the top speaker among the hundreds of participants at the conference.

USU Student-Athletes Lead the WAC in Academics

The Western Athletic Conference (WAC) has announced that 42 student-athletes from Utah State were selected to the Fall Academic all-WAC roster. These outstanding student-athletes put USU at the top of the WAC in the Academic all-Conference for the second consecutive year. USU came in far above the next highest contenders, Hawaii and Boise State, who each had 34 selections. Thirteen soccer players, thirteen football players, seven student-athletes from women's cross country, five from volleyball and four from men's cross country comprise USU's 42 honorees. To be eligible for this honor, student-athletes must have participated in at least 50 percent of the team's contents, completed at least one academic year, and maintained a cumulative GPA of 3.0. USU represented 16 percent of the Academic all-WAC team, which had 262 student-athletes in total.

B. Faculty and Staff Activities and Achievements

AWARDS

J. Robert Malko, Business Administration Department, Jon M. Huntsman School of Business, was awarded an Outstanding Service Award by the Society of Utility and Regulatory Financial Analysts, Washington, D.C. December 2007.

Lucy Delgadillo, Department of Family, Consumer, and Human Development, College of Education and Human Services. Recipient of Outstanding Journal Article Award, with Leslie E. Green Pimentel, Association for Financial Counseling and Planning Education (AFCPE), November 2007.

Mark Innocenti, Center for Persons with Disabilities, College of Education and Human Services, nominated by HHS Secretary Mike Leavitt to serve on the Head Start Redesignation Panel. The HS Redesignation Panel was included in the recent reauthorization of the Head Start Act and consists of 7 people who will be examining next steps in Head Start nationally.

Kerry Jordan, Department of Psychology, College of Education and Human Services, New Faculty Award from the International Society for Infant Studies.

Thorana Nelson, Department of Family, Consumer, and Human Development, College of Education and Human Services, Appointed as Associate Editor for Education and Training for the *Journal of Marital and Family Therapy*.

Michael Orosco, Department of Special Education and Rehabilitation, College of Education and Human Services, Outstanding Dissertation Research Award, American Educational Research Association-Bilingual Education Research Special Interest Group (2008)

Kathleen W. Piercy, Department of Family, Consumer, and Human Development, College of Education and Human Services, elected Fellow of the Gerontological Society of America, 2007.

Charles Salzberg, Department of Special Education and Rehabilitation, College of Education and Human Services, Member of the National Advisory Board for the IRIS Center. This national center is funded by the Office of Special Education Programs (U.S. Department of Education) to develop and disseminate personnel training materials to prepare educators and other professionals to work with students who have disabilities.

Russell Fallstad, William Fedkenheuer, Anne Francis, and Rebecca McFaul, The Fry Street Quartet, Department of Music, College of Humanities, Arts, & Social Sciences, received the *Special Recognition: Contribution to Music Education Award*, American String Teachers Association, Utah Chapter, February 2, 2008.

JR Dennison, Subcontract for NASA James Webb Space Telescope Project by Goddard Space Flight Center, "Materials Testing of Highly Insulating Materials for the James Webb Space Telescope Sunshield," (\$253,444 from March 2007 to September 2008).

Mike Taylor and Mitsumu Ejiri (post-Doc), members of the Stardust Entry Observing Team, were awarded a prestigious NASA's Group Achievement Award, given for making outstanding contributions to the NASA mission. Given at the Annual NASA Honors Awards Ceremony in Ames, California, 5 June 2007.

Jan Marie Andersen* recipient of a 2007 Fulbright Fellowship is currently doing graduate research at the Niehls Bohr Institute for Astronomy, Physics and Geophysics at the University of Copenhagen in Denmark.

Ethan White has been recognized by the Oikos Editorial Office regarding his article "A Comparison of the Species-Time Relationship Across Ecosystems and Taxonomic Groups" being within the top ten most cited papers in 2006. They indicated that this article has undoubtedly contributed to the impact of the journal within the community.

Tom Wilkerson, senior researcher at the Space Dynamics Lab, was the awarded recipient of the 2007 Utah Governor's Medal for Science and Technology given at Salt Lake City's Clark Planetarium on 13 November 2007.

Contract and Grants

Cathy Hartman and Ed Stafford, Business Administration Department, Jon M. Huntsman School of Business, were awarded the U.S. Department of Energy, Wind Powering America (2008), "Renewable Energy for rural Economic Development," Congressionally-directed grant, \$1,000,000, for education outreach and research on wind power development in the State of Utah.

Parker Fawson, Department of Elementary Education, College of Education and Human Services. "Bringing International Experience and Competence into the Elementary Education Teaching Preparation Program". USU Innovation Grant funded at \$49,000.

Sonia Manuel-Dupont, Department of Communicative Disorders and Deaf Education, College of Education and Human Services, received a \$1,000 ASHA Community Service grant to support materials development for Gabriel House, an orphanage for severely disabled children, in Mexico.

Renee Galliher, principal investigator, Department of Psychology, College of Education and Human Services, *Mexican-American Adolescents' Relationships and Culture*: \$140,200. National Institute of Child Health and Human Development (R03 HD050840-01A1), September 1, 2007 – August 30, 2009.

Jared C. Schultz, Principal Investigator, Department of Special Education & Rehabilitation, College of Education and Human Services. Quality Assurance and Continuous Improvement in the Public Vocational Rehabilitation Programs – Supplemental Funding to the National Clearinghouse of Rehabilitation Training Materials. Rehabilitation Services Administration (RSA), Office of Special Education and Rehabilitative Services (OSERS), U.S. Department of Education, \$20,583. Funded October, 2007-September, 2008. (grant)

Diane Alston, Michigan State University, 15 September 2007 - 14 September 2010—\$73,850, "Critical Development and Delivery of Reduced Risk and OP Alternative Pest Management to US Tart Cherry Producers"

Dennis Welker, Insitut Rosell, 29 October 2007 - 28 October 2008—\$6,025.71, "Analysis of Plasmid pIR52-1 from *Lactobacillus Helveticus* R0052"

John Stark and Jeanette Norton, USDA/NRI, 1 December 2007 – 30 November 2010 – \$382,896, "Stability of Weedy Plant Communities in Western Rangelands"

Scott Cannon, Micro RDC, 10/11/07 - 12/31/07—\$1,000, "Advanced Concepts for Evolving Space Systems"

Stephen Clyde and Supratik Mukhopadhyay, Utah State Office of Education, 8/12/07 - 6/30/08—\$54,093, "Part B/C Transition Tracking System"

Michael Taylor, National Science Foundation, 1/1/08 - 12/31/08—\$86,970, "CEDAR: Quantifying Mesospheric Gravity Waves and Associated Temperature Variability Over the Andes"

Michael Taylor, National Science Foundation, 12/1/07 - 11/30/08—\$90,508, "CEDAR: Postdoc: Analysis and Modeling of Breaking Short Period Gravity Waves and Their Effects..."

Publications **Books**

Rosemary Fullerton, School of Accountancy, Jon M. Huntsman School of Business, and Jerrold Solomon, have co-authored a book: *Accounting for World Class Operations*, 2007, WCM Associates: Fort Wayne, Indiana.

Thorana S. Nelson (Ed.). Department of Family, Consumer, and Human Development, College of Education and Human Services. *Education and training in Solution Focused Brief Therapy, Polish Translation*. New York: Haworth Press. 2007.

Thorana S. Nelson & Simon, J., Department of Family, Consumer, and Human Development, College of Education and Human Services. *Solution-focused brief practices with long-term users of mental health services: "I'm more than my label."* New York: Haworth Press. 2007.

Thorana S. Nelson & Thomas, F. N. (Eds.). Department of Family, Consumer, and Human Development, College of Education and Human Services. *Handbook of Solution-Focused Brief Therapy: Clinical applications*. New York: Haworth Press. 2007.

Linda Skogrand, Olson, D., & DeFrain, J., Department of Family, Consumer, and Human Development, College of Education and Human Services. *Marriages and Families: Intimacy, diversity and strengths* (6th Edition), Boston: McGraw-Hill. 2008.

Charlie Huenemann, Department of Languages, Philosophy, and Speech Communication, College of Humanities, Arts, & Social Sciences, *Understanding Rationalism*, Acumen Publishing, published January 2008.

Bonnie Pitblado, Department of Sociology, Social Work, and Anthropology, College of Humanities, Arts, & Social Sciences and co-editor Robert Brunswig, University of Northern Colorado, published the volume *Frontiers in Colorado Paleoindian Archaeology: From the Dent Site to the Rocky Mountains*, University Press of Colorado (Niwot) published this peer-reviewed collection of articles reporting original archaeological research. In addition to co-editing the book, Dr. Pitblado served as sole author on one chapter, lead author on a second, and co-author on the book's introduction, October 2007.

Charles S. Prebish, Religious Studies, Department of History, College of Humanities, Arts, & Social Sciences, co-edited with Damien Keown and Dale Wright, *Revisioning Karma: The eBook*, published by the Journal of Buddhist Ethics Online Books, December 2007.

Jeannie B. Thomas, Department of English, College of Humanities, Arts, & Social Sciences, *Haunting Experiences: Ghosts in Contemporary Folklore*, published by Utah State University Press, Fall 2007.

Articles

Ken Bartkus, Business Administration Department, Jon M. Huntsman School of Business, has a journal article in the *CUR Quarterly*, Fostering Student/Faculty Collaborations Through the "Research Group" Model: An Application to Colleges and Schools of Business, Fall 2007, 6-10.

Arthur J. Caplan, Economics Department, Jon M. Huntsman School of Business. Douglas Jackson-Smith, and Sandra Marquart-Pyatt (in Press) "Does 'Free Sampling' Enhance the Value of Public Goods?" *Applied Economics Letters*.

Yuya Sasaki, and Arthur J. Caplan, Economics Department, Jon M. Huntsman School of Business. (in press), "Matching Heterogeneous Traders in Quantity-Regulated Markets." *Journal of Computational Economics*

Alok K. Bohara, Arthur J. Caplan, Economics Department, Jon M. Huntsman School of Business, and Therese Grijalva (2007), "The Effect of Experience and Quantity-Based Pricing on the Valuation of a Curbside Recycling Program." *Ecological Economics*, 64(2), 433-443.

Karina Hauser and David Paper, MIS Department, Jon M. Huntsman School of Business, have coauthored a paper, "A Focus on Process", published in the *International Journal of Management*, December, 2007, Vol. 24 No. 4, pg. no. 676-687.

William J. Israelsen, student, L. Dwight Israelsen, Department of Economics, Jon M. Huntsman School of Business, and Ryan D. Israelsen. Migration Turnover Rates in Mountain States Counties. *The Journal of the Utah Academy of Sciences, Arts, and Letters* 83(2006):64-82.

L. Dwight Israelsen, Anne Whyte, student, and Ryan D. Israelsen, Department of Economics, Jon M. Huntsman School of Business. The Determinants of the Distribution of Mortality in Mountain States Counties. *The Journal of the Utah Academy of Sciences, Arts, and Letters* 83 (2006):83-107.

Seung-Woog (Austin) Kwag and Alan A. Stephens, Business Administration Department, Jon M. Huntsman School of Business, 2007, Serial Correlation of Analyst Forecast Errors in 12 Asia-Pacific Markets, *Journal of Applied Finance*, Volume 17, No 1 (Spring/Summer 2007), pp.29-39.

W. Cris Lewis and Tyler J. Bowles, Economics Department, Jon M. Huntsman School of Business. "Ethanol Production Increase Risk for Dairy Producers. *The Progressive Dairyman*. January 2008

J. Robert Malko and Philip R. Swensen, Business Administration Department, Jon M. Huntsman School of Business, "Some Lessons Learned: Electricity Costing and Pricing," accepted for publication by *The Electricity Journal*, Volume 21, Issue 1, January 2008

Chris Skousen, School of Accountancy, Jon M. Huntsman School of Business, and Meek, G., Rao, R., Skousen, C., Evidence on Factors Affecting the Relationship between CEO Stock Option Compensation and Earnings Management. *Review of Accounting & Finance*, 6(3), 304-323, (2007).

Edwin R. Stafford and Cathy L. Hartman, Business Administration Department, Jon M. Huntsman School of Business (2007), "Improving the Sustainability of Green Marketing," *Business Strategy and the Environment*, 16 (September), 256-7

Troy Beckert, Department of Family, Consumer, and Human Development, College of Education and Human Services, 2007, Cognitive Autonomy and Self-Evaluation in Adolescence: A Conceptual Investigation and Instrument Development. *North American Journal of Psychology*, 9(3), 579 – 594.

Troy Beckert, Strom, P., & Strom, R., Department of Family, Consumer, and Human Development, College of Education and Human Services, (Fall, 2007). Adolescent Perceptions of Mothers' Parenting Strengths and Needs: A Cross-Cultural Approach to Curriculum Development for Parent Education. *Adolescence*, 42(167), 487 - 500.

Lucy Delgadillo, Department of Family, Consumer, and Human Development, College of Education and Human Services. Delgadillo, L., *Jewkes, M.D., & *Ingersoll, D. (Department of Family, Consumer, and Human Development). Who is going to help borrowers with non-traditional mortgages? *Housing Education and Research Association Conference Proceedings*, Charlotte, North Carolina, 41-46. 2007.

Lucy Delgadillo, Department of Family, Consumer, and Human Development, College of Education and Human Services. Delgadillo, L., & *Kelley, C. (Department of Family, Consumer, and Human Development). Identifying associations between payday lending and subprime lending. *Housing Education and Research Association Conference Proceedings*, Charlotte, North Carolina, 47-51. 2007.

Renee Galliher & Jones, M. D. Department of Psychology, College of Education and Human Services, Navajo ethnic identity: Predictors of psychosocial outcomes in Navajo adolescents. *Journal of Research on Adolescence*, 17, 683-696. 2007.

Renee Galliher, Bentley, C., & Tamara Ferguson, Department of Psychology, College of Education and Human Services. Associations among aspects of interpersonal power and positive and negative relationship outcomes in adolescent romantic couples. *Sex Roles*, 57, 483 - 495. 2007.

Tom S. Higbee & **Endicott, K., Department of Special Education and Rehabilitation, College of Education and Human Services. Contriving establishing operations to teach preschoolers with autism to mand for information. *Research in Autism Spectrum Disorders*, 1, 210-217. 2007.

