

EXECUTIVE SESSION  
TELEPHONE CONFERENCE CALL  
UTAH STATE UNIVERSITY BOARD OF TRUSTEES  
MAY 26, 2006

Minutes of the Executive Session of the Utah State University Board of Trustees held in the Champ Hall Conference Room, Old Main 136, at 10:00 a.m.

MEMBERS PRESENT

Richard L. Shipley	Chairman
David P. Cook	(By telephone)
Robert L. Foley	(By telephone)
Douglas S. Foxley	(By telephone)
Lynnette T. Hansen	(By telephone)
R. Brent Nyman	
Suzanne Pierce-Moore	(By telephone)
Noah A. Riley	(By telephone)
Kellie S. Wood	(By telephone)

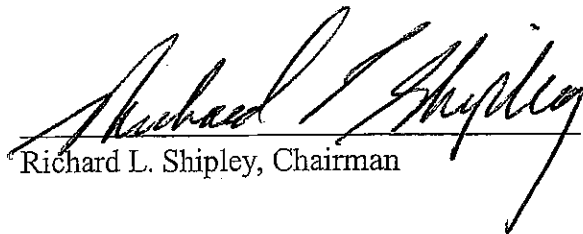
UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht	President
Raymond T. Coward	Executive Vice President and Provost
Glenn W. Ford	Vice President for Business and Finance (part of the meeting)
Craig J. Simper	General Counsel
Sydney M. Peterson	Chief of Staff
Randy Spetman	Director of Athletics (part of the meeting)
Lee H. Burke	Assistant to the President and Board of Trustees Secretary

Chairman Shipley conducted the meeting.

Personnel and litigation issues were discussed.

The Executive Session adjourned at 11:00 a.m.

  
Richard L. Shipley, Chairman

  
Lee H. Burke, Secretary

August 18, 2006  
Date Approved

REGULAR MEETING  
TELEPHONE CONFERENCE CALL  
UTAH STATE UNIVERSITY BOARD OF TRUSTEES  
MAY 26, 2006

Minutes of the Regular Meeting of the Utah State University Board of Trustees held in the Champ Hall Conference Room, Old Main 136, at 11:05 a.m.

MEMBERS PRESENT

Richard L. Shipley	Chairman
David P. Cook	(By telephone)
Robert L. Foley	(By telephone)
Douglas S. Foxley	(By telephone)
Lynnette T. Hansen	(By telephone)
R. Brent Nyman	
Suzanne Pierce-Moore	(By telephone)
Noah A. Riley	(By telephone)
Kellie S. Wood	(By telephone)

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht	President
Raymond T. Coward	Executive Vice President and Provost
Gary A. Chambers	Interim Vice President for Student Services
Noelle E. Cockett	Vice President and Dean for Extension and Agriculture
W. Glenn Ford	Vice President for Business and Finance
Juan N. Franco	Vice President for Student Services
M. Kay Jeppesen	Vice President and CIO for Information Technology
M. Scott Mietchen	Vice President for University Advancement
Brent C. Miller	Vice President for Research
Steven H. Hanks	Vice Provost for International Affairs
David T. Cowley	Associate Vice President for Financial Services/Controller
Craig J. Simper	General Counsel
Sydney M. Peterson	Chief of Staff
John DeVilbiss	Executive Director of Public Relations and Marketing
Whitney J. Pugh	Executive Director of Budget and Planning
Kurt Becker	Interim Head of the Department of Engineering and Technology Education
Rickey G. Allen	Director of Accounting and Financial Reporting

Richard A. Charles	Director of Aviation
Steven C. Jenson	Director of Housing and Dining Services
Mary E. Leavitt	Director of the College of HASS Advising Center
Terry Peak	Director of Social Work Program, Sociology, Social Work and Anthropology
H. Scott Hinton	Dean of the College of Engineering
Paul A. Wheeler	Associate Professor in the Department of Electrical and Computer Engineering
Lee H. Burke	Assistant to the President and Board of Trustees Secretary
Mira G. Thatcher	Secretary

Chairman Shipley conducted the meeting and welcomed those present. He excused faculty, staff, and senate representatives and mentioned that John M. Kras is the new President of the Faculty Senate.

