

EXECUTIVE SESSION  
UTAH STATE UNIVERSITY BOARD OF TRUSTEES  
NOVEMBER 20, 2009

Minutes of the Executive Session of the Utah State University Board of Trustees held as a telephone conference call at 9:30 a.m.

MEMBERS PRESENT

Suzanne Pierce-Moore	Chair (Champ Hall Conference Room, Old Main 136)
Ronald W. Jibson	Vice Chair (Champ Hall Conference Room, Old Main 136)
Ralph W. Binns	(Champ Hall Conference Room, Old Main 136)
David P. Cook	
Robert L. Foley	
Douglas S. Foxley	
Susan D. Johnson	
Richard L. Shipley	(Champ Hall Conference Room, Old Main 136)
Tyler L. Tolson	(Champ Hall Conference Room, Old Main 136)
Scott R. Watterson	

UNIVERSITY REPRESENTATIVES PRESENT (Champ Hall Conference Room, Old Main 136)

Stan L. Albrecht	President
Raymond T. Coward	Executive Vice President and Provost
David Cowley	Senior Associate Vice President for Business and Finance (for part of the meeting)
F. Ross Peterson	Vice President for University Advancement (for part of the meeting)
Sydney M. Peterson	Chief of Staff and Board of Trustees Secretary (by telephone)

Chair Pierce-Moore conducted the meeting and welcomed those present.

Property and legal matters were discussed.

The Executive Session adjourned at 10:05 a.m.

Suzanne Pierce Moore  
Suzanne Pierce-Moore, Chairman

Sydney M. Peterson  
Sydney M. Peterson, Secretary

8 January 2010  
Date Approved

REGULAR MEETING  
UTAH STATE UNIVERSITY BOARD OF TRUSTEES  
NOVEMBER 20, 2009

Minutes of the Regular Meeting of the Utah State University Board of Trustees held as a telephone conference call at 10:10 a.m.

MEMBERS PRESENT

Suzanne Pierce-Moore	Chair (Champ Hall Conference Room, Old Main 136)
Ronald W. Jibson	Vice Chair (Champ Hall Conference Room, Old Main 136)
Ralph W. Binns	(Champ Hall Conference Room, Old Main 136)
David P. Cook	
Robert L. Foley	
Douglas S. Foxley	
Susan D. Johnson	
Richard L. Shipley	(Champ Hall Conference Room, Old Main 136)
Tyler L. Tolson	(Champ Hall Conference Room, Old Main 136)
Scott R. Watterson	

UNIVERSITY REPRESENTATIVES PRESENT (Champ Hall Conference Room, Old Main 136)

Stan L. Albrecht	President
Raymond T. Coward	Executive Vice President and Provost
Fred R. Hunsaker	Interim Vice President for Business and Finance
M. Kay Jeppesen	Vice President and CIO for Information Technology
Ronda R. Menlove	Vice Provost for Regional Campuses and Distance Education
Brent C. Miller	Vice President for Research
James D. Morales	Vice President for Student Services
F. Ross Peterson	Vice President for University Advancement
Ned M. Weinshenker	Vice President for Strategic Ventures and Economic Development
Jodi Bailey	Chief Audit Executive
Scott Barnes	Director of Athletics
Mark W. Brunson	Adjunct Professor in the Department of Wildland Resources
Eileen Campbell	Professional Employees Association, Treasurer
David T. Cowley	Senior Associate Vice President for Business and Finance
Dwight E. Davis	Associate Vice President for Auxiliary Services
Nat Frazer	Dean of the College of Natural Resources

Alvan Hengge	Head of the Department of Chemistry and Biochemistry
Scott H. Hinton	Dean of the College of Engineering
James A. MacMahon	Dean of the College of Science
Debra Megill	Classified Employees Association, Vice President
Sydney M. Peterson	Chief of Staff and Board of Trustees Secretary (By telephone)
Mira G. Thatcher	Secretary
Wynn Walker	Associate Dean of the College of Engineering
R. Patrick Williams	Senior Writer/Utah State Today Editor

OTHERS PRESENT

Stephanie Hugie                      Student Resolution of Commendation

MEMBERS OF THE MEDIA PRESENT

Peter Brown	<i>The Statesman</i>
Kim Burgess	<i>The Herald Journal</i>

Chair Pierce-Moore conducted the meeting and welcomed those present. She excused John DeVilbiss, who was represented by Patrick Williams; Doug Garrett, who was represented by Eileen Campbell; and Craig Miller, who was represented by Debra Megill.

