

EXECUTIVE SESSION
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
APRIL 10, 2009

Minutes of the Executive Session of the Utah State University Board of Trustees held as a telephone conference call at 9:00 a.m.

MEMBERS PRESENT

Richard L. Shipley	Chair (Champ Hall Conference Room, Old Main, Room 136)
Suzanne Pierce-Moore	
Grandon B. Brimley	(Champ Hall Conference Room, Old Main, Room 136)
David P. Cook	
Robert L. Foley	
Douglas S. Foxley	
Ronald W. Jibson	(Champ Hall Conference Room, Old Main, Room 136)
David Johnson III	
Paul D. Parkinson	(Champ Hall Conference Room, Old Main, Room 136)
Scott R. Watterson	

UNIVERSITY REPRESENTATIVES PRESENT (Champ Hall Conference Room, Old Main, Room 136)

Stan L. Albrecht	President
Raymond T. Coward	Executive Vice President and Provost
Fred R. Hunsaker	Vice President for Business and Finance (for part of the discussion)
David T. Cowley	Associate Vice President for Business and Finance (by telephone)
Sydney M. Peterson	Chief of Staff and Board of Trustees Secretary

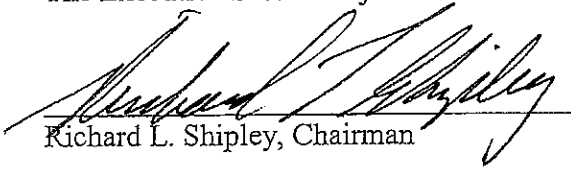
OTHERS PRESENT

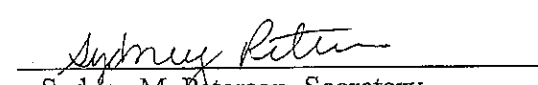
Bonnie Jean Beesley Utah State Board of Regents

Chair Shipley conducted the meeting.

Personnel and property issues were discussed.

The Executive Session adjourned at 10:10 a.m.


Richard L. Shipley, Chairman


Sydney M. Peterson, Secretary

May 15, 2009

Date

REGULAR MEETING
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
APRIL 10, 2009

Minutes of the Regular Meeting of the Utah State University Board of Trustees held as a telephone conference call at 10:10 a.m.

MEMBERS PRESENT

Richard L. Shipley	Chairman (Champ Hall Conference Room, Old Main, Room 136)
Suzanne Pierce-Moore	Vice Chairman
Grandon B. Brimley	(Champ Hall Conference Room, Old Main, Room 136)
David P. Cook	
Robert L. Foley	
Douglas S. Foxley	
Ronald W. Jibson	(Champ Hall Conference Room, Old Main, Room 136)
David Johnson III	
Paul D. Parkinson	(Champ Hall Conference Room, Old Main, Room 136)
Scott R. Watterson	

UNIVERSITY REPRESENTATIVES PRESENT (Champ Hall Conference Room, Old Main, Room 136)

Stan L. Albrecht	President
Raymond T. Coward	Executive Vice President and Provost
Gary A. Chambers	Vice President for Student Services
Noelle E. Cockett	Vice President and Dean for Extension and Agriculture
Fred R. Hunsaker	Interim Vice President for Business and Finance
M. Kay Jeppesen	Vice President and CIO for Information Technology
Michael J. Kennedy	Special Assistant to the President for Federal and State Relations
Brent C. Miller	Vice President for Research
F. Ross Peterson	Vice President for University Advancement (By Telephone)
Ned M. Weinshenker	Vice President for Strategic Ventures and Economic Development
Jodi Bailey	Chief Audit Executive
John DeVilbiss	Executive Director of Public Relations and Marketing
Karen Hoffman	President of the Classified Employees Association
Michael Parent	President of Faculty Senate
Sydney M. Peterson	Chief of Staff and Board of Trustees Secretary
Mira G. Thatcher	Secretary

OTHERS PRESENT

Bonnie Jean Beasley
Justin DuMouchel

Vice Chair, Utah State Board of Regents (By Telephone)
Student

MEMBERS OF THE MEDIA PRESENT

Kim Burgess
Rachel Christensen

The Herald Journal
The Statesman

Chairman Shipley conducted the meeting and welcomed those present including Bonnie Jean Beasley, Vice Chair of the Utah State Board of Regents, and Kim Burgess and Rachel Christen, members of the press.