#### I. Chairman's Report

##### A. Report on Board of Trustees Participation in USU Commencements (USU Campus and Branch Campuses)

Chairman Shipley reported that Trustees participated in graduation ceremonies at Brigham City, Tooele, Price, the Uintah Basin, and at the USU campus. He expressed appreciation to those who attended the different ceremonies.

##### B. Meeting with Board of Regents

Chairman Shipley reported that Audit Committee Chairman, David P. Cook; Audit Committee Vice Chairman, Robert L. Foley; himself, and Chief Audit Executive, Jodi Bailey, represented USU at a meeting with the Board of Regents on April 24. He said USU's Audit Committee provided instruction to the other universities about our risk management program.

##### C. Elections for Executive Committee

Chairman Shipley called for nominations for vice chairman of the Board of Trustees due to the resignation of Vice Chairman Douglas D. Anderson.

Action: Trustee Cook nominated R. Brent Nyman to serve as Vice Chairman of the Executive Committee, and Trustee Hansen seconded the motion. No further nominations were brought forward. The voting for Trustee Nyman as Vice Chairman was unanimous in the affirmative.

Action: Trustee Cook nominated Douglas S. Foxley to serve as a member of the Executive Committee. Vice Chairman Nyman seconded the motion. No other nominations were brought forward, and the voting for Trustee Foxley as member of the Executive Committee was unanimous in the affirmative.

D. Committee Assignments

Chairman Shipley indicated that he will discuss committee assignments with the Trustees and bring recommendations to the next meeting.

E. Enrollment Committee Meeting

Chairman Shipley suggested that the Enrollment Committee meet in conjunction with the August 18 Board of Trustees meeting.

II. President's Report

A. Enrollment Update

Provost Coward reported that the goal this year was to receive 5,000 completed applications, and to date there are 4,671 completed applications, which is an 11 percent increase from last year. There are 1,603 students currently enrolled (paid tuition) for Fall semester (new students—not transfer students), which is an increase of 22 percent. The goal for the Freshman class is 2,100. Provost Coward reported that there is a slowing in enrolled students, which is expected for this time of year. The number of enrolled students for the previous five weeks was 116, 179, 59, 392, 23, and just 9 this week. Reports indicate students enrolling earlier, but not a larger enrollment. Provost Coward stated that the enrollment team is focusing on students who have been offered enrollment, but who have not yet enrolled, in order to get the biggest yield possible.

In response to Chairman Shipley's question about in-state enrollment compared to out-of-state enrollment, Provost Coward reported that out-of-state enrollment is higher than last year and also higher than the in-state enrollment. Provost Coward said students enrolled increased by 22 percent—16 percent for in-state students and 41 percent increase in out-of-state students. Provost Coward reported that completed applications for international students are up 29 percent. There is only one international student enrolled (paid tuition) to date.

President Albrecht stated that the enrollment management group has attended high school awards assemblies and awarded scholarships. In the last two weeks they have visited the six institutions that were the primary focus of the Road's Scholars Tour,

and the numbers at those institutions are up substantially. A positive effect followed the aggressive action of the Road's Scholar tour, and we need to extend that to other high schools.

Director of Housing and Food Services, Steven Jenson, reported that they have received 230 more applications for student housing this year than a year ago, which is the highest number in the last seven years. They expect more applications before Fall semester begins.

Vice Chairman Nyman asked if the new student living/learning housing facilities will be completed in time for Fall semester. Director Jenson said that construction progress is steady, but not as far along as planned. The goal is to have four student housing units full. Three will be complete for Fall semester, and the fourth will be finished soon after the start of school. There will be a contingency plan for students until that unit is finished. Director Jenson said that the new housing facilities will have a positive impact on enrollment for the future. He added that there will also be nice dining facilities ready for Fall semester.

B. Report on Chicago Development Trip

President Albrecht reported that the trip to Chicago for an alumni event which was hosted by Andy Hays, retired Chief Council for *The Chicago Tribune*, was very successful. Mr. Hays brought a significant group of potential donors.

Another event was held at the home of Ronald Labrum, Chairman and CEO of Cardinal Health. Douglas D. Anderson, new dean of the College of Business, returned from that event with an endowed scholarship.