Brian J. Higginbotham, Jean M. Lown & *Anderson, A. L., Department of Family, Consumer, and Human Development, College of Education and Human Services. Advising Recently Remarried Clients: Implications from Social Science Research. *Journal of Personal Finance*, 6(1), 81-92. 2007.

Scott Hunsaker, Department of Elementary Education, College of Education and Human Services, Al-Lawati, F. A. K., & Hunsaker, S. L. Differentiation for the gifted in American Islamic schools. *Journal for the Education of the Gifted*, 30, 500-518. 2007.

Randy M. Jones, Taylor, D.E., Dick, A. J., Singh, A., & Cook, J.L. Department of Family, Consumer, and Human Development, College of Education and Human Services. Bedroom design and decoration: Gender differences in preference and activity. *Adolescence*, 42, (167), 539-553. 2007.

Randy M. Jones & Cook, J.L., Department of Family, Consumer, and Human Development, College of Education and Human Services. Identity, Intimacy, and Father Involvement Among First-time Fathers. *North American Journal of Psychology*, 9, (1), 153-162. 2007.

Mark Krumm, John Ribera & Klich, R. . Department of Communicative Disorders and Deaf Education, College of Education and Human Services. Providing basic hearing tests using remote computing technology. *Journal of Telemedicine and Telecare* 13(8), 406-410. 2007.

Sherry Marx, Department of Secondary Education, College of Education and Human Services, Popular White Teachers of Latina/o Kids: The Strengths of Personal Experience and the Limitations of Whiteness. *Urban Education*, 43(1), 29-67. 2008.

Sherry Marx, S. Department of Secondary Education, College of Education and Human Services, Not Blending In: Latino Students in a Predominantly White School. *Hispanic Journal of Behavioral Sciences*, 30(1), 69-88. 2008.

Robert L. Morgan, Peterson, D., & Horrocks, E. Department of Special Education and Rehabilitation, College of Education and Human Services. Recruiting new teachers: A project to promote teaching careers. *Utah ParaGraph*, 27 (5), 28-29. 2007.

Karen Muñoz, Malek, S., Cooper, L., Shisler, L. Department of Communicative Disorders and Deaf Education, College of Education and Human Services. Costa Rica and the United States collaborate on EHDI initiative. *Volta Voices*, 14(6), 22-25. 2007.

Thorana S. Nelson, Chenail, R. J., Alexander, J. F., Crane, D. R., Johnson, S. M., & Schwallie, L. Department of Family, Consumer, and Human Development, College of Education and Human Services. The development of core competencies for the practice of marriage and family therapy. *Journal of Marital and Family Therapy*, 33(4), 1-22. 2007.

Thayne L. Sweeten, Daniel W. Odell, J.Dennis Odell, Anthony R. Torres, Center for Persons with Disabilities, College of Education and Human Services, C4B null alleles are not associated with genetic polymorphisms in the adjacent gene CYP21A2 in autism. *BMC Med Genet*. 2008 Jan 7;9(1):1.

John Ribera, Department of Communicative Disorders and Deaf Education, College of Education and Human Services. Functional Hearing in Noise: Insert Earphones vs. Supra-aural Headphones. *Aviat Space Environ Med* 78, 1159-1161. 2007.

Kathy W. Piercy, Department of Family, Consumer, and Human Development, College of Education and Human Services. Successful Collaborations between Formal and Informal Care Providers: Paul and Patrice's Story. *Generations*, 31 (3), 72-73. 2007.

Kathy W. Piercy, Department of Family, Consumer, and Human Development, College of Education and Human Services. The Characteristics of Strong Commitments to Intergenerational Family Care of Older Adults. *Journals of Gerontology: Social Sciences*, 62B, S381-387. 2007.

Sylvia Read, Department of Elementary Education, College of Education and Human Services, Judging the accuracy of multicultural historical fiction: Guidelines for teachers. *The Dragon Lode: The Journal of the Children's Literature and Reading Special Interest Group of the International Reading Association*, 25(2). 2007.

Sylvia Read, Department of Elementary Education, College of Education and Human Services, Wilson, S., Avery, C., Ford, K., Hancock, M., Read, S., Stephens, E. C., Young, T. A. The 2007 Orbis Pictus award winner and other outstanding nonfiction books. *Language Arts*, 85(2), 164-170. 2007.

Sylvia Read, Department of Elementary Education, College of Education and Human Services, Read, S. & Sorenson, B. (2007). Interactive read-aloud with informational books. *The Utah Journal of Reading and Literacy*.

Sylvia Read, Department of Elementary Education, College of Education and Human Services, Read, S. (2008). Review of Horn, Martha & Giacobbe, Mary Ellen *Talking, Drawing, and Writing: Lessons for Our Youngest*

Writers. Portland, Maine: Stenhouse Publishers. *Education Review: A Journal of Book Reviews*. Retrieved January 2, 2008 from <http://edrev.asu.edu/brief/jan08.html#4>. 2007.

Kerstin E. E. Schroder & Perrine, M. W. Department of Psychology, College of Education and Human Services, Covariations of emotional states and alcohol consumption: Evidence from 2 years of daily data collection. *Social Science & Medicine*, 65, 2588-2602. 2007.

Jared C. Schultz, Department of Special Education & Rehabilitation, College of Education and Human Services. The Tripartite Model of Supervision for Rehabilitation Counselors. *The Journal of Applied Rehabilitation Counseling*, 39(1), 31-36. 2008.

Jared C. Schultz, Department of Special Education & Rehabilitation, College of Education and Human Services. Addressing National Concerns through Supervision: The Role of the Rehabilitation Agency Supervisor. *Journal of Applied Rehabilitation Counseling*, 38(4), 11-18. 2007.

Jared C. Schultz & Millington, M.J. Department of Special Education & Rehabilitation, College of Education and Human Services. A Microeconomic Model of the Personnel Shortage in Rehabilitation. *Rehabilitation Education*, 22(2), 133-142. 2007.

Linda Skogrand, Scot Allgood, Singh, A., DeFrain, J., DeFrain, N., & Jones, J. Department of Family, Consumer, and Human Development, College of Education and Human Services. The process of transcending a traumatic childhood. *Journal of Contemporary Family Therapy*, 29, 253-270. 2007.

Julie F. Smart. Department of Special Education & Rehabilitation, College of Education and Human Services. The promise of *The International Classification of Functioning, Disability, and Health* (ICF). In A. E. Dell Orto & P.W. Power (Eds.). *The Psychological and Social Impact of Illness and Disability* (5th ed.) (pp. 582-595). New York: Springer. 2007.

Dale Wagner, Da Silva R.P., Novaes, J., Oliveira, R.J., & Bottaro, M. Department of Health, Physical Education, and Recreation, College of Education and Human Services. High-velocity resistance exercise protocols in older women: effects on cardiovascular response. *Journal of Sports Science and Medicine*, 6, 560-567. 2007.

Phillip J. Waite, Sharma, O.P., Oswanski, M.F., Joseph, R., Tonui, P., Westrick, L., Raj, S., Tatchell, T., & Gandaio, A. Department of Health, Physical Education, and Recreation, College of Education and Human Services. Venous thromboembolism in trauma patients. *American Surgeon*, 73, 1173-1180. 2007.

Phillip J. Waite, Sharma, O.P., Oswanski, M.R., Singer, D., Buckley, B., Courtright, B., Raj, S., Tatchell, T. & Gandaio, A. Department of Health, Physical Education, and Recreation, College of Education and Human Services. Swallowing disorders in trauma patients: Impact of tracheostomy. *American Surgeon*, 73, 1117-1121. 2007.

Cathy Ferrand Bullock, Department of Journalism and Communication, College of Humanities, Arts, & Social Sciences, "News and Social Ferment: The Little Rock Central High School Desegregation Crisis of 1957," *Southwestern Mass Communication Journal*, vol. 23, 1, pp. 1-21, Fall 2007.

Maria de Jesús Cordero, Department of Languages, Philosophy, and Speech Communication, College of Humanities, Arts, & Social Sciences, "Viaje hacia la Gran Madre Cósmica: La Recuperación Femenina del Cuerpo, el Poder, y la Creatividad," *Prologue, Sala de espera* by Zoé Jiménez Corretjer, Philadelphia: Xlibris—Random House, 2007.

Maria de Jesús Cordero, Department of Languages, Philosophy, and Speech Communication, College of Humanities, Arts, & Social Sciences, "Diaspora Vibe Gallery: Contemporary Art from Barbados," *The Encyclopedia of the African Diaspora*, edited by Carol Boyce Davies, Oxford: ABC-CLIO, 2007.

Maria de Jesús Cordero, Department of Languages, Philosophy, and Speech Communication, College of Humanities, Arts, & Social Sciences, "Nicolás Guillén: Race, National Consciousness, and the Poetry of Decolonization," *The Encyclopedia of the African Diaspora*, edited by Carol Boyce Davies, Oxford: ABC-CLIO, 2007.

Sarah Gordon, Department of Languages, Philosophy, and Speech Communication, College of Humanities, Arts, & Social Sciences, refereed publications, "Translation and the Cultural Transformation of a Hero: The Anglo-Norman and Middle English Romances of Guy of Warwick," in *The Medieval Translator/Traduire au Moyen Age 10*, edited by Jenkins, Brepols, 321-33, Dec. 2007.

Shane Graham, Department of English, College of Humanities, Arts, & Social Sciences, "Remembering to Forget: Monumental vs. Peripatetic Archiving in Achmat Dangor's Better Fruit," *Safundi: The Journal of South African and American Studies* 9.1:39-52, 2008.

Norman L. Jones, Department of History, College of Humanities, Arts, & Social Sciences, co-edited with Daniel Woolf, "Local Identities" in *Late Medieval and Early Modern England*, London and New York: Palgrave, pp. 256, 2007.

Maria Melendez, Department of English, College of Humanities, Arts, & Social Sciences, had three poems published in *Cipaciti: Journal of La Raza Studies*, vol. 14, released December 13, 2007.

Bonnie Pitblado, Department of Sociology, Social Work, and Anthropology, College of Humanities, Arts, & Social Sciences; Carol Dehler, Department of Geology, Utah State University; H. Neff, California State University-Long Beach; and Stephen Nelson, Brigham Young University, published an article "AD-ICP-MS vs. LA-ICP-MS Analysis of Quartzite Sources, Gunnison Basin, Colorado," in the peer-reviewed journal *Current Research in the Pleistocene* 24:133-136, December 2007.

Bonnie Pitblado, Department of Sociology, Social Work, and Anthropology, College of Humanities, Arts, & Social Sciences, published an article, "The Rocky Mountains," in the peer-reviewed edited volume *Encyclopedia of Archaeology* (ed. by Deborah M. Pearsall), pp. 318 – 327, Elsevier Press, Oxford, January 2008.

Charles S. Prebish, Religious Studies. "Can Buddhist Monastic Ethics Serve Modern Society," *Journal of Religion, Conflict, and Peace* online journal, 1, 29 pages, 2007.

Eric N. Reither and Sang Lim Lee (Graduate Student), Department of Sociology, Social Work and Anthropology, College of Humanities, Arts, & Social Sciences, published an article "Racial and Ethnic Disparities in AIDS Incidence: An Examination of Milwaukee, Wisconsin, 1990-2000", *Wisconsin Medical Journal*, 106(7):380-4, 2007.

Leonard Rosenband, Department of History, College of Humanities, Arts, & Social Sciences, "Vatman's Shake and the Lure of Papermaking History," *Hand Papermaking*, vol. 22, Winter 2007.

James Sanders, Department of History, College of Humanities, Arts, & Social Sciences, "The Ghostwriter's Story," *London Review of Books*, 30:32-33, January 24, 2008.

Susan O. Shapiro, Department of History, College of Humanities, Arts, & Social Sciences, "Cicero and Today's Intermediate College-Level Student," *The Classical Outlook*, 84, pp. 147-152, 2007.

Timothy Wolters, Department of History, College of Humanities, Arts, & Social Sciences, "Samuel S. Robison," in Christopher H. Sterling edition, *Military Communications: From Ancient Times to the 21st Century*, Denver: ABC-CLIO, pp. 378-379, January 2008.

Timothy Wolters, Department of History, College of Humanities, Arts, & Social Sciences, "TBS (Talk Between Ships)," in Christopher H. Sterling edition, *Military Communications: From Ancient Times to the 21st Century*, Denver: ABC-CLIO, pp. 437-438, January 2008.

James P. Pitts. 2007. Revision of *Odontophotopsis* Viereck (Hymenoptera: Mutillidae), Part 1, with a Description of a New Genus *Laminatilla*. *Zootaxa*, 1619:1-43, UAES 7874.

Everton K. K. Fernandes, Drauzio E. N. Rangel**, Aurea M. L. Moraes, Vania R. E. P. Bittencourt, and Donald W. Roberts. 2007. Variability in Tolerance to UV-B Radiation Among *Beauveria* spp. Isolates. *Journal of Invertebrate Pathology*. 96:237-243

Allen H. Hurlbert and Ethan P. White. 2007. Ecological Correlates of Geographic Range Occupancy in North American Birds. *Global Ecology and Biogeography* 16(6):764-773.

Jing Gao, Changyuan Dong, Jun Hu, Yan Li, Joseph K.-K. Li, Ying Dai and Shufang Guo. 2007. Interaction between HBV X Protein and Human APOBEC3G Protein. *J. Wuhan Univ. (Nat. Sci. Ed.)* 53(4):471-474.

Joseph K.-K. Li. 2007. Asia Pacific Biotechnology and Biopharmaceutics: A Rock & Roll Run and Race? *Asia-Pacific Biotechnology News* 11(13):930-938.

Joseph K.-K. Li. 2007. Hong Kong: An Up and Coming Center for Biotechnology. *Asia Pacific Biotech News* 11(19):1031-1032.

Jesse G. Zalatan, Irina Catrina, Rebecca Mitchell, Piotr K. Grzyska, Patrick J. O'Brien, Dan Herschlag, and Alvan C. Hengge. 2007. Kinetic Isotope Effects for Alkaline Phosphatase Reactions: Implications for the Role of Active-Site Metal Ions in Catalysis. *Journal of the American Chemical Society* 129 (31): 9789-9796.