I. Chairman's Report

A. Resolution of Appreciation and Commendation to Grandon B. Brimley

Chair Shipley expressed appreciation to Trustee Brimley for his service as ASUSU president and member of the Board of Trustees. He read the Resolution of Appreciation and Commendation (Appendix A).

President Albrecht thanked Trustee Brimley for the great job he has done.

B. Proposal to Amend the Board of Trustees Bylaws, Article IV, Committees, Standing Committees: (1) Executive Committee

Trustees were given the proposal to amend the Board of Trustees Bylaws, Article IV, Committees, Standing Committees: (1) Executive Committee (Appendix B). Chair Shipley explained that the proposal will change the membership of the Executive Committee from four members to five members to include the chairman, vice chairman, and three additional elected members.

Action: Trustee Jibson moved approval of Resolution 09-4-1 the proposal to amend the Board of Trustees Bylaws, Article IV, Committees, Standing Committees: (1) Executive Committee. Trustee Brimley seconded the motion, and the voting was unanimous in the affirmative.

C. Board of Directors for the Tooele Applied Technology College

Chair Shipley stated that an invitation had been extended to include a USU Trustee on the Board of Directors of the Tooele Applied Technology College. President Albrecht said this would provide an opportunity for increased coordination and collaboration between USU's Board of Trustees and the Tooele Board. Trustee Foley noted that the Uintah Basin Applied Technology College also includes a USU Trustee on its governing Board. Trustee Johnson volunteered to serve on the Tooele Applied Technology Board of Directors.

D. Report by ASUSU President, Grandon B. Brimley

Trustee Brimley reported the following:

- The "End of Year Bash" for students, April 10.
- The new ASUSU officers to be sworn in on April 17. Tyler L. Tolson will become president of the ASUSU.
- He and the other ASUSU officers enjoyed serving on ASUSU.

E. Report by Alumni Association President, Paul D. Parkinson

Trustee Parkinson reported the following:

- Founders Day was held on March 6, and was well attended.
- The WAC tournament pre-game in Reno, Nevada, was sold out.
- The 2009 football schedule has been determined, and pre-game events will be held.
- The Homecoming game will held on September 26, USU vs Southern Utah University. Several events will be held during the week.
- Alumni Relations and University Relations will hold an Alumni Weekend in conjunction with Homecoming.
- License plate sales have brought funding of almost \$100,000 for scholarships.

F. Report on the Student Affairs and Enrollment Committee Meeting Held on March 6, 2009

Trustee Pierce-Moore, Chair of the Student Affairs and Enrollment Committee, reported that during the meeting held on March 6, Vice President Chambers reported on recruiting, enrollment projections, programs, and retention.

G. Date of the Next Board of Trustees Meetings

The next Board of Trustees meeting will be held on Friday, May 15, 2009, at the USU campus.

H. USU Commencement and Regional Campus Graduation Ceremonies

Chairman Shipley encouraged Trustees to attend Commencement and Regional Campus graduation ceremonies.

Chief of Staff, Sydney M. Peterson, indicated that she had sent the schedule of events and assignments for the May 1-2 Commencement events to the Trustees, as well as dates of Regional Campus graduation ceremonies. She asked Trustees to let her know which events they plan to attend so that programs can be finalized.

II. President's Report

A. Student Resolution of Commendation to Justin DuMouchel

Trustee Brimley read the Resolution of Commendation to Justin DuMouchel (Appendix C). Mr. DuMouchel is an outstanding student pursuing a dual degree in Sociology and Economics.