I. Chairman's Report

A. Report by ASUSU President, Tyler L. Tolson

Trustee Tolson reported on the following ASUSU items:

- Approximately 6,000 attended the Halloween Howl.
- The ASUSU President's Cabinet has been selected.
- ASUSU is considering a trash can and recycling bin initiative.
- ASUSU is considering a hand sanitizer initiative to place sanitizer dispensers near building entrances to help in the prevention of illness.
- The Tier II Tuition Committee has been organized to consider student needs.
- Plans are being formulated and locations studied for a student recreation center.

B. Report by Alumni Association President, Ralph W. Binns

Trustee Binns stated that he appreciates being a part of Utah State University. He said the land-grant mission permeates everything we do and how we feel about our responsibility to students, the community, and the world. He said the Alumni Association has a small budget and staff, but has accomplished great things, and is building good relationships with alumni. He reported on the following:

- The Alumni Chapter President's Conference was held last week. Chapter presidents from throughout the state attended.
- Trustee Binns encouraged everyone present to become members of the Alumni Association – either a sustaining member for \$35 a year, or a life-time member for a one-time payment of \$500.
- The USU license plate program is an important source of revenue for the Alumni Association. More than 200 scholarships were given from the Alumni Association last year, and most of the funding for those scholarships came through the license plate program.
- The following individuals were named to the 2009 Alumni Hall of Honor: Dee Jones, Jim Sorensen, Dave and Kris Stanger, and Sharon and Bill Larkin. Trustee Binns stated that these individuals have a renewed commitment to USU.
- The Cranney Family will receive the Aggie Family Legacy Award, which is given to a family that has several USU alumni, been involved in various aspects of USU, and/or given financially to USU.

Trustee Binns expressed appreciation for the communication and cooperation between Alumni Relations, University Advancement, and Development.

C. Workshop, January 8, 2010

Chair Pierce-Moore indicated that a half-day workshop is scheduled for Friday, January 8, 2010.

D. Date of the Next Board of Trustees Meetings

The next Board of Trustees meeting will be held on Friday, January 8, 2010, or March 26, 2010.

## II. President's Report

### A. Student Resolution of Commendation to Stephanie Hugie

Trustee Tolson read the Resolution of Commendation to Stephanie Hugie (Appendix A). President Albrecht congratulated Ms. Hugie on her many accomplishments.

### B. Comprehensive Campaign Report

Vice President Peterson stated that University Advancement has broadened the way it reports on research funds for sponsored programs and grants because some programs and grants are privately motivated or are spin offs from campaign gifts. By the end of the year, the campaign will have received approximately \$225 million. The goal is 70% by Founders Day 2010, and by the end of the year the campaign will be at 65%. Vice President Peterson expressed appreciation to the Trustees for their suggestions of possible donors.

A merit citation was awarded to Tim and Marcia Stewart in Washington, D.C. on November 22.

Trustee Foley expressed appreciation for the excellent report he received from University Advancement concerning an endowment fund he is involved in, and hoped others received reports. Vice President Peterson said reports are sent annually.

### C. Legislative Update

President Albrecht reported that in addition to budget issues, USU will focus on the following for the upcoming legislative session:

- The merger of USU and CEU. Senator Hinkins and Representative Painter, who represent Carbon and Emery counties, will sponsor a bill.
- Funding for the Ag/ARS building. Senator Niederhauser and Representative Hunsaker will sponsor legislation to allow timely de-coupling of federal and state funds for the project. A bill will be introduced at the beginning of the session. By early January it may be possible to release \$43.1 million which would allow us to move forward with construction for the new Ag building. The federal side (ARS building) is moving forward, but more slowly.