Brahim Akdim, Tapas Kar, Xiaofeng Duan, and Ruth Pachter. 2007. Density Functional Theory Calculations of Ozone Adsorption on Sidewall Single-wall Carbon Nanotubes with Stone-Wales Defects. *Chemical Physics Letters* 445(4-6):281-287.

Gajendrasingh K. Ingle**, Magdalena M. Makowska-Grzyska**, Atta M. Arif, and Lisa M. Berreau. 2007. Divalent Nickel, Cobalt and Iron Complexes of an Amide-Appended N₂S₂ Ligand: Synthesis, Characterization and Reactivity with Hydroxide Anion. *European Journal of Inorganic Chemistry* 5262-5269.

Prasanta Kumar Nandi, Nabamita Panja, and Tapas Kar. 2007. Hyperpolarizabilities of Heterocycle Based Chromophores: A Semi-quantitative SOS Scheme. *Chemical Physics Letters* 444(4-6):366-374.

Steve Scheiner and Tapas Kar. 2007. Underlying Source of the Relation Between Polypeptide Conformation and Strength of NH---O Hydrogen Bonds. *Journal of Molecular Structure* 844-845:166-172.

Boris B. Averkiev and Aleksander I. Boldyrev. 2007. Hf₃ Cluster is Triply ($\square^-$, $\square^-$, and $\square^-$) Aromatic in the Lowest D_{3h}, 'A₁' State. *Journal of Physical Chemistry A* 111(N50):12864-12866.

Richard H. Hoff and Alvan C. Hengge. 2007. The Use of Isotopes in the Study of Reactions of Acyl, Phosphoryl, and Sulfuryl Esters. *Journal of Labeled Compounds and Radiopharmaceuticals* 50:1026-1038.

John Paul, Anthony R. Lowry, Roger Bilham, Sumitra Sen and Robert Smalley. 2007. Postseismic Deformation of the Andaman Islands Following the 26 December 2004 Great Sumatra-Andaman Earthquake. *Geophysical Research Letters* 34 doi:10.1029/2007GL031024.

Tammy Rittenour, Mike Blum and Ron Goble. 2007. Fluvial Evolution of the Lower Mississippi River Valley During the Last 100-kyr Glacial Cycle: Response to Glaciation and Sea-Level Change. *Geological Society of America Bulletin* 119: 586-608.

B. B. Hanan, J. W. Shervais, and S. K. Vetter. 2008, Yellowstone Plume-Continental Lithosphere Interaction Beneath the Snake River Plain. *Geology* 36: 51-54.

D. Richard Cutler, Thomas C. Edwards Jr., Karen H. Beard, Adele Cutler, Kyle T. Hess, Jacob Gibson, and Joshua J. Lawler. 2007. Random Forests for Classification in Ecology. *Ecology* 88(11): 2783-2792.

Aonan Zhang, Robertas Gabrys, Piotr Kokoszka. 2007. Discriminating between long memory and volatility shifts. *Austrian Journal of Statistics*, 36: 253-275.

Kathuroju, N., White, M. A., Symanzik, J., Schwartz, M. D., Powell, J. A., Nemani, R. R. (2007): On the Use of the Advanced Very High Resolution Radiometer for the Development of Prognostic Land Surface Phenology Models, *Ecological Modelling*, Vol. 201, Issue 2, 144-156.

Gebreab, S. Y., Gillies, R. R., Munger, R. G., Symanzik, J. (2007): Visualization and Interpretation of Birth Defects Data Using Linked Micromap Plots Birth Defects Research Part A: Clinical and Molecular Teratology, In Press (PMID: 18050336).

Cizek, P., Haerdle, W., Symanzik, J. (2007): Spatial Statistics, In: Haerdle, W., Mori, Y., Vieu, P. (Eds.), Statistical Methods for Biostatistics and Related Fields, Springer, Berlin/Heidelberg, 285–304.

PRESENTATIONS

Rosemary Fullerton, School of Accountancy, Jon M. Huntsman School of Business, EIASM Manufacturing Management Accounting Research Conference, Research Paper presentation: Accounting and lean strategy: An empirical analysis on the uses and effects of Lean accounting, Trento, Italy. (June 19, 2007), Co-author, Frances Kennedy.

Rosemary Fullerton, School of Accountancy, Jon M. Huntsman School of Business, AAA Annual Meeting, AAA CPE Workshop: Making Accounting Relevant to Lean Enterprises, Chicago, IL. (August 5, 2007). Co-presenter, Frances Kennedy.

Rosemary Fullerton, School of Accountancy, Jon M. Huntsman School of Business, Lean Accounting Summit, Conference Presentation: Accounting for Lean at Marquip Ward United, Orlando, FL. (September 27, 2007). Co-presenter, Jerrold Solomon

Stacey Hills, Business Administration Department, Jon M. Huntsman, had a panel session on “The Role of Teaching in Promotion & Tenure” accepted at the American Marketing Association winter Conference. She will chair the panel on February 17, 2008.

K.C. Tan, V.R. Kannan, Business Administration Department, Jon M. Huntsman School of Business, ‘Supply Chain Information and Relational Alignment: The role of EDI Capability in Supplier Management’, *Decision Sciences Institute*, Phoenix, November 2007.

Irvin T. Nelson, School of Accountancy, Jon M. Huntsman School of Business, American Accounting Association National Meeting, “Trends in Accounting Student Characteristics: An Update of a 15-Year Longitudinal Study at FSA Schools, Chicago, IL. (August 2007).”

Garth Novack, School of Accountancy, Jon M. Huntsman School of Business, American Accounting Association’s Annual Meeting, “Firm valuation and the repatriation tax on foreign earnings,” Washington, D.C. (August 8, 2007).

Chris Skousen, School of Accountancy, Jon M. Huntsman School of Business, and A. Prevost, R. Rao (Presenter), 2007 FMA Annual Meeting, “Earnings Management and the Cost of Debt”, Financial Management Association, Orlando, Florida. (October 17, 2007 - October 20, 2007).

Edwin R. Stafford and Cathy L. Hartman, Business Administration Department, Jon M. Huntsman School of Business, presented “Understanding Marketing Regulatory, Political, and Socio-cultural Factors Critical to the Commercial Development of Wind Energy in Utah,” for State Wind Outreach Team (SWOT), at regional SWOT meeting, Carlsbad, California, October 31, 2007.

Creative Activity

Stacey Hills, Business Administration, Jon M. Huntsman School of Business, has been named Co-Director of the Huntsman Scholars Program.

Karina Hauser and Zsolt Ugray, MIS Department, Jon M. Huntsman School of Business; University of Wisconsin, Eau Claire professor, Dr. Jean Pratt and Ph.D. student, O. Patterson coauthored a paper titled “Looking at Human-computer Interface Design: Effects of Ethnicity in Computer Agents.” The article was published in *Interacting with Computers*, Vol. 19, Issue 4, July 1, 2007, pgs 512-523.

- The interesting item pertaining to this publication is that it was in the top 25 most downloaded articles from *Interacting with Computers*. See http://top25.sciencedirect.com/?journal_id=09535438

Maria Melendez, Department of English, College of Humanities, Arts, & Social Sciences, was selected as a contributing poet for *Manual Labors*, an exhibition which charged poets to create new work in response to archaeological artifacts. Melendez was one of four poets invited to give a reading at the closing reception. The exhibition opened in Lakewood, Colorado at The Lab at Belmar on October 19, 2007, and closed February 8, 2008.

Maria Melendez, Department of English, College of Humanities, Arts, & Social Sciences, was a panelist/reader for a session on "Avant-Garde Latino/a Poetry" at the Association of Writers & Writing Programs Annual Conference, February 2, 2008, New York, NY.

Business and Finance

**AGENDA
BUSINESS AND FINANCE
MARCH 7, 2008**

<u>Information Items</u>	<u>Page</u>
1. Events, Actions, or Issues	1
2. Business and Finance Performance Dashboard, March 2008	3

Vice President for Business and Finance

Name: Fred R. Hunsaker
Telephone: 797-1146
E-mail: fred.hunsaker@usu.edu
Date: 7 March 2008

Events, Actions, or Issues since Last Trustee's Meeting:

Finance:

- The Certificate of Treasurer for November 2007 is included in the Trustees Consent Agenda. The State Appropriated Funds budget at 30 November 2007 totaled \$257,189,508, up \$24,206,644 (10.39%) over the same 2006-2007 period. The year-to-date state appropriated funds expenditures totaled \$91,866,750, up \$7,973,150 (9.50%) over the same 2006-2007 period and represented 36% of the total budget. The percent of budget expended, 36%, was 6% less than would be expected to be spent on a strict time of budget year expired basis. Total expenditures for all funds totaled \$219,145,969, up \$18,376,208 (9.15%) over the same 2006-2007 period.
- The Report of Investments for November 2007 is included in the Trustees Consent Agenda. Included in the Report of Investments are schedules reporting the investment activity for November 2007 and comparative year-to-date totals for FY2007-2008 and FY2006-2007. The schedules include the Cash Management Investment Pool, Endowment Pool, Wells Fargo Bank-Balanced Fund, The Commonfund-Commingled Investment Funds, Other Investments, Endowment Trusts, and Plant Fund Trusts. Also included is the Summary of Investment Transactions. The aggregate net realized losses for November 2007 were \$613 and earnings were \$877,919.

Facilities:

- Student-Athlete Academic Center – funding has allowed the contractor to begin on the second floor west side including the auditorium. Fund raising efforts are continuing to enable the remainder of the second floor and the entire third floor to be constructed.
- College of Agriculture/Agriculture Research Service – the Congressional appropriation was approved for \$5.56M and the Utah State Capital Facilities and Government Operations Appropriations Subcommittee approved a challenge bond for the state funded portion (\$43M) which is dependent on the remainder of the federal funding (\$60+M) being provided.
- Non-State Funded Projects – the Capital Facilities and Government Appropriations Subcommittee approved five projects: Business Building Addition, Bingham Entrepreneurship and Energy Research Center, Early Childhood Education and Research Center, Structures Laboratory, and Hydraulics Laboratory. The Business building project is in the fund-raising process while the other four have been funded.

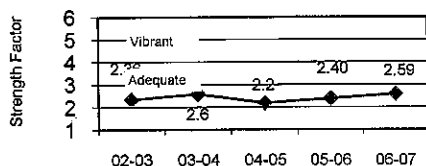
Upcoming Events, Actions or Issues:

- Early Childhood Education and Research Center – the Programming is complete, the advertisement for a Construction Manager General Contractor (CMGC) is underway and selection will follow shortly.
- USTAR – advertisements for both the CMGC and Design Team are underway with selection to happen in February.

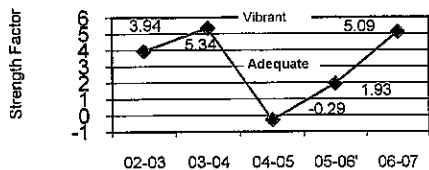
BUSINESS AND FINANCE PERFORMANCE DASHBOARD - MARCH 2008

FINANCIAL

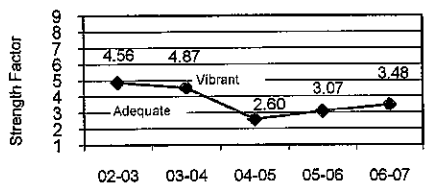
Primary Reserve ▲



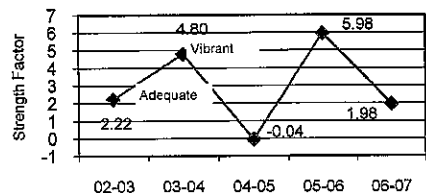
Net Income ▲



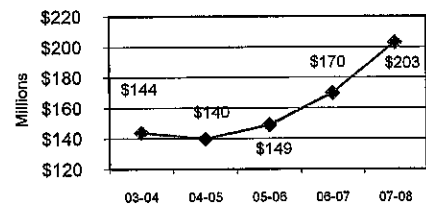
Viability ▲



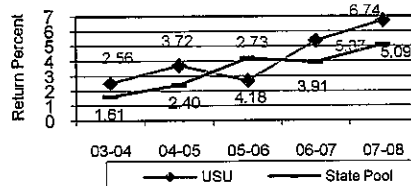
Return on Net Asset ▲



Average Daily Cash Balances (Dec) ▲

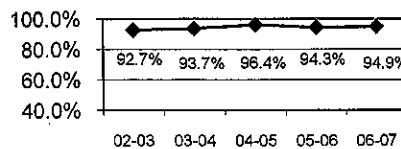


Cash Investment Yield ▲

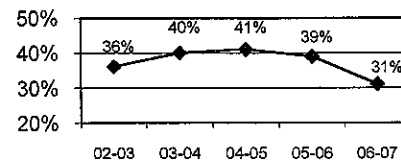


CUSTOMER SERVICE

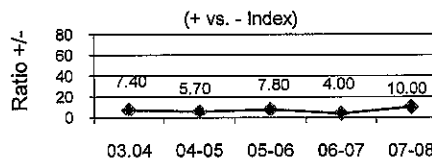
Books Available 1st Day Class (Fall Sem) ●



Used Texts Available (Fall Sem) ▼

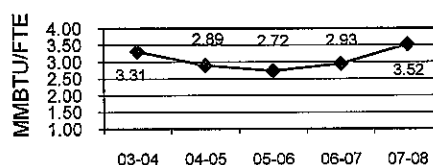


Facilities Customer Service Response (Jan) ▲



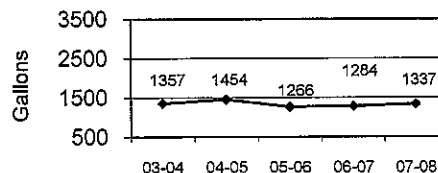
ENERGY CONSERVATION

Energy Consumption/FTE (Jan) ▲



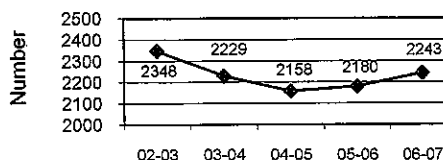
ENVIRONMENT

Culinary Water Usage/FTE (Jan) ●



SAFE AND SECURE CAMPUS

Police Service Responses ●

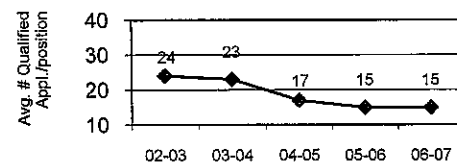


TREND:
▲ higher
▼ lower
● no change

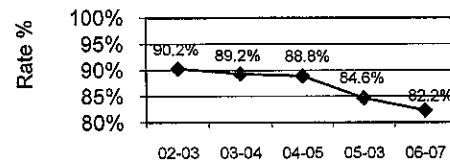
RESULTS:
green = better
red = worse
black = neutral