President Albrecht and Trustees extended congratulations to Mr. DuMouchel for his excellent achievements at USU.

B. Athletic Referendum

President Albrecht reported that students voted 53% to 47% to pass the Athletics fee referendum which will increase student fees by \$65 per semester. He said that the Board of Regents approved the increase.

C. Tier I and Tier II Tuition Increases for 2009-2010

President Albrecht reported that the Board of Regents approved a Tier I tuition increase of 1% statewide. It also approved USU's proposal for a Tier II tuition increase of 4.5%. (The USU Board of Trustees approved the Tier II tuition increase at a Special Meeting held on March 25, 2009.)

President Albrecht stated that the Tier I increase is almost \$20 per semester. It will come back to the campus and be used for student need-based aid and other critical campus needs.

The Tier II tuition increase is \$86.22 per semester. Combined, Tier I and Tier II increases are 5.5%, or \$105 additional per semester. President Albrecht indicated that USU's Tier II request was lower than most of the other institutions in the state in order to offset the fee increase for Athletics. President Albrecht stated

that USU's fee increases combined – Tier I, Tier II, and the Athletics fee – are lower than some of the increases made by other institutions in the state.

D. Issuance of Revenue Bonds

President Albrecht reported that the Board of Regents approved USU's request to pursue issuance of revenue bonds. (Trustees gave approval to this proposal at its March 6, 2009, Trustees meeting.)

Vice President Hunsaker reported that the proposal is for issuance of a \$20,920,000 research revenue bonds. He said they will be used to fund the Emma Eccles Jones Early Childhood Education Center, provide funding for the Bingham Entrepreneurial and Research Center, and possibly refund an existing research bond which will save interest costs.

President Albrecht said the pay back on the portions of the bonds that will be used to construct the Emma Eccles Jones Early Childhood Education Center and the Bingham Entrepreneurial and Research Center will come from gifts from foundations and private donors.

E. Budget Reduction Progress Report

President Albrecht reported that he, Provost Coward, Vice President Hunsaker, Michael Kennedy, Vice President Peterson, and Sydney Peterson have met with administration from each of the colleges and employee groups concerning the budget reduction and plans for the future. He said reductions for fiscal year 2009 have been completed, and now under consideration is the 2010 fiscal year budget.

Provost Coward said each vice president and dean will submit a budget plan for review by April 15. Hearings will be held to review recommended cuts, and a final plan will be submitted to President Albrecht by May 1. A report will then be issued to the campus community.

Provost Coward reported that 265 employees applied for the voluntary separation incentive program which was offered, and 87% of those were approved. This will provide a pool of funds to be used for budget reductions. Some of those positions will be filled, some will not be filled, and some will be filled at a junior level or by part-time employees. He said the voluntary separation will not solve the problem, but creates some flexibility. The \$8 million cut to be imposed July 1, 2009, is achievable. The additional reduction of \$13 million for 2010 will be difficult.

President Albrecht said the \$13 million cut is the result of backfill and was imposed during the 2009 legislative session. That amount was backfilled using the federal economic stimulus funds. He said that the week-long mandatory furlough for USU employees did what was needed for the one-time cut that came in January. The voluntary separation incentive program will provide significant funding which is needed for the fiscal year 2010 budget reduction. President Albrecht said USU will take the 2010 cut while protecting the academic mission. It has been difficult, but a plan is in place. There is still the challenge of the additional \$13 million reduction.

F. Enrollment Update

Vice President Chambers reported the following concerning enrollment at the Logan campus:

- Enrollment applications are up 18%, but applications also increased at most of the institutions throughout the state. He said that students are sending their applications to more institutions.
- Admissions are up 13%, which means that paper work, transcripts, and application fees have been received.
- The number of prospective students attending Summer Orientation Advising and Registration (SOAR) was approximately the same this year as last year. Last year USU enrolled more than 2,600 freshmen, and indications are that enrollment will increase slightly or be about the same this year.
- Freshman retention has improved for the past three or four years. Overall, retention is projected to be higher than a year ago.
- Out-of-state applications and admissions have increased.