D. USU/CEU Update

President Albrecht indicated that the USU/CEU memorandum of understanding (MOU) has been drafted, but is not yet finalized. The Task Force will forward it to the Board of Regents for consideration in December. President Albrecht read the following highlights from the draft document:

- The College of Eastern Utah will hereafter be known officially as Utah State University-College of Eastern Utah.
- Utah State University-College of Eastern Utah will serve as a new comprehensive regional college in the Utah System of Higher Education with campuses at Price and Blanding, Utah, under the authority and direction of the USU President and USU Board of Trustees.
- A chancellor will be appointed by the president of USU as the resident chief executive officer and principal academic leader of the college. President Albrecht pointed out that the community college will continue to be recognized and tuition for the first two years – which is lower than USU tuition – will remain. The existing relationships between Blanding and Price will remain the same, but we will be able to move to a different model in the future.
- There will be a comprehensive review of policies and procedures to achieve alignment with USU. President Albrecht stated that changes can be made when necessary.
- Degrees granted after July 1, 2010, will be USU degrees and will appear as such on the diploma and transcript. Notation will be made on the transcript that the USU degree was awarded through USU-CEU.
- In addition to the four USU faculty categories – core, librarians, extension, and extension agents – currently in place, USU will develop a fifth category for career-technical faculty (not to include business and nursing faculty who currently fall under CEU's Division of Professional, Career & Technical Education). This new category will recognize the unique credentials, responsibilities, and expectations of tenured and tenure-track faculty who teach in career-technical fields.
- Faculty evaluations will be conducted in accordance with USU policies and procedures, to include both campus and disciplinary input.

- Employees of USU and USU-CEU will retain their existing separate medical benefit plans during a transition period. These plans will be evaluated during this period to determine when, and if, unification of the plans would be desirable.
- USU and USU-CEU will work together to establish priorities for capital development funding needs for all USU campuses. President Albrecht stated that this will be a joint request driven by USU.
- A marketing plan will be developed to rebrand USU-CEU as a comprehensive regional college affiliated with USU.
- USU-CEU will continue to support its current NJCAA athletics program as separate from USU's NCAA athletics program, including retention of the CEU school colors and the eagle as a college mascot. There will be no interaction between these two programs that would in any way compromise the athletic certification status of either institution.

President Albrecht said the MOU has been compiled over several months. Trustees will receive a copy when it is finalized and be able to express any concerns. Additional meetings will be held in Blanding and Price. Representative Painter will attend meetings there. The Task Force will submit the MOU to the full Board of Regents for consideration on December 11. A celebration will be held when it becomes finalized. President Albrecht said that Governor Herbert has expressed his support for this change and will schedule a meeting with private donors, oil, coal, and gas executives.

President Albrecht complimented chairs of the transition committees Provost Coward, Vice Presidents Jeppesen, Morales, Peterson, and Hunsaker, and Senior Associate Vice President Cowley for their outstanding work.

Ed Heath, President of the Faculty Senate, and two colleagues met with CEU faculty in Price. Dr. Heath said the meetings went well.

#### D. Budget Reduction Progress Report

Vice President Hunsaker reported that the budget reduction committee is making progress. There is a need to cut \$13 million from the budget, which has been taken out of the budget. The budget was back filled with federal money. A process has been used to enhance the revenue so we do not have to take the full \$13 million reduction immediately. The committee has received reports and information from deans and vice presidents and will analyze the material in order to prepare a report for President Albrecht by next week.



President Albrecht expressed appreciation to the committee for their work on the budget reduction.

E. Commencement, December 11-12, 2009

Sydney Peterson stated that the last December Commencement will be held on December 11-12. Because of budget constraints, there will not be a celebration event after Commencement this year. Trustees received the schedule for Commencement activities (Appendix B).

F. Northwest Commission on Colleges and Universities (NWCCU) Accreditation Evaluation

President Albrecht indicated that the NWCCU accreditation team had an interim site visit at USU on October 26-27. Provost Coward reported that two years ago, the accreditation team made eight recommendations. Several of those recommendations have been completed, and the others are moving forward. The team was impressed with the progress made. President Albrecht expressed appreciation to Vice Presidents Morales, Hunsaker, Jeppesen, and Senior Associate Vice President Cowley who prepared the report for the accreditation team visit. The report acknowledged the outstanding work being done at USU. President Albrecht will meet with the NWCCU commission in January.