HUMAN RESOURCE MODEL

Exempt/Non-Exempt Recruitment ●

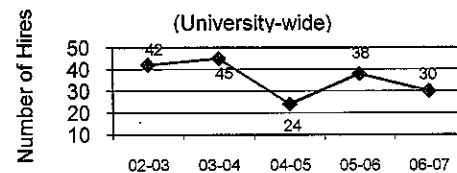


Employee Retention (4th Quarter) ▼



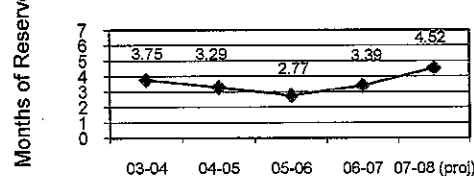
DIVERSITY

Minority New Hires ▼

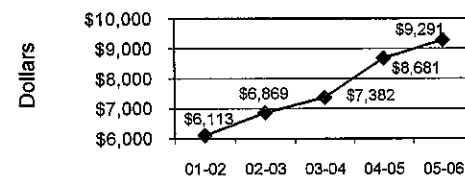


HEALTH CARE

Medical Claims Reserve as of 12/31/07 ▲

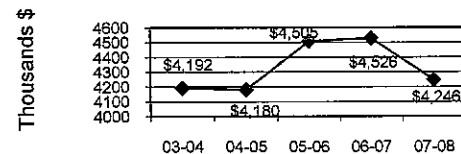


Health Care Cost/Enrollee (Jan) ▲



F&A Overhead

Fac./Adm. Overhead (Jul) ▼



Extension/ Cont Ed

UTAH STATE UNIVERSITY EXTENSION

Noelle E. Cockett, Vice President and Dean for Extension & Agriculture, March 2008

Hector Mendiola won the Utah State University 2007 Diversity Award on behalf of USU Extension, Logan School district Schools and the community at large. Mendiola is awarded the USU Diversity Award in the Staff Category.

The Central Utah Water Conservation district award Adrian Hinton, Utah County, and Earl Jackson Salt Lake County, \$98,000 for the Slow the Flow water conservation and audit program. This is the fifth year the program has been awarded this grant.

Nicki Frey, Wildlife Specialist received grants for Utah Prairie Dog Community Education and Research Program \$17,500; Greater Sage-grouse in Southwestern Utah \$15,000; The Effects of Fire and Fire Restoration on Greater Sage-grouse and Sagebrush Oblivates \$40,000; and Development of Garfield County HCP \$62,800.

Hill, Robert Irrigation and Water Resources specialist received a \$120, 700 grant to study the Statewide Estimates of Crop Consumptive Use and Open Water Surface Evaporation for Utah. The principal focus of this work will be to develop crop consumptive use and open water surface evaporation estimates for irrigated areas in Utah which are additional new sites as well as revisions of the previous sites of Utah Agricultural Experiment Station.

Clark Israelsen, Cache County Ag Agent Examining Traditional Economic Thresholds for Alfalfa Weevil in Established Alfalfa \$1,784.

Johnson, Michael - Ag, 4H, FCS Agent, Grand County Director 2008 4-H Club Programs \$3,000.

Ann Parkinson, Sevier County Family/Consumer Science Agent Antarctica's Climate Secrets \$1,000 - Jan 02 2008 An in-kind grant of \$1,000 to organize the community event featuring ANDRILL Antarctic research on climate change. The grant covers the costs of downloading and printing banners, podcasts, and activities for teens to teach youth.

Kathy Riggs, Iron FCS Agent received \$2,000 Utah Saves funding received to provide programming and incentives for families and individuals who participate in financial management classes and sign up as a Utah Saver.

Debra Spielmaker, Director of Agriculture in the Classroom received an Agriculture in the Classroom Excellence Awards Grant (ACE) of \$300,000.

Debra Jones, State 4-H Volunteer Coordinator and Joanne Roueche , Davis County 4-H Agent, were coauthors on "Strengthening Families Through Military 4-H Partnerships in *The Forum for Family and Consumer Issues*, 12 (2). Available On-line at <http://ncsu.edu/ffci/publications/2007/v12n2-2007-fall/index-v12n2-nov-2007.php>.

Information Technology

INFORMATION TECHNOLOGY (IT)

M. Kay Jeppesen
435-797-1134
m.k.jeppesen@usu.edu
January-February, 2008

Events, Actions or Issues since Last Trustee's Meeting

▪ IT POLICIES APPROVED

The following IT policies have been approved and are in the process of being implemented.

#560 – Appropriate Use Policy

#561 – Internet Bulk Mail Policy

#562 – Computer Management Policy

#563 – Wireless Deployment Policy

#564 – Banner Identification Number Policy

These policies can be read at the following page: <http://it.usu.edu/policies/>

▪ CAMTASIA SOFTWARE PURCHASED

At the recommendation of the IT User's Advisory Committee, Camtasia software has been purchased to aid USU instructors with their instruction, presentation, student interaction, etc. Camtasia records and edits lectures and other content for students. The cost per license on Camtasia is usually \$300/license. Michelle Smith with the IT Service Desk was able to negotiate a bulk contract for USU. With this agreement the cost will be \$45/license. This has been a very successful offering to the collegiate community with more than 250 licenses purchased.

▪ IT USER'S ADVISORY COMMITTEE

The IT User's Advisory Committee is playing an active role of advisement to IT needs within the collegiate community. This advisory committee meets monthly, has 52 members, and is chaired by Eric Worthen, Academic Advisor, Agriculture Systems Technology and Education Department. The committee meets the second Tuesday of each month at 3:00 p.m.

▪ NETWORK UPGRADES

IT and USU Facilities have been performing a series of upgrades to improve the integrity and reliability of the University network and essential University systems. These upgrades will allow Information Technology to continue building upon the services currently offered.

▪ DATA CENTER REMODEL NEARLY COMPLETED

USU IT and Facilities are completing the 1.6 million first phase upgrade of USU's primary data center in the SER Building. This upgrade replaces aging power and cooling systems (phase 1), provides for expansion of capacity (phase 2), and enhances protections for the University's critical data, including Banner. The Data Center upgrade takes advantages of the newest environmentally friendly technologies, including the use of chilled water cooling systems which consume much less power while providing more capacity than the old compressor-based air conditioning systems that have been in use for over a decade. Instead of constructing expensive individual server rooms in buildings across campus as has been the common practice, this upgrade will also allow university units to take advantage of the

central data center. Phase 1, replacement of old systems, is expected complete by end of April this year. Phase 2, expansion of capacity, will proceed on an as needed basis through 2010 pending funding.

- **STRONG PASSWORD IMPLEMENTATION**

In compliance of University Policy #550, Information Technology is ready to implement a central authentication (LDAP) system and strong password plan. Users will be able to use one username and one password to access all USU enterprise systems supported by IT. The username will be the A# and the password will have to conform to a strict set of rules established by industry best practices. The implementation of one username with a strong password will begin March 10. A huge marketing campaign is underway as this change will affect EVERY user of IT systems at USU.

- **USU CARD SYSTEM**

IT is working with USU administration to update the current card system. The implementation of a new card system is needed due to the fact that the current card system is not Payment Card Industry Data Security System (PCIDSS) compliant. It is not feasible in time and money, to write our own program for a PCIDSS compliant system. USU has researched vendors through a Request for Proposal (RFP) and the chosen solution has been awarded to Blackboard by a committee. Blackboard is well established in the design, development, installation, and implementation of campus wide card systems. Auxiliary Services (Dwight Davis) is taking the lead on this project and IT is playing a supportive role to assist in the implementation.

- **TRAINING & CONFERENCES**

VMWare Training – Matt Lorimer, Steve Murphy
AngelBeata Conference – Daniel Muller
Commvault Training – Orrin Anderson
Pointspan Training – Daniel Muller
Meru Networks Summit – Kevin Grover
Extension 4-H In-service Training – Bob Bayn, Eric Hawley, Miles Johnson, Shawn Kondel
Jay McEntire, Rian Shelley
EDUCAUSE Conference – Kevin Reeve
Utah Higher Education Conference – Steve Funk
Meru Training – Morlyn Seamons
Apple Certification – Shannon Thurston
Flex Programming Language Presentation – Scott McAllister
Wimba Training – Kevin Reeve
MacTek Training Certification – Kevin Erickson
Scorm Symposium – Sandy Durtschi, John Jeon, Neal Legler
WestNet Conference – Eric Hawley
ACUTA Seminar – Stacie Gomm, M. K. Jeppesen
Internet Training – Eric Hawley, Jim Wellings
Gartner CIO Executive Conference – M. K. Jeppesen
Portals Collaboration and Content Conference – Stacie Gomm

Research

**AGENDA
RESEARCH
MARCH 7, 2008**

<u>Information Items</u>	<u>Page</u>
1. Vice President for Research -- Events, Actions, or Issues	1
2. Performance Dashboard, FY 2007	3
3. Undergraduate Research Report	5

VICE PRESIDENT FOR RESEARCH

Name: Brent C. Miller
Telephone: 797-1180
E-Mail: brent.miller@usu.edu
Date: October 20, 2007 – March 7, 2008

Events, Actions or Issues since last Trustee's Meeting:

Federal Relations – Reviewed and discussed USU's FY2009 congressional requests with representation in Washington and USU administrators to determine FY09 Legislative priorities.

Association for the Accreditation of Human Research Protection Programs (AAHRPP) – As Vice Chair of AAHRPP Executive Committee, participated in Board meetings to move organization's agenda forward and served as Moderator of a Plenary Session of the 4th Annual Accreditation Conference in Minneapolis, Minnesota.

Inland Northwest Research Alliance (INRA) – Participated in INRA VPR conference calls, represented USU at the INRA VP/Provosts of Research and Federal Relations officers meeting to discuss INRA's next big initiative and strategies associated with pursuing the initiative.

National Association of State Universities and Land-Grant Colleges (NASULGC) – Attended NASULGC Annual meetings and presented report on *Human Research Subjects Protection* at the Council on Research Policy and Graduate Education (CRPGE) Executive Committee Meeting.

Governor's Office – Attended Science Advisory Council meeting and Governor's USTAR Luncheon.

USTAR – Met with Marc Porter (new USTAR hire at UofU) and Dave Pershing as well as several colleagues at USU to explore potential research collaborations focusing on infectious disease. Reviewed USTAR funding proposals with other members of the USTAR Executive Committee.

Airport Authority Board (AAB) – Met with local business leaders regarding Frontier air service between Logan-Cache airport and Denver and participated in AAB Board meeting with key airport funding investors. Met with potential lobbyist for Logan City and reviewed AAB materials with the lobbyist.

Bingham Energy Education and Research Center (BEERC) – Participated in meetings with USU administration to plan the BEERC facility, to develop the academic and research programming, and to meet with candidates for the Uintah Basin Dean position. Organized programming meetings with architect (Harris and Associates) and USU colleagues to plan the economic development, research, and administrative components of the BEERC facility.

Advancement – Planned, promoted, and attended Sunrise Session held in SLC on January 25th. David York and Michael LeFevre presented "Nutrition, Good for Health and Good for the Economy."

Faculty Activity Data Base – Participated in meetings with executive group to discuss faculty activity database criteria for campus and USTAR uses. Scheduled and participated in a webinar presented by Data 180 to review their database software. Also attended a webinar presented by Dynamic Screening Solutions in order to evaluate their database software.

USURF Board of Trustees – Participated in coordination meetings between USU Research Foundation and USU, and USURF Board of Trustees meetings.

International Program Development – Conducted search for Associate Vice President for Research – International Program Development and hired DeeVon Bailey as replacement for Morris Whitaker effective May 1, 2008. Dr. Whitaker will be retiring from USU.

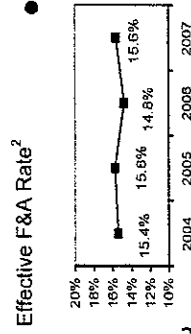
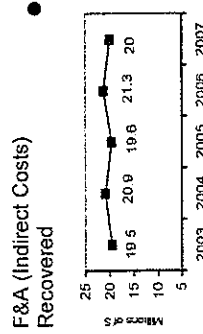
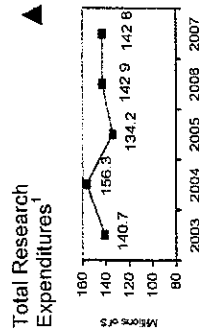
Future Research Growth – USU Executive Committee approved implementation of the Research Focus Group's recommendations outlined in their report *A Strategic Plan for Growing Sponsored Research at Utah State University*. The Research Focus Group committee was led by Associate Vice President for Research, Jeff Broadbent.

