

EXECUTIVE SESSION  
CONFERENCE CALL  
UTAH STATE UNIVERSITY BOARD OF TRUSTEES  
MARCH 3, 2006

Minutes of the Executive Session of the Utah State University Board of Trustees held in the Champ Hall Conference Room, Old Main 136, at 10:05 a.m.

MEMBERS PRESENT

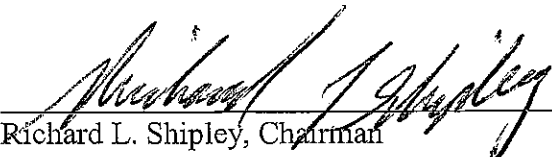
Richard L. Shipley	Chairman
Douglas D. Anderson	Vice Chairman (By telephone)
David P. Cook	(By telephone)
Robert L. Foley	(By telephone)
Douglas S. Foxley	(By telephone)
Lynnette T. Hansen	(By telephone) Part of the meeting
Quinn W. Millet	
R. Brent Nyman	(By telephone)
Suzanne Pierce-Moore	
Kellie S. Wood	(By telephone)

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht	President
Craig L. Simper	General Counsel
Sydney Peterson	Chief of Staff
Lee H. Burke	Assistant to the President and Board of Trustees Secretary

Personnel and litigation issues were discussed.

The Executive Session adjourned at 10:55 a.m.

  
Richard L. Shipley, Chairman

  
Lee H. Burke, Board of Trustees Secretary

April 7, 2006  
Date

REGULAR MEETING  
TELEPHONE CONFERENCE CALL  
UTAH STATE UNIVERSITY BOARD OF TRUSTEES  
MARCH 3, 2006

Minutes of the Regular Meeting of the Utah State University Board of Trustees held in the Champ Hall Conference Room, Old Main 136, at 11:00 a.m.

MEMBERS PRESENT

Richard L. Shipley	Chairman
Douglas D. Anderson	Vice Chairman (By telephone)
David P. Cook	(By telephone)
Robert L. Foley	(By telephone)
Douglas S. Foxley	(By telephone)
Quinn W. Millet	
R. Brent Nyman	(By telephone)
Suzanne Pierce-Moore	
Kellie S. Wood	(By telephone)

MEMBER EXCUSED

Lynnette T. Hansen

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht	President
Noelle E. Cockett	Vice President and Dean for Extension and Agriculture
Glenn W. Ford	Vice President for Business and Finance
Juan N. Franco	Vice President for Student Services
M. Kay Jeppesen	Interim Vice President and CIO for Information Technology
M. Scott Mietchen	Vice President for University Advancement
Brent C. Miller	Vice President for Research
Clinton G. Moffitt	Associate Vice President for Finance/CIO
Craig J. Simper	General Counsel
Sydney M. Peterson	Chief of Staff
David T. Cowley	Executive Director of Administration/Controller
John DeVilbiss	Executive Director of Public Relations and Marketing
Jodi Bailey	Director of Internal Audits
Derek T. Mason	President of Faculty Senate
Marsha Howell	President of the Professional Employees Association
Jill J. Ballard	President of the Classified Employees Association

Lee H. Burke  
Mira G. Thatcher

Assistant to the President and Board of Trustees Secretary  
Secretary

Chairman Shipley conducted the meeting and welcomed those present. He excused Provost Coward.

## I. Chairman's Report

### A. Introduction of New Trustee, Suzanne Pierce-Moore

Chairman Shipley introduced Suzanne Pierce-Moore, new member of the Board of Trustees.

### B. Enrollment Committee Report

Committee Chairman Anderson reported that the Enrollment Committee met on February 10 in Salt Lake City. Those attending the meeting, in addition to himself, were Trustees Shipley and Millet, Provost Coward, Vice President Ford, and Jennifer Putnam. Trustee Anderson said he is encouraged by the activities taking place to increase enrollment. He said he is impressed with the new Provost, Raymond Coward, who was knowledgeable about the issues.

Chairman Shipley said members of the committee received a good review at the meeting, and he is pleased with the activities taking place to increase enrollment. He stated that it is impressive for high school graduates to receive one-on-one attention from USU administrators. The additional tuition waivers approved by the State Legislature will be beneficial.