G. Recent Events

1. Equine Center Groundbreaking, October 9, 2009
2. Signing Ceremony of the Utah Statewide Partnership with Mali, October 12, 2009
3. Sunrise Sessions, October 16, 2009
4. Korean Far East University Agreement of Cooperation Signing, October 20, 2009
5. Old Main Society, October 23, 2009
6. Foundation Board Meeting, October 23-24, 2009
7. NWCCU Focused Interim Evaluation, October 26-27, 2009
8. Meeting with Regents/Legislators/Commissioner, November 4, 2009
9. USU Research Foundation Board Dinner, November 5, 2009
10. SDL 50<sup>th</sup> Anniversary Celebration, November 6, 2009
11. Special Board of Regents (Legislative Focus), November 13, 2009
12. APLU Annual Meetings, November 15-17, 2009

## H. Upcoming Events

1. Development event with Craig Jessop, home of Greg Prince, November 21-23, 2009
2. South Korean Signing and Luncheon, December 3, 2009
3. Board of Regents at the University of Utah, December 11, 2009
4. Fall Commencement, December 11-12, 2009
5. USU Board of Trustees Half-Day Workshop, January 8, 2010
6. NWCCU Commission Meetings, January 10-13, 2010
7. Board of Regents, Salt Lake Community College, January 15, 2010
8. Sunrise Sessions, January 29, 2010

## III. Consent Agenda

Trustees were given the following consent agenda material for their consideration:

Minutes of the Executive Session held on October 9, 2009

Minutes of the Regular Meeting held on October 9, 2009

Resolution 09-11-1 Faculty and Staff Adjustment, as corrected (Appendix C)

Resolution 09-11-2 Certificate of the Treasurer for July 2009 (Appendix D)

Resolution 09-11-3 Certificate of the Treasurer for August 2009 (Appendix E)

Resolution 09-11-4 Report of Investments for July 2009 (Appendix F)

Resolution 09-11-5 Report of Investments for August 2009 (Appendix G)

Resolution 09-11-6 Report of Institutional Discretionary Funds for 2008-2009

(Actual), 2009-2010 (Estimate), and 2010-2011 (Estimate) and Institutional Discretionary Funds Supplemental Report of Budget Variances for the Fiscal Year Ended 30 June 2009 (Appendix H)

Resolution 09-11-7 Utah State University 2009-2010 Athletics Budget (Appendix I)

Resolution 09-11-8 Auxiliary and Service Enterprises Annual Reports (Appendix J)

Resolution 09-11-9 Delegation/Administration Reports for July 15, 2009 to September 30, 2009 (Appendix K)

Resolution 09-11-10 Delegation/Administration Reports for September 30, 2009 to November 13, 2009 (Appendix L)

Resolution 09-11-11 Contract/Grant Proposals and Awards for September 2009 (Appendix M)

Executive Session to be held on January 8, 2010, or March 26, 2010, to discuss those items which are permitted by law to be discussed in Executive Session.

Action: Trustee Shipley moved approval of the consent agenda items, and Trustee Johnson seconded the motion. The voting was unanimous in the affirmative.

#### IV. Action Agenda

- A. Proposal from the College of Engineering at Utah State University, in partnership with USU's Regional Campuses and Distance Education (RCDE) system, to offer an Associate of Pre-Engineering (APE) degree through the Regional Campuses effective Spring 2010

Trustees were given a proposal from the College of Engineering at Utah State University, in partnership with USU's Regional Campuses and Distance Education (RCDE) system, to offer an Associate of Pre-Engineering (APE) degree through the Regional Campuses effective Spring 2010 (Appendix N) for their consideration.

Provost Coward stated that the College of Engineering has been working to develop this new program for a number of years. It will allow students from all over the state to take engineering classes at the regional campuses for the first two years, and then make a seamless transition into the USU campus program.