Upcoming Events, Actions, or Issues:

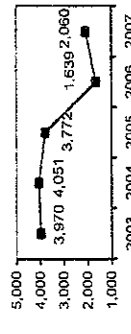
March 21 Association for the Accreditation of Human Research Protection Programs Board Meeting
March 24-26 Colorado School of Mines Visit to USU
March 26 Recognition dinner for USU's \$1 million researchers
March 31 – April 4 Research Week

USU RESEARCH PERFORMANCE DASHBOARD – FY 2007

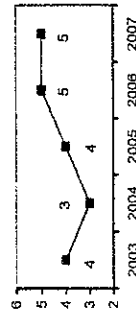
Research Funding



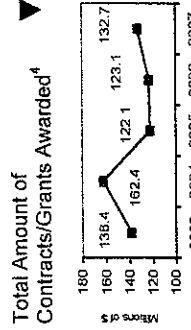
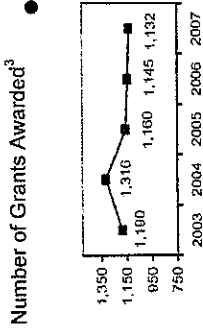
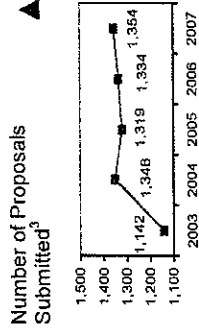
USU Non-Student Research-Related Jobs



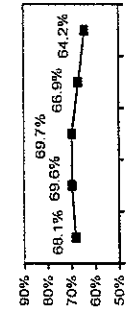
Funded Utah Centers of Excellence



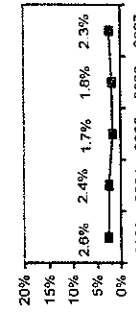
Sponsored Programs



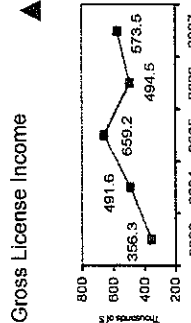
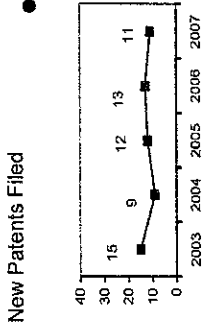
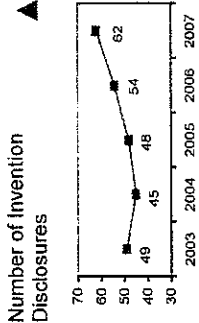
Federal Funding as a Percent of Total Funding



Industry Funding as a Percent of Total Funding



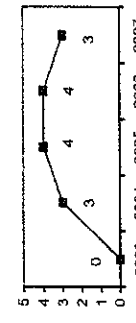
Tech. Commercialization



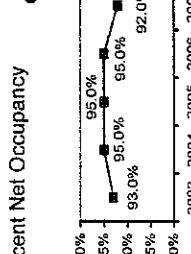
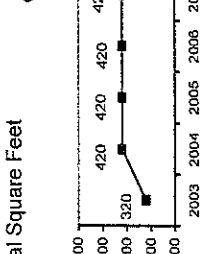
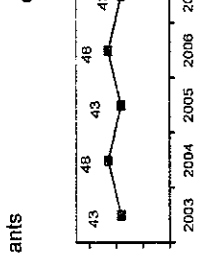
Startup Business Income



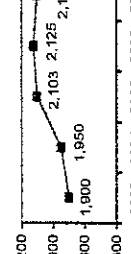
Number of New Start-Up Companies



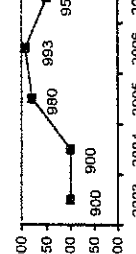
Innovation Campus



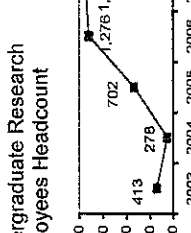
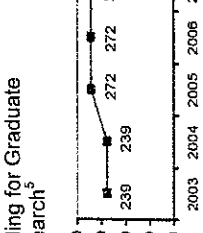
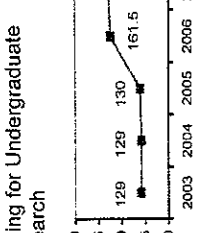
Employees



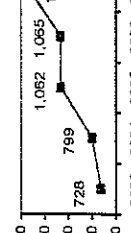
Student Employees



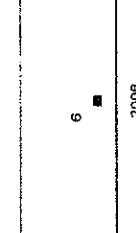
Student Research



Graduate Research Employees Headcount



Undergraduate Research Transcript Scholars



TREND KEY:

- ▲ higher
- ▼ lower
- no change

FOOTNOTES:

- ¹ According to NSF Report
- ² Some funding agencies by policy limit the recovery of F&A costs to less than the negotiated rate. Effective F&A is the ratio between modified total direct costs and actual F&A collected.
- ³ One proposal can be awarded in multiple years

- ⁴ The largest SDI project, RAMOS, was canceled in 2005
- ⁵ Graduate research funding includes fellowships, travel, and graduate student recruitment
- ⁶ 2008 number includes only students who graduated in December 2007.

ITEM FOR INFORMATION

RE: UNDERGRADUATE RESEARCH REPORT

EXECUTIVE SUMMARY

A new Undergraduate Research Advisory Board, chaired by Associate Dean of Science Lisa Berreau, has been created to assess and improve the program. The first meeting was held October 22 at which initial discussions focused on ensuring access for students to this excellent endeavor. Members of the board include award-winning faculty mentors as well as student researchers. One of the results of the monthly meetings is a revamped website: research.usu.edu/undergrad.

Undergraduate Research and Creative Opportunities (URCO) Grants were awarded in October to 39 students whose projects ranged from bioengineering to watershed science. Students will complete their projects and report by April. The second round of URCO Grants was submitted February 15 and is under review. The URCO Grant Program is one of the oldest in the country, established in 1975.

A new endowment establishes the Peak Prize for undergraduate researchers. Established to honor Professors David Peak and Terry Peak, who have stellar track records in supporting undergraduate research, the awards for Outstanding Undergraduate Researchers of the Year will be presented at the annual Student Showcase April 1, 2008. This is the first endowment established in the Campaign for Utah State University for Research Office initiatives. On April 19, 2008, at the Robins Awards, one of the 8 Undergraduate Researchers of the Year will be named University Undergraduate Researcher of the Year.

Thirty-six Utah State University undergraduate researchers were featured on January 24 at the newly refurbished State Capitol in the annual Research on Capitol Hill, sharing their posters with research results with legislators. Eight USU undergraduate researchers from the Colleges of Agriculture and HASS were in the spotlight at the Legislative Spouse luncheon hosted by First Lady Joyce Albrecht on February 14.

The Second Annual Utah Conference on Undergraduate Research (UCUR), hosted by Brigham Young University and Utah Valley State College on February 29 includes 26 students and 8 faculty members who are serving as moderators. Almost 300 students from around the state representing both public and private institutions will attend.

Sixteen USU students will travel to Maryland to present their research at the National Conference on Undergraduate Research April 10-12.

The fifth cohort of University Undergraduate Research Fellows will be selected at Scholars Day on March 27. At the 2007 event, 30 students were selected following interviews by faculty teams.

Strategic Ventures and Economic Development

Vice President for Strategic Ventures & Economic Development

Name: Ned M. Weinshenker
Telephone: 797-9602
E-Mail: ned.weinshenker@usu.edu
Date: Feb 21, 2008

Events, Actions or Issues since last Trustee's Meeting:**SVED**

- Represented USU on a State of Utah Trade Mission to India, with Governor Huntsman and other members of Utah's economic community.
- Attended the Wayne Brown Investors Choice conference on February 7.
- The SVED Unit hosted pre-game reception and men's basketball game on January 3 against Hawaii State. Over 100 guests attended the reception and game. Guests included USTAR, local and state public officials, business partners and USU leaders.
- Helped arrange a merger between Frontier Scientific (Logan) and Echelon Biosciences (SLC) with Frontier becoming the surviving corporation.
- Began work on development of an E-Center in the IC in cooperation with Grow Utah Ventures (Alan Hall & Craig Bott) to help start-up companies with initial office space and professional management advice.

USTAR Activities of note

- After developing an internal RFP and initial review we now have 5 proposals that may be applicable for future USTAR funding.
- Two of these proposals were presented to the USTAR Governing Authority on February 7 and were well received.
- USTAR has requested an additional \$10MM/year ongoing funding but recent changes in the projected state surplus have reduced the potential for this to become a reality in 2008.
- Two USTAR professors from Center for Advanced Nutrition presented at Sunrise Session on January 25
- Interviews for new USTAR hires in Biofuels and CASI are underway.

USTAR Building/DFCM –The selection process is underway for General Contractor, Architect and Engineer for the \$60MM USTAR building. Once selection is complete the architectural drawings will be started. DFCM is hoping to break ground before the end of 2008 as soon as the footprint and number of floors have been determined to help speed the process.

Innovation Campus (IC) –A joint project with Grow Utah Ventures /IC is still under consideration to create an incubator for start-up companies similar to the eStations in Ogden, St George and Kaysville. Some existing space has become available in a USU building (1780) that would allow us to begin that process in the next few months once an agreement has been reached by all parties.

Woodbury has plans to make offers on three more buildings in the Innovation Campus that are predominately owned by Tri-Park. USU owns minority positions in two of the buildings and we are awaiting the offers for consideration. The portions that are owned or leased by USU have been at best break-even and this may be a chance to reduce our liability and generate cash to pursue other infrastructure projects. Appraisals have been done and Woodbury has reached agreements on price with Tri-Park and LarWest. They now await our agreement in principle before they start their detailed due diligence.

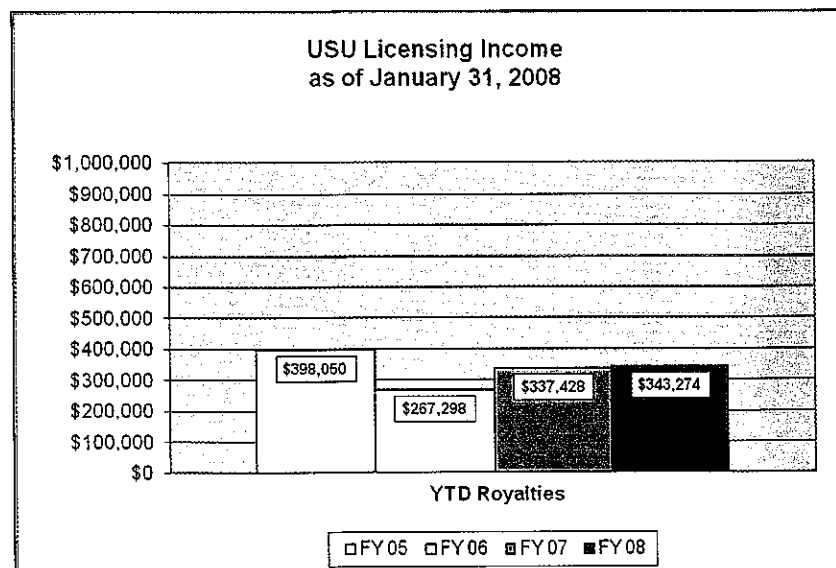
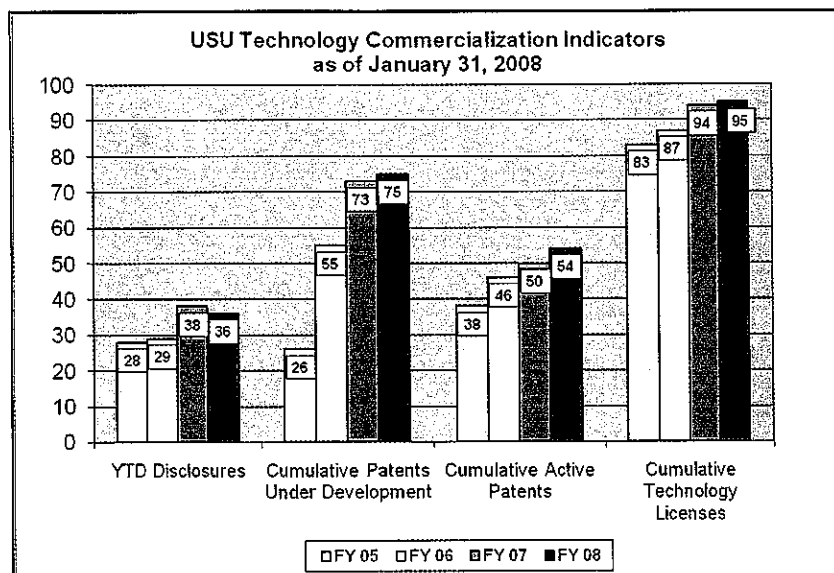
Technology Commercialization Office (TCO) –Senior Commercialization Associate, Berry Treat, specializing in Life Sciences, joined our office January 7. This now completes our staffing for the foreseeable future. TCO has moved patent administration from outside legal firms to in-house. The legal firms will continue to assist in writing the patents with the filing, maintenance, and docketing provided by TCO Staff. This should save significant expenses that can now be used to fund more patents. The TCO has begun to create two Technology Commercialization Office Advisory Boards (Life Sciences and Physical Sciences/IT) and have recruited several

board members. TCO professionals have represented USU at a patent conference and an NIH Conference; there are six conferences scheduled for the next quarter.

The figure "USU's Technology Commercialization Indicators" contains YTD information through January 31, 2008 from the Technology Commercialization Office. The number of YTD disclosures in the current year (36) is steady with previous years. Patents under development have a slight increase over last year. YTD there have been a total of 7 patent filings which include 1 new filing and 4 patents have issued this year. Licensing income YTD was higher in January of this year (\$343,274) compared to the year before (\$337,428).

Upcoming or recent Events, Actions, or Issues:

Feb 29	USU Energy Conference
Mar 6	USTAR governing board
Mar 20	Governor's Economic Summit
Apr 2	Innovation Campus Governing Board Meeting



University Advancement

**AGENDA
UNIVERSITY ADVANCEMENT
MARCH 7, 2008**

	<u>Page</u>
<u>Information Items</u>	
1. Advancement Update	1
2. Campaign Progress by Purpose	3
3. Monthly Gift Comparison	5
4. Major Gifts for January 2008	7

Utah State University Board of Trustees
Advancement Update

February, 2008

1. The Campaign total through the end of January, 2008 was \$176,888,411. This total represents 88% of the \$200 million goal. The number of donors who have given to the campaign through January 31 is 35,173.
2. In December, we celebrated the largest single gift Utah State University has ever received, when we held a luncheon for 480 people to announce the gift made by Jon and Karen Huntsman to name the Jon M. Huntsman School of Business. The gift, a total of nearly \$26 million over the next ten years, will fund faculty positions and program enhancement within the school. Almost \$1 million of this gift will fund scholarships for students from Armenia.
3. In February, we celebrated the longstanding support of the S.J. and Jessie Quinney Foundation to the College of Natural Resources when we announced a \$5 million gift at a luncheon held in the Stevenson Ballroom. This gift will be given over a five year period and is for program enhancement in the college to be awarded at the discretion of the dean.
4. Through January 31 we receipted \$17,511,608 in cash and in-kind gifts, a 19.1% increase over last year at this time. University Trustees have contributed \$267,976 to the university this fiscal year. Utah State University Foundation Trustees have contributed \$594,819 since July 1, 2007. The Annual Fund continues to grow, posting a total of \$568,454 through February 19, an increase of 4.7% over last year at this time.
5. We are planning to announce the successful achievement of the overall dollar goal of the "Honoring Tradition Securing Our Future" Campaign for Utah State University at the Founders Day celebration to be held on March 8. The goal was surpassed with the most recent significant gift of \$25 million from the Emma Eccles Jones Foundation to name the College of Education & Human Services. A celebration to formally announce this gift will be held in April.
6. Once the announcement of reaching the campaign dollar goal is made on Founders Day, we will begin a phase of the campaign to increase giving to endowments and overall alumni participation in giving through the Annual Fund.