Provost Coward reported that enrollment at the Regional Campuses increased last year 22% spring semester, and 12% fall semester. Regional Campus enrollments continue to grow.

Vice President Chambers said they are working out the details on House Bill 364 – the Legacy Bill – which will allow children of out-of-state alumni to attend USU for in-state tuition. It will be implemented fall semester. To help publicize this, Public Relations will include information about the Legacy Bill in the USU Magazine and in the Visitor's Guide. All other funds available for scholarships for this year have been issued.

Provost Coward said the 18% increase in applications will not mean an 18% increase in enrollment. Because of the distressed economy, it is harder to predict enrollment. He said many prospective students are applying to several schools and waiting to hear about financial aid opportunities before making decisions of where to attend.

Vice President Chambers said they expect the freshman class enrollment on campus to increase at the same rate as last year, approximately 1.5%. It is hoped that more students will enroll in higher education throughout the state, which could translate into future transfer students to USU.

G. Comprehensive Campaign Update

Vice President Peterson reported that the comprehensive campaign goal was increased to \$400 million in order to make available more scholarships by increasing the endowment. The economic crises has had a negative affect on the endowments, but it has not affected the annual giving. Currently, the campaign is at \$236 million, and the goal was to reach \$240 million by the end of the fiscal year. Individuals and colleges are helping. Contacts are being made one-on-one. Vice President Peterson said they are open with those they visit with about the economic situation and the campaign status. Donors understand that they are investing in the future of students. Alumni and supporters of USU continue to respond.

Vice President Peterson reported that work continues toward the \$400 million goal. They are holding events, and working to maintain relationships and contacts. Some college donations have increased, some remain about the same, and others have decreased. He said his staff members remain positive and are open about the needs of students.

H. Update on Search for Vice President for Student Services

President Albrecht expressed appreciation to Vice President Chambers for all he has done for USU. He announced that James D. Morales has accepted the position of Vice President for Student Services, and will be a great addition to the administrative team. Dr Morales is the son of a migrant laborer and represents the change in demographics in the country and in Utah. (Action item on the Consent Agenda, Faculty and Staff Adjustments, Appendix K.)

A press release concerning the appointment of Dr. Morales was distributed to the Trustees (Appendix D).

I. Congratulations to Basketball Team

President Albrecht complimented Coach Morrill and the basketball team on their win at the WAC tournament in Reno, Nevada. He said there was also a large group of Aggie fans at the NCAA tournament in Boise, Idaho. The support was a compliment to the team and coaching staff.

J. Recent Events

1. Founder's Day, March 6, 2009
2. Mandatory Furlough, March 9-13, 2009
3. WAC Basketball Tournament, Reno, March 10-14, 2009
4. Ag Memorial Dedication, March 18, 2009
5. NCAA Basketball Tournament, March 20-22, 2009
6. Daniel's Fund Scholarship Selection Interviews, April 1, 2009
7. Big Blue Scholarship Campaign Kick-Off, April 9, 2009

K. Upcoming Events

1. Rural Business Conference, Brigham City, April 17, 2009
2. Robins Awards, April 18, 2009
3. Whitesides Luncheon, April 22, 2009
4. Sunrise Sessions, Salt Lake City, April 24, 2009
5. USU Commencement, May 1-2, 2009
6. USU Foundation Board Meeting, may 15-16, 2009
7. Regional Campuses and Centers Commencements
 - Brigham City, April 17, 2009
 - Price, April 22, 2009
 - Moab, April 23, 2009
 - San Juan, April 24, 2009
 - Uintah Basin, April 25, 2009
 - Tooele, April 29, 2009
 - Ephraim/Southwest, April 30, 2009

III. Consent Agenda

Trustees were given the following consent agenda material for their consideration:

Minutes of the Executive Session Held on March 6, 2009

Minutes of the Regular Meeting Held on March 6, 2009

Minutes of the Special Meeting Held on March 25, 2009

Resolution 09-4-2 Certificate of the Treasurer for January 20 08 (Appendix E)

Resolution 09-4-3 Report of Investments for January 2009 (Appendix F)

Resolution 09-4-4 Delegation/Administrative Reports – February 18, 2009, to March 18, 2009 (Appendix G)

- Resolution 09-4-5 Contract/Grant Proposals and Awards for February 2009 (Appendix H)
- Resolution 09-4-6 Proposal from ASUSU to Amend the Code of Policy and Procedures for Students at Utah State University – Section IV-5. Regulations Pertaining to Student Organizations (Appendix I)
- Resolution 09-4-7 Proposal from ASUSU to Amend the Code of Policy and Procedures for Students at Utah State University – Section V-3.B. University Standards – Misconduct (Appendix J)
- Resolution 09-4-8 Faculty and Staff Adjustments (Appendix K)
- Executive Session to be held on May 15, 2009, to discuss those items which are permitted by law to be discussed in Executive Session.

Action: Trustee Johnson moved approval of the Consent Agenda items, and Trustee Parkinson seconded the motion. The voting was unanimous in the affirmative.

IV. Action Agenda

1. Proposal from the Department of Economics and Finance in Huntsman School of Business to Add an Emphasis in International Economics and Trade to the Existing Bachelor's of Science Degree in the Department, Effective Fall Semester 2009

Trustees were given the proposal from the Department of Economics and Finance in Huntsman School of Business to add an Emphasis in International Economics and Trade to the existing Bachelor's of Science Degree in the Department, effective Fall Semester 2009 (Appendix L) for their consideration.

Provost Coward said Economics and Finance is a critical area for the Huntsman School of Business. A number of courses had been created over several years, and those will be bundled together to create a new emphasis. He said this is consistent with the overall strategic plan for the Huntsman School of Business, and there is a great deal of interest from students. It will not bring new students, but will reshuffle the students in the Department of Economics.

2. Proposal from the Department of Management Information (MIS) in the Huntsman School of Business to Consolidate the Three Existing Emphases into a Single Bachelor's of Science Degree in the Department, Effective Fall Semester 2009

Trustees were given the proposal from the Department of Management Information (MIS) in the Huntsman School of Business to consolidate the three existing Emphases into a Single Bachelor's of Science Degree in the Department, effective Fall Semester 2009 (Appendix M) for their consideration.

Provost Coward explained that this proposal will consolidate three emphases into a single degree. It is in response to budget cuts.

3. Proposal from the School of Teacher Education and Leadership in the Emma Eccles Jones College of Education and Human Services to Offer a Masters of Education (MEd) Specialization in Instructional Leadership, Effective Fall Semester 2009

Trustees were given the proposal from the School of Teacher Education and Leadership in the Emma Eccles Jones College of Education and Human Services to offer a Masters of Education (MEd) Specialization in Instructional Leadership, effective Fall Semester 2009 (Appendix N) for their consideration.

Provost Coward indicated that this has been a two-part program, a Master's degree and a Certificate in Administration. That will be combined and make an emphasis within the Master's degree, and will shorten the program. It is hoped that this will bring additional students who will get their Administrative Certification.

Action: Trustee Jibson moved approval of Resolution 09-4-9 the proposal from the Department of Economics and Finance in Huntsman School of Business to add an Emphasis in International Economics and Trade to the existing Bachelor's of Science Degree in the Department, effective Fall Semester 2009 (Appendix L); Resolution 09-4-10 the proposal from the Department of Management Information (MIS) in the Huntsman School of Business to consolidate the three existing Emphases into a Single Bachelor's of Science Degree in the Department, effective Fall Semester 2009 (Appendix M); and Resolution 09-4-11 the proposal from the School of Teacher Education and Leadership in the Emma Eccles Jones College of Education and Human Services to offer a Masters of Education (MEd) Specialization in Instructional Leadership, effective Fall Semester 2009 (Appendix N). Trustee Watterson seconded the motion, and the voting was unanimous in the affirmative.