### C. Date of the Next Board of Trustees Meeting

The next Board of Trustees meeting will be held on April 7, 2006.

## II. President's Report

### A. Upcoming Events

1. March 3 – Founder's Day on USU's campus.
2. March 17 – Announcement of a major gift in Vernal. President Albrecht invited Trustees to attend.

3. March 24 – Fund-raising event for the intern program in Washington, D.C.
4. March 24-25 – Alumni event for the Washington, D.C. area.
5. March 29 – Diversity Retreat. Trustees will receive an invitation to attend.
6. April 14 – Merrill-Cazier Library Dedication. President Albrecht invited Trustees to attend activities.
7. April 29 – Uintah Basin Graduation. Governor Huntsman will be the keynote speaker. An important announcement concerning a faculty endowment will be made at that time.
8. May 5-6 – Commencement activities at the Logan campus.

B. Alumni Event in Boise, Idaho

An alumni event was held in Boise, Idaho, on February 23, prior to the Boise State basketball game. President Albrecht reported that more than 200 people attended, and it was enormously successful. Vice President Mietchen said there has been positive feedback following the event. Several deans were there. Conversations were held that will lead to gifts to USU.

C. Legislative Report

President Albrecht reported that the 2006 Legislative Session was a significant success because those issues of most priority to USU passed (tuition waivers, relocation of the agricultural buildings and animals to the Caine Dairy south of Logan, salary increase, construction of the building in Vernal, and funding for the building in Tooele). The following are some of the significant outcomes:

1. House Bill 66 passed adding 400 out-of-state tuition waivers, most of which will come to USU.
2. \$5,000,000 for the relocation of agriculture buildings and animals to the area near the Caine Dairy farm south of Logan.
3. \$9,942,000 for the Uintah Basin ATC/USU building.
4. \$900,000 for the USU building in Tooele.

5. Sub SB 75 USTAR – Vice President Miller reported that the bill funded \$50,000,000 one-time and \$15,250,000 ongoing for USTAR and authorization to bond for \$111,000,000. The funds will be controlled by an eight-member USTAR Authority Board. The Board will consist of three members appointed by Governor Huntsman, two members from the Senate, two from the House, and one appointed by higher education. The funds are dedicated to an economic development initiative that builds on the research capacity of USU and the U of U. The two institutions will request funds from the \$15,000,000 ongoing funds from the Board to hire top level researchers whose work can lead to economic development. The \$50,000,000 one-time and the bonding authority will enable construction of new research facilities for USU and the U of U. Originally the funds were to be divided 60 percent to the U of U and 40 percent to USU, but the establishment of the USTAR Authority Board will make it possible to present proposals, and the Board will determine what funds will be expended. Dr. Burke added that a last-minute amendment will require the Executive Appropriations Committee of the Legislature to certify and review the bonding authority.

President Albrecht said that the USTAR initiative is a wonderful opportunity for the research institutions. Partnering with USU and the U of U were many in the business community including the Salt Lake Chamber of Commerce, Life Sciences Organization, Zions Bank, as well as other businesses. He expressed appreciation to Vice President Miller for his help with USTAR.

6. \$200,000 for a USU study of the mudslide area near USU campus.
7. USU Engineering Building – Four years ago the Legislature authorized \$6,100,000 of state funds to match \$10,000,000 raised by USU in order to demolish the Engineering Classroom Building and remodel the Engineering Laboratory Building. So far we have raised \$5,000,000. This year the Legislature gave approval for us to proceed with the project with the \$5,000,000 USU has raised and the state's \$6,100,000 for construction of a new Engineering Wing. In addition, the old Engineering Classroom Building will be demolished as part of this project.
8. \$1,000,000 appropriated for the USU College of Engineering Transportation Center. This is matching money for federal dollars.
9. \$700,000 appropriated for USU's share of High Tech Charter School to be on the Innovation Campus.
10. \$1,200,000 one-time (FY 2006) and \$1,200,000 ongoing (FY 2007) appropriated as USU's share for fuel and power.