President Albrecht said that he will continue to spend a substantial amount of time meeting with donors in order to set the ground work for the announcement of the major comprehensive campaign.

C. Report on Merrill-Cazier Library Dedication

President Albrecht expressed appreciation to the Trustees who attended the Merrill-Cazier Library dedication on April 14, 2006. He said Richard Rodriguez, essayist, gave an excellent speech on how libraries shaped his life. It was a great event, and there has been positive feedback.

D. Report on Aggie-to-Aggie Salt Lake City Connection

Vice President Mietchen reported that the Aggie-to-Aggie Salt Lake City Connection reception was held on April 26 for networking with Salt Lake area businesses. He expressed appreciation to the Trustees who attended.

Vice President Mietchen stated that the next Aggie-to-Aggie Salt Lake City Connection event will be held in September.

E. Report on Aggie-to-Aggie Salt Lake City "Sunrise Sessions"

Vice President Mietchen reported that an Aggie-to-Aggie Salt Lake City "Sunrise Session" was held on April 27 in cooperation with Vice President Miller which showcased research at USU. Those invited included the non-Aggie business community and corporate foundation partners as well as the local media. Sponsorships have been secured for the Sunrise Sessions.

The next Sunrise Session will be held on June 13 from 7:30 a.m. to 8:45 a.m. at the Marriot City Center Hotel. Timothy Gilbertson will make a presentation on obesity. He encouraged Trustees to attend and bring friends and colleagues. Another session to be held in September will focus on hearing loss research. Vice President Mietchen said the goal is to engage more people in what USU is doing in research.

Vice President Miller reported that at the April Aggie-to-Aggie Sunrise Session Ronald Munger gave a presentation about Alzheimer's disease—findings from the Cache County memory study on aging. The topics chosen for the Sunrise Sessions are related to the emerging USTAR Initiative, and advancement in these areas can spur economic development in the state. Vice President Miller reported that following the first session the Salt Lake Chamber of Commerce and the Utah Technology Council asked if they could help advertise and sponsor these sessions.

F. Report on China Trip

President Albrecht reported on the trip to China. Vice Presidents Cockett and Miller were also on the trip. He said it was a whirlwind trip with ten different flights. A great deal was accomplished, even more than expected. Among the highlights were signing agreements with Xiamen University and the Northwest Sci-Tech University of Forestry and Agriculture for research collaboration. There are also a number of Chinese companies interested in joining with us in research.

In Beijing they met with USU graduate Ivan Shen, Chairman of Lucent Technologies in China. They also met with key educational leaders and had lunch with China's Minister of Science and Technology who will be a great connection for USU.

While in Taiwan they met with Scott Watterson, one of the founders of ICON. Mr. Watterson introduced the group to university leaders in Taiwan including two university presidents, and they discussed the possibility of additional collaborations. President Albrecht said it was a tremendously productive trip with positive results.

Vice President Miller said they are seeking support through the US Department of Agriculture for an agreement signed with the Minister of Science and Technology in China. We have requested congressional-directed funding to help support this initiative.

Vice President Cockett said there is a possibility of collaboration in China in the area of Extension. It is preliminary, but she is hopeful of advancing that as part of the agreement with China.

G. Legislative Agenda

President Albrecht said he will visit with key legislators over the next six weeks and plans to invite some of the Trustees to join in those discussions. He stated that the 2006 legislative session was successful. Among many other things, USU got the out-of-state tuition waiver bill, the second \$5 million for the agriculture move, and the USTAR Initiative.

He outlined objectives for the next legislative session which will be discussed with key legislators. One priority is a new building located where the Merrill Library stood. He said this will be one of the most expensive buildings at any institution in the state, and it would help immensely if we could acquire major federal collaboration. Another priority will be adding more programs to USU's regional campuses—Uintah, Brigham, Price, and Tooele. In addition, compensation and faculty retention will be discussed.

Trustee Foxley suggested that legislators be thanked for passing the tuition waiver bill and informed that the increased enrollment in out-of-state students is the result of their action. President Albrecht appreciated the suggestion and added that they should also be thanked for the money for the agriculture move.