Reported by:

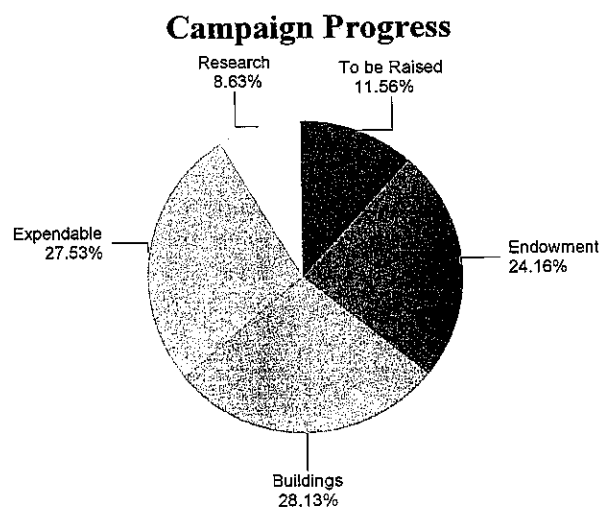
F. Ross Peterson, Vice President for University Advancement

Honoring **TRADITION** *Securing Our* **FUTURE**

The Campaign for Utah State University

Campaign Progress by Purpose **From July 3, 2003 to January 31, 2008**

Overall Goal	\$200,000,000.00
Endowment	\$48,314,009.56
Expendable	\$55,053,533.37
Research	\$17,262,172.78
Buildings and Grounds	\$56,258,694.87
Total	\$176,888,410.58
Percent Raised	88.44%



Monthly Gift Comparison - Trustee Report
Utah State University Advancement Office
(Summary of Private Support)

January 2008

Printed February 11, 2008

	January 2008		January 2007		This year to date:		Last year to date:		Increase (Decrease)
	1/1/2008	1/31/2008	1/1/2007	1/31/2007	7/1/2007	1/31/2008	7/1/2006	1/31/2007	
Donor Types:									
Alumni	\$328,054.37		\$875,390.44		\$2,684,024.52		\$4,276,218.18		(37.23%)
Other Individuals	\$441,515.03		\$370,756.76		\$1,474,322.72		\$1,096,872.13		34.41%
Corporations	\$174,550.85		\$228,780.20		\$2,646,460.91		\$2,409,804.51		9.82%
Corporate Foundations	\$5,491.25		\$4,250.00		\$352,520.79		\$110,406.25		219.29%
Utah Foundations	\$2,707,867.00		\$40,202.91		\$5,996,836.81		\$2,881,853.45		108.09%
National Foundations	\$16,000.00		\$107,000.00		\$1,829,983.00		\$1,392,870.00		31.38%
Trusts	\$138,159.36		\$209,489.97		\$1,786,272.49		\$359,850.43		396.39%
Associations/Other	\$65,032.25		\$13,117.10		\$741,187.09		\$2,179,623.38		(65.99%)
Total	\$3,876,670.11		\$1,848,987.38		\$17,511,608.33		\$14,707,498.33		19.07%
Gift Types*:									
Cash	\$3,767,945.88		\$1,179,902.88		\$12,510,925.44		\$6,953,551.73		79.92%
Matching Gifts	\$11,414.91		\$4,505.00		\$44,971.72		\$38,199.76		17.73%
Securities	\$25,030.82		\$533,442.62		\$442,170.26		\$2,770,259.35		(84.04%)
Real Estate	\$0.00		\$0.00		\$1,119,000.00		\$139,841.00		700.19%
Tangible Property**	\$72,278.50		\$29,136.88		\$732,886.91		\$597,346.87		22.69%
Intangible Property***	\$0.00		\$0.00		\$0.00		\$0.00		0.00%
Grants****	\$0.00		\$2,000.00		\$2,661,629.00		\$4,108,274.62		(35.21%)
Total	\$3,876,670.11		\$1,748,987.38		\$17,511,583.33		\$14,607,473.33		19.88%

*Receipted Gifts - Pledges not included.

**Tangible Property is defined as those items usually called personal property. It includes personal collections of art, books, movies; cars, boats and aircraft; livestock; securities; equipment; software; printed materials; food used for hosting an event; oil and gas wells.

***Intangible Property is defined as an asset that has been produced through creativity and innovation. Examples include patents, copyrights and software under development.

****Grants from private sources for sponsored research are included in this schedule and also by the Office of Sponsored Programs. The current month figures will always be the month prior to the report date.

\$10,000 Major Gift Report for January 2008

Name		Account Name		Purpose	College
Bill & Cynthia Adams		Jon M. Huntsman School of Business Maxcomm Scholarship		Expendable Program	Jon M. Huntsman School of Business
				Expendable Undergraduate Scholarship	Jon M. Huntsman School of Business
Charles B. Anderson		SKI-HI Institute		Expendable Program	Education & Human Services
Baer Welding, Inc.		Athletics Alumni Relations		Expendable Program	Athletics
				Expendable Program	Development
C. William & Margaret Bullen		Jon M. Huntsman School of Business National Advisory Board Scholarship		Expendable Program	Jon M. Huntsman School of Business
				Expendable Program	Jon M. Huntsman School of Business
Cache Valley Electric Company		Athletics		Expendable Program	Athletics
Roger & Ann Chapman		Uintah Basin Faculty Endowment		Endowed Other Faculty Support	Regional Campus- Distance Education
George S. & Dolores Doré Eccles Foundation		Dolores Dore Eccles Center for Early Child Care & Education		Building and Grounds	Education & Human Services
Anna Lou Hansen		Anna Lou Rees Hansen Endowment R. Gaurth Hansen Professorship Endowment R. Gaurth Hansen Endowed Scholarship		Endowed Graduate Fellowship	Agriculture
				Endowed Professorship	Science
				Endowed Undergraduate Scholarship	Science
Areva L. Huish		Areva L. Huish Scholarship		Expendable Undergraduate Scholarship	Regional Campus- Distance Education
The Jon and Karen Huntsman Foundation		Jon M. Huntsman School of Business		Endowed Program	Jon M. Huntsman School of Business
M. K. & Ellen Rae Jeppesen		M. K. & Ellen Rae Jeppesen Endowment		Endowed Undergraduate Scholarship	Jon M. Huntsman School of Business

Name	Account Name	Purpose	College
Richard & Julie King	National Advisory Board Scholarship Jon M. Huntsman School of Business	Expendable Program Expendable Program	Jon M. Huntsman School of Business Jon M. Huntsman School of Business
George O. Matkin Trust	George O. Matkin Endowment	Endowed Undergraduate Scholarship	Engineering
Gene W. & Ruth E. Miller	Gene & Ruth Miller Endowment in Agriculture	Endowed Undergraduate Scholarship	Agriculture
	Gene & Ruth Miller Endowment in Jon M. Huntsman School of Business	Endowed Undergraduate Scholarship	Jon M. Huntsman School of Business
	Gene & Ruth Miller Endowment in HASS	Endowed Undergraduate Scholarship	HASS
	Gene & Ruth Miller Endowment in Science	Endowed Undergraduate Scholarship	Science
	Merrill-Cazier Library	Expendable Program	Library
	Big Blue Scholarship Fund	Expendable Undergraduate Scholarship	Athletics
Mountain View Building Systems, Inc.	Mountain View Engineering Scholarship	Expendable Undergraduate Scholarship	Engineering
Bill & Billie Murray	Junior Year Program William G. Murray, Jr. & Billie L. Murray Scholarship	Expendable Program Expendable Undergraduate Scholarship	Jon M. Huntsman School of Business Jon M. Huntsman School of Business
Dinesh & Kalpana Patel Foundation	Dinesh & Kalpana Patel Graduate Endowment Dinesh & Kalpana Patel Graduate Fellowship	Endowed Graduate Fellowship Expendable Graduate Fellowship	Provost & Adm. Affairs Provost & Adm. Affairs
Robert D. Huish Trust	Areva L. Huish Scholarship	Expendable Undergraduate Scholarship	Regional Campus- Distance Education
E. Floyd Ross	E. Floyd & Hazel D. Ross Endowment	Endowed Program	Regional Campus- Distance Education
Manon C. & Dan C. Russell	Fry Street Quartet	Expendable Program	HASS

Name	Account Name	Purpose	College
Nora Eccles Treadwell Foundation	N. E. Harrison Ceramic Collection	Building and Grounds	HASS
Tanner Utah Universities Trust	Utah State University	Expendable Undesignated	President
Teachers without Borders	Teachers without Borders Fellowship	Expendable Graduate Fellowship	Education & Human Services
Kathryn C. Wanlass Charitable Foundation	Kathryn Wanlass Art Museum Account	Expendable Program	HASS
Wasatch Scholars Support Foundation	Dell Loy & Lynnette Hansen Scholarship	Expendable Undergraduate Scholarship	Jon M. Huntsman School of Business
Workers Compensation Fund of Utah	Workers Compensation Fund Endowment	Endowed Undergraduate Scholarship	Jon M. Huntsman School of Business

Alumni

Alumni Relations

Board of Trustees Report

Paul Parkinson, President Alumni Association
Wallace S. Odd II, Executive Director Alumni Association
Telephone: 435-797-2055
Web Site: www.usu.edu/alumni
Date: February 20, 2008

Alumni Association Events, Actions and/or Concerns:

Student Alumni Association

- Student Alumni has 202 members, up 70% from last year.
- **A-Day** will be held the week of April 14-18. Will include daily service projects, midnight 5K run and Senior Celebration.

Events

- The 120th Celebration of Founders Day will be Saturday, March 8. We are honoring:

Distinguished Service Award

- Pete Thomas & Jacqueline Stewart
- Merrill & Betty Daines

Distinguished Alumnus Award

- Kent & Donna Alder
- Charlie Denson
- Dick Motta

- The Alumni Association is hosting a large pregame party for the Boise State basketball game, March 6. Expecting over 100 Alumni to be in attendance.
- Hosting a WAC Tournament Party March 14, 2008



Travel

- 2,038 Alumni and Friends have traveled with us since 1995
- 18 Alumni and Friends traveled with us to Thailand February 13-25, 2008
- More trips will be announced after the football schedule is released, to ensure trips are not scheduled during Homecoming



Chapters

- In 2008 many alumni chapter events have been planned
- To date over 19,000 alumni have been contacted through mail and 6,800 through e-mail
- Events for 2008 include game watch parties, family picnics and swim parties, and the annual Weber County Car Show
- The quarterly Chapter Presidents Conference Call was held on Wednesday, February 21. Topics discussed included the chapter scholarship program, the procedures for administration of alumni chapters and a update on the progress of the Comprehensive Campaign. The next conference call is scheduled for May 21, 2008

Marketing Projects

- **Aggie License Plates:** Finished 2007 with 3,438 plates, a 13% increase over last year
- Quarter 4 of 2007 the Alumni website was visited over 14,000 times with at least 7,600 of those being unique visitors from 94 countries
- The membership campaign had over a 3% response rate



House:

- Alumni House events and visitors:

	Events	Visitors
Oct	25	2596
Nov	18	2190
Dec	16	1800
Total	59	6,586

Student Services

**AGENDA
STUDENT SERVICES
MARCH 7, 2008**

<u>Information Items</u>	<u>Page</u>
1. Vice President for Student Services -- Events, Actions, or Issues	1
2. Enrollment Summary Information	3

STUDENT SERVICES

Name: Gary A. Chambers
Telephone: 797-1712
e-mail: gary.chambers@usu.edu
Date: February 21, 2008

Focus of Student Services

As a standard part of this report, a page will be included providing updates on enrollment and recruitment activities. The first page of this report will focus on programs and activities relating to the efforts being provided by the many outstanding and supportive departments within the Division of Student Services.

Department Reports

Student Support Services

Student Support Services program is a TRIO program serving 204 students and designed to provide additional academic support for first generation, low income, and disabled students who have academic needs. The goals are to increase student retention and graduation rates with higher GPAs.

These goals are accomplished by providing the following services:

- | | |
|---------------------------------------|--------------------------|
| ▪ Academic Advising | ▪ Math Instruction |
| ▪ Course Selection | ▪ Financial Aid Planning |
| ▪ Tutoring on an Individual Basis | ▪ Major/Career Advising |
| ▪ College Reading Course (Psy 1750) | ▪ Faculty Mentoring |
| ▪ Study Skills Instruction (Psy 1730) | ▪ Early Registration |

Performance Activities

Tutoring.....371 hours (Fall)
Academic Advising...204 hours (Fall)
Student Contacts.....2,611 hours (Fall)
Teaching (Fall and Spring)
 Math 0900.....27 students
 Math 1010.....28 students
 Math 1050.....26 students
 Stat 1040.....13 students (Spring)
 Psy 1730.....17 students
 Psy 1750.....7 students
Cultural Activities.....58 (Fall)
Early Registration.....129 (for Spring)
Financial Aid Assistance/Contact
 UCOPE.....108 students
 SSS Grant.....38 students
 Tuition Reimbursement.....52 students
(Fall)
 Math Fee Reimbursement.....48 students
(Fall)
 Contact.....133 students
Workshops.....45 students
Study Behavior Inventory.....74 students

Accomplishment by objectives by the end of the 2006-07 Academic Year

Objectives	Proposed Percent	Proposed Number	Actual Percent	Actual Number
Persistence of eligible participants who will persist toward complete of the academic programs in which they were enrolled.	70	134	79	148
Good Academic Standing of eligible participants who met academic performance levels required to stay in good academic standing at the grantee institution.	65	125	93	184
Graduation of eligible participants who are 20-30 credits from graduation will graduate each year.	55	12	55	12

Multicultural Student Services

Multicultural Student Services (MSS) achieves its mission through collaborative work in the division of Student Services and with academic departments. We strive to offer quality services for all students while providing targeted support to first-generation and historically underserved national minority students. Programs are designed to promote student recruitment, retention, leadership development, cultural understanding, inclusion, and a positive relational climate on campus.