11. We expect to receive approximately \$224,000 one-time funds and \$160,000 ongoing funds for the Engineering Initiative. President Albrecht said that over the life span of the Engineering Initiative we have been able to hire twenty-five new faculty for the College of Engineering and the Department of Computer Science. The one-time monies have provided funding for upgrading the laboratories.
12. Salary increase of 3.5 percent. President Albrecht stated that .5 percent of the 3.5 percent salary increase will be funded with dollars originally earmarked for health benefits. He said that the Legislature was making a statement that they believe higher education and other state agencies' health benefit packages are too rich. Dr. Burke said that all state employees were treated the same.

Dr. Burke said that the message from the Legislature was that if we wanted more than a 2.5 percent salary increase, we had to take this deal. It was hoped that each institution could choose the option that was best for them, but the Legislature wanted us to take a cut in health benefits. He said that a few years ago the Legislature did the opposite, they increased the health benefits instead of a salary increase.

13. Health benefits increase of 6.4 percent.
14. House Bill 119 passed making Board of Regents appointments nonpartisan.
15. House Bill 151 passed which authorized higher education to charge up to \$30 per credit for concurrent enrollment. Trustee Nyman asked if students at the distance education sites would be charged. Vice President Cockett explained that all high school students taking concurrent enrollment courses regardless of where they take the course would be charged \$30 per credit. The credits of students taking USU concurrent enrollment courses at one of our sites with a USU instructor is considered "part of load" whereas students taking concurrent enrollment through their high schools are considered "self support."

Dr. Burke explained that the charge will be determined by the system and will be up to \$30, but could be less, and will be paid by the student. One concern in the Legislature was students in the rural areas where the students might have a difficult time paying the fee. According to the Commissioner of Higher Education, a source of funds will be set up to help those students who may not be able to afford it.

President Albrecht said that concurrent enrollment has been a financial drain on higher education. Most of the monies provided by the state were going to public education, and higher education was providing classrooms for faculty, etc.

16. \$1,000,000 ongoing funded to USU and SLCC for prison recidivism. Dr. Burke said that last year a bill was passed allowing us to use telephone fees provided at the prisons to help in educating prisoners. This year that was appropriated to higher education.

President Albrecht said that overall, this was a positive Legislative session for USU. The two disappointments were that the compensation was not more, and that retention dollars for faculty and staff were not funded.

D. Extension/Continuing Education/Regional Campus Update

President Albrecht said that the good news in Extension, Continuing Education, and the regional campuses is the funding for the Vernal and Tooele buildings as well as the Vernal gift.

Vice President Cockett stated that the annual Extension Conference will be held March 7-9 at the Logan campus. County agents and staff members will meet and determine agendas for the coming year.

E. Budget Report

President Albrecht said we are waiting to receive the final numbers USU received from the Legislature. Vice President Ford and his staff are working on the budget. Funding for fuel and power was very important to USU.

F. Tier II Tuition

President Albrecht complimented students and student leaders at USU for their positive response to a 4 percent Tier II Tuition increase. Trustee Millet said there is a good relationship between students and administration. President Albrecht stated that the Regents are adding a Tier I increase of 4 percent, so, pending approval from the Board of Regents, USU's total tuition will increase by 8 percent. He said that if there is a modest increase in enrollment, the Tier II Tuition increase will generate approximately \$2.5 M. According to President Albrecht, \$1,500,000 will fund the budget deficit caused by the decrease in student enrollment the last few years, approximately \$240,000 will fund initiatives requested by students, \$250,000 will be held for retention of faculty and staff, \$200,000 will go to Enrollment Services, and other funding will be used for faculty hires where there is high student demand.

President Albrecht said that members of administration have met with students to discuss the increase; they will meet again on March 7, and again on March 8 to hold legislatively required hearings. A recommendation for the Tier II Tuition increase will be brought to the Trustees next week for consideration, and if approved will go to the Regents for approval.

Vice President Franco said that administration and students have worked hand in hand on the Tier II Tuition request. He said that President Albrecht made the initial presentation to students on February 21. Student surveys were then conducted to determine what students thought should be done. Administration will meet again on March 7 with student leaders who will make their presentation at a public forum on March 8. Students will have an opportunity to respond to the proposal at that time. Vice President Franco said that working with the students has been a good situation, and he felt confident that the students will agree with the proposal.

President Albrecht said they had hoped to raise tuition by 2.5 percent to 3 percent, but because of the budget deficit, it was set at a 4 percent increase. President Albrecht stated that the administration has made an agreement with students that as soon as enrollment increases enough, the amount of the Tier II Tuition in the future will be reduced.