H. Extension/Continuing Education Update

Provost Coward said the regional campuses continue to make progress. We are working to prepare for the transition date of July 1. Ronda Menlove has been appointed Vice Provost of Regional Campuses and Distance Education. She is holding monthly meetings between the Logan deans and the campus executive directors. This makes it possible to have all of the campuses come together for discussions.

An agenda for the transition year has been set. Priorities are: (1) to identify new academic programs that can be delivered to regional campuses, (2) to integrate continuing education faculty with faculty at the USU campus, and (3) to deal with tuition and financial issues. President Albrecht will meet in July with Advisory Boards from the regional campuses to update them on the progress.



Vice President Cockett said that a critical issue for her in Extension is to understand and help with the promotion and tenure system within Extension and also to carry forward the initiative in rural economic development. She said it is exciting to realize the support Extension can bring to communities in the state.

I. May Commencement Debriefing

Chief of Staff, Sydney Peterson, stated that this is the first time in several years that USU has held individual college convocations. Colleges and deans were supportive of the change and pleased with the results. Trustee Foxley said he felt this procedure was far better than passing out the diplomas at the general commencement. He said USU's Commencement was very nice and worked very well.

Vice Chairman Nyman mentioned that there were fewer who attended the general Commencement ceremony, possibly because some students may have attended only their college convocations. Mrs. Peterson said it would be good to have more attend, but noted that the previous year there was not enough room for all of the family members who wanted to attend. She said that attendance is also driven by the Commencement speaker, and that name recognition would be a way to increase the number in attendance.

President Albrecht pointed out that the December graduation of hundreds of students also impacts the number attending the May Commencement. He said the feedback he has received concerning the May Commencement has been overwhelmingly positive.

J. Switzerland Trip, May 2006

President Albrecht leaves today for Switzerland for a meeting with the US ambassador, Ardeshir Zahedi, who is a USU graduate, and is endowing a professorship in the College of Agriculture. He is also hoping for a gift of his papers concerning the immediate pre-revolutionary period in Iran.

Trustee Hansen left the meeting (by way of telephone) at this time.

III. Consent Agenda

Vice Chairman Nyman asked to have the Utah State University 2006-07 Budget item removed from the Consent Agenda so that it could be discussed.

Trustees were given the following consent agenda items for their consideration:

Minutes of the Executive Session Held April 7, 2006;  
Minutes of the Regular Meeting Held April 7, 2006;  
Minutes of the Special Meeting Held on April 25, 2006;  
Resolution 06-5-1 Faculty and Staff Adjustments (Appendix A);  
Resolution 06-5-2 Certificate of the Treasurer for the Period 1 July 2005 to 28 February 2006 (Appendix B);  
Resolution 06-5-3 Certificate of the Treasurer for the Period 1 July 2005 to 31 March 2006 (Appendix C);  
Resolution 06-5-4 Report of Investments for February 2006 (Appendix D);  
Resolution 06-5-5 Report of Investments for March 2006 (Appendix E);  
Resolution 06-5-6 Bad Debt Write-off Recommendation for Fiscal Year Ending 30 June 2006 (Appendix F);  
Resolution 06-5-7 Contract/Grant Proposals and Awards for March 2006 (Appendix G);  
Resolution 06-5-8 Housing Review and Recommendation for 2006-2007 (Appendix H);  
Resolution 06-5-9 Cost Summary for Aviation Program Aircraft Replacement (Appendix I);  
Resolution 06-5-10 Naming of the Engineering Building/Wing (Appendix J);  
Executive Session to be held on August 18, 2006, at the USU Campus in Logan, Utah, to discuss those items which are permitted by law to be discussed in Executive Session.

Action: Trustee Pierce-Moore moved approval of the Consent Agenda items, and Vice Chairman Nyman seconded the motion. The voting was unanimous in the affirmative.

#### IV. Action Agenda

##### A. Utah State University 2006-07 Budget

Trustees were given the Utah State University 2006-07 Budget (Appendix K) for their consideration.

Vice Chairman Nyman asked if the amount requested in the USU 2006-07 budget would be sufficient for all of the areas, and if other resources were anticipated. President Albrecht said the proposed E & G budget does not include research grants and contracts, endowments, auxiliaries, or development.