2007 New students

Full-Time, First-Time, Degree Seeking Freshmen Cohort (All ethnicities, USU main campus) - 2519

First-Time, Full & Part-Time, Degree-Seeking, Minority Students (Main Campus): Fall 2007 - 153

2007 MSS student participation

- Realizing Educational Potential Week (New Student Orientation Program) - 80
- TOPS (Freshmen transition course) – 84
- MHR 2160 (Multicultural Leadership Course) - 57

2006 -2007 Major cultural events:

- Latino Student Union “Salsabration” - 150
- Martin Luther King Commemorative Address and Candlelight Vigil – 175
- Native American Student Council POW WOW: Approximately 900
- Polynesian Student Union Luau: Approximately 600

Enrollment Summary Information
(as of February 20, 2008)

	<u>Fall 2008*</u>	<u>Fall 2007</u>	<u>% +/-</u>
Applications Received New Freshman	4,933	4,997	-1%
Admitted New Freshman	4,162	4,205	-1%
Applications Received Transfer Students	754	801	-1%
Admitted Transfer Students	434	498	-1%

Spring 2008 Recruitment and Events

-360 portfolios received for Ambassador Scholarship: 104 interviewed- 20 freshmen selected (from Idaho Falls to St George), 9 transfers selected.

-Transfer Open Houses: Five Open Houses were held at SLCC, LDSBC, Snow College, Dixie State and CEU; 600 students were visited, 170 applications received and 50 scholarships awarded.

-High School Luncheons: Provided lunch to administration and counselors of eight high schools in UT. To continue relationships at Weber, Davis, Riverton and Alta (Roads Tour schools 2006-07) as well as build relationships at Bingham, Fremont, Box Elder and Northridge (Roads Tour schools 2008-2009).

-Follow Up visits: 77 to UT high schools by Territory Managers and Ambassadors.
20 to ID high schools by Territory Managers and Ambassadors.
10 to transfer schools by Territory Managers and Ambassadors.

-Arizona Receptions: Phoenix/ Mesa- 70 people in attendance, 16 applications received and 12 scholarships awarded. Tucson- 15 people in attendance, 4 applications received and 2 scholarships awarded. In addition, 31 students were visited at local high schools.

-Basketball Games: 589 students have attended USU basketball games so far this season. Students receive a campus tour, eat at the Marketplace, receive a "game day" t-shirt and tickets to the game.

-Transfer Day was held January 17 & 18: 40 students were in attendance.

-Transfer Leadership Day held at Snow College. Presented to 60 students in leadership positions through Ambassadors and Student Government.

-Jordan School District Minority Fair: 15 students visited.

-Samoan Youth Education Day: 25 students visited

Scholarships Fall 2008

2,204 Academic scholarships awarded to date.

300+ Involvement applications received and ready to review.

120 Need-Based applications received and ready to review.

*Fall 2008 numbers are reported from the Admissions Office Report, February 15, 2008.

ASUSU

Associated Students of Utah State University

Peter McChesney, President

p.mc@aggiemail.usu.edu

February 2008

Executive Council

Government Relations

During the Fall Semester, a group of Utah State University interns attended weekly classes about lobbying taught by a range of teachers. This year, Representatives, Senators, Professional Lobbyists, Professors, and members of the Utah Student's Association (USA) mentored our interns. One of the most salient topics these speakers addressed concerned our current lobbying initiatives. This year, our two main focuses have been SB103, The Higher Education Enhancements Bill, and HB196, The Sales Use and Tax Exemption for Textbooks for Higher Education.

Countless hours of research have been poured into assuring the passage of these bills will greatly benefit both Higher Education and the State of Utah as a whole. First, SB103 would properly allocate much needed funding to all major Universities throughout Utah. For Utah State University (USU), this bill would put funding toward helping enhance Utah's economic development; improving student retention rates; advancing the math and science fields; improving faculty quality; and expanding institutional partnerships throughout the State.

Secondly, HB196, The Sales Use and Tax Exemption for Textbooks for Higher Education, has been a major focus for all students throughout Utah and the nation. Leading up to the Legislative Session, the Governmental Relations Committee at USU was able to collect over 1,000 signatures in overwhelming support for this bill. Both USA and Representative Hugh's team have performed intensive research to showcase the economic benefits of this bill. For example, since College Students make up the largest low-income group in the State, they are unable to save their earnings; therefore, money saved on this tax-exemption will not be put away, but spent locally and regenerated into local economies- strengthening the state of Utah. We also support this bill because the Utah Student's Association stands steadfast behind any initiative that helps alleviate the extremely high, and constantly rising, price of Higher Education. In doing so, we hope to make college more accessible to people from every socio-economic class.

Lastly, we view HB196 as economically rational because, in essence, college books are but the raw material put into the makings of a college degree. In business, *only* final products are taxed, *never* the raw materials put into production. Therefore, we believe textbooks should be

treated the same because adults with college degrees (the final products) get better paying jobs, contribute more to society, and become the highest tax payers in the State of Utah.

During the legislative session, our lobbyists have been at the Capitol every week to support these bills through passing out fliers; meeting with committee heads; testifying in standing committees; working with legislators; and presenting research. These efforts have lead Utah State University to have a strong presence and influence on the status of higher education. Recently, we sat down with Senator Hillyard, Chair of the Executive Appropriations Committee, to discuss with him our bills. During this meeting, he prompted us to throw our support behind SB180, The Regents' Scholarship, which would give scholarships to academically outstanding incoming college freshman, and also help support first generation Utah College Students. Overall, we think this is a wonderful bill and we have rigorously supported it for the last few weeks.

In addition to the above, the students have chosen to fight against HB 473 that would allow open carrying of fire arms on campus. This is a bill which concerns students not only due to issues of security and safety, but also for the quality of education given the fact that certain high caliber faculty will not want to work in Utah if this bill becomes law.

When we cannot be at the Capitol in body, our presence is still felt. Whether through countless emails, phone calls, or petitions, Utah State University Students make their presence known. Despite all opposition, we expect our hard work to result in a highly beneficial year for Higher Education-which translates into a highly beneficial year for Utah.

Tier II Tuition

An ad-hoc committee was formed to recommend to the President how to best spend a portion of Tier II Tuition money that is allotted purely to student needs. After surveying the Student Body, the recommendations are as follows (subject to change as this point in time):

\$77, 000 additional funding for scholarships - Sophomore Scholarship Fund (\$15, 000), Graduate Student Senate Enhancement Awards (\$12, 000), the ASUSU Leadership Scholarships (\$10, 000) and for the creation of new scholarships for the Office of International Students and Scholars (\$40, 000).

\$10, 000 additional funding for the Academic Opportunity Fund

\$45, 000 for an extra adviser in the HASS Advising Center

\$6, 000 for the English Writing Center to expand their services to the entire campus

\$38, 062 for the staffing of the GLBTA Center

\$15, 000 in one time funding to assist in the relocation of the tennis courts.

The Service Center

The Service Center has had a outstanding year. As known, last semester the blood battle broke the record by receiving 1067 units of blood, and this semester Stuff a Bus was once again a record breaker with approximately 9000 pounds of food, 6000 toys and clothes, and \$7196.40 donated. On top of this, a very successful Service Fair was held this semester in which 16

community based service organizations, as well at the service centers 16 organizations, taught 100s of students what they do, and had many sign up to volunteer. Also, this Spring Break, students from the Service Center will be traveling to New York to feed the homeless, as well as engaging in nature saving conservation activities in Zion's National Park.

Programming

Programming has been holding an average of one event per week. Amongst the successful events are the record breaking numbers of student involved with the Hurd, the club associated with sporting spirit on campus. On various weeks students in this club may eat dinner for free at The Junction, which also sees hundreds of student line up. Moreover, The Howl and the Mardi Gras this year have been successful, and in order to heed student input that programming is dead after the Mardi Gras, a new activity this year will be the End of Year Bash.

Presidents Cabinet

The President has been highly involved with the legislative efforts, as well as working with his Cabinet to ensure that there are incentives in place for landlords to keep their properties according to city code. Discussions are underway to bring a legal music downloading service to campus before the semester is over.

Academic Senate

This year the Academic Senate has had the opportunity to be involved with several university wide programs and events. One of the senate's accomplishments this year has been to work with the individual colleges in selecting areas of the university that need to be physically improved. Using funding from tier II tuition the senate has decided to refurnish areas of the Fine Arts building. This has been a large project in which the senate has worked closely with the university's architects and facilities department.

Much time has also been spent in preparing and holding special weeks that represent each college. The events are great for recruiting undeclared students to a given college, as well as allowing students in the different departments to display something particular to their field. Ice cream was also served this semester to promote academic integrity. As ice cream was served students were given a slip of paper with the university's integrity pledge on it. This was a great event in promoting academic honesty, and getting students to stop and think about the integrity of the university as a whole.

The Senate's Academic Integrity Policy which allows a student due process if accused of cheating, as well as tracking repeat offenders, will have its first reading in Faculty Senate this April, with a suspected second reading in May. In addition to this, there have also been successful college weeks that have been programmed for the students of the respective colleges.

The Graduate Student Senate has been distributing scholarship money to graduate students, as well as preparing for their symposium conference this April.

Athletics

ATHLETICS

Name: Ken White
Telephone: 797-0912
E-mail: Ken.White@usu.edu
Date: February 21, 2008

Events, Actions, or Issues Since Last Trustee Meeting

Utah State student-athletes have maintained their good academic achievements by posting a composite cumulative 3.06 grade point average through the fall 2007 semester. Student-athletes also posted a composite 3.00 single semester GPA, something not done in the previous 15 semesters. Utah State continues to lead the Western Athletics Conference in graduating student-athletes, with a 77% NCAA Graduation Success Rate.

The Athletics Department will increase the Big Blue Scholarship Fund donation levels and ticket prices for the 2008 football season. All of the revenue generated from the increased ticket prices and donation levels will be used to help Utah State's Operating Budget which currently ranks last in the Western Athletic Conference and offset the continued rise in travel costs for each of its 16 varsity sports. Season tickets for west side chair back seats will cost \$150 and requires a Big Blue donation. East side season tickets will cost \$110 and general admission season tickets will be \$100. On-line ticket renewals went live on February 1 with paper renewal applications in the mail on February 25.

We will have six home dates this fall, including games with in-state rivals Brigham Young and Utah. The six-game home schedule, which also includes match-ups with Western Athletic Conference members Fresno State, Hawai'i, Idaho and New Mexico State, is its first since the 1998 season.

We terminated the contract with Sodexo for the concession as of March 31, 2008. We are working on a draft to see what public interest there is in a "food court" concept for concession during the athletic events. We will send out a bid by the end of March and have a plan in place by the end of June.

Utah State University athletics inducted four student-athletes, a national championship team, a long time donor, and an outstanding football coach into its Hall of Fame on February 8 and 9. Macarthur Lane (football), Chuck Mill (basketball), Kelly Smith (softball), Max Perry (basketball), Jay Dee Harris (contributor) and the 1979 volleyball team made up the class of 2008. This group joins 38 previous inductees into the hall. Eight former inductees were in attendance and recognized at the event in tribute to his coach, a former player contributed \$25,000 to the Athletics Center project.

Upcoming Events

The Western Athletic Conference Men's and Women's Basketball Tournament will run from Tuesday, March 11 through Saturday, March 15 in Las Cruces, New Mexico.

The Aggie Auction is March 29 at the Stan Laub Center. Silent Auction starts at 4:30 p.m. with dinner and live auction starting at 7:00 p.m.

The Aggie Alumni Football Golf Tournament is April 12 at Logan River Golf Course. The Oakridge Golf Tournament is May 12 in Farmington, Utah. These functions will help raise money for our student-athletes scholarships. If you are interested in attending please contact Cherie Child at 435.797.2583.

Pub Relations/ Marketing

**AGENDA
PUBLIC RELATIONS AND MARKETING
MARCH 7, 2008**

<u>Information Items</u>	<u>Page</u>
1. Events, Actions, or Issues	1
2. Public Relations and Marketing Performance Dashboard, January 2008	3

Public Relations and Marketing

John DeVilbiss, executive director

435-797-1358; john.devilbiss@usu.edu

Oct. 1, 2007-Feb. 21, 2008, Events, actions, issues since last Trustee's meeting

Integrating Campus Communication

- **New system for campus map references.** In anticipation of printing a new university campus map, we have met extensively with facilities and building naming committee members to create a new uniform reference to all university buildings, regardless of what map is used or produced on campus.
- **New visual identity system for Regional Campus and Distance Ed signs.** Worked with the provost, the vice provost for Regional campuses and Distance Education, and directors to create a new naming system and design for regional campuses, centers and sites.

Telling the Utah State University Story

- **Assisted the Vice President for Research Office.** Promoted several stories and announcements for the university community by way of *Utah State Today*. These included the promotion of the new Undergraduate Research Scholars transcript designation; a women in physics story; new SDL scholarships for women studying engineering; and details about VPR's new seed grant program.
- **Art Department in the spotlight.** An international program and a Fulbright-winning graduate from the Department of Art in the College of Humanities, Arts and Social Sciences were highlighted for the *USU Greats* as well as in *Utah State Today*, with additional re-use on the College of HASS Web site.
- **Research by USU wildlife scientists.** Work by John Bissonette and Patricia Cramer was featured in *The Chicago Tribune*, the *Los Angeles Times* and other national media during December 2007. The team is studying wildlife highway crossings throughout North America that help prevent animal-vehicle collisions. Their research is also featured in a *Utah State Great*.
- **USU Greats details memoir.** Michael Sweeney, faculty member and department head in Journalism and Communication, was the subject of a *USU Greats* and a featured speaker at a *USU Sunrise Session* in Salt Lake City. Sweeney collaborated on the memoir *God Grew Tired of Us*, working with John Bul Dau to create the memoir published by *National Geographic* in 2007.