### III. Consent Agenda

Trustees were given the following consent agenda material for their consideration:

Minutes of the Executive Session Held on January 27, 2006;  
Minutes of the Regular Meeting Held on January 27, 2006;  
Resolution 06-3-1 Faculty and Staff Adjustments (Appendix A);  
Resolution 06-3-2 Certificate of the Treasurer for the Period 1 July 2006 to 31 December 2005 (Appendix B);  
Resolution 06-3-3 Report of Investments for December 2005 (Appendix C);  
Resolution 06-3-4 Authorization to Act in Capacity of Vice President for Business and Finance and Public Treasurer (Appendix D);  
Resolution 06-3-5 Contract/Grant Proposals and Awards for December 2005 (Appendix E);  
Resolution 06-3-6 Contract/Grant Proposals and Awards for January 2006 (Appendix F);  
Executive Session, to be held on April 7, 2006 to discuss those items which are permitted by law to be discussed in Executive Session.

Action: Trustee Nyman moved approval of the Consent Agenda items, and Trustee Anderson seconded the motion. The voting was unanimous in the affirmative.

#### IV. Action Agenda

##### A. Increase in Student Fees as Recommended by the Utah State University Student Fee Board

Trustees were given a proposal to increase student fees as recommended by the Utah State University Student Fee Board (Appendix G) for their consideration.

Trustee Nyman asked if the Tier I and Tier II Tuition increases totaling 8 percent were in addition to the proposed new student fee increases. President Albrecht indicated that it was in addition to the tuition increases. Trustee Nyman asked if the students would be all right with the fee increase. Trustee Millet stated that this increase was approved by the Student Fee Board comprised of students, administrators, and faculty. Students were involved in the decision. He said it is an unusually high increase, and that the majority of the increase is because of the down turn in enrollment.

Action: Trustee Nyman moved approval of Resolution 06-3-7 Increase in Student Fees as Recommended by the Utah State University Student Fee Board (Appendix G), and Trustee Anderson seconded the motion. Voting was unanimous in the affirmative.

##### B. Proposal from the College of Agriculture to Remove the B.A. Degree from the Animal Science Major in the Department of Animal, Dairy and Veterinary Sciences

Trustees were given the proposal from the College of Agriculture to remove the B.A. degree from the Animal Science Major in the Department of Animal, Dairy and Veterinary Sciences (Appendix H) for their consideration.

(See action below.)

##### C. Proposal from the College of Agriculture to Remove the B.A. Degree from the Bioveterinary Science Major in the Department of Animal, Dairy and Veterinary Sciences

Trustees were given the proposal from the College of Agriculture to remove the B.A. degree from the Bioveterinary Science Major in the Department of Animal, Dairy and Veterinary Sciences (Appendix I) for their consideration

(See action below.)

##### D. Proposal from the College of Agriculture to Remove the B.A. Degree from the Dairy Science Major in the Department of Animal, Dairy and Veterinary Sciences

The proposal from the College of Agriculture to remove the B.A. degree from the Dairy Science Major in the Department of Animal, Dairy and Veterinary Sciences (Appendix J) was given to the Trustees for their consideration.

Vice President Cockett stated that the BA degrees in Animal Science, Dairy Science, and Veterinary Science would be removed from the Department of Animal, Dairy, and Veterinary Sciences. There are currently BS degrees in all three of those areas in the department. The BA was added approximately twelve years ago, but enrollment in those majors has been very limited. She said that sometimes the degree was sought by returning missionaries who added the requirements of language to achieve the BA. Vice President Cockett stated that only four students have graduated in the last decade. She said there is concern about low enrollment programs. The students can be served by the BS degree.

Trustee Anderson asked if there are incremental costs associated with administering the BA degree in the College of Agriculture. Vice President Cockett said the cost is minor. The BA comes through the College and passes on to the department. It would be a minor addition. She added that, for accreditation purposes, there are questions about having many degrees in a department when some have fewer than five students in five years.

(See action below.)

E. Proposal from the College of Business to Rename the "Management" Undergraduate Major to "Entrepreneurship"

Trustees were given the proposal from the College of Business to rename the "Management" Undergraduate Major to "Entrepreneurship" (Appendix K) for their consideration.

(See action below.)