Vice Chairman Nyman said that he has noticed several vacancy signs around town and asked about housing rates. Chairman Shipley pointed out that USU is addressing that issue by increasing enrollment.

Action: Vice Chairman Nyman moved approval of Resolution 06-5-11 the Utah State University 2006-07 Budget (Appendix K), and Trustee Foley seconded the motion. The voting was unanimous in the affirmative.

B. President of Utah State University to Serve as a Trustee on the Tanner Utah Universities Trust

Trustees were given a proposal that the person who holds the office of the president of Utah State University shall serve as a Trustee of the Tanner Utah Universities Trust (Appendix L) for their consideration.

President Albrecht explained when the Tanner Utah Universities Trust was established, it named the current presidents of the institutions by name rather than by position. During a recent audit it was pointed out that the names of the presidents were not current. The Tanner Trust is proposing a formal resolution approved by the Board of Trustees to make the "position" of president of USU the Trustee on the Tanner Utah Universities Trust rather than by "name."

Action: Trustee Cook moved approval of Resolution 06-5-12 proposal that the person who holds the office of the President of Utah State University shall serve as a trustee of the Tanner Utah Universities Trust (Appendix L). Trustee Pierce-Moore seconded the motion, and it was approved unanimously.

C. Faculty and Staff Adjustments (Brought as an Addendum)

An addendum of faculty and staff adjustments (Appendix M) was distributed to the Trustees for their consideration. Chairman Shipley directed that any items brought as an addendum to the meetings be considered on the Action Agenda for discussion.

Wallace S. Odd II, appointed as the Executive Director of Alumni Relations, was listed as a new appointment. Trustee Wood stated that Mr. Odd was selected as one of the finalists for the position and approved by President Albrecht. His appointment was effective April 17, 2006. He has taken an active role and has met with several deans and administrators. This week he has meetings with Advancement. Trustee Wood has met with him on a weekly basis. Trustee Wood feels he will be great Director of Alumni Relations.

Charles Prebish has been appointed Redd Chair of Religious Studies effective January 1, 2007. Provost Coward said this is an exciting appointment in a new program. This appointment will move us forward as a national leader in this area. There is a search for a second endowed professorship.

Action: Trustee Foley made a motion to approve Resolution 06-5-13 Faculty and Staff Adjustments (Appendix M), and Trustee Wood seconded the motion. The voting was unanimous in the affirmative.

D. Proposal from the Department of Engineering and Technology Education, College of Engineering, to Offer a Master of Science Degree: Plan C Engineering and Technology Education Degree

Trustees were given a proposal from the Department of Engineering and Technology Education, College of Engineering, to offer a Master of Science Degree: Plan C Engineering and Technology Education degree (Appendix N) for their consideration.

Provost Coward stated that the Department of Engineering and Technology Education already has this Master of Science degree and the proposal is to add a new option, Plan C, in response to students with a particular interest. This additional option will provide them with a better education and also reflects our commitment in this area.

(See action below.)

E. Proposal from the Department of Electrical and Computer Engineering, College of Engineering, to Offer a Master of Science (Plan A and B) in Computer Engineering

Trustees were given a proposal from the Department of Electrical and Computer Engineering, College of Engineering, to offer a Master of Science (Plan A and B) in Computer Engineering (Appendix O) for their consideration.

Provost Coward explained that the proposal in the Department of Electrical and Computer Engineering is to create one new program – a Master of Science program with Plan A and Plan B. This will be a new Masters of Science in Computer Engineering.

(See action below.)

F. Proposal from the Department of Electrical and Computer Engineering, College of Engineering, to Offer Specializations in Electrical Engineering and Computer Engineering within the Master of Engineering Degree

A proposal from the Department of Electrical and Computer Engineering, College of Engineering, to offer specializations in Electrical Engineering and Computer Engineering within the Master of Engineering degree (Appendix P) was given to the Trustees for their consideration.

Provost Coward said there is already a Masters of Engineering program. This proposal is to add a Computer Engineering specialization along with the Electrical Engineering specialization which already exists within the Master of Engineering program. Provost Coward said this reflects the decision made by the College of Engineering a number of years ago to provide educational programs in Computer Engineering. They have been building the faculty and creating the programs. This is the culmination of a number of years of strategic planning by the College of Engineering.