Key Projects and Campaigns

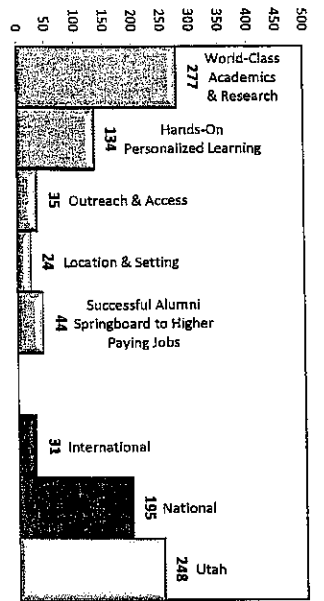
- **Success continues for USU's first Comprehensive Campaign.** Public Relations and Marketing coordinated communication efforts for several significant gifts, including the Bingham gift to the Vernal campus, the Huntsman gift to the new Jon. M. Huntsman School of Business, the Emma Eccles Jones Foundation gift to the College of Education and Human Services, and the S.J. and Jessie E. Quinney Foundation gift to the College of Natural Resources. These efforts resulted in extensive coverage in all major media in the state and in national campaign publications.
- **Video for Huntsman School of Business.** A video highlighting the significant achievements of the School was created to show during the ceremony celebrating the gift and renaming the College of Business. The video was designed so it could be used after the event for continuing recruitment efforts.
- **Founder's Day Projects.** Produced a series of five videos to highlight the award recipients at Founder's Day. In addition, created a video for President Albrecht to use as an introduction to his remarks at Founder's Day about the success of the Comprehensive Campaign only one year since it was publicly announced. The video was designed so it could be sent to individual alumni as a "celebration" summary of the campaign success so far.
- **Utah Carnegie Professor of the Year.** Coordinated efforts for the announcement, including photography, Web and media placement.

Additional Activity

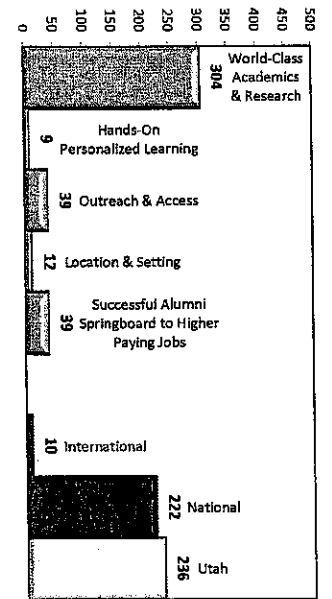
- **Photographic support.** Numerous activities during fall semester and into the new year were photographed for archival, print and Web uses, including Old Main Weekend, the Diversity Forum, Fall Commencement, Posters on the Hill and Sunrise Session. Support was provided for *USU Magazine*, USU Greats, Web site stories and Athletics.

PUBLIC RELATIONS & MARKETING PERFORMANCE DASHBOARD - FEBRUARY 2008

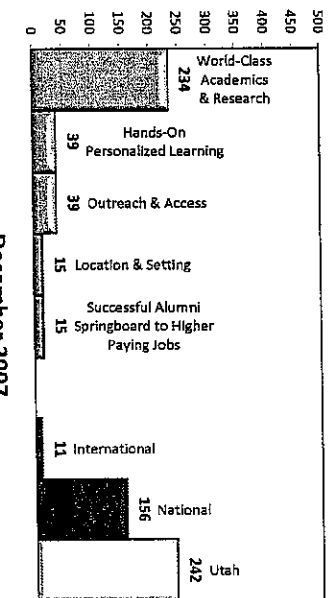
July 2007



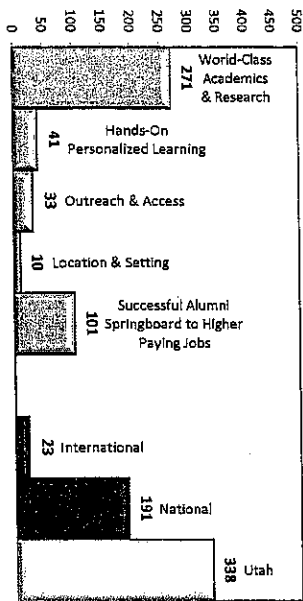
August 2007



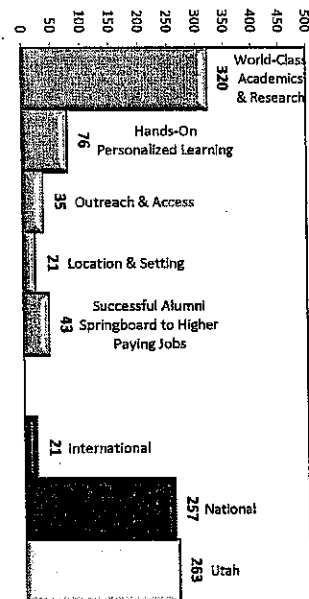
September 2007



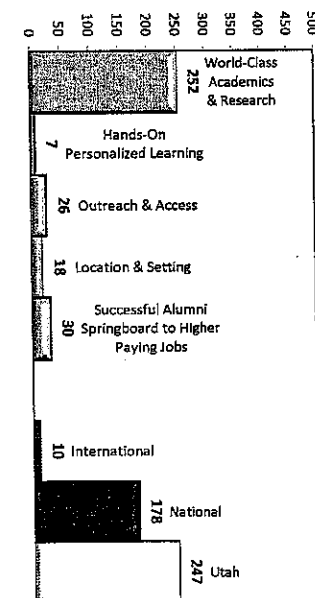
October 2007



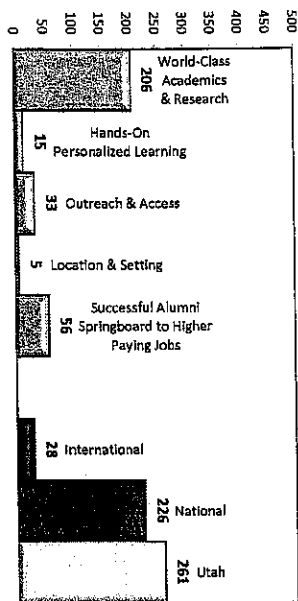
November 2007



December 2007



January 2008



Utah State University Greats

1. World-Class Academics/Research

As one of Utah's premier research universities, USU is ranked in the top 20 among land-grant universities in the nation and in the top 100 public or private universities in America. USU is nationally and internationally recognized for its intellectual and technological leadership in land, water, space, human health and the arts. With seven colleges, more than 200 majors and 130 research-related classes, student-centered, hands-on learning opportunities are plentiful.

2. Hands-On Personalized Learning

The human touch prevails at Utah State University. USU professors work with students in doing research as part of the learning experience. As a result, students enjoy the prestige of a major research institution, but in a personalized setting. It is why they describe their experience here in terms of feeling accepted and welcomed – a sense of camaraderie that extends from peers to professors.

3. Outreach/Access

USU is dedicated to helping students living throughout the state of Utah obtain an affordable education close to home. As Utah's land-grant institution, the university has 850 faculty who provided education during the past year to more than 12,000 undergraduate and graduate students at its distance education sites. The USU Distance Education Program offers 60 degree programs and certificates, including associate, bachelor's, master's and doctoral degrees. Students can attend Utah State classes at three regional campuses, seven full-service centers and multiple education sites located in every county. No other university in Utah equals this broad reach. In addition, USU is home to University Extension. For 100 years, this university resource has extended USU to residents by offering educational programs at the grassroots level. With university faculty and staff serving residents in all 29 counties throughout the state, the County Extension Office is truly the front door to Utah's only land-grant university. It is a unique resource that integrates teaching, research and public service to respond to critical and emerging issues with research-based, unbiased information.

4. Location/Setting

Location works on two levels for students attending Utah State University – the Logan campus and the branch campuses. The USU Logan Campus enjoys a safe and beautiful campus in a scenic location. Access to outdoor recreation abounds. The great American author Thomas Wolfe once wrote that Cache Valley is "...cupped in the rim of bold hills, a magic valley plain, flat as a floor and as green as heaven and more..." This heaven is the spot where USU, the oldest and largest public residential campus in Utah, resides. Located 80 miles northeast of Salt Lake City and within a day's driving distance of six national parks, USU's surrounding area includes ski resorts, lakes, rivers and mountains. On another level, location plays an important role for students attending the university's branch campuses. For these students, many of them place-bound, the convenience of location is everything. It means the opportunity to attend a world-class university without having to leave their communities.

5. Successful Alumni (Springboard to Higher Paying Jobs)

Students increasingly want assurance that their educational careers will lead to profitable working careers. USU provides good opportunities for career success based on its academic offerings, prestigious research institution status and exceptional personal involvement with students. With more than 180,000 alumni in the United States and in more than 100 countries around the globe, USU alumni are making an impact. Alumni success stories include well-known athlete and media personality Merlin Olsen, NASA astronaut Mary Louise Cleave and Nike president Charlie Denson.

For more go to: www.usu.edu/greats

Faculty

Faculty Senate Report to the Board of Trustees

March 7, 2008

Submitted by R. Douglas Ramsey, President of the Faculty Senate

The Utah State University Faculty Senate met on December 3, 2007 and on January 7 and February 4, 2008.

EVENTS, ACTIONS OR ISSUES SINCE THE LAST TRUSTEES MEETING:

The following committees made their reports to the Faculty Senate: Educational Policy Committee, Scholarship Advisory Board, Athletic Council, Cultural Activities Council, Libraries Advisory Council, Honors Program, Committee on Committees, University Council on Teacher Education, and University Retention.

The newly formed Faculty Diversity, Development, and Equity (FDDE) Subcommittee of the Faculty Senate was seated in December. Ronda Callister, Associate Professor in the Jon M. Huntsman School of Business, was elected as Chair by the FDDE Subcommittee.

FACULTY FORUM:

The Faculty Forum held on November 5, 2007 discussed three items important to the faculty: Leadership in Energy and Environmental Design (LEED) certification for new buildings on campus; Rapid Growth of Regional Campuses; and Faculty Salary Compression/Inversion.

KEY ISSUES AND ACTION ITEMS:

Faculty Senate code modification to recognize representation by Regional Campuses and Distance Education on the Faculty Senate and its subcommittees distinct from Extension, and renames Extension to Cooperative Extension.

Budget and Faculty Welfare Committee Conflict of Interest recommendations for faculty who receive royalties for textbooks they require in their classrooms.

Senate passed a resolution to encourage Utah State University to reduce future energy consumption by designing new buildings to follow *the Leadership in Energy and Environmental Design (LEED) Green Building Rating System™* silver certification or equivalent.

UPCOMING EVENTS, ACTIONS AND ISSUES:

Modification of faculty code 407.7.2 Reasons for Non-Renewal

Modification of faculty code 402.3 Membership; Alternates; Term; Vacancies

All minutes can be viewed on the Faculty Senate web site (<http://www.usu.edu/fsenate/>)

Professional Employees

PEA President: Betsy H. Newman
Telephone: (435) 797-0218
E-mail: betsy.newman@usu.edu
Date: February 20, 2008

Events, Actions or Issues since last Trustee's Meeting

2nd Annual Beaver Mountain Ski Night

Thursday, January 10, 2008

Beaver Mountain Ski Resort (Logan Canyon)

CEA and PEA coordinated discounted skiing, ski and snowboard lessons, and equipment rentals at Beaver Mountain Ski Resort for members of both associations. This year the event was extended to include faculty and students. A total of 211 discount passes were requested and this number was up slightly from the previous year. Plans are underway for next year's Ski Night.

UHESA Day at the Capitol

Thursday, February 7, 2008

Utah State Capitol Building Room W140

PEA once again collaborated with CEA and the Utah Higher Education Staff Association (UHESA) to coordinate this annual event. The day was successful with many senators and representatives meeting with UHESA (Note: Final numbers are not yet available from UHESA).

PEA Employee of the Quarter

PEA's Professional Development Committee has identified the PEA Employee of the Quarter. Since the award will be presented in March, and will be a surprise to the recipient, I am withholding the name until our next report. Thank you for your understanding.

Upcoming Events, Activities, or Issues

PEA Annual Banquet

Monday, March 3, 2007

12:00 – 1:30 p.m.

Taggart Student Center – Stevenson Ballroom

April Barker-Jensen and Victoria Dutson, Co-Chairs of Professional Development, are coordinating this year's event. President Albrecht is scheduled to be the guest speaker and we are looking forward to hearing from him. The banquet will include lunch, our guest speaker, and door prizes donated by USU and local merchants. As of February 19, 2008 the response from donors has been overwhelming and we are working to ensure they are duly acknowledged.

PEA Elections

April 2008

PEA's Vice President Shauna Crane and PEA University Relations Chair Rob Barton are beginning preparations for this year's election. It is our intention that PEA will once again utilize a password-protected electronic ballot and voting system developed by USU's Bob Bayn. This is the same system used by ASUSU. PEA members will be electing new offices for the following positions: President, Vice President, University Relations, Professional Relations, and Professional Development. The newly elected officers will begin their terms in July 2008 and will serve for two years.

Classified Employees



Karen Hoffman – Pres. CEA
797-3128
karen.hoffman@usu.edu
February 19, 2008

Events, Actions, or Issues since last Trustee's meeting:

On November 12, 2007, CEA and PEA combined to hold a Wellness Program Forum for all employees on campus to introduce and explain the new Wellness Program. There was a panel discussion and presentation held with many questions asked and answered. There was a very good turnout for this event.

The CEA Employee of the 1st Quarter was awarded in October to Melanie Leishman from the Registrar's office. In January we awarded Barbara Haines from the Substitute Teaching Institute the CEA Employee of the 2nd Quarter.

Karen Hoffman (CEA President) attended the UHESA meeting at SUU on Nov. 16-17th. UHESA Day at the Legislative sessions was discussed with guest Legislatures, as well as Christmas Holiday schedules from the other higher education institutions in the state.

January 10, 2008, CEA & PEA combined to hold their annual Ski night at Beaver Mountain. All USU employees were invited to attend as well as students. There was a very large turnout for this event and it was very successful.

February 7, 2008 was UHESA Day at the State Capitol. UHESA employees from throughout the State united and met together at the State Capitol. Those of us from USU were able to speak to our Legislatures. UHESA is requesting:

1. 4.5% salary increase with continued coverage of health insurance costs
2. 1.5% funding for staff retention
3. Continued support by appropriating funds for recruitment of students into Higher Education system to help increase enrollments

Upcoming events, actions or issues:

There will be a combined CEA/PEA Brown Bag Forum in March with the Legislatures in our area to discuss the outcome of the Legislative session.

June 3-6, 2008 will be our CEA week where many fun events will be going on for CEA employees to attend.