4. Real Property Ground Lease to the United States Government and Reconveyance of Land to Utah State University

Trustees were given the Real Property Ground Lease to the United States Government and Reconveyance of Land to Utah State University (Appendix O) for their consideration.

Vice President Hunsaker explained that USU's new Agriculture Science Building will be built interconnected with the new building for the Agricultural Research Service (ARS), US Department of Agriculture (USDA). This proposal is to provide a ground lease to ARS, USDA for the property on which the building will be built. In addition, a site on campus will be leased to ARS, USDA to relocate its greenhouses and forage operation facilities. ARS, USDA will in turn reconvey the property it is currently using for greenhouses at 700 North to USU.

President Albrecht said the reconveyance of property which is now held by the ARS, USDA back to USU at 700 North, northwest of the Daryl Chase Fine Arts Center, is important to USU for expansion of the Fine Arts Center. Michael Kennedy suggested that the motion include authorization of authority to make any technical corrections that may be necessary.

Action: Trustee Brimley moved approval of Resolution 09-4-12 the Real Property Ground Lease to the United States Government and Reconveyance of Land to Utah State University, with a stipulation that authority be given to Vice President Hunsaker to make technical corrections as necessary (Appendix O). Trustee Jibson seconded the motion, and the voting was unanimous in the affirmative.

5. Proposal from the Faculty Senate to Amend the *USU Policy and Procedures Manual*, Section 202 – Authority and Amendments: Faculty Policies (Section 400)

Trustees received the proposal from the Faculty Senate to amend the *USU Policy and Procedures Manual*, Section 202 – Authority and Amendments: Faculty Policies (Section 400) (Appendix P) for their consideration.

Faculty Senate President, Michael Parent, stated that these amendments are part of a review of sections of the *Code* that the Faculty Senate is authorized to amend. The proposed changes are areas of the *Code* that were inconsistent or required editorial review. The changes are recommended by the Faculty Senate for approval.

Action: Trustee Pierce-Moore moved approval of Resolution 09-4-13 the proposal from the Faculty Senate to amend the *USU Policy and Procedures Manual*, Section 202 – Authority and Amendments: Faculty Policies (Section 400) (Appendix P). Trustee Parkinson seconded the motion, and the voting was unanimous in the affirmative.

6. Tenure and Promotion Decisions for 2008-2009

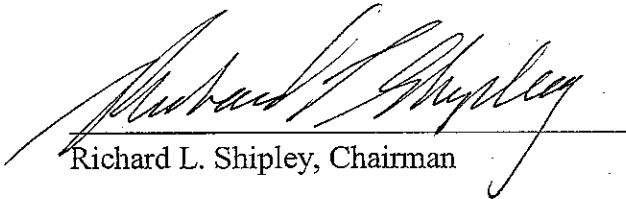
Trustees were given the Tenure and Promotion Decisions for 2009 (Appendix Q) for their consideration.

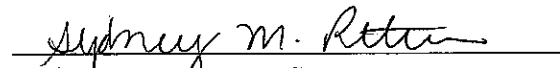
Provost Coward said he and President Albrecht recommended the Tenure and Promotion Decisions for 2008-2009 which would become effective July 1, 2009, to Trustees for approval. He said that the individuals recommended for tenure and promotion received support at multiple levels of review.

Action: Trustee Foley moved approval of Resolution 09-4-14 the Tenure and Promotion Decisions for 2009 (Appendix Q). Trustee Johnson seconded the motion, and the voting was unanimous in the affirmative.

Action: Trustee Jibson moved that the meeting adjourn, and Trustee Foley seconded the motion. The voting was unanimous in the affirmative.

The Regular Meeting adjourned at 11:00 a.m.


Richard L. Shipley, Chairman


Sydney M. Peterson, Secretary
(Minutes Taken by Mira G. Thatcher)

May 15, 2009
Date Approved