Dean Hinton said this is an effort to move forward. Trustee Cook asked if these students will seek jobs in electrical design automation companies. Dean Hinton said they would, and that is one of the reasons for pursuing this degree—to provide students for those markets.

Vice Chairman Nyman said three of the five faculty will retire. He asked if that will provide an opportunity to bring faculty with different skills for technology and computer training. Dean Hinton said they are hiring new faculty with research interests in computer engineering in the Electrical and Computer Engineering Department. He said they are targeting the new market in the electronic industry.

(See action below.)

G. Proposal from the Department of Sociology, Social Work and Anthropology, College of Humanities, Arts and Social Sciences; and the Department of Continuing Education to Offer a Master of Social Work Program on the Logan Campus and Three Distance Education Sites

A proposal from the Department of Sociology, Social Work and Anthropology, College of Humanities, Arts and Social Sciences; and the Department of Continuing Education to offer a Master of Social Work Program on the Logan Campus and three distance education sites (Appendix Q) was given to the Trustees for their consideration.

Provost Coward stated that the proposal is for a Master of Social Work program which will be delivered at the Logan campus as well as at three distance education sites. This program is a prototype for the kinds of programs we are trying to integrate between the regional campuses and the Logan campus. Faculty in the Department of Social Work, College of Humanities, Arts and Social Sciences (HASS), provided the proposal. It has been approved at all levels.

Trustee Foley asked how soon the program would be available in the more rural education centers. Dr. Peak said they are planning on a three-year part-time program at Tooele, Brigham City, and Ogden. The programs will rotate after the first three-

year cycle to other regional centers around the state. She said they want to prove that the programs are as effective as hoped. She said they expect that other regional centers will want a rotation, but are not sure yet.

(See action below.)

H. Proposal from the College of Humanities, Arts and Social Sciences to Rename the Liberal Arts and Sciences Major to Liberal Arts

Trustees received a proposal from the College of Humanities, Arts and Social Sciences to rename the Liberal Arts and Sciences Major to Liberal Arts (Appendix R) for their consideration.

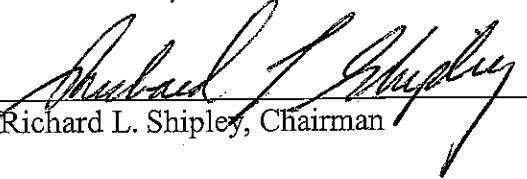
Provost Coward said that the Liberal Arts and Sciences Major is much more Liberal Arts than Science. The proposal is to change the name to reflect reality and call it a Liberal Arts major. He said this is an existing program, and the proposal is just a matter of correctly naming it.


Director of the Advising Center for the College of HASS, Mary Leavitt, indicated there are approximately 500 students in the Liberal Arts and Science major, and the majority are in the Liberal Arts area.

Action: Trustee Foley made a motion to approve Resolution 06-5-14 the proposal from the Department of Engineering and Technology Education, College of Engineering, to offer a Master of Science Degree: Plan C Engineering and Technology Education Degree (Appendix N); Resolution 06-5-15 the proposal from the Department of Electrical and Computer Engineering, College of Engineering, to Offer a Master of Science (Plan A and B) in Computer Engineering (Appendix O); Resolution 06-5-16 the proposal from the Department of Electrical and Computer Engineering, College of Engineering, to Offer Specializations in Electrical Engineering and Computer Engineering within the Master of Engineering Degree (Appendix P); Resolution 06-5-17 the proposal from the Department of Social Work, College of Humanities, Arts and Social Sciences, and Continuing Education to Offer a Master of Social Work program on the Logan Campus and three distance education sites (Appendix Q); and Resolution 06-5-18 the proposal from the College of Humanities, Arts and Social Sciences to rename the Liberal Arts and Sciences Major to Liberal Arts (Appendix R). Trustee Pierce-Moore seconded the motion, and it passed unanimously.

Action: Vice Chairman Nyman made a motion to adjourn. It was seconded and passed unanimously.

The Regular Meeting adjourned at 12 noon.

  
Richard L. Shipley, Chairman

  
Lee H. Burke, Secretary  
(Minutes Taken by Mira G. Thatcher)

August 18, 2006  
Date Approved