Dean Hinton stated that Wynn Walker has been working with Ronda Menlove on this program. Students with an associate degree working part-time will be able to increase their salaries. This program has taken a lot of time and work, and it is exciting to move forward.

Dr. Walker said that when the program opened in Brigham City, 50 students immediately enrolled. One reason for large enrollment is that companies have laid off many employees.

Provost Coward added that engineering faculty will work at the regional campuses. This is important for advising and counseling students. He said students are not required to transfer to USU after receiving their Associate degree, but because of the close connection and interaction with USU students and faculty, it is believed that a large majority will continue their education at the Logan campus.

Action: Trustee Jibson moved approval of Resolution 09-11-12 the proposal from the College of Engineering at Utah State University, in partnership with USU's Regional Campuses and Distance Education (RCDE) system, to offer an Associate of Pre-Engineering (APE) degree through the Regional Campuses effective Spring 2010 (Appendix N). Trustees Foley and Binns seconded the motion, and the voting was unanimous in the affirmative.

B. Follow-up report from the Department of Chemistry and Biochemistry in the College of Science at Utah State University for the Bachelor of Science Degree Program, approved as a new degree in 2005

A follow-up report from the Department of Chemistry and Biochemistry in the College of Science at Utah State University for the Bachelor of Science degree program, approved as a new degree in 2005 (Appendix O) was given to the Trustees for their consideration.

Provost Coward stated that the Trustees approved this new program in the Department of Chemistry and Biochemistry in 2005.

Alvan Henнге reported that the program has been well received by students. It was estimated that ten students would enroll in the program the first year and grow by approximately five additional students in following years. Actual numbers have grown from 17 the first year to 103 this year. This program has not decreased enrollment in the Chemistry program. Students use this degree as a good foundation for employment, graduate schools, and medical and pharmacy schools.

C. Follow-up report from the Department of Environment and Society in the College of Natural Resources at Utah State University for the M.S. and Ph.D. degrees in Human Dimensions of Ecosystem Science and Management (HDESM), approved as new degrees in 2002

A follow-up report from the Department of Environment and Society in the College of Natural Resources at Utah State University for the M.S. and Ph.D. degrees in Human Dimensions of Ecosystem Science and Management (HDESM), approved as new degrees in 2002 (Appendix P) was given to the Trustees for their consideration.

Provost Coward stated that this program has been enormously successful and has exceeded expectations.

Mark Brunson said enrollment in the program grew quickly. Beginning enrollment was expected to be approximately ten students with an increase of five or ten students a year, but enrollment from the beginning has been at approximately 30 students. He indicated that this is a fairly rare degree and attracts students who want to engage in hands on research and academia. It is a flagship program in the department


Provost Coward stated that the new programs are in response to student needs – both graduate and undergraduate, foresight of faculty, and indicate that USU is a dynamic academic unit which provides a service for the state. Departments determine opportunities and take advantage of those opportunities.

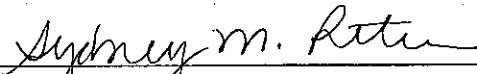
Action: Trustee Tolson moved approval of the following:

Resolution 09-11-13 the follow-up report from the Department of Environment and Society in the College of Natural Resources at Utah State University for the M.S. and Ph.D. degrees in Human Dimensions of Ecosystem Science and Management (HDESM), approved as new degrees in 2002 (Appendix O), and Resolution 09-11-14 the follow-up report from the Department of Environment and Society in the College of Natural Resources at Utah State University for the M.S. and Ph.D. degrees in Human Dimensions of Ecosystem Science and Management (HDESM), approved as new degrees in 2002 (Appendix P). Trustee Jibson seconded the motion, and the voting was unanimous in the affirmative.

Action: Trustee Jibson made a motion that the Trustees reconvene the Executive Session. Trustee Binns seconded the motion, and the voting was unanimous in the affirmative.

The Regular Meeting adjourned at 11 a.m.

  
Suzanne Pierce-Moore, Chairman

  
Sydney M. Peterson, Secretary  
(Minutes Taken by Mira G. Thatcher)

8 January 2010  
Date Approved