F. Proposal from the Department of Business Information Systems to Rename the Electronic Commerce Emphasis to Technical Emphasis

The proposal from the Department of Business Information Systems to rename the Electronic Commerce Emphasis to Technical Emphasis (Appendix L) was given to the Trustees for their consideration.

(See action below.)

G. Proposal from the Department of Business Information Systems to Rename the Management Information Systems Emphasis to Managerial Emphasis

Trustees were given the proposal from the Department of Business Information Systems to rename the Management Information Systems Emphasis to Managerial Emphasis (Appendix M) for their consideration.

(See action below.)

H. Proposal from the Department of Business Information Systems to Rename the Office Systems Management Emphasis to Training and Development Emphasis

The proposal from the Department of Business Information Systems to rename the Office Systems Management Emphasis to Training and Development Emphasis (Appendix N) was given to the Trustees for their consideration.

I. Proposal from the College of Natural Resources to Rename the Department of Aquatic, Watershed, and Earth Resources to the Department of Watershed Sciences

Trustees were given the proposal from the College of Natural Resources to rename the Department of Aquatic, Watershed, and Earth Resources to the Department of Watershed Sciences (Appendix O) for their consideration.

(See action below.)

J. Proposal from the College of Natural Resources to Rename the Department of Forest, Range, and Wildlife Sciences to the Department of Wildland Resources

Trustees were given the proposal from the College of Natural Resources to rename the Department of Forest, Range, and Wildlife Sciences to the Department of Wildland Resources (Appendix P) for their consideration.

Action: Trustee Foley moved approval of the following:

Resolution 06-3-8 the proposal from the College of Agriculture to Remove the B.A. degree from the Animal Science Major in the Department of Animal, Dairy and Veterinary Sciences (Appendix H);

Resolution 06-3-9 the proposal from the College of Agriculture to remove the B.A. degree from the Bioveterinary Science Major in the Department of Animal, Dairy and Veterinary Sciences (Appendix I);

Resolution 06-3-10 the proposal from the College of Agriculture to remove the B.A. degree from the Dairy Science Major in the Department of Animal, Dairy and Veterinary Sciences (Appendix J);

Resolution 06-3-11 the proposal from the College of Business to rename the "Management" Undergraduate Major to "Entrepreneurship" (Appendix K);

Resolution 06-3-12 the proposal from the Department of Business Information Systems to rename the Electronic Commerce Emphasis to Technical Emphasis (Appendix L);

Resolution 06-3-13 the proposal from the Department of Business Information Systems to rename the Management Information Systems Emphasis to Managerial Emphasis (Appendix M);

Resolution 06-3-14 the proposal from the Department of Business Information Systems to rename the Office Systems Management Emphasis to Training and Development Emphasis (Appendix N);

Resolution 06-3-15 the proposal from the College of Natural Resources to rename the Department of Aquatic, Watershed, and Earth Resources to the Department of Watershed Sciences (Appendix O); and

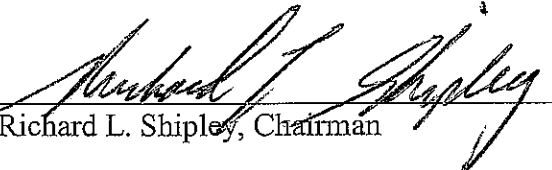
Resolution 06-3-16 the proposal from the College of Natural Resources to rename the Department of Forest, Range, and Wildlife Sciences to the Department of Wildland Resources (Appendix P).

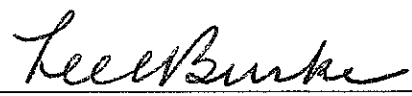
Trustee Millet seconded the motion, and the voting was unanimous in the affirmative.

V. Congratulations to the Basketball Team

Trustee Nyman, Chairman of the Athletics Committee, extended congratulations to the basketball team and to Coach Morrill. He stated that the March 2 win over Fresno State was a great win. The team has superior talent and is well coached. President Albrecht stated that the team will play in the WAC tournament in Reno, Nevada, on March 9-10.

The Regular Meeting adjourned at 11:45 a.m.

  
Richard L. Shipley, Chairman

  
Lee H. Burke, Secretary  
(Minutes Taken by Mira G. Thatcher)

April 7, 2006  
Date Approved